



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center: (02) 8441-7442 | Trunkline: (02) 8441-7444  
www.philhealth.gov.ph



20 May 2022

**CORPORATE MEMORANDUM**

No. 12022-0025

TO : ALL CONCERNED END-USERS  
Head Office

SUBJECT : Approval of the First (1<sup>st</sup>) Batch of Amendments on the Annual Procurement Plan (APP) for CY 2022

After judicious review and evaluation, the requested revisions / modification in programs / projects by the end-users was deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. The necessary adjustments were brought about by unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the CY 2022 APP.

The CY 2022 APP is hereby amended under the 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

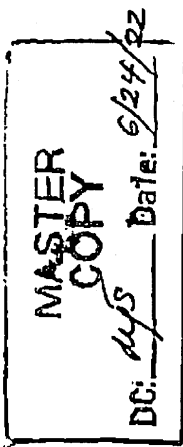
Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

The BAC-A, BAC-B and BAC-C, resolved to recommend the approval of Projects, Activities and Programs (PAPs) included in the First (1<sup>st</sup>) Batch of Amendments on the CY 2022 APP, in accordance with the parameters set forth by R.A. 9184 and its RIRR.

Pursuant to the authority granted by the PhilHealth Board of Directors to the undersigned as the Head of the Procuring Entity, this memorandum is hereby issued approving the attached First (1<sup>st</sup>) Batch of Amendments on the Annual Procurement Plan (APP) of the PhilHealth Central Office for CY 2022.

It shall be emphasized that all procurement based on the approved CY 2022 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the



law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

  
ATTY. DANTE A. GIERRAN, CPA  
President and Chief Executive Officer (CEO)

Date Signed: \_\_\_\_\_

MASTER  
COPY  
DC: W/S Date: 6/24/22



# **First (1<sup>st</sup>) Batch of Amendments on the Annual Procurement Plan (APP) for CY 2022**

## **Goods & Services**

Maintenance and Other Operating Expense

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2022 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
Maintenance and Other Operating Expenses (MOOE)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010	Travelling Expenses	Benefits Development and Research Department	No						CY 2022 COB	4,224.00	4,224.00		Per CPO No. 2022-0224 & OBS No. 22-03-134
5020301001	3 pcs. NUMBER STAMP, 12-digit	Comptrollership Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	3,000.00	3,000.00		
5020301001	6 pcs. NUMBER STAMP, 10-digit	Comptrollership Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	4,500.00	4,500.00		
5020301001	3 pcs. NUMBER STAMP, 6-digit	Comptrollership Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	1,800.00	1,800.00		
5029901001	Procurement of Advertising Services - National AM: Spotbuys	Corporate Communication Department		Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2022 COB	12,096,000.00	12,096,000.00		
5029901001	Procurement of Advertising Services - Print Space: National Tabloid	Corporate Communication Department		Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2022 COB	3,153,760.00	3,153,760.00		

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901002	Marketing and Promotional Expense - Christmas Baskets	Corporate Communication Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	450,000.00	450,000.00		To be allocated for Give-aways to media partners
5029901002	Marketing and Promotional Expense - Media Tokens	Corporate Communication Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	450,000.00	450,000.00		To be allocated for Give-aways to media partners
50299060	Membership & Contribution - PRSP Membership	Corporate Communication Department	No						CY 2022 COB	30,000.00	30,000.00		For membership dues of three (3) CorComm personnel
5029901002	Procurement of 5 AVPs: * Infomercial AVP (Videoshoot) - Corporate Profile of PhilHealth * Testimonial AVP (Videoshoot) - Benefit * Infomercial AVP - Branding * Explainer AVP - Service Explainer AVP - UHC Program	Corporate Marketing Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	978,933.33	978,933.33		

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901002	Procurement of Marketing Stickers (4 types)	Corporate Marketing Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	241,500.00	241,500.00		20,000 pcs. (5,000 pcs. per type)
5029999005-A/B	PAMMS Forum	Area I	No						CY 2022 COB	-176,400.00	-176,400.00		BRO to PRO
		Area II	No						CY 2022 COB	-150,000.00	-150,000.00		BRO to PRO
		Area III	No						CY 2022 COB	-176,400.00	-176,400.00		BRO to PRO
		Area IV	No						CY 2022 COB	-200,400.00	-200,400.00		BRO to PRO
		PRO-NCR Central	No						CY 2022 COB	-162,000.00	-162,000.00		BRO to PRO
		PRO-NCR South	No						CY 2022 COB	-150,000.00	-150,000.00		BRO to PRO
		PRO-NCR North	No						CY 2022 COB	-198,000.00	-198,000.00		BRO to PRO

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203080	2 units Glucometer Machine	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	4,000.00	4,000.00		
50203070	90 pcs. Bacillus Clausii	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	378.00	378.00		
50203070	300 pcs. Loperamide	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	2,250.00	2,250.00		
5020201001	Training on 5S and Records Management and Development - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	29,700.00	29,700.00		for 33 pax
5020201001	Skills Training for Public Relations and Networking - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	29,700.00	29,700.00		for 33 pax
5020201001	Written Communication Skills - Legal Sector - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201001	Career Development and Succession Planning - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax
5020201001	Psychological First Aid - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	29,700.00	29,700.00		for 33 pax
5020201001	Advanced Coaching Skills - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax
5020201001	Basic Coaching Skills - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax
5020201001	Written Communication Skills - Generic - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	89,100.00	89,100.00		for 66 pax
5020201001	Change Management and Communication Strategy - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	89,100.00	89,100.00		for 66 pax



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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201001	Personal Mastery- Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	59,400.00	59,400.00		for 66 pax
5020201001	Pre-Retirement Orientation - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	29,700.00	29,700.00		for 33 pax
5020201001	Training for Office Administration - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	89,100.00	89,100.00		for 33 pax
5020201001	Training on Strategic Management and Risks Based Planning and Budgeting - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	133,650.00	133,650.00		for 33 pax
5020201001	Social Grace and Personality Development Course - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	29,700.00	29,700.00		for 33 pax

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5020201001	Conflict Management - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	59,400.00	59,400.00		for 33 pax
5020201001	Executive Mentors Program - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax
5020201001	Managing Personal Finances - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	29,700.00	29,700.00		for 33 pax
5020201001	Oral Communication Skills for Speakers and Presenters - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	89,100.00	89,100.00		for 33 pax
5020201001	Transformational Leadership - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	59,400.00	59,400.00		for 33 pax

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201001	Crisis Management - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax
5020201001	Interpersonal and Client Management - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	59,400.00	59,400.00		for 33 pax
5020201001	Program and Project Management - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax
5020201001	Quality Management System and Ease of Doing Business - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	89,100.00	89,100.00		for 66 pax
5020201001	Training on MS Excel - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	89,100.00	89,100.00		for 66 pax

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201001	Managing Your Boss - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	44,550.00	44,550.00		for 33 pax
5020201001	Completed Staff Work - Meals/Food	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	89,100.00	89,100.00		for 66 pax
5029918002	PhilHealthy Movement (Badminton Group)												
	Venue for Practices/Games	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	21,600.00	21,600.00		for 33 pax
	Shuttlecock	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	43,200.00	43,200.00		for 33 pax
5029918009	PhilHealthy Movement (Healthy BMI for Life)												

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Prizes for the Activity (6-month membership fee)	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	18,000.00	18,000.00		6 months
	Kettlebell	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	45,000.00	45,000.00		9 units
	Yoga Mat	Human Resource Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	10,000.00	10,000.00		10 units
50201010	Travelling Expenses	Office of the Area Vice President for NCR and Southern Luzon	No						CY 2022 COB	6,804.52	6,804.52		No allotted budget for CY 2022 travelling expenses of Area I officer and staff for the conduct of PRO visits within Area
5029903003-B	Board Meeting Expenses	Office of the Corporate Secretary	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	225,000.00	225,000.00		Catering Services (for 50 pax)

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029903003-B	Board Meeting Expenses	Office of the Corporate Secretary	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	50,000.00	50,000.00		for 50 pax
5029903002-B	Committee Meeting Expenses	Office of the Corporate Secretary	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	100,000.00	100,000.00		Catering Services (35 pax for 5 Board Committees)
5029903002-B	Committee Meeting Expenses	Office of the Corporate Secretary	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	100,000.00	100,000.00		35 pax for 2 Board Committees
50205040	Cable Services Expense	Office of the Corporate Secretary	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	13,200.00	13,200.00		No allocated budget for CY 2022
5029999005-A/B	24th Regional Consultative Meeting	Office of the President and CEO	No	Negotiated Procurement - Lease of Real Property and Venue					CY 2022 COB	701,000.00	701,000.00		
5029999005-A/B	24th Regional Consultative Meeting	PRO III	No						CY 2022 COB	-701,000.00	-701,000.00		BRO to PRO

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020702001	Contract Service: Multi-Year Services of a Third-Party Certifying Body to Conduct Certification Audit on the Certification of the PhilHealth Social Health Insurance Management Systems (PSHIMS) to the ISO 9001:2015 QMS Standards	Organization and Systems Development Office	No	Public Bidding					CY 2022 COB	1,225,784.00	1,225,784.00		Additional funds for CY 2022 ISO 9001:2015 QMS Certification covering stage 1 and 2 audits
50201010	Travelling Expenses	Overseas Filipinos Program	No						CY 2022 COB	250,000.00	250,000.00		PhilHealth's participation in the 12th Multi-Agency Services Mission for Filipino Nationals in Cambodia is a well-timed opportunity for the Corporation to update Overseas Filipinos on the status of implementation of the UHC Law and present the 4% premium adjustment

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5020301001	162 units FIRE EXTINGUISHER, 10 lbs., Refill, ABC Dry Chemical (Red)	Physical Resources and Infrastructure Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	72,397.80	72,397.80		No budget allocation for the provision of fire extinguisher to Central Office Records Warehouse in compliance to safety standards required by Bureau of Fire
5020301001	12 units FIRE EXTINGUISHER, 10 lbs., Refill, HCFC 123 Chemical (Green)	Physical Resources and Infrastructure Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	40,320.00	40,320.00		
5020301001	2 units FIRE EXTINGUISHER, 50 lbs., Refill, ABC Dry Chemical (Red)	Physical Resources and Infrastructure Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	4,468.80	4,468.80		
5020301001	38 units FIRE EXTINGUISHER, 20 lbs., ABC Dry Chemical (Red)	Physical Resources and Infrastructure Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	123,690.00	123,690.00		



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5020301001	1 pc. E-Z SEAL PITNEY BOWES MAILING MACHINE, E-Z Seal	Physical Resources and Infrastructure Department	No	Direct Contracting					CY 2022 COB	2,194.50	2,194.50		Change in the mode of procurement only
5020301001	1 pc. GUMMED METER TAPE For Pitney Bowes Mailing Machine (Tape)	Physical Resources and Infrastructure Department	No	Direct Contracting					CY 2022 COB	932.48	932.48		Change in the mode of procurement only
5020301001	3 ca. INK CARTRIDGE PITNEY BOWES MAILING MACHINE, Ink Cartridge	Physical Resources and Infrastructure Department	No	Direct Contracting					CY 2022 COB	23,640.00	23,640.00		Change in the mode of procurement only
5020301001	2 pc. INK WAST PAD For Pitney Bowes Mailing Machine (Pad)	Physical Resources and Infrastructure Department	No	Direct Contracting					CY 2022 COB	2,072.00	2,072.00		Change in the mode of procurement only
5020301001	1 ca. INK Franking Ink, Red, for Pitney Bowes Mailing Machine	Physical Resources and Infrastructure Department	No	Direct Contracting					CY 2022 COB	1,048.17	1,048.17		Change in the mode of procurement only


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50213210	Repair of Duplicating Machine	Physical Resources and Infrastructure Department	No	Direct Contracting					CY 2022 COB	5,400.00	5,400.00		1 unit Duplicating Machine, DUPLO DO-S850 P/N: 19-0609OE0509001, S/N: 081158473 AVR D0304403
5029999005-B	Mid-Year Assessment	Treasury Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	33,600.00	33,600.00		
5029999005-B	Year-End Assessment	Treasury Department	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	33,600.00	33,600.00		
5020301001	Procurement of Common and Non-Common Supplies	Various End-Users	No	Agency to Agency					CY 2022 COB	3,429,482.84	3,429,482.84		


PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2022 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
Maintenance and Other Operating Expenses (MOOE)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	Procurement of Common and Non-Common Supplies	Various End-Users	No	Shopping					CY 2022 COB	739,556.87	739,556.87		
5020301001	Procurement of Common and Non-Common Supplies	Various End-Users	No	Negotiated Procurement - Small Value Procurement					CY 2022 COB	4,422,403.08	4,422,403.08		
										30,694,290.39	30,694,290.39		

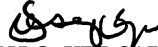
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