
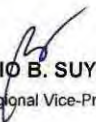
 PhilHealth Your Partner in Health	<h2 style="margin: 0;">Document Review and Approval Request Form</h2>
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Document Title: MEMORANDUM: Approval of CY 2021 Annual Procurement Plan (APP)	
Document Type:	<input type="checkbox"/> Manual <input type="checkbox"/> Procedure <input type="checkbox"/> Work Instruction <input checked="" type="checkbox"/> Others: MEMO
Revision No.	Document Code: 2021-0011
Originator: SBAC & Procurement Unit	Date of Request: January 27, 2021
Reason for Request:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Others (Specify) _____
Details (Include instructions, if any):	
Relevant Documents (specify documents that maybe affected by the revision)	Retention Period of Superseded Document:

Reviewed by: Name & Office	Date/Time	Comments	Signature
ACISCLO B. MILITANTE, JR. BAC Chairperson	2/1/2021		

Approved by: Name & Office	Date/Time	Comments
 ROSARIO B. SUYOM, M.D. Acting Regional Vice-President	2/3/2021	



COMPLETE STAFFWORK WORKS



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PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE VIII
PhilHealth Bldg., 167 P. Burgos Street, Tacloban City
Call Center: (02) 441-7442 | Trunkline: (053) 523-8283
www.philhealth.gov.ph



27 January 2021

MEMORANDUM

No. 2021- 0011

TO : ALL CONCERNED END-USERS
PhilHealth Regional Office 8

FROM : *Rosario B. Suyom*
ROSARIO B. SUYOM, M.D.
Acting Regional Vice President

SUBJECT : Approval of CY 2021 Annual Procurement Plan (APP)

Pursuant to Section 7.1 and 7.2 of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003" and its Revised Implementing Rules and Regulations, all government procurement shall be within the approved budget of the procuring entity and no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

Upon approval of the Corporate Operating Budget for CY 2021 and consistent with the provisions of R.A. 9184 and its RIRR, the PRO-SBAC using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMPs) of all concerned end-users in the Regional Office into the CY 2021 Annual Procurement Plan (APP).

The PRO 8 - Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its RIRR.

It is emphasized that all procurement based on the approved CY 2021 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- 12/09/21
- MASTER DOCUMENT
- DATE: _____
- DC: _____
- Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS catalogue.
 - For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).






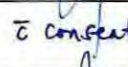
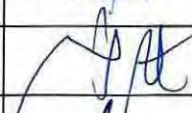



- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.


Under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached 2021 Annual Procurement Plan.

For information and strict compliance of all concerned.



		<h2 style="text-align: center;">Document Review and Approval Request Form</h2>	
Document Title:		BAC Resolution 01-002_Resolution Recommending Approval of CY 2021 APP	
Document Type:		<input type="checkbox"/> Manual <input type="checkbox"/> Procedure <input type="checkbox"/> Work Instruction <input checked="" type="checkbox"/> Others: RESOLUTION	
Revision No.		Document Code:	
Originator: SBAC & Procurement Unit		Date of Request: January 27, 2021	
Reason for Request:		<input checked="" type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Others (Specify) _____	
Details (Include instructions, if any):			
Relevant Documents (specify documents that maybe affected by the revision)		Retention Period of Superseded Document:	

Reviewed by: Name & Office	Date/Time	Comments	Signature
ALFRED PATRICK F. GALAPON, M.D. BAC Member	2-1-2021		
MILAGROS D. BALTAZAR BAC Member	2-1-2021		
JOSEPHINE B. MOSQUISA BAC Member			
ARIEL T. BAUTISTA Provisional BAC Member (NON-IT)	2/1/2021		
LAWRENCE A. DIDULO Provisional BAC Member (IT)	2/3/2021		
ATTY. ANITA LOURDES C. ORIEL BAC Vice-Chairperson	2/3/21		
ACISCLO B. MILITANTE, JR. BAC Chairperson	2-1-2021		

Approved by: Name & Office	Date/Time	Comments
 ROSARIO B. SUYOM, M.D. Acting Regional Vice-President	2/3/2021	



COMPLETE STAFFWORK WORKS



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RESOLUTION NO. 01-002

s. 2021

RECOMMENDING THE APPROVAL OF THE 2021 ANNUAL PROCUREMENT PLAN (APP) FOR GOODS AND SERVICES AND INFRASTRUCTURE INCLUDING THE METHOD OF PROCUREMENT OF ACTIVITIES/PROJECTS

WHEREAS, Section 7.1 of the Revised Implementing Rules and Regulations of RA 9184 provides for the meticulous and judicious planning of procurement, which states that:

“Sec. 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity.
xxx”

WHEREAS, Section 7.2 of the Revised Implementing Rules and Regulations of RA 9184 provides for the prohibition of procurement of goods, services, materials, and equipment not within the approved Annual Procurement Plan, which states that:

“Sec. 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity or second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget”

WHEREAS, based on the above provision, the Project Procurement Management Plan (PPMPs) of various projects and activities by end-users in the Head Office and PhilHealth Regional Offices including their respective proposed method of procurement were consolidated by the Secretariat for the Bids and Awards Committee PRO-SBAC;

WHEREAS, on the 27th day of January 2021, the BAC through meeting reviewed the final APP including the appropriate method of procurement;

NOW, THEREFORE, premises considered, the PRO 8-BAC, pursuant to **Section 7.1 and 7.2 of the Revised IRR of R.A. 9184**, hereby recommends to the Regional Vice President the approval of the final 2021 APP of PhilHealth Regional Office 8;

The actual procurement of programs, projects and activities in the 2021 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

IT IS SO RESOLVED.



Signed this 27th day of January 2021, Tacloban City.


ACISCLO B. MILITANTE, JR.

BAC Chairperson


ATTY. ANITA LOURDES C. ORIEL

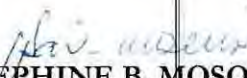
BAC Vice-Chairperson


ALFRED PATRICK F. GALAPON, M.D.

Member


MILAGROS D. BALTAZAR

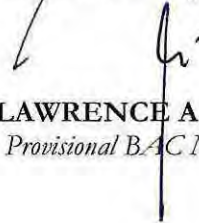
Member


JOSEPHINE B. MOSQUISA

Member


ARIEL T. BAUTISTA

Provisional BAC Member (Non-IT)


LAWRENCE A. DIDULO

Provisional BAC Member (IT)

☒ **APPROVED**

☐ **DISAPPROVED**


ROSARIO B. SUYOM, M.D.
Acting Regional Vice-President

Date Signed: 2/3/2021



Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of Office Equipment																				
1st Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM	JAN	JAN									FEB	FEB	COB	2,254,255.00		2,254,255.00		
																2,254,255.00	0.00	2,254,255.00		
Procurement of Furniture and Fixtures																				
1st Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM	MAR	MAR									MAR	MAR	COB	2,793,055.00		2,793,055.00		
																2,793,055.00	0.00	2,793,055.00		
Procurement of Regular Office Supplies																				
1st Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	JAN	JAN									FEB	FEB	COB	1,475,357.87	1,475,357.87			
2nd Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR									APR	APR	COB	389,050.52	389,050.52			
3rd Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	JUN	JUN									JUL	JUL	COB	695,810.40	695,810.40			
4th Quarter																				
Philhealth	Regional Office VIII	Negotiated Procurement - PS-DBM/Shopping	SEP	SEP									OCT	OCT	COB	170,724.66	170,724.66			
																2,730,943.45	2,730,943.45	0.00		
Procurement of Accountable Forms																				
1st Quarter																				
Philhealth	Regional Office VIII	Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	25,825.00	25,825.00			
3rd Quarter																				
Philhealth	Regional Office VIII	Direct Contracting	MAY	MAY						MAY	JUN	JUN	JUL	JUL	COB	49,175.00	49,175.00			

Republic of the Philippines
Philippine Health Insurance Corporation
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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
75,000.00																	75,000.00	0.00	
Procurement of Medical, Dental and Laboratory Supplies																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS- DBM/Shopping	JAN	JAN								FEB	FEB	COB	1,861.80	1,861.80		
2nd Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS- DBM/Shopping	MAR	MAR								APR	APR	COB	720.00	720.00		
3rd Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS- DBM/Shopping	JUN	JUN								JUL	JUL	COB	1,320.60	1,320.60		
4th Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS- DBM/Shopping	SEP	SEP								OCT	OCT	COB	540.00	540.00		
4,442.40																	4,442.40	0.00	
Procurement of Gasoline, Oil and Lubricants																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN			FEB	MAR	COB	1,441,440.00	1,441,440.00		
1,441,440.00																	1,441,440.00	0.00	
Procurement of Semi-Expendable Office Equipment Expenses																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM	JAN	JAN								FEB	FEB	COB	90,911.00	90,911.00		
90,911.00																	90,911.00	0.00	
Procurement of Semi-Expendable Communication Expenses																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM	MAR	MAR								MAR	MAR	COB	12,426.20	12,426.20		

Republic of the Philippines
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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO		
Procurement of Semi-Expendable Furniture and Fixtures																	12,426.20	12,426.20	0.00	
1st Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM	JAN	JAN								FEB	FEB	COB	54,379.58	54,379.58			
Procurement of Other Supplies																	54,379.58	54,379.58	0.00	
1st Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM/Shopping	JAN	JAN								FEB	FEB	COB	325,448.37	325,448.37			
2nd Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR								APR	APR	COB	5,709.00	5,709.00			
3rd Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM/Shopping	JUN	JUN								JUL	JUL	COB	9,482.23	9,482.23			
4th Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM/Shopping	SEP	SEP								OCT	OCT	COB	5,247.00	5,247.00			
Procurement of Water Services																	345,886.60	345,886.60	0.00	
Philhealth	Regional	Office VIII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	173,519.88	173,519.88			
Procurement of Electricity																	173,519.88	173,519.88	0.00	
Philhealth	Regional	Office VIII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	4,693,279.88	4,693,279.88			
Procurement of Postage and Delivery Services																	4,693,279.88	4,693,279.88	0.00	

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Philippine Health Insurance Corporation
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BAC Goods and Services

Procurement Program/Project				PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Fund Source	Estimated Budget			Remarks
						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN		FEB	MAR	COB	188,420.00	188,420.00			
																	188,420.00	188,420.00	0.00		
Procurement of Cable, Satellite, Telegraph and Radio Services																					
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN		FEB	MAR	COB	43,200.00	43,200.00			
																	43,200.00	43,200.00	0.00		
Procurement of Janitorial Services																					
Philhealth	Regional	Office VIII	Public Bidding		JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	2,685,694.56	2,685,694.56		
																	2,685,694.56	2,685,694.56	0.00		
Procurement of Security Services																					
Philhealth	Regional	Office VIII	Public Bidding		JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	5,141,109.00	5,141,109.00		
																	5,141,109.00	5,141,109.00	0.00		
Repair and Maintenance of Office Equipment																					
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN		FEB	MAR	COB	530,000.00	530,000.00			
																	530,000.00	530,000.00	0.00		
Repair and Maintenance of Transportation Equipment																					
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN		FEB	MAR	COB	620,000.00	620,000.00			
																	620,000.00	620,000.00	0.00		
Repair and Maintenance of Furniture and Fixtures																					
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN		FEB	MAR	COB	100,000.00	100,000.00			
																	100,000.00	100,000.00	0.00		
Marketing and Promotional																					

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Philippine Health Insurance Corporation
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BAC Goods and Services

Procurement Program/Project PMO / End-User Mode of Procurement					SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Estimated Budget				Remarks
					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	
Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	20,250.00	20,250.00				
															20,250.00	20,250.00	0.00			
Procurement of Printing and Binding Services																				
Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	3,000.00	3,000.00				
															3,000.00	3,000.00	0.00			
Procurement of Transportation and Delivery Services																				
Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	352,950.00	352,950.00				
															352,950.00	352,950.00	0.00			
Procurement of Rental Services																				
Philhealth Regional Office VIII	Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	10,988,592.77	10,988,592.77				
															10,988,592.77	10,988,592.77	0.00			
Procurement of Subscription Services																				
Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	39,810.00	39,810.00				
															39,810.00	39,810.00	0.00			
Registration of Motor Vehicle																				
Philhealth Regional Office VIII	Negotiated Procurement - Agency to Agency	JAN	JAN							JAN		FEB	MAR	COB	32,000.00	32,000.00				
															32,000.00	32,000.00	0.00			
Corporate Forum																				
Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	321,200.00	321,200.00				

Republic of the Philippines
 Philippine Health Insurance Corporation
 ANNUAL PROCUREMENT PLAN
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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
321,200.00																321,200.00	0.00		
Medical Expenses																			
Philhealth	Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	MAR	COB	810,000.00	810,000.00		
810,000.00																810,000.00	0.00		
Note: System generated report.															Total	36,545,765.32	31,498,455.32	5,047,310.00	

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
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BAC Infrastructure

Procurement Program/Project			SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Repair and Maintenance for Leased Assets Improvements - Building																			
Philhealth Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB		99,840.00	99,840.00		
																99,840.00	99,840.00	0.00	
Note: System generated report.															Total	99,840.00	99,840.00	0.00	