



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office XI
Valgosons Building, Bolton Ext., Pob., Davao City
Call Center: (02) 441-7442 Trunkline: (082) 295-2133 local 6300; Direct (082) 295-3382
www.philhealth.gov.ph



JANUARY 26, 2021

REGIONAL CORPORATE ORDER

No. 001, s-2021

**TO : ALL CONCERNED END-USERS
PHILHEALTH REGIONAL OFFICE XI**

SUBJECT : ANNUAL PROCUREMENT PLAN FOR C.Y. 2021

Under the authority granted by the Philhealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2021 Annual Procurement Plan as recommended by the Philhealth Regional Office (PRO) XI Bids and Awards Committee (BAC).

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for C.Y. 2021. The PRO XI Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services and Infrastructure portion of the APP, in accordance with the parameters set forth by R.A. 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in R.A. 9184, it's RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGeps Catalogue;
- For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGeps Catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a **screen shot from the PS-DBM and/or PhilGeps search utility may suffice (search utility will turn red if not available or not carried)**;
- Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Section 50 of R.A. 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.






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UNIVERSAL HEALTH CARE
KALUSUGAN AT KALINGA PARA SA LAHAT

Updating of the PPMPs and consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2020 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.


EDUARDO S. GONZALEZ, M.D.
Regional Vice President
Philhealth Regional Office XI

Date Signed: JAN 26 2021





BIDS AND AWARDS COMMITTEE
“RESOLUTION RECOMMENDING THE APPROVAL OF THE
2021 ANNUAL PROCUREMENT PLAN (APP) FOR GOODS
AND SERVICES AND INFRASTRUCTURE INCLUDING THE
METHODS OF PROCUREMENT OF ACTIVITIES/PROJECTS”
RESOLUTION NUMBER 2021-002
SERIES OF 2021

WHEREAS, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of Republic Act (R.A) 9184 provides for the requirements of an Approved Annual Procurement Plan (APP) prior to procurement of program/projects/activities aimed to attain the mandate of National Health Insurance Program which states that:

“Section 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of government functions shall be included in the annual Procurement Plan (APP).xxx”

“Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity (HOPE) or second-ranking official designated by the Head of the Procuring Entity to act of his behalf, and must be consistent with its duly approved yearly budget.”

WHEREAS, based on the above provision, the Project Procurement Management Plans (PPMPs) of the Philhealth Regional Office XI (PRO XI), through the Fund Management Information System – Philhealth Budget System (FMIS-PBS) were consolidated into 2021 Annual Procurement Plan (APP) by the PRO XI BAC Secretariat;

WHEREAS, upon consolidation of the PPMPs for Goods and Services and Infrastructure into the 2021 APP, the PRO XI BAC Secretariat indicated the method of procurement for each proposed procurement program/project/activity thereat;

WHEREAS, on **JANUARY 26, 2021** virtual and video call meeting, PRO XI BAC reviewed the proposed procurement including the appropriate method of procurement;

NOW, THEREFORE, the premises considered, the PRO XI BAC, pursuant to Section 12.1 (j) of the Revised I.R.R. of R.A. 9184, hereby recommends to the Regional Vice President of PRO XI, the approval of the attached PRO XI 2021 Annual Procurement Plan (APP);

Actual procurement for programs, projects and activities in the PRO XI 2021 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of the Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.



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UNIVERSAL HEALTH CARE
Kalusugan at Kalinaga Para sa Lahat

RESOLVED, at the PhilHealth Regional Office XI, Davao City, this 26th day of JANUARY 2021.

Recommended by:

ATTY. HARVEY L. CARCEDO

BAC Chairperson

CHRISTOPHER R. MOLINA

BAC Vice Chairperson (Absent)

JOSE CLEO H. BAÑES

BAC Member

FRANCISCO E. CASPILLO

BAC Member

ROMEL C. CUZON

BAC Member

Approved by:

EDUARDO S. GONZALEZ, M.D.

Regional Vice President

Philhealth Regional Office XI

BAC Resolution No. 2021-002
Series of 2021





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Healthline 441-7444; Local (082) 295-3382 www.philhealth.gov.ph



ANNUAL PROCUREMENT PLAN FOR C.Y. 2021

PHILHEALTH REGIONAL OFFICE XI

BAC – GOODS AND SERVICES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of Office Equipment																				
1st Quarter																				
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	MAR	COB	812,547.00		812,547.00		
2nd Quarter																				
Philhealth	Regional Office XI	Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	COB	703,432.00		703,432.00		
																1,515,979.00	0.00	1,515,979.00		
Procurement of Furniture and Fixtures																				
1st Quarter																				
Philhealth	Regional Office XI	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	FEB	FEB									FEB	MAR	COB	199,800.00		199,800.00		
2nd Quarter																				
Philhealth	Regional Office XI	Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	COB	208,000.00		208,000.00		
																407,800.00	0.00	407,800.00		
Procurement of Regular Office Supplies																				
1st Quarter																				
Philhealth	Regional Office XI	Negotiated Procurement - PS-DBM/Shopping	FEB	FEB									FEB	MAR	COB	4,231,948.54	4,231,948.54			
																4,231,948.54	4,231,948.54	0.00		
Procurement of Accountable Forms																				
1st Quarter																				
Philhealth	Regional Office XI	National Printing Office Negotiated Procurement - Small Value Procurement	FEB	FEB									FEB	MAR	COB	55,760.35	55,760.35			
																55,760.35	55,760.35	0.00		
Procurement of Drug and Medicines																				

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Total	Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	MOOE						
1st Quarter																					
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	FEB	FEB										FEB	MAR	COB	18,463.70	18,463.70			
																	18,463.70	18,463.70	0.00		
Procurement of Medical, Dental and Laboratory Supplies																					
1st Quarter																					
Philhealth	Regional Office XI	Negotiated Procurement - PS-DBM/Shopping Negotiate Procurement - Small Value Procurement	FEB	FEB										FEB	MAR	COB	113,611.22	113,611.22			
																	113,611.22	113,611.22	0.00		
Procurement of Gasoline, Oil and Lubricants																					
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement	FEB	FEB									FEB		MAR	MAR	COB	1,106,460.00	1,106,460.00		
																	1,106,460.00	1,106,460.00	0.00		
Procurement of Textbooks and Instructional Materials																					
1st Quarter																					
Philhealth	Regional Office XI	Negotiated Procurement - PS-DBM/Shopping	FEB	FEB										FEB	MAR	COB	100.00	100.00			
																	100.00	100.00	0.00		
Procurement of Semi-Expendable Office Equipment Expenses																					
1st Quarter																					

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	FEB	FEB									FEB	MAR	COB		102,401.00	102,401.00		
																	102,401.00	102,401.00	0.00	
Procurement of Semi-Expendable Medical Equipment			Expenses																	
1st Quarter																				
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	MAR	COB		3,480.00	3,480.00		
																	3,480.00	3,480.00	0.00	
Procurement of Semi-Expendable Other Machinery and Equipment																				
1st Quarter																				
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	MAR	COB		11,150.00	11,150.00		
																	11,150.00	11,150.00	0.00	
Procurement of Semi-Expendable Furniture and Fixtures																				
1st Quarter																				
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	MAR	COB		154,200.00	154,200.00		
																	154,200.00	154,200.00	0.00	
Procurement of Other Supplies																				
1st Quarter																				
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	FEB	FEB									FEB	MAR	COB		310,630.38	310,630.38		

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Fund Source	Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total		
														310,630.38	310,630.38	0.00		
Procurement of Water Services																		
Philhealth Regional Office XI		Direct Contracting	FEB	FEB						FEB	FEB	MAR	MAR	MAR	COB	216,002.16	216,002.16	
													216,002.16	216,002.16	0.00			
Procurement of Electricity																		
Philhealth Regional Office XI		Direct Contracting	FEB	FEB						FEB	FEB	MAR	MAR	MAR	COB	7,647,307.32	7,647,307.32	
													7,647,307.32	7,647,307.32	0.00			
Procurement of Postage and Delivery Services																		
Philhealth Regional Office XI		Negotiated Procurement - Agency to Agency Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB		MAR	MAR	MAR	COB	796,000.00	796,000.00	
													796,000.00	796,000.00	0.00			
Procurement of Cable, Satellite, Telegraph and Radio Services																		
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB		MAR	MAR	MAR	COB	29,940.00	29,940.00	
													29,940.00	29,940.00	0.00			
Procurement of Janitorial Services																		
Philhealth Regional Office XI		Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	COB	4,506,034.68	4,506,034.68	
													4,506,034.68	4,506,034.68	0.00			
Procurement of Security Services																		
Philhealth Regional Office XI		Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	COB	8,743,316.52	8,743,316.52	
													8,743,316.52	8,743,316.52	0.00			
Repair and Maintenance of Office Equipment																		
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB		MAR	MAR	MAR	COB	434,200.00	434,200.00	
													434,200.00	434,200.00	0.00			
Repair and Maintenance of Communication Equipment																		

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	5,000.00	5,000.00		
																5,000.00	5,000.00	0.00	
Repair and Maintenance of Transportation Equipment																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	511,447.94	511,447.94		
																511,447.94	511,447.94	0.00	
Repair and Maintenance of Furniture and Fixtures																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	30,000.00	30,000.00		
																30,000.00	30,000.00	0.00	
Marketing and Promotional																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	198,675.00	198,675.00		
																198,675.00	198,675.00	0.00	
Procurement of Printing and Binding Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	6,924.00	6,924.00		
																6,924.00	6,924.00	0.00	
Procurement of Catering Service																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	84,000.00	84,000.00		
																84,000.00	84,000.00	0.00	
Procurement of Transportation and Delivery Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	40,000.00	40,000.00		

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
																	40,000.00	40,000.00	0.00	
Procurement of Rental Services																				
Philhealth Regional Office XI		Negotiated Procurement - Lease of Real Property and Venue Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	20,369,211.24	20,369,211.24			
																	20,369,211.24	20,369,211.24	0.00	
Procurement of Subscription Services																				
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	66,444.00	66,444.00			
																	66,444.00	66,444.00	0.00	
Registration of Motor Vehicle																				
Philhealth Regional Office XI		Negotiated Procurement - Agency to Agency	FEB	FEB							FEB		MAR	MAR	COB	49,941.00	49,941.00			
																	49,941.00	49,941.00	0.00	
Corporate Forum																				
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	269,100.00	269,100.00			
																	269,100.00	269,100.00	0.00	
Medical Expenses																				
Philhealth Regional Office XI		Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	COB	640,000.00	640,000.00			
																	640,000.00	640,000.00	0.00	
Note: System generated report.															Total	52,675,528.05	50,751,749.05	1,923,779.00		

Note: System generated report.

Prepared by:

Checked by:


Certified Correct by:

Approved by:


BRENDO C. MAAGHOP
BAC Secretariat Member


GARY S. VELAYO
BAC Secretariat Chairperson


ATTY. HARVEY L. CARCEDO
BAC Chairperson


EDUARDO S. GONZALEZ, M.D.
Regional Vice President
Head of the Procuring Entity



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ANNUAL PROCUREMENT PLAN FOR C.Y. 2021

PHILHEALTH REGIONAL OFFICE XI

BAC – INFRASTRUCTURE

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
 Calendar Year 2021


BAC Infrastructure

Procurement Program/Project	PMD / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Repair and Maintenance for Leased Assets Improvements - Building																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	MAR	COB	179,000.00	179,000.00		
															179,000.00	179,000.00	0.00		
Note: System generated report.															Total	179,000.00	179,000.00	0.00	

Prepared by:


BRENDO C. MAAGHOP
 BAC Secretariat Member

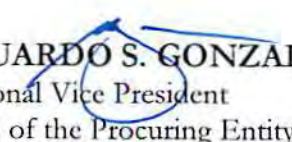
Checked by:


GARY S. VELAYO
 BAC Secretariat Chairperson

Certified Correct by:


ATTY. HARVEY L. CARCEDO
 BAC Chairperson

Approved by:


EDUARDO S. GONZALEZ, M.D.
 Regional Vice President
 Head of the Procuring Entity