



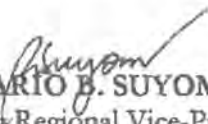
Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE VIII
PhilHealth Bldg., 167 P. Burgos Street, Tacloban City
Call Center: (02) 441-7442 | Trunkline: (053) 523-8283
www.philhealth.gov.ph



11 December 2020

MEMORANDUM
No. 2020- 0140

TO : ALL CONCERNED END-USERS
PhilHealth Regional Office 8

FROM : 
ROSARIO B. SUYOM, M.D.
Acting Regional Vice-President

SUBJECT : INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FY 2021

In order to ensure the effective and efficient delivery of public service and to support its proposed budget taking into consideration the budget framework for FY 2021 in order to reflect its priorities and objectives, preparation of Indicative Annual Procurement Plan (APP) is necessary.

As mandated, the PhilHealth Regional Office (PRO) VIII Bids and Awards Committee (BAC) deliberated on, determined and recommended appropriate method of procurement covering the various projects/programs/activities included in the Indicative APP, in accordance with the parameters set in R.A. 9184 and its Revised IRR.

Section 7.3 of the Revised IRR of R.A. 9184 provides:

"7.3 Upon issuance of the budget call in the case NGAs, SUCs, Constitutional Commissions or offices, or similar document for GOCCs, GFIs, and LGUs, the Procuring Entity shall prepare its Indicative APP for the succeeding calendar year..."

Accordingly, and under the authority granted by the PhilHealth Board of Directors to the President and CEO, and Regional Vice President, in case of PhilHealth Regional Offices, as Head of the Procuring Entity, this Order is hereby issued approving the attached Indicative APP for FY 2021 for Goods and Services, Information and Technology Resources and Infrastructure.

It is emphasized that all procurement based on the approved Indicative APP for FY 2021 must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its IRR, as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For the information and guidance of all concerned.

MASTER
DOCUMENT

DATE: 12/29/2020
DC: 





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UNIVERSAL HEALTH CARE
 KALUSUGAN AT PAILUGA PARA SA LAHAT

RESOLUTION NO. 12-078

s. 2020

RECOMMENDING THE APPROVAL OF THE CY 2021 INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR GOODS AND SERVICES AND INFORMATION TECHNOLOGY RESOURCES INCLUDING THE METHOD OF PROCUREMENT OF ACTIVITIES/PROJECTS

WHEREAS, Section 7.1 of the Revised Implementing Rules and Regulations of RA 9184 provides for the meticulous and judicious planning of procurement, which states that:

“Sec. 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity.
 xxx”

WHEREAS, Section 7.2 of the Revised Implementing Rules and Regulations of RA 9184 provides for the prohibition of procurement of goods, services, materials, and equipment not within the approved Annual Procurement Plan, which states that:

“Sec. 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity or second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget”

WHEREAS, based on the above provision, the Project Procurement Management Plan (PPMPs) of various projects and activities by end-users in the Head Office and PhilHealth Regional Offices including their respective proposed method of procurement were consolidated by the Secretariat for the Bids and Awards Committees PRO-SBAC;

WHEREAS, on the 4th day of December 2020, the BAC through referendum reviewed the indicative APP including the appropriate method of procurement;

NOW, THEREFORE, premises considered, the PRO 8-BAC, pursuant to **Section 7.1 and 7.2 of the Revised IRR of R.A. 9184**, hereby recommends to the Regional Vice President the approval of the indicative 2021 APP of PhilHealth Regional Office 8;

The actual procurement of programs, projects and activities in the 2021 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

IT IS SO RESOLVED.

MASTER
DOCUMENT


DATE: 12/09/2020

DC:



Signed this 4th day of December 2020, Tacloban City.


ACISCLO B. MILITANTE, JR.
BAC Chairperson



ATTY. ANITA LOURDES C. ORIEL
Vice-Chairperson


MARIA DORINA C. JANDAYAN
Member



RICHARD MAURO R. BUGHO
Member


ALFRED PATRICK F. GALAPON, M.D.
Alternate BAC Member

(Sick Leave)
ELEANOR P. MORFE
Provisional BAC Member (Non-IT)


LAWRENCE A. DIDULO
Provisional BAC Member (IT)

☒ APPROVED
☐ DISAPPROVED


ROSARIO B. SUYOM, M.D.
Acting Regional Vice-President


Date Signed: 12/11/2020

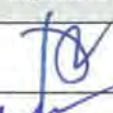


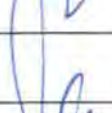
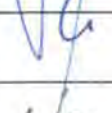
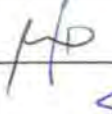
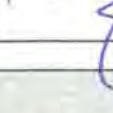

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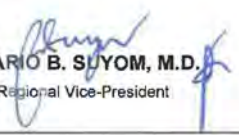
DC:  DATE: 12/20/2020



01/18-2020/11-02

 PhilHealth Your Partner in Health	<h2 style="margin: 0;">Document Review and Approval Request Form</h2>
Document Title: BAC Resolution No. 12-078 Recommending Approval of Indicative CY 2021 Annual Procurement Plan	
Document Type: <input type="checkbox"/> Manual <input type="checkbox"/> Procedure <input type="checkbox"/> Work Instruction <input checked="" type="checkbox"/> Others: RESOLUTION	
Revision No.	Document Code:
Originator:	Date of Request: December 4, 2020
Reason for Request: <input checked="" type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Others (Specify) _____	
Details (Include instructions, if any):	
Relevant Documents (specify documents that maybe affected by the revision)	Retention Period of Superseded Document:

Reviewed by: Name & Office	Date/Time	Comments	Signature
BENJAMIN N. GABRIELES, JR. FE A/OIC, SBAC & PROCUREMENT UNIT	12/4/2020		
MARIA DORINA C. JANDAYAN BAC Member	12/7/2020	NOLO DOC - 12/7/2020	
ALFRED PATRICK F. GALAPON, M.D. Alternate BAC Member	12-7-2020		
RICHARD MAURO R. BUGHO BAC Member	12/10/2020		
ELEANOR P. MORFE Provisional BAC Member (NON-IT)		(Sick Leave)	
LAWRENCE A. DIDULO Provisional BAC Member (IT)	12/9/2020		
ATTY. ANITA LOURDES C. ORIEL BAC Vice-Chairperson	12/9/2020		
ACISCLO B. MILITANTE, JR. BAC Chairperson	12/11/2020		

Approved by: Name & Office	Date/Time	Comments
 ROSARIO B. SUYOM, M.D. Acting Regional Vice-President	12/11/2020	



COMPLETE STAFFWORK WORKS

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project		PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget			Remarks	
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CT
Procurement of Office Equipment																				
1st Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM	JAN	JAN										FEB	FEB	COB	2,235,610.00		2,235,610.00	
																	2,235,610.00	0.00	2,235,610.00	
Procurement of Furniture and Fixtures																				
1st Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM	MAR	MAR										MAR	MAR	COB	2,731,055.00		2,731,055.00	
																	2,731,055.00	0.00	2,731,055.00	
Procurement of Regular Office Supplies																				
1st Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	JAN	JAN										FEB	FEB	COB	1,443,500.13	1,443,500.13		
2nd Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR										APR	APR	COB	383,943.66	383,943.66		
3rd Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	JUN	JUN										JUL	JUL	COB	683,122.80	683,122.80		
4th Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	SEP	SEP										OCT	OCT	COB	165,617.80	165,617.80		
																	2,676,184.39	2,676,184.39	0.00	
Procurement of Accountable Forms																				
1st Quarter																				
Philhealth	Regional Office VIII	Direct Contracting	JAN	JAN							JAN	JAN	FEB	FEB	MAR	COB	25,825.00	25,825.00		
3rd Quarter																				
Philhealth	Regional Office VIII	Direct Contracting	MAY	MAY							MAY	JUN	JUN	JUL	JUL	COB	49,175.00	49,175.00		

The Indicative APP-non-CSE for CY 2021 being submitted and its budget are still subject for evaluation by the PhilHealth Planning and Budget Committee, hence, a final submission will be made once the COB CY 2021 has been approved at the very least in the EXECOM level. The initial submission is for compliance in the requirement by the GCG on the grant of the PBB.

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

SAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		
															75,000.00	75,000.00	0.00		
Procurement of Medical, Dental and Laboratory Supplies																			
1st Quarter																			
Philhealth Regional Office VIII		Negotiated Procurement - PS-DBM/Shopping	JAN	JAN									FEB	FEB	COB	1,861.80	1,861.80		
2nd Quarter																			
Philhealth Regional Office VIII		Negotiated Procurement - PS-DBM/Shopping	MAR	MAR									APR	APR	COB	720.00	720.00		
3rd Quarter																			
Philhealth Regional Office VIII		Negotiated Procurement - PS-DBM/Shopping	JUN	JUN									JUL	JUL	COB	1,320.60	1,320.60		
4th Quarter																			
Philhealth Regional Office VIII		Negotiated Procurement - PS-DBM/Shopping	SEP	SEP									OCT	OCT	COB	540.00	540.00		
															4,442.40	4,442.40	0.00		
Procurement of Gasoline, Oil and Lubricants																			
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	1,321,440.00	1,321,440.00		
															1,321,440.00	1,321,440.00	0.00		
Procurement of Semi-Expendable Office Equipment Expenses																			
1st Quarter																			
Philhealth Regional Office VIII		Negotiated Procurement - PS-DBM	JAN	JAN									FEB	FEB	COB	90,911.00	90,911.00		
															90,911.00	90,911.00	0.00		
Procurement of Semi-Expendable Communication Expenses																			
1st Quarter																			
Philhealth Regional Office VIII		Negotiated Procurement - PS-DBM	MAR	MAR									MAR	MAR	COB	12,426.20	12,426.20		

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Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	SCHEDULE FOR EACH PROCUREMENT ACTIVITY								Estimated Budget			Remarks							
								Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CO						
															12,426.20	12,426.20	0.00									
Procurement of Semi-Expandable Furniture and Fixtures																										
1st Quarter																										
Philhealth	Regional Office	VIII	Negotiated Procurement - PS-DBM	JAN	JAN								FEB	FEB	COB	28,500.00	28,500.00									
															28,500.00	28,500.00	0.00									
Procurement of Other Supplies																										
1st Quarter																										
Philhealth	Regional Office	VIII	Negotiated Procurement - PS-DBM/Shopping	JAN	JAN								FEB	FEB	COB	310,378.37	310,378.37									
2nd Quarter																										
Philhealth	Regional Office	VIII	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR								APR	APR	COB	5,709.00	5,709.00									
3rd Quarter																										
Philhealth	Regional Office	VIII	Negotiated Procurement - PS-DBM/Shopping	JUN	JUN								JUL	JUL	COB	9,482.23	9,482.23									
4th Quarter																										
Philhealth	Regional Office	VIII	Negotiated Procurement - PS-DBM/Shopping	SEP	SEP								OCT	OCT	COB	5,247.00	5,247.00									
															330,816.60	330,816.60	0.00									
Procurement of Water Services																										
Philhealth	Regional Office	VIII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	173,519.88	173,519.88									
															173,519.88	173,519.88	0.00									
Procurement of Electricity																										
Philhealth	Regional Office	VIII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	4,378,280.00	4,378,280.00									
															4,378,280.00	4,378,280.00	0.00									
Procurement of Postage and Delivery Services																										

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Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			CJ	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE			
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	1,148,420.00	1,148,420.00			
		Negotiate Procurement - Agency to Agency														1,148,420.00	1,148,420.00	0.00		
Procurement of Cable, Satellite, Telegraph and Radio Services																				
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	MAR	COB		38,640.00	38,640.00			
																38,640.00	38,640.00	0.00		
Procurement of Janitorial Services																				
Philhealth Regional Office VIII		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	2,511,450.72	2,511,450.72			
																2,511,450.72	2,511,450.72	0.00		
Procurement of Security Services																				
Philhealth Regional Office VIII		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	4,519,291.56	4,519,291.56			
																4,519,291.56	4,519,291.56	0.00		
Repair and Maintenance of Office Equipment																				
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	MAR	COB		530,000.00	530,000.00			
																530,000.00	530,000.00	0.00		
Repair and Maintenance of IT Equipment																				
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	MAR	COB		125,000.00	125,000.00			
																125,000.00	125,000.00	0.00		
Repair and Maintenance of Transportation Equipment																				
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	MAR	COB		620,000.00	620,000.00			
																620,000.00	620,000.00	0.00		
Repair and Maintenance of Furniture and Fixtures																				

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Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services																	
SCHEDULE FOR EACH PROCUREMENT ACTIVITY																	
Procurement Program/Project	PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	Estimated Budget MODE
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	100,000.00	100,000.00
																100,000.00	100,000.00
Marketing and Promotional																	
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	20,250.00	20,250.00
																20,250.00	20,250.00
Procurement of Printing and Binding Services																	
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	3,000.00	3,000.00
																3,000.00	3,000.00
Procurement of Transportation and Delivery Services																	
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	336,450.00	336,450.00
																336,450.00	336,450.00
Procurement of Rental Services																	
Philhealth Regional Office VIII		Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	10,006,240.20	10,006,240.20
																10,006,240.20	10,006,240.20
Procurement of Subscription Services																	
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	36,840.00	36,840.00
																36,840.00	36,840.00
Registration of Motor Vehicle																	
Philhealth Regional Office VIII		Negotiated Procurement - Agency to Agency	JAN	JAN							JAN		FEB	MAR	COB	32,000.00	32,000.00

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Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	
Corporate Forum																			
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	MAR	COB	321,200.00	321,200.00		
Medical Expenses																			
Philhealth Regional Office VIII		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	MAR	COB	810,000.00	810,000.00		
Note: System generated report.																			
Total															33,216,967.95	33,250,303.95	4,966,665.00		

Note: System generated report.

The Indicative APP-non-CSE for CY 2021 being submitted and its budget are still subject for evaluation by the PhilHealth Planning and Budget Committee, hence, a final submission will be made once the COB CY 2021 has been approved at the very least in the EXECOM level. The initial submission is for compliance in the requirement by the GCG on the grant of the PBB.

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

SAC Information and Technology Resources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget		CO	Remarks		
			Pre-Proc Conference	Advs/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE				
Procurement of IT Supplies																					
1st Quarter																					
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	JAN	JAN										FEB	FEB	COB	1,528,538.34	1,528,538.34			
2nd Quarter																					
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR										APR	APR	COB	372,957.44	372,957.44			
3rd Quarter																					
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	JUN	JUN										JUL	JUL	COB	619,511.45	619,511.45			
4th Quarter																					
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	SEP	SEP										OCT	OCT	COB	253,177.56	253,177.56			
																	2,774,184.79	2,774,184.79	0.00		
Procurement of Semi-Expendable IT Equipment																					
1st Quarter																					
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM	MAR	MAR										MAR	MAR	COB	21,355.68	21,355.68			
																	21,355.68	21,355.68	0.00		
Procurement of Internet Services																					
Philhealth	Regional Office VIII	Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	628,116.00	628,116.00				
																	628,116.00	628,116.00	0.00		
Note: System generated report.																	Total	3,423,656.47	3,423,656.47	0.00	

Note: System generated report.

The Indicative APP-non-CSE for CY 2021 being submitted and its budget are still subject for evaluation by the PhilHealth Planning and Budget Committee, hence, a final submission will be made once the COB CY 2021 has been approved at the very least in the EXECOM level. The initial submission is for compliance in the requirement by the GCG on the grant of the PBB.