

Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Philhealth Regional Office II  
The Builders Place, Del Rosario St., Tuguegarao City  
Tel. No. (078) 255 -1342; bac.pro2@philhealth.gov.ph



December 7, 2020

**MEMORANDUM**

No. PRO II - 2020

0054

TO: **ALL CONCERNED END-USERS**  
Philhealth Regional Office-II

SUBJECT: **INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FY 2021**

In order to ensure the effective and efficient delivery of public service and to support its proposed budget taking into consideration the budget framework for FY 2021 in order to reflect its priorities and objectives, preparation of Indicative Annual Procurement Plan (APP) is necessary.

As mandated, the PhilHealth Regional Office II Bids and Awards Committee (BAC) deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the Indicative APP, in accordance with the parameters set in the R.A and its Revised I.R.R.

Section 7.3 of the Revised IRR of RA 9184 provides:

“7.3 Upon issuance of the budget call in the case of NGAs, SUCs, Constitutional Commissions or Offices, or similar document for GOCCs, GFIs, and LGUs, the Procuring Entity shall prepare its indicative APP for the succeeding calendar year”

Accordingly, and under the authority granted by the PhilHealth Board of Directors to the President and CEO, and Regional Vice President, in case of PhilHealth Regional Offices, as Head of the Procuring Entity, this Order is hereby issued approving the attached Indicative APP for FY 2021 for Goods and Services, Information and Technology Resources and Infrastructure.

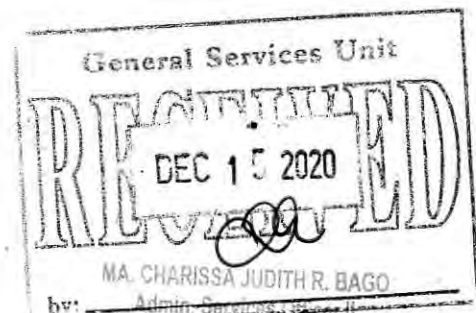
It is emphasized that all procurement based on the approved Indicative APP for FY 2021 must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR, as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

**DANILO M. REYNES M.D.,MPA**

Acting Regional Vice President

Date Signed: 12/14/2020



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[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



LIHDIKAG: HEALTH CARE

**PRO BAC Resolution No. 091, series 2020**

"Pending before the body is the resolution on the review and approval of the Indicative Annual Procurement Plan - CY 2021 for PhilHealth Regional Office II".

**WHEREAS**, the CY 2021 Indicative Annual Procurement Plan (APP) was prepared pursuant to the GPPB issuance of Circular No. 06-2019 relative to the Early Procurement Activities (EPA) and in line with the requirements of LATF Memorandum No. 2020-1 requiring the posting of CY 2021 Indicative Annual Procurement Plan;

**WHEREAS**, to support the EPA, there must be an Indicative Annual Procurement Plan for Non Common Use Supplies and Equipment for CY 2021 and the same shall be posted in the Agency website;

**WHEREAS**, the PRO II Bids and Awards Committee received the Indicative Project Procurement Plan (PPMP) for CY 2021 which was later consolidated by the PRO II BAC Secretariat into Indicative APP for FY 2021 pursuant to Section 7.3.4 of the 2016 Revised IRR of RA 9184;

**NOW, THEREFORE**, We, the members of PRO- II Bids and Awards Committee hereby Resolve, as it is hereby Resolved, to recommend for Approval by the Head of Procuring Entity the Indicative Annual Procurement Plan for CY 2021;

**RESOLVED FURTHER**, that a copy of this resolution be furnished to the Office of the Acting Regional Vice-President, PRO II.

Resolved this 7th day of December 2020 at Tuguegarao City, Cagayan.

**ATTY. JOSEPH P. PAUG**  
Chairperson

**GEORGE B. LORENZANA**  
Member

**DEMETRIO T. GUYA**  
Member

**JAY T. BULAN**  
End-User /IT

**CLINO NONITO P. MALLILIN**  
Vice Chairperson

**MARLON T. MALANA**  
Member

**MA. ANGELITA K. CRISOSTOMO**  
Member

**ANGEL D. CARANGUIAN**  
End-User/ Goods and Services

Approved by:

**DANILO M. REYNES M.D.,MPA**  
Acting Regional Vice President

Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2021

BAC Goods and Services

SCHEDULE FOR EACH PROCUREMENT ACTIVITY																	Estimated Budget			CO	Remarks
Procurement Program/Project	PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE				
Procurement of Office Equipment																					
3rd Quarter																					
Philhealth	Regional Office II	Public Bidding Public Bidding via Ordering Agreement	JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	1,167,363.00		1,167,363.00			
																	1,167,363.00	0.00	1,167,363.00		
Procurement of Medical Equipment																					
3rd Quarter																					
Philhealth	Regional Office II	Public Bidding	JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	18,200.00		18,200.00			
																	18,200.00	0.00	18,200.00		
Procurement of Furniture and Fixtures																					
3rd Quarter																					
Philhealth	Regional Office II	Public Bidding	JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	751,000.00		751,000.00			
																	751,000.00	0.00	751,000.00		
Procurement of Regular Office Supplies																					
1st Quarter																					
Philhealth	Regional Office II	Negotiated Procurement - PS-DBM Shopping Negotiated Procurement - PS-DBM Negotiated Procurement - Small Value Procurement	JAN	JAN									FEB	FEB	COB	1,304,379.13	1,304,379.13				
4th Quarter																					
Philhealth	Regional Office II	Negotiated Procurement - PS-DBM Shopping	NOV	NOV									NOV	DEC	COB	846.00	846.00				
																	1,305,225.13	1,305,225.13	0.00		
Procurement of Accountable Forms																					
1st Quarter																					
Philhealth	Regional Office II	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	JAN	JAN							JAN		FEB	FEB	COB	158,650.00	158,650.00				
																	158,650.00	158,650.00	0.00		
Procurement of Drug and Medicines																					
1st Quarter																					
Philhealth	Regional Office II	Negotiated Procurement - PS-DBM Shopping	FEB	FEB									FEB	FEB	COB	3,896.30	3,896.30				
																	3,896.30	3,896.30	0.00		
Procurement of Medical, Dental and Laboratory Supplies																					
1st Quarter																					
Philhealth	Regional Office II	Negotiated Procurement - PS-DBM Shopping Negotiated Procurement - PS-DBM	FEB	FEB									FEB	FEB	COB	128,095.30	128,095.30				
																	128,095.30	128,095.30	0.00		
Procurement of Gasoline, Oil and Lubricants																					
1st Quarter																					
Philhealth	Regional Office II	Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	1,974,000.00	1,974,000.00				

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**BAC Goods and Services**

Procurement Program/Project		PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget			CO	Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		
																1,974,000.00	1,974,000.00	0.00		
Procurement of Semi-Expendable Furniture and Fixtures																				
3rd Quarter																				
Philhealth	Regional Office II	Public Bidding		JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	137,400.00	137,400.00		
																137,400.00	137,400.00	0.00		
Procurement of Other Supplies																				
1st Quarter																				
Philhealth	Regional Office II	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - PS- DBM		FEB	FEB									FEB	FEB	COB	20,648.94	20,648.94		
																20,648.94	20,648.94	0.00		
Procurement of Water Services																				
Philhealth	Regional Office II	Negotiated Procurement - Agency to Agency		JAN	JAN					JAN				FEB	FEB	COB	147,048.00	147,048.00		
																147,048.00	147,048.00	0.00		
Procurement of Electricity																				
Philhealth	Regional Office II	Direct Contracting		JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB		4,576,434.60	4,576,434.60		
																4,576,434.60	4,576,434.60	0.00		
Procurement of Postage and Delivery Services																				
Philhealth	Regional Office II	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency		JAN	JAN					JAN				FEB	FEB	COB	2,050,800.00	2,050,800.00		
																2,050,800.00	2,050,800.00	0.00		
Procurement of Janitorial Services																				
Philhealth	Regional Office II	Public Bidding		JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	3,450,775.32	3,450,775.32		
																3,450,775.32	3,450,775.32	0.00		
Procurement of Security Services																				
Philhealth	Regional Office II	Public Bidding		JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	4,681,471.20	4,681,471.20		
																4,681,471.20	4,681,471.20	0.00		
Repair and Maintenance of Office Equipment																				
Philhealth	Regional Office II	Negotiated Procurement - Small Value Procurement		JAN	JAN					JAN				FEB	FEB	COB	483,400.00	483,400.00		
																483,400.00	483,400.00	0.00		
Repair and Maintenance of IT Equipment																				
Philhealth	Regional Office II	Negotiated Procurement - Small Value Procurement		JAN	JAN					JAN				FEB	FEB	COB	50,000.00	50,000.00		
																50,000.00	50,000.00	0.00		
Repair and Maintenance of Transportation Equipment																				
Philhealth	Regional Office II	Negotiated Procurement - Small Value Procurement		JAN	JAN					JAN				FEB	FEB	COB	350,000.00	350,000.00		
																350,000.00	350,000.00	0.00		
Repair and Maintenance of Furniture and Fixtures																				



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**BAC Goods and Services**

SCHEDULE FOR EACH PROCUREMENT ACTIVITY																Estimated Budget			CO	Remarks	
Procurement Program/Project PMO / End-User			Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE			
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	22,000.00	22,000.00			
																	22,000.00	22,000.00	0.00		
Procurement of Printing and Binding Services																					
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	5,890.00	5,890.00			
																	5,890.00	5,890.00	0.00		
Procurement of Transportation and Delivery Services																					
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	20,000.00	20,000.00			
																	20,000.00	20,000.00	0.00		
Procurement of Rental Services																					
Philhealth	Regional	Office II	Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	9,982,242.00	9,982,242.00			
																	9,982,242.00	9,982,242.00	0.00		
Procurement of Subscription Services																					
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM	JAN	JAN							JAN		FEB	FEB	COB	40,728.00	40,728.00			
																	40,728.00	40,728.00	0.00		
Registration of Motor Vehicle																					
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	22,500.00	22,500.00			
																	22,500.00	22,500.00	0.00		
Corporate Forum																					
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	270,600.00	270,600.00			
																	270,600.00	270,600.00	0.00		
Medical Expenses																					
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement	AUG	AUG							SEP		OCT	OCT	COB	600,000.00	600,000.00			
																	600,000.00	600,000.00	0.00		
																	Total	32,418,367.79	30,481,804.79	1,936,563.00	
Note: System generated report.																					

Note: System generated report.

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**BAC Information and Technology Resources**

Procurement Program/Project PMO / End-User			Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	SCHEDULE FOR EACH PROCUREMENT ACTIVITY							Fund Source	Total	Estimated Budget MOOE	CO	Remarks
								Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover				
<b>Procurement of IT Supplies</b>																			
Quarter																			
Philhealth	Regional Office II		Negotiated Procurement - PS-DBM/Shopping													COB	1,413.15	1,413.15	
1st Quarter																			
Philhealth	Regional Office II		Negotiated Procurement - PS-DBM/Shopping/Negotiated Procurement - PS-DBM	FEB	FEB									FEB	FEB	COB	204,537.46	204,537.46	
																	<b>205,950.61</b>	<b>205,950.61</b>	<b>0.00</b>
<b>Procurement of Semi-Expendable IT Equipment</b>																			
3rd Quarter																			
Philhealth	Regional Office II		Negotiated Procurement - PS-DBM/Shopping	JUL	JUL									JUL	AUG	COB	9,191.52	9,191.52	
																	<b>9,191.52</b>	<b>9,191.52</b>	<b>0.00</b>
<b>Procurement of Internet Services</b>																			
Philhealth	Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	300,000.00	300,000.00	
																	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>
<b>Total</b>																	<b>515,142.13</b>	<b>515,142.13</b>	<b>0.00</b>

Note: System generated report.

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**BAC Infrastructure**

SCHEDULE FOR EACH PROCUREMENT ACTIVITY																	Estimated Budget			Remarks
Procurement Program/Project	FMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Repair and Maintenance for Leased Assets Improvements - Building																				
Philhealth	Regional Office II	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	150,000.00	150,000.00			
																150,000.00	150,000.00	0.00		
Note: System generated report.																Total	150,000.00	150,000.00	0.00	

