



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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UNIVERSAL HEALTH CARE
KALUSUGAN AT KALIGRA PARA SA LAHAT

21 November 2022

CORPORATE MEMORANDUM

No. 2022-0046

TO : ALL CONCERNED END-USERS
Head Office

SUBJECT : Approval of the Fifth (5th) Batch of Amendment on the Annual Procurement Plan (APP) for CY 2022

After judicious review and evaluation, the requested revisions / modification in programs and projects by the end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. The necessary adjustments were brought about by unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the CY 2022 APP, hence the need to be updated and/or amended.

The CY 2022 APP is hereby amended under the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

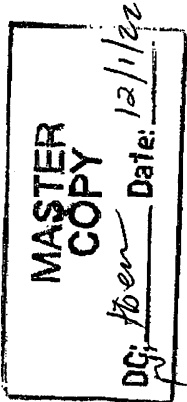
"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

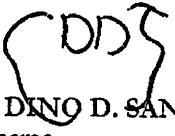
The Bids and Awards Committees (BAC) resolved to recommend the approval of Projects, Activities and Programs (PAPs) included in the Fifth (5th) Batch of Amendment on the CY 2022 APP, in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached Fifth (5th) Batch of Amendment on the Annual Procurement Plan (APP) of the PhilHealth Central Office for CY 2022.

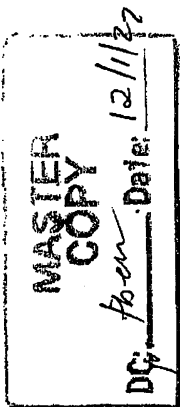


It shall be emphasized that all procurement based on the approved CY 2022 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.


ATTY. ELI DINO D. SANTOS
Officer-in-Charge
Office of the President and CEO

Date Signed: 11/25/22



**FIFTH (5TH) BATCH AMENDMENT OF THE
CY 2022 ANNUAL PROCUREMENT PLAN**

**GOODS AND SERVICES
*MAINTENANCE AND OTHER
OPERATING EXPENSE (MOOE)***

PHILIPPINE HEALTH INSURANCE CORPORATION
CY 2022 ANNUAL PROCUREMENT PLAN AMENDMENT
CENTRAL OFFICE
Maintenance and Other Operating Expenses (MOOE)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/P posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903002	Representation Expenses: Committee Meeting Expense - Planning & Budget Committee (PBC)	Comptrollership Department	No						CY 2022 COB	591,000.00	591,000.00		Conduct of PBC Budget Deliberation thru committee meeting
5020702001	Procurement of Contract Services - Hiring of Communication Firm	Corporate Communication Department	No	Public Bidding					CY 2022 COB	11,000,000.00	11,000,000.00		
5029918002	Cultural & Athletic Expense: Sports Activities - UNTV CUP Season 9	Corporate Marketing Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	308,600.00	308,600.00		To be conducted in November - December 2022
5029999005-B	CY 2022 FAD Year-End Assessment	Financial Audit Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	40,000.00	40,000.00		Augmentation of budget
5029918002	Participation to Inter Agency Bowling Tournament	Human Resource Department	No						CY 2022 COB	15,000.00	15,000.00		
5029999009	Laundry/Ironing Expenses	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	3,960.00	3,960.00		Provide budget for the laundry/ironing services of linen, pillow cases and other materials at the HRD Clinic
50203080	Medical Supplies & Laboratory Expense - Procurement of Antigen Test Kits in the Head Office	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	302,400.00	302,400.00		Supplemental budget for the procurement of antigen tests kits for the head office use

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					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020601001	Glass Plaques for Government Services Awardees	Human Resource Department	No	Negotiated Procurment - Small Value Procurement					CY 2022 COB	61,500.00	61,500.00		
5020601001	Plaque for PRAISE Awardees	Human Resource Department	No	Negotiated Procurment - Small Value Procurement					CY 2022 COB	9,000.00	9,000.00		
5020201001	Training Expense - Curriculum Development	Human Resource Department	No	Negotiated Procurment - Small Value Procurement					CY 2022 COB	120,000.00	120,000.00		
5020201001	Written Communication - For Legal Sector	Human Resource Department	No	Negotiated Procurment - Agency to Agency					CY 2022 COB	180,000.00	180,000.00		
5029918003	Lease of Venue for the Conduct of CY 2022 Corporate Christmas/ Year-End Activity	Human Resource Department	No	Negotiated Procurment - Agency to Agency					CY 2022 COB	200,000.00	200,000.00		
5029918003	Catering Services for the Conduct of CY 2022 Corporate Christmas/ Year-End Activity	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	675,000.00	675,000.00		for 900 pax
5029918003	Venue Set-Up/Dress-Up and Printing ans Installation of Photowall for the Conduct of CY 2022 Corporate Christmas/ Year-End Activity	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	100,000.00	100,000.00		

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					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029918003	Game/ Competition Prizes during the CY 2022 Corporate Christmas/Year-End Activity	Human Resource Department	No						CY 2022 COB	200,000.00	200,000.00		
50201010	Travelling Expenses of Ad Hoc Related Activities and of Family Visit Transportation Expenses of the Reassigned Officers	Human Resource Department	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2022 COB	500,000.00	500,000.00		To cover the additional AdHoc/Family Visit travelling expenses and the replenishment of expenses incurred by PROs
5020201001	Payment for the Provider of CSC Review	Human Resource Department	No	Negotiated Procurement - Agency to Agency					CY 2021 COB (Con APP)	2,085,600.00	2,085,600.00		Per BAC Resolution No.
5029999005-B	ILED's Year-End Assessment	International and Local Engagement Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	33,000.00	33,000.00		To be conducted in November - December 2022
5029999005-A	Dialogue with DSWD (for Indigent NHTS Program) (for BRO to PROs	Non-Formal Sector	No						CY 2022 COB	103,800.00	103,800.00		Virtual
50201010	Travelling Expense - Area II	Office of the Area Vice President for NCR and Southern Luzon	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2022 Supplemental COB	42,000.00	42,000.00		
5029999005	Conduct of Internal Audit Summit with PROIII, IV-A & NCR	Office of the Chief Audit Executive /OVP- IAG	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	426,600.00	426,600.00		

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					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	CY 2022 IAG Year End Assessment	Office of the Chief Audit Executive / OVP-IAG	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	139,200.00	139,200.00		
5020201001	Training Expense - Resource Speaker for BM CETP and Assessment CY 2022	Office of the Corporate Secretary	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	45,000.00	45,000.00		
5020201001	Training Expense - BM CETP and Assessment	Office of the Corporate Secretary	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	82,248.25	82,248.25		
5029901002	Conduct of Governor's Forum	Office of the Executive Vice President and Chief Operating Officer	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 Supplemental COB	46,725.00	46,725.00		
50201020	Travelling Expense - Foreign	Office of the President and Chief Executive Officer	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2022 COB	200,000.00	200,000.00		For the approved participation of 2 officers/employees in the 39th ASSA Board Meeting in Laos on November 23-24, 2022
50201020	Travelling Expense - Foreign	Office of the President and Chief Executive Officer	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2022 COB	100,000.00	100,000.00		For the approved participation of 1 officer in the 39th ASSA Board Meeting in Laos on Nov. 23-24, 2022

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					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50210030	Extraordinary and Miscellaneous Expense	Office of the Senior Vice President - Health Finance Policy Sector	No						CY 2022 COB	29,400.00	29,400.00		CPO 2022-1353: Designation/ Assignment of Officers & Staff for the HFPS and UHC Surge Team
5029903001	Institutional Meeting Expenses	Office of the Senior Vice President - Health Finance Policy Sector	No						CY 2022 Supplemental COB	40,000.00	40,000.00		
50201010	Travelling Expense	Office of the Senior Vice President - Health Finance Policy Sector	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2022 Supplemental COB	50,000.00	50,000.00		
50201020	Travelling Expense - Foreign	Office of the Senior Vice President - Legal Sector	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2022 COB	100,000.00	100,000.00		To fund the travelling expenses of SVP, Legal to Yogyakarta, Indonesia on December 7-9, 2022 re: Seminar on Fraud in Social Health Insurance: Prevention, Detection and Elimination
5021199002	Notarial Fee	Office of the Senior Vice President-Legal Sector	No						CY 2022 COB	3,000.00	3,000.00		Additional funds for the notarization of Special Power attorney for RVPs, PRO-Lawyers, and Collection Heads for the filing of criminal and administrative cases against delinquent employers and erring HCPs.

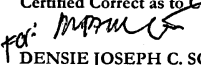
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					Advertisement/P osting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201001	Conduct of Photojournalism Training Workshop	Office of the Vice President- Corporate Affairs Group Graphics & Multimedia Design Unit (CADT)	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	326,800.00	326,800.00		
5020201001	Training Fee (Training Provider)	Office of the Vice President- Corporate Affairs Group Graphics & Multimedia Design Unit (CADT)	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	180,000.00	180,000.00		
5029999005	CY 2022 Year End Assessment of Operations Audit Department	Operations Audit Department	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	27,000.00	27,000.00		for 16 pax
50299050	Rent/Lease Expense - Photocopying Services	Physical Resources and Infrastructure Resources	No	Public Bidding					CY 2022 COB	1,086,549.11	1,086,549.11		To augment budget/ funds for the payment of photocopying services . Current budget/ COB was depleted due to the high
5020201001	Training on Strategic Risk Management for PhilHealth Board Members and Executive Managerial Officers (EMOs) 1) Honorarium	Project Management Team for Risk Management	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	180,000.00	180,000.00		Change in the mode of procurement only
5020201001	2) Meals	Project Management Team for Risk Management	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	49,200.00	49,200.00		Change in the mode of procurement only

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					Advertisement/P posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	Corporate Forum (Hybrid - Face to Face & Virtual)	Protest & Appeals Review Department	No						CY 2022 Supplemental COB	210,000.00	210,000.00		
5029999005	PARD Year - End Assessment	Protest & Appeals Review Department	No						CY 2022 Supplemental COB	116,400.00	116,400.00		
5029999005	Conduct of Hybrid Set-up on Professionalization of PhilHealth as Procurement Organization Based on RA 9184 and its Revised Implementing Rules and Regulations (IRR) for CY 2022 (Head Office, Areas 1 - 4)	Secretariat for the Bids and Awards Committees	No						CY 2022 Supplemental COB	164,400.00	164,400.00		
50205040	Cable Satellite, Telegram & Radio Expense - Sky Cable	Social Health Insurance Academy	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	18,000.00	18,000.00		Correction of expense code for sky cable subscription
50201010	Travelling Expense - Regional Consultative & Employees Engagement	Sole and Exclusive Negotiation Agent (SENA)	No	Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions					CY 2022 COB	946,500.00	946,500.00		with Certification that SENA did not request for BRO to PROs
										21,137,882.36	21,137,882.36		

Consolidated/ Prepared by:

MICHELLE L. ZAWAAN
Procurement Planning Policy Training and Monitoring Team
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

DENSIE JOSEPH C. SORIA
Procurement Planning Policy Training and Monitoring Team
Secretariat for the Bids and Awards Committees

Approved by:

JOSEPH O. VERGARA
Head
Secretariat for the Bids and Awards Committees