



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
REGIONAL OFFICE X

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December 7, 2020

PRO – X MEMORANDUM

No. 2020-088

TO: ALL CONCERNED END-USERS
Philhealth Regional Office - X

SUBJECT: INDICATIVE APP CY 2021

In order to ensure the effective and efficient delivery of public service and to support its proposed budget taking into consideration the budget framework for CY 2021 in order to reflect its priorities and objectives, preparation of Indicative APP is necessary.

As mandated, the PRO – X Bids and Awards Committee (PRO – X BAC) deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the Indicative APP, in accordance with the parameters set in Republic Act 9184 and its Revised IRR.

Section 7.3 of the Revised IRR of R.A. 9184 provides:

“Upon issuance of the budget call in the case of NGAs, SUCs, Constitutional Commissions or Offices, or similar document for GOCCs, GFIs, and LGUs, the Procuring Entity shall prepare its indicative APP for the succeeding calendar year...”

Accordingly, and under the authority granted by the PhilHealth Board of Directors to the President and CEO, and Regional Vice-President, in case of PhilHealth Regional Offices, as Head of the Procuring Entity, this Order is hereby issued approving the attached Indicative APP for CY 2021 for Goods and Services and Information and Technology Resources.

It is emphasized that all procurement based on the approved Indicative APP for CY 2021 must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.


ORLANDO D. INIGO, JR.
Regional Vice President, PRO – X 



Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks		
			Pre-Proc. Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO			
Procurement of Office Equipment																					
1st Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement	JAN	FEB					FEB		MAR	MAR	COB	384,179.00		384,179.00				
2nd Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement	MAR	MAR					MAR		APR	MAY	COB	774,895.00		774,895.00				
															1,159,074.00	0.00	1,159,074.00				
Procurement of Furniture and Fixtures																					
1st Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement	JAN	FEB					FEB		MAR	MAR	COB	439,875.00		439,875.00				
2nd Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement	MAR	MAR					MAR		APR	MAY	COB	294,000.00		294,000.00				
															733,875.00	0.00	733,875.00				
Procurement of Regular Office Supplies																					
1st Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN	FEB	COB	1,064,813.23	1,064,813.23					
2nd Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	APR	APR							APR	APR	COB	626,213.49	626,213.49					
3rd Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	JUL	JUL							JUL	JUL	COB	687,817.31	687,817.31					
4th Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	OCT	OCT							OCT	OCT	COB	501,904.85	501,904.85					
															2,880,748.88	2,880,748.88	0.00				
Procurement of Accountable Forms																					
3rd Quarter																					
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping	AUG	AUG							AUG	AUG	COB	2,475.00	2,475.00					
															2,475.00	2,475.00	0.00				
Procurement of Drug and Medicines																					
1st Quarter																					

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	APR	COB	20,216.70	20,216.70		
2nd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	4,400.00	4,400.00		
3rd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JUN	JUN						JUN			JUL	JUL	COB	4,400.00	4,400.00		
4th Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	SEP	SEP						SEP			OCT	NOV	COB	4,400.00	4,400.00		
																33,416.70	33,416.70	0.00	
Procurement of Medical, Dental and Laboratory Supplies																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	FEB	FEB									MAR	MAR	COB	154,697.78	154,697.78		
2nd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	APR	COB	126,483.93	126,483.93		
3rd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	JUN	JUN						JUN			JUL	JUL	COB	120,178.75	120,178.75		
4th Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping	SEP	SEP									OCT	OCT	COB	105,762.05	105,762.05		
																507,122.51	507,122.51	0.00	
Procurement of Gasoline, Oil and Lubricants																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement Direct Contracting	FEB	FEB						FEB	FEB	MAR	MAR	MAR	COB	1,188,960.00	1,188,960.00		
																1,188,960.00	1,188,960.00	0.00	
Procurement of Semi-Expendable Office Equipment Expenses																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM/Shopping	MAR	MAR									MAR	MAR	COB	100,100.00	100,100.00		
2nd Quarter																			

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Fund Source	Total	Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		MOOE			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	APR	COB	2,972.75	2,972.75		
3rd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JUN	JUN							JUN		JUL	JUL	COB	16,282.75	16,282.75		
4th Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	SEP	SEP							SEP		OCT	OCT	COB	2,268.75	2,268.75		
																121,624.25	121,624.25	0.00	
Procurement of Semi-Expendable Medical Equipment Expenses																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	8,700.00	8,700.00		
																8,700.00	8,700.00	0.00	
Procurement of Semi-Expendable Other Machinery and Equipment																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	21,100.00	21,100.00		
																21,100.00	21,100.00	0.00	
Procurement of Semi-Expendable Furniture and Fixtures																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	115,000.00	115,000.00		
2nd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	MAY	COB	12,000.00	12,000.00		
3rd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JUN	JUN							JUN		JUL	JUL	COB	6,000.00	6,000.00		
4th Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	SEP	SEP							SEP		OCT	OCT	COB	6,000.00	6,000.00		
																139,000.00	139,000.00	0.00	
Procurement of Other Supplies																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement/Negotiate Procurement - PS-DBM/Shopping	FEB	FEB									MAR	MAR	COB	372,518.69	372,518.69		
2nd Quarter																			

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiat Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	19,722.56	19,722.56		
3rd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiat Procurement - Small Value Procurement	JUL	JUL									JUL	JUL	COB	68,724.56	68,724.56		
4th Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiat Procurement - Small Value Procurement	SEP	SEP									OCT	OCT	COB	27,282.56	27,282.56		
																488,248.37	488,248.37	0.00	
Procurement of Water Services																			
Philhealth Regional Office X		Direct Contracting	FEB	FEB					FEB	FEB	MAR	MAR	MAR	MAR	COB	680,091.30	680,091.30		
																680,091.30	680,091.30	0.00	
Procurement of Electricity																			
Philhealth Regional Office X		Direct Contracting	FEB	FEB					FEB	FEB	MAR	MAR	MAR	MAR	COB	12,288,642.00	12,288,642.00		
																12,288,642.00	12,288,642.00	0.00	
Procurement of Postage and Delivery Services																			
Philhealth Regional Office X		Negotiated Procurement - Agency to Agency	FEB	FEB						FEB			MAR	MAR	COB	791,900.00	791,900.00		
																791,900.00	791,900.00	0.00	
Procurement of Cable, Satellite, Telegraph and Radio Services																			
Philhealth Regional Office X		Direct Contracting	FEB	FEB					FEB	FEB	MAR	MAR	MAR	MAR	COB	75,000.00	75,000.00		
																75,000.00	75,000.00	0.00	
Procurement of Contract Services																			
Philhealth Regional Office X		Direct Contracting	FEB	FEB					FEB	FEB	MAR	MAR	MAR	MAR	COB	200,000.00	200,000.00		
																200,000.00	200,000.00	0.00	
Procurement of Janitorial Services																			
Philhealth Regional Office X		Public Bidding	MAR	MAR	MAR		MAR		MAR	MAR	APR	APR	MAY	MAY	COB	5,405,001.84	5,405,001.84		
																5,405,001.84	5,405,001.84	0.00	
Procurement of Security Services																			
Philhealth Regional Office X		Public Bidding	MAR	MAR	APR		APR		APR	APR	MAY	MAY	JUN	JUN	COB	10,544,919.48	10,544,919.48		
																10,544,919.48	10,544,919.48	0.00	
Repair and Maintenance of Office Equipment																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	MAR	COB	1,063,030.84	1,063,030.84		
																1,063,030.84	1,063,030.84	0.00	
Repair and Maintenance of IT Equipment																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	62,208.00	62,208.00		
																62,208.00	62,208.00	0.00	
Repair and Maintenance of Communication Equipment																			

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project - PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total	MOOE	CO	
Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	6,000.00	6,000.00	
															6,000.00	6,000.00	0.00
Repair and Maintenance of Transportation Equipment																	
Philhealth Regional Office X	Direct Contracting	FEB	FEB						FEB	FEB	MAR	MAR	APR	COB	326,000.00	326,000.00	
															326,000.00	326,000.00	0.00
Repair and Maintenance of Furniture and Fixtures																	
Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	4,000.00	4,000.00	
															4,000.00	4,000.00	0.00
Repair and Maintenance of Semi-Expendable Furniture, Fixtures and Books																	
Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	27,648.00	27,648.00	
															27,648.00	27,648.00	0.00
Procurement of Printing and Binding Services																	
Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	14,491.38	14,491.38	
															14,491.38	14,491.38	0.00
Procurement of Catering Service																	
Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement(Negotiate Procurement - Lease of Real Property and Venue	JAN	FEB							FEB		MAR	MAR	COB	309,800.00	309,800.00	
															309,800.00	309,800.00	0.00
Procurement of Transportation and Delivery Services																	
Philhealth Regional Office X	Negotiated Procurement - Small Value Procurement	APR	APR							APR		MAY	JUN	COB	29,000.00	29,000.00	
															29,000.00	29,000.00	0.00
Procurement of Rental Services																	
Philhealth Regional Office X	Negotiated Procurement - Lease of Real Property and Venue(Negotiated Procurement - PS-DBM/Shopping	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	38,294,983.74	38,294,983.74	
															38,294,983.74	38,294,983.74	0.00
Procurement of Subscription Services																	
Philhealth Regional Office X	Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	119,290.20	119,290.20	
															119,290.20	119,290.20	0.00
Registration of Motor Vehicle																	
Philhealth Regional Office X	Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	126,000.00	126,000.00	
															126,000.00	126,000.00	0.00
Corporate Forum																	

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Philhealth Regional Office X		Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN						FEB	FEB	MAR	MAR	MAR	COB		60,000.00	60,000.00		
																60,000.00	60,000.00	0.00		
Medical Expenses																				
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB		570,000.00	570,000.00		
																570,000.00	570,000.00	0.00		
Note: System generated report.																Total	78,282,351.49	76,389,402.49	1,892,949.00	

Note: The Indicative APP Non-CSE for CY 2021 being submitted and its budget are still subject for evaluation by the PhilHealth Planning and Budget Committee, hence, a final submission will be made once the COB for CY 2021 has been approved at the very least in the Execom level. The Initial submission is for compliance in the requirement by the GCG on the grant of the PBB.

Prepared by:

Jackie Lou G. Rudinas
Member, BAC Secretariat

Recommending Approval

Atty. Ian Alfredo T. Magno
BAC Chairman, PRO X

Approved by:

Orlando D. Iñigo, Jr.
Head of Procuring Entity, PRO - X

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2021

BAC Information and Technology Resources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Supplies																			
1st Quarter																			
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	FEB	FEB							MAR	MAR	COB	594,832.92	594,832.92		
2nd Quarter																			
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	APR	APR							APR	MAY	COB	474,317.16	474,317.16		
3rd Quarter																			
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	JUL	JUL							JUL	JUL	COB	441,970.24	441,970.24		
4th Quarter																			
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	SEP	SEP							OCT	OCT	COB	306,761.76	306,761.76		
																1,817,882.08	1,817,882.08	0.00	
Procurement of Semi-Expendable IT Equipment																			
1st Quarter																			
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR							MAR	MAR	COB	17,905.38	17,905.38		
2nd Quarter																			
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	APR	APR							APR	MAY	COB	4,563.30	4,563.30		
3rd Quarter																			
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	AUG	AUG							AUG	AUG	COB	333.90	333.90		
																22,802.58	22,802.58	0.00	
Procurement of Internet Services																			
Philhealth	Regional	Office	X	Direct Contracting	FEB	FEB				FEB	FEB	MAR	MAR	MAR	COB	1,068,205.60	1,068,205.60		
																1,068,205.60	1,068,205.60	0.00	
Note: System generated report.															Total	2,908,890.26	2,908,890.26	0.00	

Note: The Indicative APP Non-CSE for CY 2021 being submitted and its budget are still subject for evaluation by the PhilHealth Planning and Budget Committee, hence, a final submission will be made once the COB CY 2021 has been approved at the very least in the Execom level. The initial submission is for compliance in the requirement by the GCG on the grant of the PBB.

Prepared by:

Jackie Lou G. Rudinas
Member, BAC Secretariat

Recommending Approval:

Atty. Ian Alfredo T. Magno
BAC Chairman, PRO X

Approved by:

Orlando D. Iñigo, Jr.
Head of Procuring Entity, PRO - X