

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

This template contains all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated 8,2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template have been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Use the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph to indicate the agency's monthly requirement per item in the APP-CSE 2021 form. Agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month. Do not delete any item in the template; neither should revise the template. CSE is considered incorrect or invalid if used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and; correct format is used but fields were deleted and/or inserted in PART I of the template.

For CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase or insert items are only applicable in PART II.

When completed and finalized, the APP-CSE 2021 form should be:

1. Using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).

2. Signed and by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.

3. A TRUE COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)

4. Agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.

For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: <u>PhilHealth-BARMM</u>	Agency Account Code: <u>No Code</u>	Contact Person: <u>Rohaida B. Niska</u>
Region: <u>BARMM</u>	Organization Type: <u>GOCC</u>	Position: <u>Social Insurance Assistant I</u>
Address: <u>Marawi City</u>		E-mail: <u>bac.proamm@philhealth.gov.ph</u>
		Telephone/Mobile No: <u>638760035</u>

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
AVAILABLE AT PROCUREMENT SERVICE STORES																									
FOR PEST REPELLENTS																									
91509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can				0	0.00				0	0.00				0	0.00				0	0.00	0.00	139.36	0.00
FOR COLOGNES OR FRAGRANCES																									
31626-HS-S01	HAND SANITIZER, 500 ml	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	151.43	0.00
FOR ACETONE BASED ANTISEPTICS																									
91601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle		6		6	261.48				0	0.00				0	0.00				0	0.00	6.00	43.58	261.48
91601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	457.60	0.00
71901-AL-I01	ALCOHOL, Isopropyl, 68%- 72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	43.58	0.00
71901-AL-I02	ALCOHOL, Isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	455.00	0.00
71505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
POUNDS AND DISPERSIONS																									
71703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle		2		2	63.04				0	0.00				0	0.00				0	0.00	2.00	31.52	63.04
11203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00				0	0.00				0	0.00	0.00	847.82	0.00
11201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	221.00	0.00
11201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	208.52	0.00
FOR FILMS AND PRODUCTS																									
11525-CA-A01	CARTOLINA, assorted colors	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	83.72	0.00
11506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	882.55	0.00
11506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00

11506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1528.80	0.00
11506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	906.36	0.00
11506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	884.00	0.00
11506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1508.00	0.00
11609-LI-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle			0	0.00			0	0.00			0	0.00			0	0.00	0.00	794.96	0.00
11514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	61	61	2,260.66			0	0.00			0	0.00			0	0.00	61.00	37.06	2260.66	
11514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	27	27	1,600.56			0	0.00			0	0.00			0	0.00	27.00	59.28	1600.56	
11514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	94	94	4,486.62			0	0.00			0	0.00			0	0.00	94.00	47.73	4486.62	
11514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	60	60	722.40	5	5	60.20			0	0.00			0	0.00	65.00	12.04		782.60	
11507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	1933	1933	329,692.48	15	15	2,558.40	20	20	3,411.20	2	2	341.12	1,970.00	170.56				336003.20	
11507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	521	521	94,519.82	10	10	1,814.20	13	13	2,358.46	10	10	1,814.20	554.00	181.42				100506.68	
11507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams			0	0.00			0	0.00			0	0.00			0	0.00	0.00	133.12	0.00
11507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams			0	0.00			0	0.00			0	0.00			0	0.00	0.00	138.97	0.00
11531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad			0	0.00			0	0.00			0	0.00			0	0.00	0.00	30.68	0.00
11503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	98.05	0.00
11818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	55.64	0.00
11531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	60	60	4,243.20			0	0.00			0	0.00			0	0.00	60.00	70.72	4243.20	
11531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	65	65	6,624.80			0	0.00	10	10	1,019.20			0	0.00	75.00	101.92		7644.00	
11704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	120	120	10,488.00			0	0.00			0	0.00			0	0.00	120.00	87.40		10488.00
11704-IFPT01	TISSUE, interfolded paper towel	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	34.84	0.00
AND CELLS AND ACCESSORIES																					
11702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	34	34	1,234.20			0	0.00			0	0.00			0	0.00	34.00	36.30		1234.20
11702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	76	76	1,499.48			0	0.00			0	0.00			0	0.00	76.00	19.73		1499.48
11702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack			0	0.00			0	0.00			0	0.00			0	0.00	0.00	96.20	0.00
RING COMPONENTS AND SUPPLIES																					
01610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	10	10	621.00			0	0.00			0	0.00			0	0.00	10.00	62.10		621.00
51804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	334	334	6,599.84			0	0.00			0	0.00			0	0.00	334.00	19.76		6599.84
51804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box			0	0.00			0	0.00			0	0.00			0	0.00	0.00	21.09	0.00
01502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	18.67	0.00
01503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	117	117	6,388.20			0	0.00			0	0.00			0	0.00	117.00	54.60		6388.20
01503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	60	60	6,396.00			0	0.00			0	0.00			0	0.00	60.00	106.60		6396.00
01517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	210	210	4,193.70			0	0.00			0	0.00			0	0.00	210.00	19.97		4193.70
01512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	333	333	3,359.97			0	0.00			0	0.00			0	0.00	333.00	10.09		3359.97
01512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	187	187	3,734.39			0	0.00			0	0.00			0	0.00	187.00	19.97		3734.39
51507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll			0	0.00			0	0.00			0	0.00			0	0.00	0.00	58.24	0.00
ID VENTILATION AND AIR CIRCULATION																					
01604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1109.68	0.00
01604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	1369.68	0.00
01604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	856.86	0.00
01604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit			0	0.00			0	0.00			0	0.00			0	0.00	0.00	674.96	0.00
THERMOMETERS AND ACCESSORIES																					
12224-TG-T01	THERMOGUN	piece			0	0.00			0	0.00			0	0.00			0	0.00	0.00	3068.00	0.00
FLOOR FIXTURES AND ACCESSORIES																					

01628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece				0	0.00				0	0.00				0	0.00	0.00	205.82	0.00
01628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece				0	0.00				0	0.00				0	0.00	0.00	82.16	0.00
EQUIPMENT AND OBSERVING AND TESTING EQUIPMENT																				
11604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece				0	0.00				0	0.00				0	0.00	0.00	17.68	0.00
EQUIPMENT AND SUPPLIES																				
31812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can				0	0.00				0	0.00				0	0.00	0.00	99.22	0.00
31604-BR-S01	BROOM, soft (tambo)	piece				0	0.00				0	0.00				0	0.00	0.00	136.24	0.00
31604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00				0	0.00				0	0.00	0.00	18.20	0.00
31829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00				0	0.00	0.00	41.60	0.00
31805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can				0	0.00				0	0.00				0	0.00	0.00	23.92	0.00
31811-DE-B02	DETERGENT BAR, 140 grams as packed	piece				0	0.00				0	0.00				0	0.00	0.00	9.03	0.00
31811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00				0	0.00				0	0.00	0.00	37.43	0.00
31803-OS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00				0	0.00				0	0.00	0.00	128.96	0.00
31601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece				0	0.00				0	0.00				0	0.00	0.00	24.83	0.00
41552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00	0.00	131.25	0.00
01612-HS-L01	HAND SOAP, Liquid, 500ml	bottle				0	0.00				0	0.00				0	0.00	0.00	102.96	0.00
31802-FW-P02	FLOOR WAX, PASTE, RED	can				0	0.00				0	0.00				0	0.00	0.00	309.76	0.00
31830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00	0.00	115.53	0.00
21804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00	0.00	2288.00	0.00
31613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00	0.00	145.60	0.00
31619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00	0.00	123.76	0.00
31501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle				0	0.00				0	0.00				0	0.00	0.00	53.82	0.00
31602-SC-N01	SCOURING PAD, 5 pieces per pack	pack				0	0.00				0	0.00				0	0.00	0.00	107.12	0.00
21701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack				0	0.00				0	0.00				0	0.00	0.00	134.68	0.00
21702-WB-P01	WASTEBASKET, non-rigid plastic	piece				0	0.00				0	0.00				0	0.00	0.00	27.96	0.00
PROTECTIVE EQUIPMENT																				
81503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00				0	0.00				0	0.00	0.00	1144.00	0.00
81702-FSH01	FACE SHIELD, direct splash protection	piece				0	0.00				0	0.00				0	0.00	0.00	124.80	0.00
31804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00				0	0.00				0	0.00	0.00	156.00	0.00
31601-PA-A01	Polyethylene Apron (50g)	piece				0	0.00				0	0.00				0	0.00	0.00	15.08	0.00
31702-SG-01	SURGICAL GOWN	piece				0	0.00				0	0.00				0	0.00	0.00	299.52	0.00
31711-HC-H01	HEAD COVER, disposable	piece				0	0.00				0	0.00				0	0.00	0.00	2.60	0.00
31609-SC-S01	SHOE COVER, disposable	pair				0	0.00				0	0.00				0	0.00	0.00	8.32	0.00
32203-MG-G01	NITRILE GLOVES	piece				0	0.00				0	0.00				0	0.00	0.00	3.07	0.00
32203-MG-G02	PREMIUM LATEX GLOVES	piece				0	0.00				0	0.00				0	0.00	0.00	5.02	0.00
31713-SM-M01	SURGICAL MASK, 3-ply	piece				0	0.00				0	0.00				0	0.00	0.00	14.04	0.00
32008-KN-M01	KN95 FACE MASK	piece				0	0.00				0	0.00				0	0.00	0.00	104.00	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																				
11507-DSK001	MITHI DESKTOP, basic	unit				0	0.00				0	0.00				0	0.00	0.00	24,793.60	0.00
11507-DSK002	MITHI DESKTOP, mid-range	unit				0	0.00				0	0.00				0	0.00	0.00	42,390.40	0.00
11503-LAP001	MITHI LAPTOP, mid-range	unit				0	0.00				0	0.00				0	0.00	0.00	41,392.00	0.00
21827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece				0	0.00				0	0.00				0	0.00	0.00	2650.83	0.00

02010-FD-U01	FLASH DRIVE, 16 GB capacity	piece				0	0.00			0	0.00				0	0.00			0	0.00	0.00	167.44	0.00
11708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit				0	0.00			0	0.00				0	0.00			0	0.00	0.00	111.30	0.00
11708-MO-O02	MOUSE, WIRELESS, USB	unit				0	0.00			0	0.00				0	0.00			0	0.00	0.00	154.00	0.00
12102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00			0	0.00				0	0.00			0	0.00	0.00	38100.97	0.00
12102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00			0	0.00				0	0.00			0	0.00	0.00	9191.52	0.00
12105-PR-L01	PRINTER, laser, monochrome	unit				0	0.00			0	0.00				0	0.00			0	0.00	0.00	724.88	0.00
12105-PR-L02	PRINTER, laser, colored	unit				0	0.00			0	0.00				0	0.00			0	0.00	0.00	7899.00	0.00
EQUIPMENT AND ACCESSORIES AND SUPPLIES																							
21710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	29.64	0.00
22105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	9.05	0.00
22105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	15.27	0.00
22105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	20.80	0.00
22105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	47.84	0.00
21801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece		531		531	7,444.62		5	5	70.10		3		3	42.06	15		15	210.30	554.00	14.02	7767.08
11515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece		13		13	1,003.60			0	0.00				0	0.00			0	0.00	13.00	77.20	1003.60
22011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece		15		15	1,029.60			0	0.00				0	0.00			0	0.00	15.00	68.64	1029.60
21506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box		2		2	1,346.18			0	0.00				0	0.00			0	0.00	2.00	673.09	1346.18
21506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box		13		13	12,053.08			0	0.00		1		1	927.16			0	0.00	14.00	927.16	12980.24
21506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	738.40	0.00
21506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece		50		50	1,524.50			0	0.00				0	0.00			0	0.00	50.00	30.49	1524.50
21506-EN-M02	ENVELOPE, mailing, white, 70gsm	box		2		2	756.40			0	0.00				0	0.00			0	0.00	2.00	378.20	756.40
21504-EN-W02	ENVELOPE, mailing, white, with window	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	433.68	0.00
11912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece		6		6	61.80			0	0.00				0	0.00			0	0.00	6.00	10.30	61.80
22118-FA-P01	FASTENER, METAL, 70mm between prongs	box		138		138	11,510.58		3	3	250.23		3		3	250.23			0	0.00	144.00	83.41	12011.04
11515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece		25		25	2,151.00			0	0.00		20		20	1,720.80			0	0.00	45.00	86.04	3871.80
22018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00			0	0.00				0	0.00			0	0.00	0.00	11.13	0.00
22018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00			0	0.00				0	0.00			0	0.00	0.00	14.23	0.00
22011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle		9		9	2,433.60			0	0.00				0	0.00			0	0.00	9.00	270.40	2433.60
22011-FO-F02	FOLDER, FANCY, for legal size documents	bundle		3		3	935.64			0	0.00				0	0.00			0	0.00	3.00	311.88	935.64
22011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00			0	0.00				0	0.00			0	0.00	0.00	171.43	0.00
22011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00			0	0.00				0	0.00			0	0.00	0.00	243.24	0.00
22027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box		36		36	34,295.04			0	0.00				0	0.00			0	0.00	36.00	952.64	34295.04
22011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack		23		23	6,417.00			0	0.00		1		1	279.00			0	0.00	24.00	279.00	6696.00
22011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack		23		23	7,391.28			0	0.00				0	0.00			0	0.00	23.00	321.36	7391.28
22008-IT-T01	INDEX TAB, self-adhesive, transparent	box				0	0.00			0	0.00				0	0.00			0	0.00	0.00	56.68	0.00
11515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00			0	0.00				0	0.00			0	0.00	0.00	41.60	0.00
21716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set		69		69	3,220.92		2	2	93.36		1		1	46.68			0	0.00	72.00	46.68	3360.96
11708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece		12		12	160.56			0	0.00				0	0.00			0	0.00	12.00	13.38	160.56
11708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece		14		14	187.32			0	0.00				0	0.00			0	0.00	14.00	13.38	187.32
11708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				0	0.00			0	0.00				0	0.00			0	0.00	0.00	13.38	0.00
21708-MP-B01	MARKER, PERMANENT, bullet type, black	piece		90		90	808.20			0	0.00				0	0.00			0	0.00	90.00	8.98	808.20
21708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece		75		75	673.50			0	0.00				0	0.00			0	0.00	75.00	8.98	673.50
21708-MP-B03	MARKER, PERMANENT, bullet type, red	piece		10		10	89.80			0	0.00				0	0.00			0	0.00	10.00	8.98	89.80

22104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box		127		127	985.52				0	0.00				0	0.00			0	0.00	127.00	7.76		985.52
22104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box		138		138	2,365.32				0	0.00				0	0.00			0	0.00	138.00	17.14		2365.32
21706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box		38		38	790.02				0	0.00				0	0.00			0	0.00	38.00	20.79		790.02
22037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle		11		11	2,637.69		5		5	1,198.95				0	0.00			0	0.00	16.00	239.79		3836.64
22101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box		26		26	2,847.00				0	0.00				0	0.00			0	0.00	26.00	109.50		2847.00
21905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece		-		0	-0.00				0	0.00				0	0.00			0	0.00	0.00	34.95		0.00
21612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece		33		33	489.06				0	0.00				0	0.00			0	0.00	33.00	14.82		489.06
21612-CU-H01	CUTTER KNIFE, for general purpose	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	33.43		0.00
33202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	453.96		0.00
21619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	202.80		0.00
01602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece		24		24	3,167.04				0	0.00				0	0.00			0	0.00	24.00	131.96		3167.04
21618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair		77		77	3,123.12				0	0.00				0	0.00			0	0.00	77.00	40.56		3123.12
21615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece		51		51	9,016.80				0	0.00				0	0.00			0	0.00	51.00	176.80		9016.80
21615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	914.16		0.00
21613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	24.90		0.00
21605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece		32		32	2,054.40				0	0.00				0	0.00			0	0.00	32.00	64.20		2054.40
31602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	9534.72		0.00
01807-CA-C01	CALCULATOR, compact, 12 digits	unit		34		34	11,792.90				0	0.00				0	0.00			0	0.00	34.00	346.85		11792.90
01714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	5642.00		0.00
01601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	9297.60		0.00
01603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	5699.20		0.00

FACSIMILE OR PHOTOCOPIER SUPPLIES

03109-BR-D05	DRUM CART, BROTHER DR-3455	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	6947.20	0.00
03105-BR-B04	INK CART, BROTHER LC67B, Black	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	910.00	0.00
03105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	1601.60	0.00
03109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	6760.00	0.00
03103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	5080.40	0.00
03103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	8569.60	0.00
03103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	8569.60	0.00
03103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	8569.60	0.00
03103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	5116.80	0.00
03105-CA-C04	INK CART, CANON CL-741, Col.	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	989.04	0.00
03105-CA-C02	INK CART, CANON CL-811, Colored	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	1029.60	0.00
03105-CA-B04	INK CART, CANON PG-740, Black	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	754.00	0.00
03105-CA-B02	INK CART, CANON PG-810, Black	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	780.00	0.00
03105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	249.60	0.00
03105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	249.60	0.00
03105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	249.60	0.00
03105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	249.60	0.00
03105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	773.76	0.00
03105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	950.56	0.00
03105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	795.60	0.00
03105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart		0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0.00	920.40	0.00

03105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1996.80	0.00
03105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1996.80	0.00
03105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1996.80	0.00
03105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1996.80	0.00
03105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1996.80	0.00
03105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3016.00	0.00
03105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	769.60	0.00
03105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	915.20	0.00
03105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00
03105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00
03105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	641.68	0.00
03105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	641.68	0.00
03105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	641.68	0.00
03105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1269.84	0.00
03105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	656.24	0.00
03105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	821.60	0.00
03105-HP-B49	INK CART, HP CH565A (HP82) Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1944.80	0.00
03105-HP-C49	INK CART, HP CH566A (HP82) Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1539.20	0.00
03105-HP-M49	INK CART, HP CH567A (HP82) Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1539.20	0.00
03105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1539.20	0.00
03105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1570.40	0.00
03105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1165.84	0.00
03105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1165.84	0.00
03105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1165.84	0.00
03105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00
03105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00
03105-HP-B33	INK CART, HP CZ107AA, (HP578), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00
03105-HP-T33	INK CART, HP CZ108AA, (HP578), Tricolor	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00
03105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00
03105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	249.60	0.00
03105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	249.60	0.00
03105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	249.60	0.00
03105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	405.60	0.00
03105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	405.60	0.00
03105-HP-C50	Ink Cartridge, HP L0551AA (HP955) Cyan Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	995.75	0.00
03105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	995.75	0.00
03105-HP-Y50	Ink Cartridge, HP L0557AA (HP955) Yellow Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	995.75	0.00
03105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	4956.60	0.00
03105-HX-C48	Ink Cartridge, HP L0563AA (HP955XL) Cyan Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1212.64	0.00
03105-HX-M48	Ink Cartridge, HP L0566AA (HP955XL) Magenta Origin	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1212.64	0.00
03105-HX-Y48	Ink Cartridge, HP L0569AA (HP955XL) Yellow Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1212.64	0.00
03105-HX-B48	Ink Cartridge, HP L0572AA (HP955XL) Black Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1644.24	0.00
03105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	453.62	0.00

03105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	453.62	0.00
03105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	453.62	0.00
03105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black Original	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	741.28	0.00
03112-EP-R05	RIBBON CART, EPSON C135015516 (#8750), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	77.43	0.00
03112-EP-R07	RIBBON CART, EPSON C135015531 (S015086), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	736.32	0.00
03112-EP-R13	RIBBON CART, EPSON C135015632, Black, forLX-310	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	77.94	0.00
03103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2685.28	0.00
03103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	1892.80	0.00
03103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2685.28	0.00
03103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3567.20	0.00
03103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HLS450DN	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	5002.40	0.00
03103-HP-B12	TONER CART, HP CB435A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3380.00	0.00
03103-HP-B14	TONER CART, HP CB540A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3337.36	0.00
03103-HP-B18	TONER CART, HP CE255A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	7332.00	0.00
03103-HP-B21	TONER CART, HP CE278A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3952.00	0.00
03103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3432.00	0.00
03103-HP-B23	TONER CART, HP CE310A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2360.80	0.00
03103-HP-C23	TONER CART, HP CE311A, Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2542.80	0.00
03103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2542.80	0.00
03103-HP-M23	TONER CART, HP CE313A, Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2542.80	0.00
03103-HP-B24	TONER CART, HP CE320A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	2916.16	0.00
03103-HP-C24	TONER CART, HP CE321A, Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3072.16	0.00
03103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3072.16	0.00
03103-HP-M24	TONER CART, HP CE323A, Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3072.16	0.00
03103-HP-B25	TONER CART, HP CE390A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	7856.16	0.00
03103-HP-B26	TONER CART, HP CE400A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	6900.40	0.00
03103-HP-C26	TONER CART, HP CE401A, Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	10193.04	0.00
03103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	10193.04	0.00
03103-HP-M26	TONER CART, HP CE403A, Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	10193.04	0.00
03103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	4201.60	0.00
03103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	6011.20	0.00
03103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	6011.20	0.00
03103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	6011.20	0.00
03103-HP-B28	TONER CART, HP CE505A, Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	4466.80	0.00
03103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	7332.00	0.00
03103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3044.01	0.00
03103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	5787.60	0.00
03103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	5200.00	0.00
03103-HP-B51	HP Toner CF280XC	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	7112.56	0.00
03103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	8606.00	0.00
03103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	3241.70	0.00
03103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	4056.00	0.00
03103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart				0	0.00			0	0.00			0	0.00			0	0.00	0.00	10051.00	0.00

03103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	13156.00	0.00
03103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00	0.00	2901.60	0.00
03103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
03103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
33103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00	0.00	2953.60	0.00
03103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	7056.40	0.00
03103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
03103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
33103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	8846.24	0.00
03103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	3429.78	0.00
03103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
03103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
33103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	4043.83	0.00
03103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart				0	0.00				0	0.00				0	0.00	0.00	4440.80	0.00
03103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00	0.00	7441.20	0.00
03103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
03103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
03103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
03103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
33103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00	0.00	5616.00	0.00
33103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00	0.00	7472.40	0.00
03103-HP-B34	TONER CART, HP Q2612A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	3900.00	0.00
03103-HP-B48	TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	4399.20	0.00
03103-SA-B06	TONER CART, SAMSUNG MLT-D1015, Black	cart				0	0.00				0	0.00				0	0.00	0.00	3406.00	0.00
03103-SA-B07	TONER CART, SAMSUNG MLT-D1035, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2350.40	0.00
03103-SA-B08	TONER CART, SAMSUNG MLT-D1045, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2454.40	0.00
03103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart				0	0.00				0	0.00				0	0.00	0.00	3380.00	0.00
03103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2875.58	0.00
03103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart				0	0.00				0	0.00				0	0.00	0.00	7259.20	0.00
03103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00	0.00	3458.00	0.00
03103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart				0	0.00				0	0.00				0	0.00	0.00	6442.80	0.00
03103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart				0	0.00				0	0.00				0	0.00	0.00	7321.14	0.00
03103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart				0	0.00				0	0.00				0	0.00	0.00	3962.24	0.00
03103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	4066.40	0.00
03103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart				0	0.00				0	0.00				0	0.00	0.00	6370.00	0.00
03103-CA-B00	TONER CART, CANON CRG 324 II	cart				0	0.00				0	0.00				0	0.00	0.00	13399.36	0.00
VISUAL EQUIPMENT AND SUPPLIES																				
21517-DO-C02	DOCUMENT CAMERA	unit				0	0.00				0	0.00				0	0.00	0.00	23623.60	0.00
11609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0	0.00				0	0.00				0	0.00	0.00	17472.00	0.00
ACCESSORIES																				
21905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece				0	0.00				0	0.00				0	0.00	0.00	284.84	0.00
APPLICATIONS																				

01524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book				0	0.00				0	0.00				0	0.00			0	0.00	0.00	37.21		0.00	
FIRE FIGHTING EQUIPMENT																										
91601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1144.00		0.00	
91601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	5613.25		0.00	
ELECTRONICS																										
61535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	6415.64		0.00	
FURNISHINGS AND FURNISHINGS																										
21504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece		6		6	1,822.08				0	0.00				0	0.00			0	0.00	6.00	303.68		1822.08	
21504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	301.60		0.00	
01519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1336.40		0.00	
01519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1315.60		0.00	
PARTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
21413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	39.78		0.00	
21413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	42.38		0.00	
21534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	4.42		0.00	
21524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece		204		204	7,060.44				0	0.00				0	0.00			0	0.00	204.00	34.61		7060.44	
21524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece		545		545	18,862.45		4		4	138.44		4		4	138.44		4		4	138.44	557.00	34.61		19277.77
21524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece		122		122	4,222.42				0	0.00				0	0.00			0	0.00	122.00	34.61		4222.42	
21124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0	0.00				0	0.00				0	0.00			0	0.00	0.00	154.84		0.00	
SOFTWARE																										
31513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
31602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
32905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
33004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
33205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
33405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
33501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
CLINICAL SUPPLIES																										
21701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
01701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
						0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	
						0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00		0.00	

[illegible]

					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00

WARE																							
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
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					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00

					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00

ories																							
21601-G8-001	GO BAG, for disaster relief, rescue operations				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
04701-SP-001	Solar Panel				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
61604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
11607-CC-S01	Charge Controller and DC Inverter for Solar Panel				0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00

									P	674,601.49
ANAL PROVISION FOR INFLATION (10% of TOTAL)									P	67,460.15
ANAL PROVISION FOR TRANSPORT AND FREIGHT COST (If									P	-
TOTAL (A + B+ C)									P	742,061.64
ED BUDGET BY THE AGENCY HEAD and Words:										
Y CASH REQUIREMENTS									P	-
at Procurement Service Stores		655,720.32		6,183.88		10,193.23		2,504.06	P	674,601.49
ems not available at PS but regularly purchased from other sources		-		-		-		-	P	-
THLY CASH REQUIREMENTS		655,720.32		6,183.88		10,193.23		2,504.06	P	674,601.49

ency must put the monthly requirement for air tickets both local and international.

/ warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by: 
 ROHAIDA B. NUSKA
 Property/Supplier Officer
 Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available: 
 PRINCESS B. UMPA
 Accountant / Local Budget Officer

Approved by: 
 DR. SAINUDDIN M. MOTI
 Head of Office/Agency