		<h2 style="text-align: center;">Document Review and Approval Request Form</h2>	
Document Title:		MEMORANDUM: Approval of CY 2020 Annual Procurement Plan (APP) Amendment (12th Batch)	
Document Type:		<input type="checkbox"/> Manual <input type="checkbox"/> Procedure <input type="checkbox"/> Work Instruction <input checked="" type="checkbox"/> Others: MEMO	
Revision No.		Document Code: 2020-0135	
Originator:		Date of Request: December 11, 2020	
Reason for Request:		<input checked="" type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Others (Specify) _____	
Details (Include instructions, if any):			
Relevant Documents (specify documents that maybe affected by the revision)		Retention Period of Superseded Document:	

Reviewed by: Name & Office	Date/Time	Comments	Signature
BENJAMIN N. GABRIELES, JR. FE AVOIC, SBAC & PROCUREMENT UNIT	12/11/2020		
ACISCLO B. MILITANTE, JR. BAC Chairperson	12-11-2020		

Approved by: Name & Office	Date/Time	Comments
 ROSARIO B. SUYOM, M.D. Acting Regional Vice-President	12/21/2020	

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COMPLETE STAFFWORK **WORKS**



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**PHILIPPINE HEALTH INSURANCE CORPORATION**  
PHILHEALTH REGIONAL OFFICE VIII  
PhilHealth Bldg., 167 P. Burgos Street, Tacloban City  
Call Center: (02) 441-7442 | Trunkline: (053) 523-8283  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)




11 December 2020

**MEMORANDUM**

No. 2020- 0135

**TO :** ALL CONCERNED END-USERS  
PhilHealth Regional Office 8

**FROM :**  **ROSARIO B. SUYOM, M.D.**  
Acting Regional Vice-President

**SUBJECT :** Approval of CY 2020 Annual Procurement Plan (APP) Amendment (12<sup>th</sup> Batch)

The Corporation has approved its CY 2020 Annual Procurement Plan (APP) for the implementation of its various programs/projects to further fulfill its mandate of providing universal, affordable and equitable health care for all Filipinos.

To reflect, however, the necessary adjustments brought about by factors beyond reasonable planning such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the original CY 2020 APP, the same should be updated and/or amended.

After judicious review and evaluation, the requested revisions/modifications in programs and projects by end end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation.

Pursuant to the following provisions under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", the CY 2020 APP is hereby amended:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity.xxx

Section 7.4 Updating of the individual PMPs, and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity."



Accordingly and under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached CY 2020 Annual Procurement Plan (APP) Amendment (12<sup>th</sup> Batch)

It is emphasized that all procurement based on the approved CY 2020 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For the information and strict compliance of all concerned.







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UNIVERSAL HEALTH CARE  
 MAKING HEALTH CARE BETTER

## RESOLUTION NO. 12-079

s. 2020

### **BAC Resolution Recommending the Approval of the CY 2020 Annual Procurement Plan (APP) Amendment (12<sup>th</sup> Batch) – Including the Method of Procurement of Activities / Projects**

**WHEREAS**, Section 7.4 of the Revised Implementing Rules and Regulations of RA 9184 provides for the updating of the Annual Procurement Plan (APP) which states that:

*“Sec. 7.4 Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity. The updating of the PPMPs shall be the responsibility of the respective end-user units of the Procuring Entity, while the consolidation of these PPMPs into an APP shall be lodged with the BAC Secretariat, subject to the approval of the Head of the Procuring Entity.”*

**WHEREAS**, based on the above provision, the submitted Project Procurement Management Plans (PPMPs) and Report on Realignment of Funds (ReReFs) for various projects and activities were consolidated by the Secretariat for the Bids and Awards Committee (SBAC) of PRO 8 for the updating of the Annual Procurement Plan (APP) – 12<sup>th</sup> Batch;

**WHEREAS**, upon consolidation of the PPMPs and ReReFs into the amended APP, the PRO 8-SBAC indicated the proposed method of procurement for each program/project/activity thereat;

**WHEREAS**, on 11<sup>th</sup> of December 2020, the BAC through a meeting, reviewed the proposed amendments including the appropriate method of procurement;


**NOW, THEREFORE**, premises considered, the PhilHealth Regional Office No. 8 Bids and Awards Committee (PRO- 8 BAC), pursuant to Section 7.4 of the Revised IRR of RA 9184, hereby recommends to the Regional Vice President the approval of the attached proposed CY 2020 Annual Procurement Plan (APP) Amendment (12<sup>th</sup> Batch);

Actual procurement for programs, projects and activities in the 2020 APP Amendment (12<sup>th</sup> Batch) to be undertaken through any of the alternative methods must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

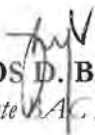
**IT IS SO RESOLVED.**


Signed this 11<sup>th</sup> day of December 2020, at the City of Tacloban.



  
**ACISCLO B. MILITANTE, JR.**  
*BAC Chairperson*

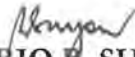
  
**ATTY. ANITA LOURDES C. ORIEL**  
*Vice-Chairperson*

  
**MILAGROS D. BALTAZAR**  
*Alternate BAC Member*

  
**MARY GRACE J. LABINE, M.D.**  
*Alternate BAC Member*


*(Sick Leave)*  
**ELEANOR P. MORFE**  
*Provisional BAC Member (Non-IT)*





☒ APPROVED  
☐ DISAPPROVED

  
**ROSARIO B. SUYOM, M.D.**  
*Acting Regional Vice-President*

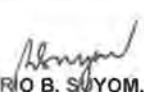
Date Signed: 12/21/2020



		<h2 style="text-align: center;">Document Review and Approval Request Form</h2>	
Document Title:		BAC Resolution No. 12-079 Recommending Approval of CY 2020 Annual Procurement Plan (APP) Amendment (12th Batch)	
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Revision No.		Document Code:	
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Reviewed by: Name & Office	Date/Time	Comments	Signature
<b>BENJAMIN N. GABRIELES, JR.</b> FE A/OIC, SBAC & PROCUREMENT UNIT	12/11/2020		
<b>MARY GRACE J. LABINE, M.D.</b> Alternate BAC Member	12/11/2020		
<b>MILAGROS D. BALTAZAR</b> Alternate BAC Member	12/11/2020		
<b>ELEANOR P. MORFE</b> Provisional BAC Member (NON-IT)		(Sick Leave)	
<b>ATTY. ANITA LOURDES C. ORIEL</b> BAC Vice-Chairperson			
<b>ACISCLO B. MILITANTE, JR.</b> BAC Chairperson	12-11-2020		

Approved by: Name & Office	Date/Time	Comments
 <b>ROSARIO B. SUYOM, M.D.</b> Acting Regional Vice-President	12/21/2020	

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**ANNUAL PROCUREMENT PLAN (APP) CY 2020**  
**AMENDMENT (12th Batch)**

**BAC - GOODS AND SERVICES (MOOE)**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
	SEMI-EXPENDABLE OFFICE EQUIPMENT Smartphone	LHIO Borongan	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	9,990.00	9,990.00		To be used as QR Code scanner in compliance to the City of Borongan EO (EO JIDCA No. 015-1120) as well as allow effective contract-tracing in the midst of the outbreak being experienced in Eastern Samar Province.
	SEMI-EXPENDABLE OFFICE EQUIPMENT Tarpaulin (Trapal/Lona)	LHIO Borongan	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	2,391.96	2,391.96		For clients waiting area outside the office. Adapts to the "New Normal" to limit the number of people in side the office as to maintain physical distancing, provide space for clients on temperature scanning and comply the mandatory health checklist.
	ANNUAL MANDATORY DRUG TESTING - 13 pax	HRU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					BRO	72,765.00	72,765.00		

MASTER DOCUMENT

DATE: 12/12/2020



Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
	PHILHEALTH RETRACTABLE PENS (600 units @ P29.40/unit)	PAU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	17,640.00	17,640.00		No budget allocated
	PHILHEALTH SPRING NOTEBOOK WITH INFORMAT (539 units @ P189.79/unit)	PAU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	102,295.46	102,295.46		No budget allocated
	PHILHEALTH ECO BAGS (1,010 units @ P99.75/unit)	PAU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	100,747.50	100,747.50		No budget allocated
	REPAIR OF AIRCONDITIONING UNITS - Koppel 3.0TR (2 units), Koppel 5.0TR (2 units) (Location:LHIO Ormoc)	GSU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	42,630.00	42,630.00		To augment budget for R&M - Office Equipment
	ANNUAL PHYSICAL EXAMINATIONS - for LHIO Ormoc (24 pax)	HRU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	9,696.75	9,696.75		Additional budget for Ormoc LHIO PHEX in addition to P26,229.00
	LOCAL TABLOID - Print ad for Maasin LHIOs advisory	PAU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	5,300.00	5,300.00		Maasin LHIO needs to reassure the clients that PHIC benefits are continually given to them. This information must be widely disseminated an be printed. In addition, the budget for local tabloids has been consumed.
TOTAL									363,456.67	363,456.67	-	

Prepared by:

**BENJAMIN N. GABRIELES, JR.**  
FE A/OIC, SBAC & Procurement Unit

MASTER  
DOCUMENT

QC:  DATE: 12/21/2020



Code (PAP)	Procurement Program/Project	PMO/End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					

Recommending Approval:

*SICK LEAVE*  
ELEANOR P. MORFE  
Provisional Member

**BIDS AND AWARDS COMMITTEE (BAC)**

*li*  
MARY GRACE J. LABINE, M.D.  
Alternate Member

*ML*  
MILAGROS D. BALTAZAR  
Alternate Member

*an*  
ATTY. ANITA LOURDES C. ORIEL  
Vice-Chairperson

*AB*  
ACISCLO B. MILITANTE, JR.  
Chairperson

Approved by:

*R. Suyom*  
ROSARIO B. SUYOM, M.D.  
Acting Regional Vice President





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**ANNUAL PROCUREMENT PLAN (APP) CY 2020**  
**AMENDMENT (12th Batch)**

**BAC - GOODS AND SERVICES (CAPEX)**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					
	<b>AIR CONDITIONING UNIT</b> , 2HP Wall Mounted, Split Type, 2HP cooling capacity, inverter, wall mounted, digital control with remote control, includes installation supplies/materials and labor. For MSD/FMS Cashiering and Comptrollership Unit. Distance from indoor to outdoor: approx. 40 feet, warranty of 1 year or more		Competitive Public Bidding					COB	160,000.00		160,000.00	The aircon already expire its useful life. Every now and then maintenance was observed
	<b>EVENTS EQUIPMENT - TENT</b> ; Heavy-duty, foldable, with stand (3 units @ P15,750.00/unit)		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	47,250.00		47,250.00	
	<b>SOFA SET</b> - Sofa set for SG 26-27, Material: MDF, Color: Gray cushion and cappuccino wood, 1 units - 3 seater dimension (cm) L172 x W60 x H79, 2 units - 1 seater dimension (cm) L67 x W60 x H79 (1 set @ P19,425.00/set)		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					BRO	19,425.00		19,425.00	Change of Mode of Procurement from Competitive Public Bidding to Negotiated Procurement - Small Value Procurement (Sec. 53.9)
	<b>TABLE</b> - Junior Executive Table for SG 18 to 23 (Specification as per OO No. 0065-2015 (2 units @ P16,500.00/unit)		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	33,000.00		33,000.00	
	<b>TABLE</b> - Junior Executive Table for SG 24 to 25 and LHIO Head (Specification as per OO No. 0065-2015 (1 unit @ P14,500.00/unit)		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					COB	14,500.00		14,500.00	
	<b>TOTAL</b>								<b>274,175.00</b>	<b>-</b>	<b>274,175.00</b>	

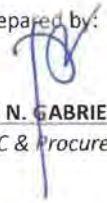
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DATE: 12/12/2020

DC:

Code (PAP)	Procurement Program/Project	PMO/End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Total	MOOE	CO	Remarks (brief description of Programs/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing					


Prepared by:

  
**BENJAMIN N. GABRIELES, JR.**  
 FE A/OIC, SBAC & Procurement Unit

Recommending Approval:

*SICK LEAVE*  
**ELEANOR P. MORFE**  
 Provisional Member

#### BIDS AND AWARDS COMMITTEE (BAC)

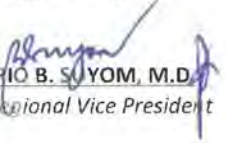
  
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 Vice-Chairperson

  
**ACISCLO B. MILITANTE, JR.**  
 Chairperson

Approved by:

  
**ROSARIO B. SUYOM, M.D.**  
 Acting Regional Vice President

