



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PHILHEALTH REGIONAL OFFICE I**  
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June 14, 2021

**CORPORATE MEMORANDUM**

PRO 1 No. 2021 0027

**TO : ALL CONCERNED END-USERS**

**SUBJECT : CY 2021 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT  
Batch 3**

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.


Section 7.4 of the Revised IRR provides:

“7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity...”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2021 Annual Procurement Plan Amendment-Batch 3.

Be it noted that all procurement based on the approved 2021 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned,

  
**DENNIS B. ADRE**  
Regional Vice President



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DC: Q Date: 06/18/2021

Republic of the Philippines  
Philippine Health Insurance Corporation  
PhilHealth Regional Office 1, Dagupan City

## Annual Procurement Plan Amendment for CY 2021 Batch 3

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOI	CO	
5029999005	<b>CORPORATE FORUM</b>											
	External Training			June 2021	June-December 2021	June-December 2021	June-December 2021	BRO No. I-21-515-32	1,485,400.00	1,485,400.00		
	Internal Training			June 2021	June-December 2021	June-December 2021	June-December 2021	BRO No. I-21-515-32	70,000.00	70,000.00		
	*Employee Orientation	HRU	Negotiated Procurement-Small Value Procurement									
	*Personal Mastery											
	*Inter-Personal Client Effectiveness											
	*Organizational Effectiveness											
	*Basic Work Improvement Tools											
								<b>Sub Total:</b>	<b>1,555,400.00</b>	<b>1,555,400.00</b>		
50213070	<b>Repairs and Maintenance-Furniture and Fixtures</b>							Approved COB 2021				
	Labor and Materials for the Repairs and Maintenance of Furnitures and Fixtures ; 1 lot	PRO 1	Negotiated Procurement-Small Value Procurement	N/A	May 2021	May 2021	May 2021	Approved COB 2021	1,000.00	1,000.00		For the replacement of door lock of COA Office
5021305001	<b>Repairs and Maintenance-Office Equipment</b>							Approved COB 2021				
	Labor and Materials for the replacement of Carbon of Hand Drill ; 1 lot	PRO 1	Negotiated Procurement-Small Value Procurement	N/A	July 2021	July 2021	July 2021	Approved COB 2021	220.00	220.00		For the replacement of Carbon of Hand Drill
	Labor and Materials for the installation of Window-Type Aircon in the MSD Office ; 1 lot			N/A	June 2021	June 2021	June 2021	Approved COB 2021	11,568.00	11,568.00		For the installation of Window-Type Aircon in the MSD Office
								<b>Sub Total:</b>	<b>11,788.00</b>	<b>11,788.00</b>		
50299050	<b>Repairs and Maintenance-Leased Assets Improvements-Building</b>							Approved COB 2021				
	Materials for the Leased Assets Improvements-Building ; 1 lot			N/A	June 2021	June 2021	July 2021	Approved COB 2021	8,620.00	8,620.00		For the installation of faucet and repair of urinal and toilet bowl in the male comfort room.



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DC:                      Date: 06/10/2021

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOI	CO	
20502010	<u>Postage and Courier Services</u>							Approved COB 2021				
	Procurement of Courier Services ; 1 lot	PRO 1	Negotiated Procurement-Small Value Procurement	N/A	March 2021	March 2021	March 2021	Approved COB 2021	33,250.00	33,250.00		To augment budget for the need of courier services in this time of pandemic
50203070	<u>Drugs and Medicines Expenses</u>							Approved COB 2021				
	ANTACIDS KREMIL S tab ; 45	PRO 1	Negotiated Procurement-PS DBM/Shopping	N/A	June 2021	June 2021	June 2021	Approved COB 2021	348.75	348.75		increase in unit price as per canvass conducted
	ANTIHYPERTENSIVE AMLODIPINE (Amlodin) 10mg ; 40			N/A	June 2021	June 2021	June 2021	Approved COB 2021	776.00	776.00		
	ANTIPYRETICS PARACETAMOL, Biogesic, 500mg ; 300			N/A	June 2021	June 2021	June 2021	Approved COB 2021	1,125.00	1,125.00		increase in quantity
	ANTIISTAMINE, Loratadine 10mg ; 76			N/A	June 2021	June 2021	June 2021	Approved COB 2021	1,140.00	1,140.00		additional drugs and medicines not in APP
								<u>Sub Total:</u>	<u>3,389.75</u>	<u>3,389.75</u>		
5020301001	<u>Regular Office Supplies</u>							Approved COB 2021				
	Cash Book for regular Disbursement Officer (Gen. Form No. 103) ; 2		Negotiated Procurement-Agency to Agency (National Printing Office)	N/A	N/A	N/A	June 2021	Approved COB 2021	840.00	840.00		Change mode of procurement
	ART PAPER assorted color, 10 pcs/pack ; 10			N/A	N/A	N/A	June 2021	Approved COB 2021	197.50	197.50		
	CALCULATOR Desktop, compact, electronic, LCD display, 12 digits, two-way power source (solar and cell), with operating / calculation guide ; 3			N/A	N/A	N/A	June 2021	Approved COB 2021	1,320.00	1,320.00		
	CLIPBOARD For A4 size document ; 4			N/A	N/A	N/A	June 2021	Approved COB 2021	240.00	240.00		
	ENVELOPE EXPANDING KRAFT board, with smooth surface, size: 380mm x 250mm min. of 285gsm for legal size papers/documents, with string and eyelet, 100 pcs/box ; 7			N/A	N/A	N/A	June 2021	Approved COB 2021	7,000.00	7,000.00		

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DC: Q Date: 06/16/2021

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	FASTENER METAL AND PLASTIC combination, 2 pc-clip, 70MM, 50 sets/box ; 134	PRO 1	Negotiated Procurement - PS-DBM/Shopping	N/A	N/A	N/A	June 2021	Approved COB 2021	4,020.00	4,020.00		Increase in unit price as per canvass conducted
	GLUE 130 grams ; 3			N/A	N/A	N/A	June 2021	Approved COB 2021	126.75	126.75		
	INK for stamp pad with applicator, color: Blue ; 1			N/A	N/A	N/A	June 2021	Approved COB 2021	37.00	37.00		
	MARKER PERMANENT PEN, Black, broad tip, non-toxic ; 153			N/A	N/A	N/A	June 2021	Approved COB 2021	5,202.00	5,202.00		
	MARKER PERMANENT PEN, Blue, broad tip, non toxic ; 77			N/A	N/A	N/A	June 2021	Approved COB 2021	2,618.00	2,618.00		
	MARKER PERMANENT PEN, Red, broad tip, non-toxic ; 18			N/A	N/A	N/A	June 2021	Approved COB 2021	612.00	612.00		
	MARKER WHITEBOARD, Black ; 27			N/A	N/A	N/A	June 2021	Approved COB 2021	972.00	972.00		
	MARKER WHITEBOARD, Blue ; 31			N/A	N/A	N/A	June 2021	Approved COB 2021	1,116.00	1,116.00		
	MARKER WHITEBOARD, Red ; 6			N/A	N/A	N/A	June 2021	Approved COB 2021	216.00	216.00		
	PAPER CLIP 50mm, vinyl/plastic coated, assorted colors, 100s/box or 120g/box ; 61			N/A	N/A	N/A	June 2021	Approved COB 2021	1,174.25	1,174.25		
	PAPER MULTIPURPOSE, A4, 210mm x 297 mm (A-4), 80 gsm. ; 2634			June 2021	June 2021	June 2021	June 2021	Approved COB 2021	479,388.00	479,388.00		
	PAPER MULTIPURPOSEY, Legal, 80gsm, size: 216mm x 330mm, 500 sheets per ream, thickness: 0.09mm min ; 102			N/A	N/A	N/A	June 2021	Approved COB 2021	20,808.00	20,808.00		
	PASTE Roll On ; 13			N/A	N/A	N/A	June 2021	Approved COB 2021	325.00	325.00		
	SIGN PEN 0.7, blue, gel type ; 62			N/A	N/A	N/A	June 2021	Approved COB 2021	1,348.50	1,348.50		
	STAPLE WIRE for Standard Stapler, 26/6, no.35, 500s/box ; 119			N/A	N/A	N/A	June 2021	Approved COB 2021	4,462.50	4,462.50		
	TAPE PACKAGING, Size: 2 (48mm) 50M 69			N/A	N/A	N/A	June 2021	Approved COB 2021	1,690.50	1,690.50		



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	TAPE TRANSPARENT, Size: 2 (48mm) 50M ; 27	PRO 1		N/A	N/A	N/A	June 2021	Approved COB 2021	702.00	702.00		increase in unit price as per canvass conducted
								<u>Sub Total:</u>	<u>534,416.00</u>	<u>534,416.00</u>		
5020321002	<u>SEMI-EXPANDABLE-OFFICE EQUIPMENT</u>							Approved COB 2021				
	Dual Way Window Intercom ; 10 sets	LHIO-Central Pangasinan	Negotiated Procurement-Small Value Procurement	N/A	May 2021	May 2021	May 2021	Approved COB 2021	28,000.00		28,000.00	
<b>Total</b>									<b>2,175,863.75</b>	<b>2,147,863.75</b>	<b>28,000.00</b>	

Consolidated and Prepared by:

  
JOANN E. MORILLO  
Head, BAC Secretariat

Recommended as to Method of Procurement:

  
CHESTER JOSEPH C. CANTO  
Provisional Member-GS and Infra


  
ATTY. MARY GRACE H. PADAPAT  
BAC Member


  
CYNTHIA S. SANTOS  
BAC Member-Alternate


Approved by:

  
MARIA ANTONIETA D. LUZADAS  
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Regional Vice President