

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if:
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template.
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. 8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020-1 dated 02 June 2020, Issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: Philippine Health Insurance Corporation
Region: IV-B
Address: CentroHall Batangas City, Diversion Road, Brgy., Alancan, Batangas City

Agency Account Code: X-248
Organization Type:

Contact Person: Napoleon M. Arago, Jr.
Position: Administrative Officer IV
E-mail: admin.proc@phihealth.gov.ph
Telephone/Mobile Nos: (44) 722-1608 local 5200

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																								
PESTICIDES OR PEST REPELLENTS																								
1 10191509-IN-001	INSECTICIDE, aerosol type, net content: 600ml/each	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	139.36	0.00	
PERFUMES OR COLOGNES OR FRAGRANCES																								
2 53131526-HS-001	HAND SANITIZER, 500 ml	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	131.43	0.00	
ALCOHOL OR ACETONE BASED ANTISEPTICS																								
3 52191601-NC-001	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	34	34	34	102	4,445.16	34	34	34	102	4,445.16	34	34	34	102	4,445.16	34	34	34	102	4,445.16	408.00	41.58
4 51191601-AL-002	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	457.60	0.00	
5 51471901-AL-001	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	43.58	0.00	
6 51471901-AL-002	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	455.00	0.00	
7 51471505-PD-002	POVIDONE IODINE, 10% solution, 120 ml	gallon	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	297.75	0.00	
COLOR COMPOUNDS AND DISPERSIONS																								
8 12171703-SI-001	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	10	10	10	30	945.60	10	10	10	30	945.60	10	10	10	30	945.60	10	10	10	30	945.60	120.00	31.52
FILMS																								
9 13111201-NC-001	ACETATE, thickness: 0.075mm min (gauge #3)	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	847.82	0.00	
10 13111201-CF-001	CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	721.00	0.00	
11 13111201-CF-002	CARBON FILM, PE, black, size 216mm x 330mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	298.52	0.00	
PAPER MATERIALS AND PRODUCTS																								
12 14111925-CA-001	CARTOLINA, assorted colors	sheet	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	83.72	0.00	
13 14111926-CF-001	CONTINUOUS FORM, 1 PLY, 280 x 345mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	887.55	0.00	
14 14111926-CF-002	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0.00	1028.60	0.00	

5	AIR CON FLOOR MOUNTED TYPE, 3.0 HP Inverter Type split package airconditioning unit, 220V, 3 phase (excluding installation (labor & materials))	unit	0	0	0	0	0	0	0	0	40	10675018.00	0	0	0	0	0	0	0	0	0	0	0	0	0	40.00	20314.00		8055640.00	
6	AIR CON SPLIT TYPE, 2.0 HP Inverter Type Wall Mounted airconditioning unit, 220V, 1 phase (excluding installation (labor & materials))	unit	0	0	0	0	0	0	0	3	3	1131956.00	0	0	0	0	0	0	0	0	0	0	0	0	0	9.00	5558.00		893592.00	
7	AIR COOLER, 450 watts for 65 sqm area	unit	0	0	0	0	0	0	0	1	0	0	1	33,000.00	0	0	0	0	0	0	0	0	0	0	0	0	1.00	33000.00		33000.00
8	AIR CON WINDOW TYPE Inverter, 1.0 HP Cooling Capacity, Power supply: 220V/50 Hz, single phase, 12-hours timer function, wireless	unit	0	0	0	0	0	0	0	1	0	0	1	37,700.00	0	0	0	0	0	0	0	0	0	0	0	0	1.00	37700.00		37700.00
9	FAN STAND FAN, 16 inch blade, banana type blade, 3 speed control system, oscillation control, thermal fuse protected motor	unit	0	0	0	0	0	0	0	8	0	0	8	16,000.00	0	0	0	0	0	0	0	0	0	0	0	0	8.00	2000.00		16000.00
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Common Office Equipment																														
1	44111905-WB-N01 White Board	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00		0.00	
2	44111911-WB-D01 White Board, Digital	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00		0.00	
3	MONEY DETECTOR Compact electronic money detector, uses 2-UV bulbs to illuminate currency, uses ultraviolet detection, can also be used to	unit	0	0	0	0	0	0	0	4	0	0	0	4	2,816.00	0	0	0	0	0	0	0	0	0	0	0	4.00	704.00		2816.00
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Common Office Supplies																														
1	ENVELOPE expanding garterized, short	Piece	17	17	16	50	962.50	17	17	16	50	962.50	17	17	16	50	962.50	17	17	16	50	962.50	200.00	19.25		3850.00				
2	BALLPOINT PEN, Fine point, Black	Piece	178	178	177	533	10,606.70	178	178	177	533	10,606.70	178	177	177	532	10,586.80	178	177	177	532	10,586.80	2,130.00	19.90		4287.00				
3	BALLPOINT PEN, Fine point, Blue	Piece	58	58	57	173	3,442.70	58	58	57	173	3,442.70	58	57	57	172	3,422.80	58	57	57	172	3,422.80	690.00	19.90		13731.00				
4	BALLPOINT PEN, Fine point, Green	Piece	4	4	4	12	238.80	4	4	4	12	238.80	4	4	4	12	238.80	4	4	4	12	238.80	48.00	19.90		955.20				
5	BALLPOINT PEN, Fine point, Red	Piece	7	7	7	21	417.90	7	7	7	21	417.90	7	7	7	21	417.90	7	7	7	21	417.90	64.00	19.90		1571.60				
6	BALLPOINT PEN, Fine point, Violet	Piece	16	16	16	48	955.20	16	16	16	48	955.20	16	16	16	48	955.20	16	16	16	48	955.20	192.00	19.90		3820.80				
7	BALLPOINT PEN, frontline balpen with string and stand	Piece	9	8	8	25	3,630.00	9	8	8	25	3,630.00	9	8	8	25	3,630.00	9	8	8	25	3,630.00	100.00	145.29		14520.00				
8	FASTENER, Long stem	Box	5	5	5	15	1,402.50	5	5	5	15	1,402.50	5	5	5	15	1,402.50	5	5	5	15	1,402.50	60.00	93.50		5610.00				
9	FOLDER PRESSBOARD, plain, for letter size papers/documents	Piece	62	62	62	186	1,953.00	62	62	62	186	1,953.00	62	62	62	186	1,953.00	60	50	48	158	1,659.00	716.00	10.50		7518.00				
10	GLUE, 130 grams	Bottle	25	25	25	75	2,625.00	25	25	25	75	2,625.00	25	25	25	75	2,625.00	25	25	25	75	2,625.00	300.00	35.00		10500.00				
11	PAPER CLIP, Bulldog, 26mm (3)	Piece	9	8	8	20	240.00	9	8	8	20	240.00	4	3	3	10	120.00	4	3	3	10	120.00	60.00	12.00		720.00				
12	RUBBER BAND, Small	Box	10	10	10	30	600.00	10	10	10	30	600.00	10	10	10	30	600.00	10	10	10	30	600.00	120.00	20.00		2400.00				
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Office Equipment and Accessories																							
1	EVENTS EQUIPMENT BOOTH; Portable Collapsible Marketing Booth, PVC panel type, Standard size and dimension	Unit	0	0	0	0	0.00	3	2	2	7	144,375.00	0	0	0	0.00	0	0	0	0.00	7.00	20625.00	144375.00
2	EVENTS EQUIPMENT TENT; Heavy duty, foldable, with stand	Unit	0	0	0	0	0.00	3	3	2	8	121,000.00	0	0	0	0.00	0	0	0	0.00	8.00	15125.00	121000.00
3	GENERATOR SET; 65 KVA, inclusive of delivery and installation (labor and materials), 1 phase, 220V, 1800rpm including Manual Transfer Switch with 3	Unit	0	0	0	0	0.00	1	0	0	1	1385451.00	0	0	0	0.00	0	0	0	0.00	1.00	1385451.00	1385451.00
4	PAPER SHREDDER; Heavy Duty, can shred paper, CD/DVD, plastic cards number of simultaneously destroyed sheets, paper 70 gsm(30-40;	Unit	0	0	0	0	0.00	5	5	0	10	528,880.00	0	0	0	0.00	0	0	0	0.00	10.00	52888.00	52888.00
5	BINDING MACHINE 24 holes binding capacity: 450 sheets/51mm rings, punching capacity: 32 sheets, A4 80gsm, adjustable paper margin	Unit	0	0	0	0	0.00	2	2	0	4	240,000.00	0	0	0	0.00	0	0	0	0.00	4.00	60000.00	240000.00
6	REFRIGERATOR 8.0 cu ft., Two-door, Inverter, No frost	Unit	0	0	0	0	0.00	1	1	0	2	50,000.00	0	0	0	0.00	0	0	0	0.00	2.00	25000.00	50000.00
7	SOFA SET for SG 26-27, Color: Gray cushion and cappuccino wood, 1 unit - 3 seater, 2 units: 1 seater	Set	0	0	0	0	0.00	5	0	0	5	175,000.00	0	0	0	0.00	0	0	0	0.00	5.00	35000.00	175000.00
8	CHAIR, Ging chair made of Stainless Steel metal with Leather Cushion, Overall Size: 71.5 inch(Wide) x 25 inch(Depth)x31.5 inch(Height); Detail	Unit	0	0	0	0	0.00	14	14	13	41	900,000.00	0	0	0	0.00	0	0	0	0.00	41.00	22000.00	900000.00
9	CHAIR, Junior Executive for SG 24-25 and unk LH10 Heads (Specification as per OO No. 0065-2015)	Unit	0	0	0	0	0.00	2	2	1	5	95,000.00	0	0	0	0.00	0	0	0	0.00	5.00	19000.00	95000.00
10	CHAIR Senior Executive Chair for SG 26-27 (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	1	0	0	1	18,000.00	0	0	0	0.00	0	0	0	0.00	1.00	18000.00	18000.00
11	WHEEL CHAIR, 20"x20" foldable, powder coated steel frame, with pedestal pan and easily squeeze and release hand brake	unit	0	0	0	0	0.00	2	2	2	6	101,640.00	0	0	0	0.00	0	0	0	0.00	6.00	16940.00	101640.00
12	EXPAND-A-WALL for Exhibit, Portable	unit	0	0	0	0	0.00	3	2	2	7	185,340.00	0	0	0	0.00	0	0	0	0.00	7.00	26620.00	186340.00
13	INFORMATION DESK Portable	unit	0	0	0	0	0.00	3	3	2	8	280,000.00	0	0	0	0.00	0	0	0	0.00	8.00	35000.00	280000.00
14	SAFETY VAULT Digital lock, 1 or 2 adjustable shelf, 1 drawer (inside); Fire rating: 1 hr	unit	0	0	0	0	0.00	1	0	0	1	45,000.00	0	0	0	0.00	0	0	0	0.00	1.00	45000.00	45000.00
15	BOOK SHELF; High pressured laminate in light gray finish with edging in the same color as surface, adjustable and removable shelves, glass door with	unit	0	0	0	0	0.00	4	4	2	10	300,000.00	0	0	0	0.00	0	0	0	0.00	10.00	30000.00	300000.00
16	CHAIR Junior Executive Chair for SG 18-23 (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	5	5	4	14	224,000.00	0	0	0	0.00	0	0	0	0.00	14.00	16000.00	224000.00
17	CFLIC(C) TABLE for SG 17 and below (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	34	34	33	101	1,919,000.00	0	0	0	0.00	0	0	0	0.00	101.00	19000.00	1919000.00
18	CONFERENCE TABLE "Oval Shaped" Table, 6 to 10 seater for DC and LH10 Heads (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	1	1	1	3	60,802.50	0	0	0	0.00	0	0	0	0.00	3.00	20267.50	60802.50
19	JUNIOR EXECUTIVE TABLE for SG 18 to 23 (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	3	2	2	7	154,000.00	0	0	0	0.00	0	0	0	0.00	7.00	22000.00	154000.00
20	JUNIOR EXECUTIVE TABLE for SG 24 to 25 and LH10 Head (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	1	1	1	3	84,000.00	0	0	0	0.00	0	0	0	0.00	3.00	28000.00	84000.00
21	FILING STEEL CABINET Lateral Steel Cabinet (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	5	5	4	14	392,000.00	0	0	0	0.00	0	0	0	0.00	14.00	28000.00	392000.00
22	ROLL-UP SUNSCREEN Manually operated retractable roll-up sunscreen in white/grey color using heavy duty plastic chain with 95% openness factor,	sq.m/set	0	0	0	0	0.00	20	20	20	60	960,000.00	0	0	0	0.00	0	0	0	0.00	60.00	16000.00	960000.00
23	STORAGE STEEL CABINET (Specification as per OO No. 0065-2015)	unit	0	0	0	0	0.00	6	6	6	18	504,000.00	0	0	0	0.00	0	0	0	0.00	18.00	28000.00	504000.00
24	COFFEE TABLE, Round Shape for SG 26 and above with four chairs	unit	0	0	0	0	0.00	2	2	2	6	120,000.00	0	0	0	0.00	0	0	0	0.00	6.00	20000.00	120000.00

12	BOX CORRUGATED, Dimension to fit the steel racks or racking system of the user	Pack	9	8	8	25	2,200.00	9	8	8	25	2,200.00	9	8	8	25	2,200.00	100.00	88.00	880.00
13	TICKET PAPER for Quoting Machine	Roll	2	1	2	5	4,510.00	1	1	2	5	4,510.00	0	0	0	0	0	0	0	0
14	TRANSPARENCY HOHNER, size: A4, Refillable, Cover: Opaque Plastic, size: 310mm x 235mm(mm), Thickness: 0.5mm(max), Pocket: Transparent plastic	Piece	1	1	1	3	132.00	0	0	0	0	0.00	1	1	1	3	132.00	0	0	0.00
15	ADHESIVE TAPE size: 1" double sided with foam	Roll	2	2	1	5	327.50	1	2	2	5	327.50	2	1	2	5	327.50	2	2	1
16	ADHESIVE TAPE size: 2" double sided with foam	Roll	2	2	1	5	655.00	1	2	2	5	655.00	2	1	2	5	655.00	2	2	1
17	BOX CORRUGATED, Dimension to fit the steel racks or racking system of the user	Box	100	100	100	300	26,400.00	100	100	100	300	26,400.00	100	100	100	300	26,400.00	100.00	88.00	10800.00
18	CASH BOOK, General Format 104	Piece	1	1	1	3	1,560.00	1	1	1	3	1,560.00	1	1	0	2	1,040.60	1	1	0
19	NUMBER STAMP Regular, 8-digit	Piece	1	0	0	1	495.00	1	0	0	1	495.00	1	0	0	1	495.00	0	0	495.00
20	RUBBER INSCRIPTION for Trodat Printer, 4x6 lines	Piece	1	0	0	1	770.00	0	0	0	0	0.00	0	0	0	0	0	0	0	770.00
21	RUBBER STAMP (Received with date)	Piece	1	0	0	1	181.50	1	0	0	1	181.50	1	0	0	1	181.50	0	0	0.00
22	RUBBER STAMP Machine-made, big	Piece	1	0	0	1	770.00	1	0	0	1	770.00	0	0	0	0	0.00	0	0	770.00
23	TIME CARD for AMANO/TIWATA Bundy Clock 85mm x 190mm (3-3/8") x 7 L/2 imported 14-pcs. Tagboard, offset process, two sides printing, 100	bundle	2	1	3	4	3,210.00	1	2	1	4	3,210.00	2	1	1	4	3,210.00	2	2	4
24	RUBBER STAMP, Manual, small	Piece	2	1	2	5	2,200.00	1	2	2	5	2,200.00	0	0	0	0	0.00	0	0	2,200.00
25	INK for stamp pad with applicator, color, Black	Bottle	3	3	2	8	564.00	3	3	2	8	564.00	3	3	2	8	564.00	3	2	7
26	INK for stamp pad with applicator, color, Blue	Bottle	2	2	2	6	210.00	2	2	2	6	210.00	2	2	1	6	210.00	2	1	5
27	LAMINATING FILM 70mm x 100mm, 250 Micron	Piece	9	8	8	25	275.00	9	8	8	25	275.00	9	8	8	25	275.00	100.00	11.00	1100.00
28	STICKER PAPER, A4, 10 pcs/pack	Pack	5	5	5	15	412.50	5	5	5	15	412.50	5	5	5	15	412.50	60.00	27.50	1650.00
29	LAMINATING PATCH for ID Card Printer	Set	0	0	0	0	0.00	1	0	0	1	17,509.13	0	0	0	0	0.00	0	0	17509.13
30	BATTERY Dry Cell, 1.5 volts, Premium/Ultra/Super Alkaline/Akkalite7, size: AAA, No Mercury and Cadmium Added, 2 pcs/bister pack	packet	0	0	0	0	0.00	5	0	0	5	255.00	0	0	0	0	0.00	0	0	255.00
31	BATTERY for UPS	piece	2	0	0	2	3,190.00	2	0	0	2	3,190.00	2	0	0	3	3,190.00	2	0	3,190.00
32																				
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Audio and visual presentation and composing equipment

1	52161505-TV-50I	SMART Television	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
2	52161520-MC-M01	Microphone	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	1.00
3	52161517-SP-K01	Speakers	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	1.00
4	3201014-AM-P01	Amplifier	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
5	52161517-EQ-K01	Equalizer	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00
6		SOUND SYSTEM for indoor use, Heavy duty with 2 units wired dynamic vocal microphone 2 units UHF wireless mics, 1 unit case and connectors	Unit	0	0	0	0	0.00	1	0	0	1	250,000.00	0	0	0	0	0	0	250000.00
7		SOUND SYSTEM PULSE 2 ADDRESS SYSTEM, portable, microphones/line input/electronic balances, discrete input configuration, 10" speakers and 350	Unit	0	0	0	0	0.00	3	3	3	8	219,200.00	0	0	0	0	0	0	219200.00

1																											
Paper Materials and Products																											
1	CONTINUOUS FORM 11 1/2-5/8, 2 ply, plain, 70 gsm with side perforation, 1000 sets/box.	Box	1	1	1	1	3	7,250.00	0	0	0	0	0.30	0	0	0	0	0	0	0	0	0	0	0.00	3.00	2420.00	7260.00
2	CONTINUOUS FORM 11 X 14-2/8, (290mm x 378mm), 2 ply, plain, 65 gsm, carbonless with company logo 1000	Box	1	1	1	0	2	5,467.00	1	1	0	2	5,467.00	1	1	0	2	5,467.00	1	1	0	2	5,467.00	8.00	2733.50	21058.00	
3	VELLUM BOARD, 13x8, 10 pcs/pack	Pack	4	3	3	10	1,595.00	4	3	3	10	1,595.00	4	3	3	10	1,595.00	4	3	3	10	1,595.00	40.00	159.50	6380.00		
4	VELLUM, A4	Pack	20	20	20	50	1,960.00	10	10	10	30	980.10	10	10	10	30	980.10	10	10	10	30	980.10	159.00	37.67	4900.50		
5	CONTINUOUS FORN CHECKS	Piece	200	200	200	600	5,010.00	200	200	200	600	5,010.00	200	200	200	600	5,010.00	200	200	200	600	5,010.00	2,400.00	8.35	20040.00		
6	CHECKS, Operations Check	Booklet	7	7	7	21	10,395.00	7	7	7	21	10,395.00	7	7	7	21	10,395.00	7	7	7	21	10,395.00	84.00	495.00	41580.00		
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Lighting and fixtures and accessories																											
1	39117102-LB-B01 LED bulb		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00		
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Electrical equipment and components and supplies																											
1	SURGE PROTECTOR with Extension Cord, 5-6 holes	Piece	1	0	0	1	1,375.00	0	1	0	1	1,375.00	0	0	1	1	1,375.00	1	0	0	1	1,375.00	4.00	1375.00	5500.00		
2	Emergency work light/trouble light	Piece	1	0	0	1	1,050.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1050.00	1050.00		
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Common ICT Equipment																									
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
2	43212104-PI-O01	PRINTER, Inkjet, Color				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
3	43212105-PP-001	Portable Printer				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
4	43211509-AT-001	Android Tablet				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
5	43222610-HS-001	Hub/Switches				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
6	43222609-NR-001	Network Routers				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
7	43222610-WA-P01	Wireless Access Point				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
8	43211711-SF-001	Scanner, Flatbed				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
9	45111601-WP-P01	Wireless Pointing Device / Laser Pointer				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
10	81112306-MF-P01	Multi Function PRINTER				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	Piece			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
12	43191501-MP-001	Mobile Phone				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
13	43211711-SC-001	Scanner, Colored, Double-sided, feeder type				0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0.00	0.00	
14		PRINTERS Dot Matrix, 80 columns	unit			0	0	0	0	0.00	18	0	0	18	165,647.35	0	0	0	0	0	0	0.00	15.00	5191.52	105447.35
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OTHER SOFTWARE																											
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Consumables																											
1	RIBBON for ID Badge Printer for Color ID Printer, Dual Side Printer / Specifications: YMCKT Ribbon Kit @500 cards/roll, Colored Ribbon with	Roll	1	0	0	1	10,900.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	10900.00	10900.00		
2	RIBBON for various type of Bundy Clock	Spool	1	1	1	3	4,950.00	1	1	1	3	4,950.00	1	1	1	3	4,950.00	1	1	1	3	4,950.00	12.00	1650.00	1650.00		
3	INK CARTRIDGE, CANON FAX MACHINE, Black	Cart	2	1	1	4	11,000.00	2	1	1	4	11,000.00	2	1	1	4	11,000.00	2	1	1	4	11,000.00	16.00	2750.00	4400.00		
4	INK CARTRIDGE, HP CD973AA (HP 920XL)	Cart	1	0	0	1	641.68	0	1	0	1	641.68	0	0	1	1	641.68	1	0	0	1	641.68	4.00	641.68	2560.72		
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Other Categories																											
1	53121601-G9-001	GO BAG, for disaster relief, rescue operations	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	0.00	

2	40104701-SP-001	Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
3	46881604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
4	26111607-CC-501	Charge Controller and DC Inverter for Solar Panel		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
5	46181502-BF-V01	Bullet proof vest		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
6	25172502-WW-001	Wheels, _____ (type of vehicle)		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
7	40161519-FF-001	Fuel Filters		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
8	48101719-DW-F01	Drinking Water/ Fountain	Bottle	465	465	465	1395	46,035.00	465	465	465	1395	46,025.00	465	465	465	1395	46,025.00	465	465	465	1395	46,035.00	5,580.00	33.00		
9	26111729-AB-001	Auto Battery		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	0.00	0.00		
10		FIRE EXTINGUISHER for Data center	unit	0	0	0	0	0.00	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0.00	0.00	15000.00	15000.00		
11		BOX wooden/plastic (various type)	Piece	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,300.00	0	0	0	0.00	1.00	1300.00	1300.00		
12	"	OFFICE/ARTA Signages in central board	Piece	1	0	0	1	605.00	0	1	0	1	605.00	0	0	1	1	605.00	1	0	0	1	605.00	4.00	605.00	2420.00	
13		OFFICIAL SEAL, Standard, metal w/PtB Health Logo	Unit	1	0	0	1	2,096.33	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1.00	2096.33	2096.33		
14		FRAME, Acrylic frame w/ bolt for ISO Certification	Piece	1	0	0	1	1,089.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1.00	1089.00	1089.00		
15		FRAME, Acrylic w/ bolt, 17" x 21"	Piece	3	0	0	1	2,194.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1.00	2194.50	2194.50		
16		NAME HOLDER, Acrylic stand	Piece	2	1	1	4	548.00	2	1	1	4	548.00	1	1	1	3	411.00	1	1	1	3	411.00	14.00	137.00	1918.00	
17		STAND for Flyers, Acrylic	Piece	1	0	0	1	72.60	0	1	0	1	72.60	0	0	1	1	72.60	1	0	0	1	72.60	4.00	72.60	290.40	
18		FIRE EXTINGUISHER, Refill, 10 lbs	Unit	1	1	1	3	11,400.00	1	1	1	3	11,400.00	1	1	1	3	11,400.00	1	1	0	2	7,600.00	11.00	3800.00	41800.00	
19		ANTACIDS, Knollit S Tab	Tablet	5	5	0	18	66.00	0	0	0	0	0.00	5	5	0	18	66.00	0	0	0	0.00	20.00	6.60		132.00	
20		ANTI DIARRHEALS, Loperamide 2mg	Capsule	4	4	3	11	66.55	0	0	0	0	0.00	4	3	3	18	66.50	0	0	0	0.00	21.00	6.95		127.05	
21		ANTIPYRETICS, Paracetamol, Biogesic, 500mg	Tablet	17	17	16	50	192.50	17	17	16	50	192.50	17	17	16	50	192.50	17	17	16	50	192.50	200.00	3.85	770.00	
22		ANTIVERTIGO, Betahistine, Sear, 16mg	Tablet	4	3	3	19	640.80	0	0	0	0	0.00	4	3	3	16	640.80	0	0	0	0.00	20.00	64.08		1281.60	
23		DISINFECTANT, Disinfectant Cleaner	Gallon	1	0	0	1	440.00	0	0	0	0	0.00	0	1	0	1	440.00	0	0	0	0	0.00	2.00	440.00	880.00	
24		EYE ANTI INFECTIVES AND ANTISEPTICS, Tobramycin + Dexamethasone, Topadex Eyedrops	Bottle	1	0	0	1	642.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	642.40	642.40	
25		MEDICAL PLASTER, Plaster, Hypoallergenic	Piece	1	0	0	1	46.20	0	0	0	0	0.00	1	0	0	1	46.20	0	0	0	0	0.00	2.00	46.20	92.40	
26		NSAIDS, Ibuprofen, Advil, 500mg	Capsule	4	3	3	19	93.50	0	0	0	0	0.00	4	3	3	19	93.50	0	0	0	0	0.00	20.00	9.35		187.00
27		NSAIDS, Mefenamic Acid, Dolosal, 500mg	Caplet	4	3	3	10	310.80	0	0	0	0	0.00	4	3	3	10	310.80	0	0	0	0	0.00	20.00	31.08		621.60
28		ORAL ANTISPASMODIC, Hyoscine-N Butylbromide, Buscopan tab, 10mg	Tablet	4	3	3	10	269.50	0	0	0	0	0.00	4	3	3	10	269.50	0	0	0	0	0.00	20.00	26.95		539.00
29		RESPIRATORY STIMULANT, Spirit of Aroma, 15ml	Bottle	1	0	0	1	27.50	0	0	0	0	0.00	1	0	0	1	27.50	0	0	0	0	0.00	2.00	27.50	55.00	
30		TOPICAL ANTIBACTERIAL, Terramycin Plus, ointment/cream, 5g	Tube	1	0	0	1	242.83	0	0	0	0	0.00	1	0	0	1	242.83	0	0	0	0	0.00	2.00	242.83	485.66	
31		ANTIHISTAMINE, Loratadine, Claritin, 10mg	Tablet	4	3	3	10	371.30	0	0	0	0	0.00	4	3	3	10	371.30	0	0	0	0	0.00	20.00	37.13		742.60
32		ANTIHYPERTENSIVE, Clonidine, Catapres, 75mg	Tablet	1	2	2	5	165.00	2	1	2	5	165.00	2	2	1	5	165.00	2	2	1	5	165.00	20.00	33.00		660.00
33		Micropore Tape, 1	Piece	1	0	0	1	159.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	159.50		159.50
34		Sterile Gauze Pad, 4 x 4	Piece	2	2	1	5	38.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	7.70		38.50

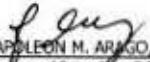
35	Surgeon / Disposable Face Mask, 50s	Box	2	2	0	0	950.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	-5.00	150.00	-	750.00	
36	Surgeon Scissor	Piece	1	0	0	0	88.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	-1.00	88.00	-	88.00	
37	Syringe with Needle, 5cc	Piece	1	1	0	2	28.60	0	0	0	0	0.00	1	1	0	2	28.60	0	0	0	0	0.00	-4.00	14.30	-	57.20
38	Thermometer, Digital	Piece	1	0	0	1	302.50	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1.00	302.50	-	302.50	
39	Band Aid, 100 per box	Box	1	0	0	1	143.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1.00	143.00	-	143.00	
40	Betadine Solution 120ml	Bottle	1	0	0	1	197.73	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1.00	197.73	-	197.73	
41	Elastic Bandage, 4x5	Piece	1	0	0	1	66.83	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1.00	66.83	-	66.83	
42	Hand Sanitizer Gel 1000ml with pump dispenser	Bottle	1	1	1	3	540.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	3.00	180.00	-	540.00	
43	Hydrogen Peroxide, 120ml/bottle	Bottle	1	0	0	1	44.00	1	0	0	1	44.00	0	0	0	0	0	0	0	0	0.00	2.00	44.00	-	88.00	
44	Cotton, 100 ears/pack	Pack	1	0	0	1	76.73	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	1.00	76.73	-	76.73	
45	Tire for Vehicle including installation cost	Lot	0	0	0	0	0.00	0	1	0	1	8,252.20	0	0	0	0	0	0	0	0	0.00	1.00	8252.20	-	8252.20	
46	Series Cable HD (for Auto Battery)	Piece	0	0	0	0	0.00	1	0	0	1	2,310.00	0	0	0	0	0	0	0	0	0.00	1.00	2310.00	-	2310.00	
47	Adapter, Universal	Piece	1	0	0	1	63.80	0	1	0	1	63.80	0	0	1	1	63.80	0	0	0	0	0.00	3.00	63.80	-	191.40
48	Paddock, Standard	Piece	0	0	0	0	0.00	0	1	0	1	1,066.72	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1066.72	-	1066.72
49	Wrench, Adjustable, Big (13 inches)	Piece	0	0	0	0	0.00	1	0	0	1	760.93	0	0	0	0	0.00	0	0	0	0	0.00	1.00	760.93	-	760.93
50	Battery for Motor Vehicle, 3 SHF 12V	Piece	1	1	1	3	22,680.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	7560.00	-	22680.00
51	Tire, size: 205/65 R15	Piece	4	0	0	4	23,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	5940.00	-	23760.00
52	Tire, size: 225/70 R15	Piece	4	0	0	4	30,936.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	7734.10	-	30936.40
53	Wiper, 18"	Piece	1	1	1	3	2,154.00	1	1	0	2	1,136.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	718.00	-	3590.00
54	Battery for Motor Vehicle, 25MF 12V	Piece	1	1	0	2	13,650.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6825.00	-	13650.00

A. TOTAL		P	2,730,556.49
B. ADDITIONAL PROVISION FOR INFLATION (10% OF TOTAL)		P	273,056.65
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	
D. GRAND TOTAL (A + B + C)		P	3,003,613.14
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			
F. MONTHLY CASH REQUIREMENTS		P	
G 1 Available at Procurement Service Stores	845,854.34		822,727.26 P 3,336,552.22
G 2 Other Items not available at PS but regularly purchased from other sources	358,483.58		162,589.58 P 11,155,331.27
TOTAL MONTHLY CASH REQUIREMENTS	1,204,337.92		985,317.74 P 14,491,883.49

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


 NAPOLÉON M. ARAGO, JR.
 Property / Supplier Officer

Date Prepared: 12/15/2020

Certified Funds Available / Certified Appropriate Funds Available: Approved by:


 MARY JOY A. HERNANDEZ
 Accountant / Local Budget Officer


 ATTY. JERRY F. IBAY
 Head of Office / Agency