



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center: (02) 8441-7442 | Trunkline: (02) 8441-7444  
www.philhealth.gov.ph



21 November 2022

**CORPORATE MEMORANDUM**

No. 2022-0046

TO : ALL CONCERNED END-USERS  
Head Office

SUBJECT : Approval of the Fifth (5<sup>th</sup>) Batch of Amendment on the Annual Procurement Plan (APP) for CY 2022

After judicious review and evaluation, the requested revisions / modification in programs and projects by the end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. The necessary adjustments were brought about by unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the CY 2022 APP, hence the need to be updated and/or amended.

The CY 2022 APP is hereby amended under the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

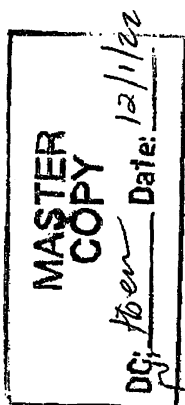
"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

The Bids and Awards Committees (BAC) resolved to recommend the approval of Projects, Activities and Programs (PAPs) included in the Fifth (5<sup>th</sup>) Batch of Amendment on the CY 2022 APP, in accordance with the parameters set forth by R.A. No. 9184 and its RIRR.

Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached Fifth (5<sup>th</sup>) Batch of Amendment on the Annual Procurement Plan (APP) of the PhilHealth Central Office for CY 2022.

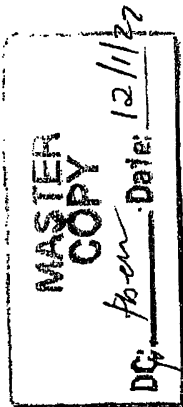


It shall be emphasized that all procurement based on the approved CY 2022 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

*CDS*  
ATTY. ELI DINO D. SANTOS  
Officer-in-Charge  
Office of the President and CEO

Date Signed: *11/25/22*



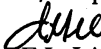
**FIFTH (5<sup>TH</sup>) BATCH AMENDMENT OF THE  
CY 2022 ANNUAL PROCUREMENT PLAN**

**GOODS AND SERVICES**  
***CAPITAL EXPENDITURES (CAPEX)***

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2022 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
Capital Expenditures (CapEx)

| Code (PAP) | Procurement Project  | PMO/ End-User                                    | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity |                             |                 |                  | Source of Funds | Estimated Budget (PhP) |      |            | Remarks (brief description of Program/ Project) |
|------------|--|--|---|---------------------|--|-----------------------------|-----------------|------------------|-----------------|------------------------|------|------------|---|
|            |  |  |   |                     | Advertisement/ Posting of IB/REI       | Submission /Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE | CO         |   |
| 10605030   | MAILING METERING MACHINE Time and Date Stamp feature for incoming mail, Account tracking and reporting for 50 accounts standard; expandable to 300 accounts, auto strip tapes, 5 kg integrated scale with the option of increasing the capability up to 35 kg, Size: 19" L x 17.5" D x 12.3" H (48 cm x 44 cm x 31.2 cm) | Physical Resources and Infrastructure Department | No  | Direct Contracting  |  |                             |                 |                  | CY 2022 COB     | 375,000.00             |      | 375,000.00 | Change in the mode of procurement only          |
|            |  |  |   |                     |  |                             |                 |                  |                 | 375,000.00             |      | 375,000.00 |   |


Consolidated/ Prepared by:

  
MICHELLE L. LAWAAN  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

  
DENISE JOSEPH C. SORIA  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Approved by:

  
JOSEPH VERGARA  
Head  
Secretariat for the Bids and Awards Committees