



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
PHILHEALTH REGIONAL OFFICE VIII  
PhilHealth Bldg., 167 P. Burgos Street, Tacloban City  
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[www.philhealth.gov.ph](http://www.philhealth.gov.ph)




23 March 2021

**MEMORANDUM**

No. 2021- 0079

**TO :** ALL CONCERNED END-USERS  
PhilHealth Regional Office 8

**FROM :**  **ROSARIO B. SUYOM, M.D.**  
Acting Regional Vice-President

**SUBJECT :** Approval of CY 2021 Annual Procurement Plan (APP) Amendment (2<sup>nd</sup> Batch)

The Corporation has approved its CY 2021 Annual Procurement Plan (APP) for the implementation of its various programs/projects to further fulfill its mandate of providing universal, affordable and equitable health care for all Filipinos.

To reflect, however, the necessary adjustments brought about by factors beyond reasonable planning such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the original CY 2021 APP, the same should be updated and/or amended.

After judicious review and evaluation, the requested revisions/modifications in programs and projects by end end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation.

Pursuant to the following provisions under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", the CY 2020 APP is hereby amended:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity.xxx

Section 7.4 Updating of the individual PPMs, and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity."



Accordingly and under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached CY 2021 Annual Procurement Plan (APP) Amendment (2<sup>nd</sup> Batch)

It is emphasized that all procurement based on the approved CY 2021 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For the information and strict compliance of all concerned.

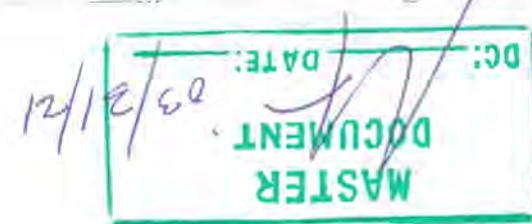




**ANNUAL PROCUREMENT PLAN (APP) CY 2021**  
**AMENDMENT (2nd Batch)**

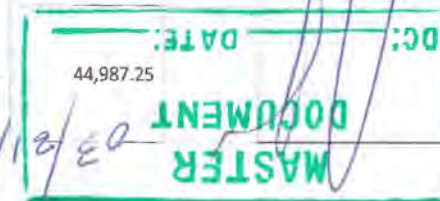
**BAC - GOODS AND SERVICES (MOOE)**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
	ADHESIVE TAPE, size: 2" double sided without foam (23 rolls @ P57.75)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	1,328.25	1,328.25		To adjust/decrease quantity of items due to higher price in the market
	ADHESIVE TAPE, size: 2" double sided with foam (33 rolls @ P139.65)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	4,608.45	4,608.45		
	ADHESIVE TAPE, size: 1" double sided without foam (21 rolls @ P29.4)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	617.40	617.40		
	ADHESIVE TAPE, size: 1" double sided with foam (25 rolls @ P71.4)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	1,785.00	1,785.00		
	BATTERY-Dry cell, 1.5 volts, Premium/Ultra/Super Alkaline/Alkaline, No. Mercury and Cadmium Added, size AA, 2 pcs/blister pack (34 pack @ P106.05)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	3,605.70	3,605.70		
	BATTERY-Dry cell, 1.5 volts, Premium/Ultra/Super Alkaline/Alkaline, No. Mercury and Cadmium Added, size AAA, 2 pcs/blister pack (10 pack @ P116.55)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	1,165.50	1,165.50		
	CASH BOOK - For Regular Disbursement Officer (Gen. Form No. 103) (6 book @ P504)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	3,024.00	3,024.00		

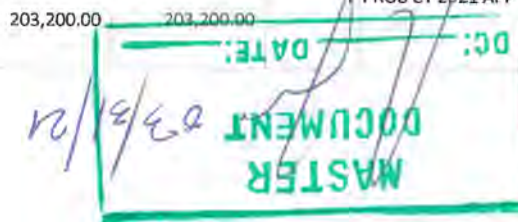




Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
	DATA FILE FOLDER, with finger ring and clear plastic pocket for labels, material:chipboard (2mm thick) letherette paper and/or polypropylene (PP) material made of linen design for outside cover, coated paper for inside cover including spine portion, size: 75mm x 230mmx 380mm (3"x 9" x 15"), assorted colors: Red, Green, Blue, and Maroon (159 pc @P120.75)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	19,199.25	19,199.25		To adjust/decrease quantity of items due to higher price in the market
	GLUE, 130 grams (75 bottle @P39.9)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	2,992.50	2,992.50		
	MARKER WHITEBOARD, Black (9 pc @P39.9)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	359.10	359.10		
	MARKER FLOURESCENT, flat chisel point, assorted colors, 3pcs/set (27 set @P59.85)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	1,615.95	1,615.95		
	MARKER PERMANENT PEN, Black, broad tip, non-toxic, (81 pc @P32.55)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	2,636.55	2,636.55		
	MARKER PERMANENT PEN, Blue, broad tip, non-toxic, (44 pc @P32.55)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	1,432.20	1,432.20		To adjust/decrease quantity of items due to higher price in the market
	MARKER PERMANENT PEN, Red, broad tip, non-toxic, (10 pc @P32.55)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	325.50	325.50		
	PAPER CLIP, BACKFOLD, 25mm, thickness: 0.09mm min x 25mm (-1mm), clamping depth: 13mm(min), thickness of metal: 0.22mm (min), 12pcs/box (21 box @P23.1)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	485.10	485.10		
	PAPER CLIP, BACKFOLD, 50mm, all metal, clamping length: 50mm (-1mm), clamping depth: 25mm (min) thickness of metal: 0.33 (min), 12 pcs/box (7 box @P60.9)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	426.30	426.30		
	PAPER,MULTICOPY, A4, for laser printer/ink-jet printer,high speed, copier, 210mm x 297 mm (A-4), 80gsm. (2,486 reams @P197.4)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	490,736.40	490,736.40		
	PAPER,MULTICOPY, Legal, for laser printer/ink-jet printer,high speed, copier, 216mm x 330 mm (A-4), 80gsm.500 sheets per ream, thickness: 0.09mm min. (209 reams @P215.25)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	44,987.25	44,987.25		



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	PAPER CLIP, BACKFOLD, 32mm, all metal, clamping length: 32mm (1mm), clamping depth: 14mm (min), thickness of metal: 0.30 mm (min), 12 pcs/box. (34 box @ P27.3)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	928.20	928.20		
	RUBBER BAND, small, (20 box @ P25.2)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	504.00	504.00		
	STAMP PAD FELT, 60 MM X 100 MM, metal case (13 pc @ P35.7)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	464.10	464.10		
	STICKER PAPER, A4, 10 pcs/pack (6 pack @ P39.9)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	239.40	239.40		To adjust/decrease quantity of items due to higher actual price in the market
	TAPE, PACKAGING, size: 2 (48mm) 50M (69 roll @ P20.05)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	1,521.45	1,521.45		
	TAPE, TRANSPARENT, size: 1 (24mm) 50M (120 roll @ P13.65)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	1,638.00	1,638.00		
	TAPE, TRANSPARENT, size: 2 (48mm) 50M (127 roll @ P23.1)	GSU	Negotiated Procurement - PS-DBM/Shopping					COB	2,933.70	2,933.70		
	Procurement of FUEL, OIL, and LUBRICANTS: Diesel (3,032 liters @ P41.95)	LHIO Catarman	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	127,192.40	127,192.40		To adjust/decrease volume of diesel due to higher actual price in the market
	Procurement of Cable, Satellite, Telegraph, and Radio Services (P448/month for 12 mos.)	LHIO Ormoc	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	5,376.00	5,376.00		Due to decrease unit cost per month.
	PURIFIED DRINKING WATER (167 gallons @ P31.5/gallon)	LHIO Ormoc	Negotiated Procurement - PS-DBM/Shopping					COB	5,280.00	5,280.00		To adjust/increase no. of gallons due to decrease unit price in the market.
	PURIFIED DRINKING WATER (163 gallons @ P24.15/gallon)	Baybay SO	Negotiated Procurement - PS-DBM/Shopping					COB	3,936.45	3,936.45		
	LOCAL RADIO SPOTBUYS (@ P50,400 for 90 spots)	PAU	Scientific, Scholarly or Artistic Work, Exclusive Technology & Media Services (Sec. 53.6)					BRO	50,400.00	50,400.00		Budget from Head Office; for inclusion in PRO8 CY 2021 APP
	LOCAL BLOCKTIME, six (6) various LHIOs, (@ P203,200 for 26 episodes per LHIO)	PAU	Scientific, Scholarly or Artistic Work, Exclusive Technology & Media Services (Sec. 53.6)					BRO	203,200.00	203,200.00		



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	LOCAL BLOCKTIME, Regional, (40 episodes @ P232,000/40 episodes)	PAU	Scientific, Scholarly or Artistic Work, Exclusive Technology & Media Services (Sec. 53.6)					BRO	232,000.00	232,000.00		
	LOCAL TABLOID, Advisories, PhilHealth Issuances, Announcements (colored) ( @ P28,672 for 4 publication )	PAU	Scientific, Scholarly or Artistic Work, Exclusive Technology & Media Services (Sec. 53.6)					BRO	28,672.00	28,672.00		Budget from Head Office; for inclusion in PRO8 CY 2021 APP
	LOCAL TABLOID, Advisories, PhilHealth Issuances, Announcements (non-colored) ( @ P22,400 for 4 publication )	PAU	Scientific, Scholarly or Artistic Work, Exclusive Technology & Media Services (Sec. 53.6)					BRO	22,400.00	22,400.00		
	Supply of Fuel for Vehicles and Generator Sets of PRO8-Main and LHIO-Tacloban for CY 2021: Gasoline (487 liters @ P49.32/liter)	ASS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	24,000.00	24,000.00		To adjust quantity of items from monthly to liters.
	Supply of Fuel for Vehicles and Generator Sets of PRO8-Main and LHIO-Tacloban for CY 2021: Diesel (18,643 liters @ P40.01/liter)	ASS	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	745,920.00	745,920.00		To adjust quantity of items from monthly to liters.
	PURIFIED DRINKING WATER (105 gallons @ P35/gallon)	LHIO Maasin	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	3,858.78	3,858.78		To adjust/decrease quantity of items due to higher price in the market
<b>TOTAL</b>									<b>2,041,794.88</b>	<b>2,041,794.88</b>	<b>-</b>	

Prepared by:

**BENJAMIN N. GABRIELES, JR.**  
FE A/OIC, SBAC & Procurement Unit






Code (PAP)	Procurement Program/Project	PMO/End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
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Recommending Approval:

**BIDS AND AWARDS COMMITTEE (BAC)**

  
**ELEANOR P. MORFE**  
Provisional Member

  
**MILAGROS D. BALTAZAR**  
Member

  
**ALFRED PATRICK F. GALAPON, M.D.**  
Member

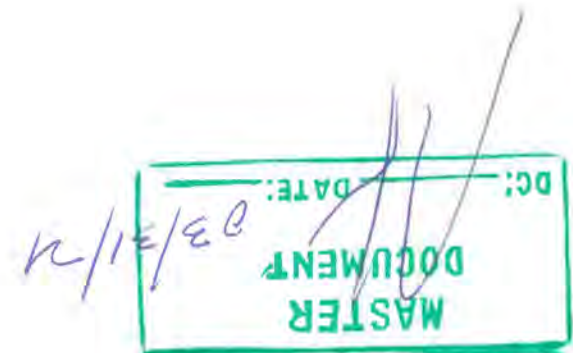
  
**JOSEPHINE B. MOSQUISA**  
Member

  
**ATTY. ANITA LOURDES C. ORIEL**  
Vice Chairperson

  
**ACISCLO B. MILITANTE, JR.**  
Chairperson

Approved by:

  
**ROSARIO B. SUYOM, M.D.**  
Acting Regional Vice President





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## RESOLUTION NO. 03-007 s. 2021

### **BAC Resolution Recommending the Approval of the CY 2021 Annual Procurement Plan (APP) Amendment (2<sup>nd</sup> Batch) – Including the Method of Procurement of Activities / Projects**

**WHEREAS**, Section 7.4 of the Revised Implementing Rules and Regulations of RA 9184 provides for the updating of the Annual Procurement Plan (APP) which states that:

*“Sec. 7.4 Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity. The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entity, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to the approval of the Head of the Procuring Entity.”*

**WHEREAS**, based on the above provision, the submitted Project Procurement Management Plans (PPMPs) and Report on Realignment of Funds (ReReFs) for various projects and activities were consolidated by the Secretariat for the Bids and Awards Committee (SBAC) of PRO 8 for the updating of the Annual Procurement Plan (APP) – 2<sup>nd</sup> Batch;

**WHEREAS**, upon consolidation of the PPMPs and ReReFs into the amended APP, the PRO 8-SBAC indicated the proposed method of procurement for each program/project/activity thereat;

**WHEREAS**, on 23<sup>rd</sup> of March 2021, the BAC through a meeting, reviewed the proposed amendments including the appropriate method of procurement;

**NOW, THEREFORE**, premises considered, the PhilHealth Regional Office No. 8 Bids and Awards Committee (PRO- 8 BAC), pursuant to Section 7.4 of the Revised IRR of RA 9184, hereby recommends to the Acting Regional Vice President the approval of the attached proposed CY 2021 Annual Procurement Plan (APP) Amendment (2<sup>nd</sup> Batch);

Actual procurement for programs, projects and activities in the 2021 APP Amendment (2<sup>nd</sup> Batch) to be undertaken through any of the alternative methods must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

**IT IS SO RESOLVED.**

Signed this 23<sup>rd</sup> day of March, 2021, at the City of Tacloban.



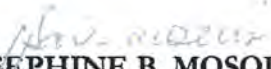


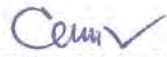
  
**ACISCLO B. MILITANTE, JR.**  
*BAC Chairperson*

  
**ATTY. ANITA LOURDES C. ORIEL**  
*BAC Vice Chairperson*


  
**MILAGROS D. BALTAZAR**  
*Member*

  
**ALFRED PATRICK F. GALAPON, M.D.**  
*Member*

  
**JOSEPHINE B. MOSQUISA**  
*Member*

  
**ELEANOR P. MORFE**  
*Provisional BAC Member (Non-IT)*

( ☒ ) APPROVED  
( ☐ ) DISAPPROVED

  
**ROSARIO B. SUYOM, M.D.**  
Acting Regional Vice-President

Date Signed: 3/29/21

MASTER  
DOCUMENT  
DATE: 03/31/21  
DC:                     

