



August 2, 2021

CORPORATE MEMORANDUM

No. PRO-CAR 2021 - 011 c/

TO : All Concerned End-Users
PRO-CAR

SUBJECT : CY 2021 Annual Procurement Plan (APP) Amendment Batch 5

Pursuant to the provisions of Republic Act No. 9184 (R.A 9184) and its Revised Implementing Rules and Regulations (RIRR), the CY 2021 Annual Procurement Plan (APP) of PRO-CAR and its subsequent amendment (Batch 4) were issued.

In the course of implementation however, there arises the need to further amend the APP to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/ revisions in the programs, activities and projects (PAPs). These modifications are the result of factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complimentary PAPs and fortuitous events.

After judicious review and evaluation, the requested revisions/ modifications in the APP by the various end-users were deemed significant. As mandated, the PRO-CAR Bids and Awards Committee (BAC) determined and recommended the appropriate method of procurement covering the various PAPs included in the proposed App amendment in accordance with the parameters set forth by the law.

Pursuant to the authority granted to the Regional Vice President of PRO-CAR as Head of the procuring Entity (HOPE), this Memorandum is issued approving the attached Annual Procurement Plan Amendment (Batch 5).

Be it noted that all procurement based on the CY 2021 APP and its subsequent amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.


DOMINGA A. GADGAD, MD, MPA
Acting Regional Vice President

Date signed 8/2/21





CY 2021 Annual Procurement Plan (APP) Amendment Batch 5

Philhealth Regional Office-Cordillera Administrative Region

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203080	Medical, Dental & Laboratory Supplies											
50203080	1320 boxes Disposable Face Mask, 50 pcs/box	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-561-36 dtd June 7, 2021	198,000.00	198,000.00		Procurement of COVID 19 Mitigation and Emergency Supplies and Materials
50203080	1320 bottles Alcohol, 70% 500ml	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-561-36 dtd June 7, 2021	85,536.00	85,536.00		Procurement of COVID 19 Mitigation and Emergency Supplies and Materials
50203080	304 gallons Hand Sanitizer Gel (276 gallons Office Refill) (28 gallons Frontliners Refill)	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-561-36 dtd June 7, 2021	164,160.00	164,160.00		Procurement of COVID 19 Mitigation and Emergency Supplies and Materials
50203080	120 gallons Sodium Hypochloride/ Disinfectant Solution	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-561-36 dtd June 7, 2021	14,010.00	14,010.00		Procurement of COVID 19 Mitigation and Emergency Supplies and Materials
50203080	168 boxes Surgical/Exam Gloves, 100 pcs/box; Frontliners	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-561-36 dtd June 7, 2021	72,443.00	72,443.00		Procurement of COVID 19 Mitigation and Emergency Supplies and Materials
	SUBTOTAL								534,149.00	534,149.00		MASTER DOCUMENT
5020321004	Semi-Expendable - Medical Equipment											



5020321004	28 sets PPE Suit (autoclavable coverall, googles, cap, foot cover, gloves, face mask, Frontliners)	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-561-36 dtd June 7, 2021	19,656.00	19,656.00		Procurement of COVID 19 Mitigation and Emergency Supplies and Materials
	SUBTOTAL								19,656.00	19,656.00		
50203070	Drugs & Medicines											
50203070	880 boxes Vitamin C (w/Zinc), 500 mg, 100 cap/box	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-561-36 dtd June 7, 2021	440,000.00	440,000.00		Procurement of COVID 19 Mitigation and Emergency Supplies and Materials
	SUBTOTAL								440,000.00	440,000.00		
5029999005	Corporate Forum											
5029999005	Conduct of Regional Management Committee Meetings	ORVP	Lease of Venue	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR COB	36,600.00	36,600.00		Change in the Mode of Procurement from Small Value Procurement to Lease of Venue
	SUBTOTAL								36,600.00	36,600.00		
5029901001	Advertising Expenses											
5029901001	Procurement of Radio Blocktime/ Radio program Sponsorship (AM Frequency)	PAU (To be used by Kalinga LHIO)	Agency to Agency	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR COB (BRO CAR 21-145-09)	99,600.00	99,600.00		Change in the Mode of Procurement from Scientific/ Scholarly or Artistic Work, Exclusive Technology and Media Services to Agency-to-Agency
	SUBTOTAL								99,600.00	99,600.00		
5020201001	Training Expenses											
5020201001	Conduct of Personal Mastery for new Employees (PM) Food and Contingencies	ASS	Lease of Venue	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-514-33 dtd May 26, 2021	69,600.00	69,600.00		CY 2021 Annual Learning and Development Plan

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5020201001	Conduct of Interpersonal and Client Effectiveness (ICE) Food and Contingencies	ASS	Lease of Venue	Sep-21	Sep-21	Sep-21	Sep-21	BRO-CAR-21-514-33 dtd May 26, 2021	69,600.00	69,600.00		CY 2021 Annual Learning and Development Plan
5020201001	Conduct of Nurturing a Culture of Accountability (NACA)	ASS	Lease of Venue	Oct-21	Oct-21	Oct-21	Oct-21	BRO-CAR-21-514-33 dtd May 26, 2021	187,200.00	187,200.00		CY 2021 Annual Learning and Development Plan
5020201001	Conduct of Advance MS Excell Training (Food and Contingencies)	ASS	Small Value Procurement	Sep-21	Sep-21	Sep-21	Sep-21	BRO-CAR-21-514-33 dtd May 26, 2021	76,800.00	76,800.00		CY 2021 Annual Learning and Development Plan
5020201001	Conduct of Advance MS Excell Training (Training Provider)	ASS	Scientific/Scholarly or Artistic Work, Exclusive Technology & Media Services	Aug-21	Aug-21	Aug-21	Aug-21	BRO-CAR-21-514-33 dtd May 26, 2021	240,000.00	240,000.00		CY 2021 Annual Learning and Development Plan
	SUBTOTAL								643,200.00	643,200.00		
5020301001	Regular Office Supplies											
5020301001	176 boxes Box, Corrugated, plain, 200 lbs., B Flute, HSC, Self-lock, glued joint, size: Body: 14-15/16 x 11-1/4 x 10-3/16, Cover: 16-1/2 x 26-1/8	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR REREF 2021-08-011	5,614.40	5,614.40		Change in specifications, increase in quantity, decrease in unit price
5020301001	50 units Fire Extinguisher, Dry, refill, 10 lbs,	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR REREF 2021-08-011	22,800.00	22,800.00		Change in specifications, increase in quantity, decrease in unit price
5020301001	15 sets Marker, Fluorescent, flat, chisel point, assorted colors, 3 pcs/set (Green, Orange, Yellow)	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR REREF 2021-08-011	666.15	666.15		Change in specifications, increase in quantity, decrease in unit price
5020301001	5 pcs CD Storage, CD File Case, 24 CD	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR REREF 2021-08-011	825.00	825.00		Change in specifications.

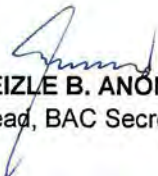


5020301001	4 units Rubber Stamp, manual, small	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR REREF 2021-08-012	1,760.00	1,760.00		Realignment of SEPP Items within cost center without additional budget . For use of General Services Unit.
5020301001	1 unit Rubber Stamp, big machine made	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR REREF 2021-08-012	770.00	770.00		Realignment of SEPP Items within cost center without additional budget . For use of General Services Unit.
5020301001	54 pcs data file box, closed ends with finger ring and pocket for label holder, material: Chipboard (3mm thick), leatherette paper for outside cover, coated paper for inside cover; size: 125mm x 230mm x 400mm (5' x 9' x 15-3/4'), assorted colors: Red, Green, Blue and Maroon	ASS	PS-DBM/ Shopping	Aug-21	Aug-21	Aug-21	Aug-21	PRO-CAR REREF 2021-08-012	7,020.00	7,020.00		Realignment of SEPP Items within cost center without additional budget . For use of General Services Unit.
	SUBTOTAL								39,455.55	39,455.55		
	GRAND TOTAL								1,812,660.55	1,812,660.55		




Consolidated By:

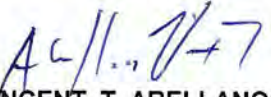

ATTY. APRIL VALERIE B. GAYO
Member, BAC Secretariat

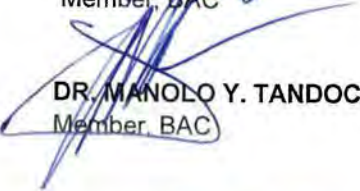

LEIZLE B. ANONGOS
Head, BAC Secretariat

Certify for Inclusion in the 2021 APP:


ATTY. MARAH B. ALAGON
Member, BAC


DR. GLENN CORNELIO A. LAMSIS
Member, BAC


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DR. MANOLO Y. TANDOC
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Member, BAC


ATTY. ERIC L. MANDIT
Vice Chairperson, BAC


IMELDA CRISTETA D. VILLAMAR
Chairperson, BAC

Approved by:


DR. DOMINGA A. GADGAD
Acting Regional Vice President
Head of the Procuring

