



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

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UNIVERSAL HEALTH CARE  
 KAIBIGAN AT KALINGA PARA SA LAHAT

16 August 2021

**CORPORATE MEMORANDUM**

No. 2021-0025

TO : ALL CONCERNED END-USERS  
 Head Office

SUBJECT : Approval of the Second (2<sup>nd</sup>) Batch Amendments on the Annual Procurement Plan (APP) for CY 2021

After judicious review and evaluation, the requested revisions / modification in programs / projects by the end-users was deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. The necessary adjustments were brought about by unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the CY 2021 APP.

The CY 2021 APP is hereby amended under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.

Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

Pursuant to the authority granted to the undersigned as the Head of the Procuring Entity by the PhilHealth Board of Directors, this memorandum is hereby issued approving the attached Second (2<sup>nd</sup>) Batch Amendments on the Annual Procurement Plan (APP) for CY 2021.

It shall be emphasized that all procurement based on the approved CY 2021 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

**ATTY. DANTE A. GIERRAN, CPA**  
 President and Chief Executive Officer (CEO)

Date Signed: \_\_\_\_\_

MASTER COPY  
 DC: Hbataw Date: 8/18/2021



PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2021 ANNUAL PROCUREMENT PLAN AMENDMENT  
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MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX A

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50215020	Fidelity Fund Premium	Comptrollership Department	No						CY 2021 COB	80,000.00	80,000.00		For BURS and DV signatories
50215020	Fidelity Fund Premium	Comptrollership Department	No						CY 2021 COB	73,200.00	73,200.00		For BURS and DV signatories
50215020	Fidelity Fund Premium	Comptrollership Department	No						CY 2021 COB	17,700.00	17,700.00		For BURS and DV signatories
5021199002	Notarial Fee	Comptrollership Department	No						CY 2021 COB	1,600.00	1,600.00		For BURS and DV signatories
5029901001	Radio Spots within specific program in AM Frequency: - AM Frequency 1	Corporate Communication Department	No	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2021 COB	197,400.00	197,400.00		
	AM Frequency 2	Corporate Communication Department	No	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2021 COB	270,000.00	270,000.00		
	AM Frequency 3	Corporate Communication Department	No	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2021 COB	197,400.00	197,400.00		
	AM Frequency 4	Corporate Communication Department	No	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2021 COB	197,400.00	197,400.00		

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	AM Frequency 5	Corporate Communication Department	No	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2021 COB	197,400.00	197,400.00		
	AM Frequency 6	Corporate Communication Department	No	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2021 COB	197,400.00	197,400.00		
	AM Frequency 7	Corporate Communication Department	No	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services					CY 2021 COB	243,000.00	243,000.00		
5029901002	2,000 pcs. Procurement of KONSULTA Flyers for Providers	Corporate Marketing Department	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	8,000.00	8,000.00		
5029901002	4,000 pcs. Procurement of KONSULTA Flyers for Member Registration	Corporate Marketing Department	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	17,000.00	17,000.00		
5029901002	2 lot Procurement of AVP on Konsulta Member Registration	Corporate Marketing Department	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	328,000.00	328,000.00		
5020301001	75 pcs. Ultraviolet (UV) Germicidal Light	Disaster and Emergency Preparedness Program	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	320,000.00	320,000.00		For disinfection

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	15 pcs. Contactless automatic liquid disinfectant dispenser with stand	Disaster and Emergency Preparedness Program	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	120,000.00	120,000.00		Necessary tools in mitigating the spread of covid in the Head Office
10607010	Storage Steel Cabinet	Formal Sector, MMG	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	8,005.00	8,005.00		
50215020	Fidelity Fund Premium	Fund Management Sector (Office of the Senior Chief Finance Executive)	No						CY 2021 COB	52,500.00	52,500.00		For BURS and DV signatories
502020100101	Conduct of CY 2021 GAD Training of Head Head Office - Honorarium - Virtual Activity	Gender and Development	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	473,000.00	473,000.00		
5021199003	Payment for the Resource Speaker of the Training on Office Administration	Human Resource Department	No						CY 2021 COB	240,000.00	240,000.00		
50205010	Postage and Delivery	Internal Legal Department	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	10,000.00	10,000.00		Urgent documents for mail

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021199002	Notarial Fee	Internal Legal Department	No						CY 2021 COB	4,800.00	4,800.00		For depleted budget
50301990	Filing Fees	Internal Legal Department	No						CY 2021 COB	6,000.00	6,000.00		
50215020	Fidelity Fund Premium	Office of the Chief Operating Officer	No						CY 2021 COB	55,000.00	55,000.00		To suffice the budget for the Fidelity bond of Atty. Eli Dino Santos
50201010	Travelling Expenses	Office of the President and CEO	No						CY 2021 COB	1,000,000.00	1,000,000.00		
5021199003	Honorarium	Office of the Senior Vice President - Health Finance Policy Sector	No						CY 2021 COB	147,000.00	147,000.00		For the Expert Panel of COVID-19
5029903002-A	Committee Meeting Expense	Office of the Senior Vice President - Health Finance Policy Sector	No						CY 2021 COB	96,600.00	96,600.00		For the Expert Panel of COVID-19

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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50215020	Fidelity Fund Premium	Office of the Senior Vice President - Health Finance Policy Sector	No						CY 2021 COB	55,000.00	55,000.00		To augment the allocated budget due to increase of the cash bond imposed by the Bureau of Treasury
50215020	Fidelity Fund Premium	Office of the Senior Vice President - Legal Sector	No						CY 2021 COB	47,500.00	47,500.00		For the payment of fidelity bond application of SVP-Legal to Bureau of Treasury
5020702001	Procurement of Multi-Year Services of a Third-Party Certifying Body to Conduct Recertification Audit on the Certification of the PhilHealth Social Health Insurance Management Systems (PSHIMS) to the ISO 9001:2015 QMS Standards	Organization and Systems Development Office	No	Public Bidding					CY 2021 COB	784,000.00	784,000.00		
50203020	4,500,000 sets Procurement of PhilHealth Official Receipts (PORs) to be used by PhilHealth Regional Offices (PROs)	Treasury Department	No	Negotiated Procurement - Agency to Agency					CY 2021 COB	6,075,000.00	6,075,000.00		Additional quantity due decrease in unit cost


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					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10607010	7 units FILING STEEL CABINET Steel Drawer (Specification as per OO No. 0065-2015)	Treasury Department	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	78,368.64	78,368.64		Decrease in unit cost
10607010	1 unit STORAGE STEEL CABINET Storage Steel Cabinet (Specification as per OO No. 0065-2015)	Treasury Department	No	Negotiated Procurement - Small Value Procurement					CY 2021 COB	8,003.07	8,003.07		Decrease in unit cost
5020301001	7,072 reams PAPER, MULTICOPY, A4, for laser printer/ink-jet, high speed copier 210mm x 297mm, 80gsm	Various Offices/End-User	No	Public Bidding					CY 2021 COB	1,217,303.36	1,217,303.36		Change in the mode of procurement
5020301001	25 reams PAPER, PARCHMENT, Multi-purpose, legal size, 100 sheet per ream	Various Offices/End-User	No	Public Bidding					CY 2021 COB	5,500.00	5,500.00		Change in the mode of procurement
										12,829,080.07	12,829,080.07		


Consolidated/ Prepared by:

  
MICHELLE L. LAWAAN  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

  
XAVIER ROLDAN B. CORTEZ  
Procurement Planning Policy Training and Monitoring Team  
Secretariat for the Bids and Awards Committees

Approved by:


  
JOSEPH O. VERGARA  
Head  
Secretariat for the Bids and Awards Committees

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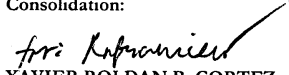
ANNEX B  
 BAC - CONSULTING SERVICES

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
					Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50211030	Hiring of Highly Technical Consultant	Office of the President and CEO	No	Negotiated Procurement - Highly Technical Consultant					CY 2021 COB	521,739.12	521,739.12		
										521,739.12	521,739.12		

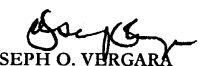
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Approved by:

  
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 Head  
 Secretariat for the Bids and Awards Committees