



**PHILIPPINE HEALTH INSURANCE CORPORATION**

PhilHealth Regional Office II  
The Builders Place, del Rosario St., Tuguegarao City  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



**PRO BAC Resolution No. 001, series 2021**

"Pending before the body is the resolution on the review and approval of the Annual Procurement Plan - CY 2021 for PhilHealth Regional Office II".

**WHEREAS**, upon approval of the Corporate Operating Budget(COB) at the EXECOM level and in coordination with the Comptrollership Department, the SBAC and Procurement Office in the Head Office, issued an advisory to all End-users / Cost Centers for the respective Budget Officer Designates to facilitate the preparation of their Project procurement Management Plans(PPMPs) through the FMIS-PBS;

**WHEREAS**, the Budget Officer Designates or the End-users of the PRO were given access to the FMIS-PBS for the preparation of their respective PPMPs;

**WHEREAS**, the said Budget Officer Designates/End-users are responsible for the initial checking of completeness of the details of their respective PPMPs, e.g., Description, Mode of Procurement, Quantity, Quarter, Delivery / Completion;

**WHEREAS**, the PRO II-BAC Secretariat shall be responsible for the consolidation of the APP for CY 2021;

**WHEREAS**, the PRO II-BAC Secretariat shall ensure the accuracy and completeness of the proposed and consolidated APP, e.g., Method of Procurement, Set Quarter, Delivery Period;

**WHEREAS**, the PRO II-BAC shall verify and ascertain the appropriate method of procurement for the Project Procurement Activities reflected in the proposed APP;

**WHEREAS**, the PRO II-BAC shall confirm the method of procurement indicated in the Annual Procurement Plan and shall recommend the same for the approval of the Regional Vice President;

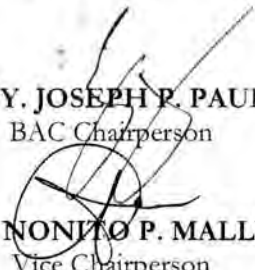
**WHEREAS**, the PRO II-BAC Secretariat shall facilitate the signing and approval of the said APP Procurement Plan by the Regional Vice President;


**WHEREAS**, once signed and approved by the Regional Vice President, the PRO II-BAC Secretariat shall facilitate its submission to the GPPB-TSO, COA, Ombudsman and other concerned government offices;


**NOW, THEREFORE**, resolve as it is hereby resolved, that the BAC recommends approval of the APP for CY 2021;

**RESOLVED FURTHER**, that a copy of this resolution be furnished to the Office of the Regional Vice-President, PRO II.


**Resolved** this 1<sup>st</sup> day of February 2021 at Tuguegarao City, Cagayan.

  
**ATTY. JOSEPH P. PAUIG**  
BAC Chairperson

  
**CLINO NONITO P. MALLILLIN**  
Vice Chairperson

  
**GEORGE B. LORENZANA**  
Member

  
**DEMETRIO T. GUYA**  
Member

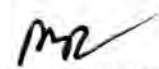
  
**JAY T. BULAN**  
End-User /IT

  
**MARLON T. MALANA**  
Member

  
**MA. ANGELITA K. CRISOSTOMO**  
Member

  
**ANGEL D. CARANGUIAN**  
End-User/Goods and Services

Approved by:

  
**DANILO M. REYNES, M.D,MPA**  
Acting Regional Vice President





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February 2, 2021

**MEMORANDUM**

No. PRO II – 2021 *MDG*

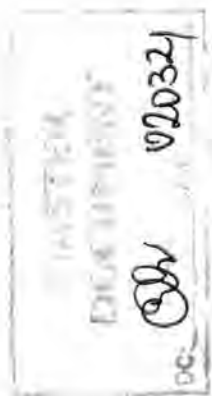
**SUBJECT: APPROVAL OF ANNUAL PROCUREMENT PLAN (APP)  
FOR CY 2021**

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement Plan (APP) and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that **"All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity End-Users"**, this Order is hereby issued approving the attached 2021 APP as recommended by the PRO II Bids and Awards Committee (PRO-BAC).

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2021. The PRO II Bids and Awards Committee deliberated, determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS Catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/ or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a **screen shot from the PS-DBM and/ or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)**



PhilHealthofficial



teamphilhealth



actioncenter@philhealth.gov.ph





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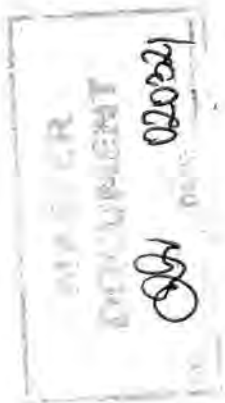


- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2021 APP following procedures defined in RA 9184, its RIRR and relevant.

**DANILO M. REYNES, M.D.,MPA**  
Acting Regional Vice President

Date Signed: 2/3/21



Republic of the Philippines  
**Philippine Health Insurance Corporation**  
**ANNUAL PROCUREMENT PLAN**  
 Calendar Year 2021

**BAG Goods and Services**

Procurement Program/Project PMO / End-User			Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget			Remarks	
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CO
Procurement of Office Equipment																				
3rd Quarter																				
Philhealth	Regional	Office II	Public-Bidding	JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	1,167,363.00		1,167,363.00	
																	1,167,363.00	0.00	1,167,363.00	
Procurement of Medical Equipment																				
3rd Quarter																				
Philhealth	Regional	Office II	Public Bidding	JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	18,200.00		18,200.00	
																	18,200.00	0.00	18,200.00	
Procurement of Furniture and Fixtures																				
3rd Quarter																				
Philhealth	Regional	Office II	Public Bidding	JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	751,000.00		751,000.00	
																	751,000.00	0.00	751,000.00	
Procurement of Regular Office Supplies																				
1st Quarter																				
Philhealth	Regional	Office II	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - PS- DBM Negotiated Procurement - Small Value Procurement	JAN	JAN									FEB	FEB	COB	1,304,379.13	1,304,379.13		
4th Quarter																				
Philhealth	Regional	Office II	Negotiated Procurement - PS- DBM/Shopping	NOV	NOV									NOV	DEC	COB	846.00	846.00		
																	1,305,225.13	1,305,225.13	0.00	
Procurement of Accountable Forms																				
1st Quarter																				
Philhealth	Regional	Office II	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	JAN	JAN						JAN			FEB	FEB	COB	158,650.00	158,650.00		
																	158,650.00	158,650.00	0.00	
Procurement of Drug and Medicines																				
1st Quarter																				
Philhealth	Regional	Office II	Negotiated Procurement - PS- DBM/Shopping	FEB	FEB									FEB	FEB	COB	3,896.30	3,896.30		
																	3,896.30	3,896.30	0.00	
Procurement of Medical, Dental and Laboratory Supplies																				
1st Quarter																				
Philhealth	Regional	Office II	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - PS- DBM	FEB	FEB									FEB	FEB	COB	128,095.30	128,095.30		
																	128,095.30	128,095.30	0.00	
Procurement of Gasoline, Oil and Lubricants																				
Philhealth	Regional	Office II	Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	1,974,000.00	1,974,000.00		
																	1,974,000.00	1,974,000.00	0.00	
Procurement of Semi-Expendable Furniture and Fixtures																				



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 ANNUAL PROCUREMENT PLAN  
 Calendar Year 2021

**BAC Goods and Services**

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
3rd Quarter																				
Philhealth Regional Office II		Public Bidding	JUN	JUN	JUN		JUN		JUN	JUN	JUL	JUL	JUL	AUG	COB	137,400.00	137,400.00			
																137,400.00	137,400.00	0.00		
Procurement of Other Supplies																				
1st Quarter																				
Philhealth Regional Office II		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - PS-DBM	FEB	FEB									FEB	FEB	COB	20,648.94	20,648.94			
																20,648.94	20,648.94	0.00		
Procurement of Water Services																				
Philhealth Regional Office II		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	147,048.00	147,048.00			
																147,048.00	147,048.00	0.00		
Procurement of Electricity																				
Philhealth Regional Office II		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	4,576,434.60	4,576,434.60			
																4,576,434.60	4,576,434.60	0.00		
Procurement of Postage and Delivery Services																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement Negotiated Procurement - Agency to Agency	JAN	JAN							JAN		FEB	FEB	COB	2,050,800.00	2,050,800.00			
																2,050,800.00	2,050,800.00	0.00		
Procurement of Janitorial Services																				
Philhealth Regional Office II		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	3,450,775.32	3,450,775.32			
																3,450,775.32	3,450,775.32	0.00		
Procurement of Security Services																				
Philhealth Regional Office II		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	3,906,810.48	3,906,810.48			
																3,906,810.48	3,906,810.48	0.00		
Repair and Maintenance of Office Equipment																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	483,400.00	483,400.00			
																483,400.00	483,400.00	0.00		
Repair and Maintenance of Transportation Equipment																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	350,000.00	350,000.00			
																350,000.00	350,000.00	0.00		
Repair and Maintenance of Furniture and Fixtures																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	22,000.00	22,000.00			
																22,000.00	22,000.00	0.00		
Procurement of Printing and Binding Services																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	5,890.00	5,890.00			
																5,890.00	5,890.00	0.00		
Procurement of Transportation and Delivery Services																				

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**BAC Goods and Services**

Procurement Program/Project PMO / End-User Mode of Procurement			SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	FEB	COB	20,000.00	20,000.00			
																20,000.00	20,000.00	0.00		
Procurement of Rental Services																				
Philhealth Regional Office II		Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	9,982,242.00	9,982,242.00			
																9,982,242.00	9,982,242.00	0.00		
Procurement of Subscription Services																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement (Negotiate Procurement - PS-DBM)	JAN	JAN						JAN			FEB	FEB	COB	40,728.00	40,728.00			
																40,728.00	40,728.00	0.00		
Registration of Motor Vehicle																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	FEB	COB	22,500.00	22,500.00			
																22,500.00	22,500.00	0.00		
Corporate Forum																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	FEB	COB	270,600.00	270,600.00			
																270,600.00	270,600.00	0.00		
Medical Expenses																				
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	AUG	AUG						SEP			OCT	OCT	COB	600,000.00	600,000.00			
																600,000.00	600,000.00	0.00		
Note: System generated report.																Total	31,593,707.07	29,657,144.07	1,936,563.00	

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 ANNUAL PROCUREMENT PLAN  
 Calendar Year 2021

**BAC Infrastructure**

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	
Repair and Maintenance for Leased Assets Improvements - Building																			
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	FEB	COB	150,000.00	150,000.00		
															150,000.00	150,000.00	0.00		
Note: System generated report.															Total	150,000.00	150,000.00	0.00	

