



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
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www.philhealth.gov.ph



16 September 2022

CORPORATE MEMORANDUM
NO. 12022-0043

TO : ALL CONCERNED END-USERS
Head Office

SUBJECT : Approval of the CY 2022 Supplemental Annual Procurement Plan (APP) via Referendum

Upon approval of the Corporate's CY 2022 Supplemental Corporate Operating Budget (COB) by the PhilHealth Board of Directors and consistent with the provisions of Republic Act No. 9184 and its Revised Implementing Rules and Regulations (RIRR), the Secretariat for the Bids and Awards Committees (SBAC), consolidated the revised Project Procurement Management Plans (PPMPs) of various End-users in the Head Office into a separate CY 2022 Supplemental Annual Procurement Plan (APP).

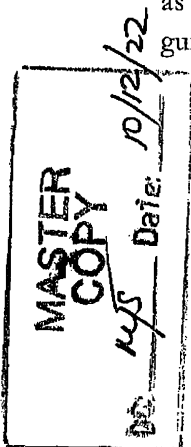
The CY Supplemental Annual Procurement Plan (APP) is hereby prepared under the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act of 2003", in accordance with the following guidelines:

"Section 7.1 All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity.

Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf."

The Bids and Awards Committees (BACs) A, B and C, agreed to approve through referendum the changes/corrections and recommended the appropriate methods of procurement covering the various Projects, Activities and Programs (PAPs) included in the CY 2022 Supplemental APP, in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

It is emphasized that all procurement based on the approved CY 2022 Supplemental APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to the usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:



- a. Procurement of Common-Used Supplies (CSE), Office Supplies and Materials with Agency to Agency mode of procurement may utilize Shopping upon presentation and submission of a screenshot of Out of Stock from the PS-DBM and/or PhilGEPS search utility and the Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screenshot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)

Under the authority granted by the PhilHealth Board of Directors to the Officer-In-Charge, Office of the President and CEO in his capacity as the Head of the Procuring Entity (HoPE), the attached CY 2022 Supplemental APP via Referendum is hereby approved and enjoin all concerned offices to facilitate procurement and the implementation of the PAPs thereat.

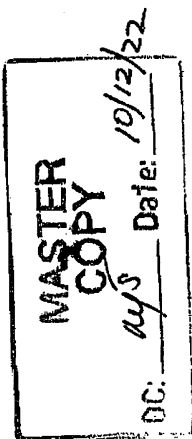
For information and guidance of all concerned.


ATTY. ELI DINO D. SANTOS

Officer-In-Charge

Office of the President and Chief Executive Officer (CEO)

Date Signed: 10/6/22



CY 2022 SUPPLEMENTAL ANNUAL PROCUREMENT PLAN

via Referendum

GOODS AND SERVICES
MAINTENANCE AND OTHER OPERATING EXPENSE (MOOE)

PHILIPPINE HEALTH INSURANCE CORPORATION
CY 2022 SUPPLEMENTAL ANNUAL PROCUREMENT PLAN
CENTRAL OFFICE
Maintenance and Other Operating Expenses (MOOE)

ANNEX "E"
GOODS AND SERVICES

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
502020100101	Training <i>to be conducted by</i> Actuarial Consultancy Firm	Office of the Vice President -Actuary	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	360,000.00	360,000.00		
50201010	Travelling - PROs for VP & Staff to Various PROs	Office of the Vice President -Actuary	No	Direct Retail Purchase of Petroleum, Fuel, Oil, and Lubricant (POL) Products and Airline Tickets					CY 2022 Supplemental COB	102,000.00	102,000.00		
50201010	Travelling - Training/Workshop related	Office of the Vice President -Actuary	No	Direct Retail Purchase of Petroleum, Fuel, Oil, and Lubricant (POL) Products and Airline Tickets					CY 2022 Supplemental COB	102,000.00	102,000.00		
5020301001	Regular Office Supplies Expenses	Office of the Vice President -Actuary	No	Negotiated Procurement - Agency to Agency					CY 2022 Supplemental COB	98,650.00	98,650.00		
5020301001	Regular Office Supplies Expenses	Office of the Vice President -Actuary	No	Negotiated Procurement - Agency to Agency					CY 2022 Supplemental COB	20,597.00	20,597.00		
5020321002	STAND FAN; 16 inch blade, banana type blade, 3 speed control system, oscillation control, thermal fuse protected motor	Office of the Vice President -Actuary	No	Negotiated Procurement - Small Value Procurement					CY 2022 Supplemental COB	2,000.00	2,000.00		
5029999005-B	CY 2022 IAG Midyear Assessment	Office of the Vice President - Internal Audit Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	21,600.00	21,600.00		<i>Meals and Accommodation of participants</i>

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005-B	CY 2022 IAG Team Enhancement Activities	Office of the Vice President - Internal Audit Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	14,400.00	14,400.00		Venue and Accommodation of OVP - IAG
5029999005-B	CY 2022 IAG Year-end Assessment	Office of the Vice President - Internal Audit Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	124,800.00	124,800.00		
5029999005-B	CY 2022 Internal Audit Summit with Areas 1 and 2	Office of the Vice President - Internal Audit Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	205,200.00	205,200.00		
5029999005-B	CY 2022 Internal Audit Summit with Areas 3 and 4	Office of the Vice President - Internal Audit Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	199,800.00	199,800.00		
5029999005-B	Orientation on RM Framework, Policies, Process, RIMS, and RM Tutorial to HO and PROs - Meals	Risk Management Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	235,200.00	235,200.00		
5029999005-B	Workshop on the Risk Management Context and Scope - Meals	Risk Management Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	146,000.00	146,000.00		
5020321002	STAND FAN; 16 inch blade, banana type blade, 3 speed control system, oscillation control, thermal fuse protected motor	Risk Management Department	No	Small Value Procurement					CY 2022 Supplemental COB	6,000.00	6,000.00		
50203020	Accountable Forms Expense	Treasury Department	No	Negotiated Procurement - Agency to Agency					CY 2022 Supplemental COB	1,503,150.00	1,503,150.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005-B	Corporate Forum - Collecting Officers Conference	Treasury Department	No	Negotiated Procurement - Lease of Real Property & Venue					CY 2022 Supplemental COB	462,000.00	462,000.00		
5029999005-B	Workshop/Writeshop in crafting the requirements and Point System in the assessment of Accredited Collecting Agents (ACAs) for Renewal of Accreditation including Monitoring Tools	Treasury Department	No	Negotiated Procurement - Lease of Real Property & Venue					CY 2022 Supplemental COB	78,600.00	78,600.00		
5029999005-B	Workshop on the use of PARMM II	Treasury Department	No	Negotiated Procurement - Lease of Real Property & Venue					CY 2022 Supplemental COB	107,400.00	107,400.00		
50201010	Traveling - Local Collecting Officers Conference	Treasury Department	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					CY 2022 Supplemental COB	404,464.00	404,464.00		
5020321002	Clerical Chair (for Formal Sector Staff)	Formal Sector	No	Public Bidding					CY 2022 Supplemental COB	150,000.00	150,000.00		
50201010	Travel to PROs for Monitoring & Assessment	Non-Formal Sector	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					CY 2022 Supplemental COB	409,000.00	409,000.00		
5029999005-B	MMG Year-end Assessment	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	555,800.00	555,800.00		

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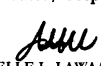
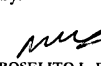

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005-B	Database Clean-up on the Beneficiary Records	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	796,100.00	796,100.00		
5029999005-B	Orientation on Membership and Collection Data Inaccuracies	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	796,100.00	796,100.00		
5020301001	Surge Protector	Office of the Vice President - Member Management Group	No	Negotiated Procurement - Small Value Procurement					CY 2022 Supplemental COB	2,750.00	2,750.00		
50299050	Rent Expense - Bus Rental	Office of the Vice President - Member Management Group	No	Small Value Procurement					CY 2022 Supplemental COB	100,000.00	100,000.00		MMG Assessment
50201010	Travelling - MMG Official Representations	Office of the Vice President - Member Management Group	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					CY 2022 Supplemental COB	267,000.00	267,000.00		
50201010	Travelling - Systems Monitoring and Evaluation	Office of the Vice President - Member Management Group	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					CY 2022 Supplemental COB	612,000.00	612,000.00		
5029999005-B	Professionalization of PhilHealth as Procurement Organization Based on Republic Act 9184 and its Revised Implementing Rules and Regulations (IRR) for CY 2022 (Head Office, Areas 1-4)	Secretariat for the Bids and Awards Committees	No	Negotiated Procurement - Lease of Real property and Venue					CY 2022 Supplemental COB	2,980,000.00	2,980,000.00		

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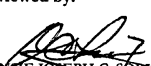

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005-B	Mid - Year Assessment	Secretariat for the Bids and Awards Committees	No	Negotiated Procurement - Lease of Real property and Venue					CY 2022 Supplemental COB	75,000.00	75,000.00		
5029999005-B	Year - End Assessment	Secretariat for the Bids and Awards Committees	No	Negotiated Procurement - Lease of Real property and Venue					CY 2022 Supplemental COB	165,000.00	165,000.00		
50201010	Travelling - Attendance to the Conduct of Professionalization of PhilHealth as Procurement Organization Based on Republic Act 9184 and its Revised Implementing Rules and Regulations (IRR) for CY 2022 (Head Office, Areas 1-4)	Secretariat for the Bids and Awards Committees	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					CY 2022 Supplemental COB	130,470.00	130,470.00		
50201010	Travelling - Attendance on Public Procurement Specialist Certification Course Level 1 to 3	Secretariat for the Bids and Awards Committees	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					CY 2022 Supplemental COB	311,344.00	311,344.00		
50201010	Travelling - Annual Monitoring Plans	Secretariat for the Bids and Awards Committees	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets					CY 2022 Supplemental COB	194,712.00	194,712.00		
										11,739,137.00	11,739,137.00		

Consolidated/ Prepared by:

  
MICHELLE L. LAWAAN / ROSELITO L. BACLAY / JINKA MAR Y. ONG

Procurement Planning Policy Training and Monitoring Team
Secretariat for the Bids and Awards Committees

Reviewed by:

 
DENISE JOSEPH C. SORIA / RUBY ANN M. FRANCISCO

Procurement Planning Policy Training and Monitoring Team
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation


JOSEPH O. VERGARA

Head
Secretariat for the Bids and Awards Committees