



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE I

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September 10, 2020

CORPORATE MEMORANDUM

PRO 1 No. 2020 00679

TO : ALL CONCERNED END-USERS

**SUBJECT : CY 2020 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT
Batch 4**

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

“7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity...”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2020 Annual Procurement Plan Amendment-Batch 4.

Be it noted that all procurement based on the approved 2020 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

ALBERTO C. MANDURIAO
Regional Vice President, PRO 1

9/14/2020



Annual Procurement Plan Amendment for CY 2020
Batch 4

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999006	<u>Medical Expenses</u>							<u>COB 2020</u>				
	Venue/Medical Provider (111 Casual Employees of PRO 1 Dagupan, CP-LHIO, Pexpress Robinson's Calasiao, San Carlos City Satellite Office, Eastern Pangasinan LHIO, Western Pangasinan LHIO, & Mangatarem Satellite Office); 111 pax	PRO 1	Negotiated Procurement- Small Value Procurement	Septemb er 2020	September 2020	September 2020	September 2020	BRO I-20-446-26	555,000.00	555,000.00		
	Venue/Medical Provider (17 Casual Employees of La Union LHIO); 17 pax	La Union- LHIO	Negotiated Procurement- Small Value Procurement	Septemb er 2020	September 2020	September 2020	September 2020	BRO I-20-446-26	85,000.00	85,000.00		
	Venue/Medical Provider (16 Casual Employees of Ilocos Sur LHIO); 16 pax	Ilocos Sur- LHIO	Negotiated Procurement- Small Value Procurement	Septemb er 2020	September 2020	September 2020	September 2020	BRO I-20-446-26	80,000.00	80,000.00		
	Venue/Medical Provider (15 Casual Employees of Ilocos Norte LHIO); 15 pax	Ilocos Norte- LHIO	Negotiated Procurement- Small Value Procurement	Septemb er 2020	September 2020	September 2020	September 2020	BRO I-20-446-26	75,000.00	75,000.00		
								<u>Sub-Total</u>	795,000.00	795,000.00		
	<u>OTHER OFFICE SUPPLIES</u>							<u>COB 2020</u>				
	BATTERY for Motor Vehicle, 3 SMF 12V ; 2							BATTERY for Motor Vehicle, 3 SMF 12V ; 1	14,108.00	14,108.00		
	Car Cleaner, rubberized, chamois-type ; 6							Car Cleaner, rubberized, chamois- type ; 11	898.50	898.50		
	Car Freshener, liquid ; 16							Car Freshener, liquid ; 16	3,360.00	3,360.00		
	Interior Car Cleaner ; 2	PRO 1	Negotiated Procurement- PS DBM/ Shopping	N/A	September 2020	September 2020	September 2020	Interior Car Cleaner ; 2	316.00	316.00		
	Car Shampoo ; 7							Car Shampoo ; 2	1,295.00	1,295.00		
	Floor Matting ; 19							Floor Matting ; 2	11,520.00	11,520.00		
	Cable Ties Assorted ; 2								230.00	230.00		
	Car Cleaner, multi-purpose, 20 oz. ; 5											
								<u>Sub-Total</u>	31,727.50	31,727.50		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	REGULAR OFFICE SUPPLIES EXPENSES							COB 2020				
	SELF-INKING STAMP with rubber inscription and dater ; 1 (Customized)	PRO 1	Negotiated Procurement- PS DBM/Small Value Procurement	N/A	September 2020	September 2020	September 2020	CASH BOOK For regular Disbursement Officer (Gen. Form No.103) ; 2	11,728.50	11,728.50		
	SELF-INKING STAMP with rubber inscription ; 1 (Customized)							ENVELOPE, DOCUMENTARY, for A4 size documents, kraft, 229mm x 324mm, min. weight of 150gsm (9 x 12), 500 pcs/box ; 2	1,844.25	1,844.25		
								ENVELOPE, DOCUMENTARY, for A4 size documents, kraft, 229mm x 324mm, min. weight of 150gsm (9 x 12), 500 pcs/box ; 2				
								ENVELOPE, DOCUMENTARY, for Legal size documents, kraft, 150gsm., 254mm x 381mm (10' x 15'), 500 pcs/box ; 2				
								ENVELOPE, DOCUMENTARY, for Legal size documents, kraft, 150gsm., 254mm x 381mm (10' x 15'), 500 pcs/box ; 1				
								ENVELOPE, EXPANDING KRAFT board, with smooth surface, size: 380mm x 250mm min. of 285gsm for legal size papers/documents, with string and eyelet, 100 pcs/box ; 3				
								ENVELOPE, MAILING, white, ordinary, with PHIC logo, 90gsm, 500pcs/box, Legal ; 1				
								INDEX TAB, Transparent, self-adhesive ; 1				
								RECORD BOOK, 300 pages, 215mm x 275mm, 55gsm., Smythe sewn, w/ 'Official Record Book' printing ; 2				

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
								RECORD BOOK, 500 pages, 215mm x 275mm, S5 gsm., smythe sewn, w/ 'Official Record Book' printing ; 2				
								RUBBER STAMP MACHINE Manual, small ; 3				
								STAMP PAD FELT, 60 MM x 100 MM, metal case ; 2				
								TAPE, MASKING, Size 1 (24mm) 50M ; 2				
								TAPE, TRANSPARENT, Size: 2 (48mm) 50M ; 9				
								Sub-Total	13,572.75	13,572.75		
10607010	Furniture and Fixtures							COB 2020				
	Sofa 3s' LS-801 (L71" x W35" x H31") ; 1 unit	LHIO-Eastern Pangasinan						Sofa Single Sofa for Breastfeeding Room, Material: Fabric or Leatherette, Foam: Uratex, Orientation 1-seater dimension: L36" x W34" x H33" ; 1 unit	11,550.00		11,550.00	
	Clerical Table for SG 17 and below JPT 120L, L-Type Table, Main Table size: 120W x 70D x 74H cm, with center drawer, Side Table size: 100W x 45D x 71H cm, with fixed table, Color: Light gray, steel body, powder coated, laminated top ; 1 unit							Clerical Table Main desk: 1 unit	14,500.00		14,500.00	
	Gang Chair: 4 seater, stainless steel, with cushion GC/SS-A20 Over-all size: 93.7W x 26.3D x 31.1H inches, Floor to seat height: 15.35 inches Width per seat: 20.5 inches ; 21 units	PRO 1 (Planning Unit, LHIO-Central Pangasinan, LHIO-Eastern	Negotiated Procurement-Small Value Procurement	Sept 2020	Sept 2020	Sept 2020	Sept 2020	Gang Chair: 21 units	332,850.00		332,850.00	

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	Steel Open Shelves, Light gray, powder coated, JP-GR1, Size: 100W x 40D x 180H cm, 6-layer including top ; 2 units	Pangasinan, LHIO-Western Pangasinan, PAU, BAS)						Steel Open Shelves, 2 units	22,560.00		22,560.00	
	Junior Executive Table for SG 18 to 23, JPT 140L L Type Table, Main Table size: 140W x 70D x 74H cm, with center drawer, Side Table size: 100W x 45D x 71H cm, with fixed table color: Light gray, steel body, powder coated, laminated top ; 1 unit							Junior Executive Table Main desk: L-Shape 1 unit	15,200.00		15200	
								Sub-Total	396,660.00		396,660.00	
10605020	<u>Office Equipment</u> Sound System Public Address System; Powered Speaker, Portable. Specs 15 inches, 2 way, trolley type with telescopic handle, 2 wireless handled microphone, rechargeable (internal battery included)AC/DC, maximum power woo watts or 1600 watts peak, impedance 4-8 ohms, sensitivity: 103dB/W/M, frequency response:40hz-20Khz, rechargeable (internal battery included)AC/DC, (Bluetooth, line in, line out, master volume, SD Card/ USB player, guitar input, fm radio, remote control, 5 band equalizer, mic jack and xlr input, jack, graphic equalizer, RCA stereo input, master volume, echo effects, line/MP3 level control, wireless mic control, battery level display, external charging port, power switch, power socket) ; 1 unit	LHIO-Eastern Pangasinan	Negotiated Procurement- Small Value Procurement	N/A	September 2020	September 2020	September 2020	COB 2020 Sound System Public Address System: Portable, microphone/line input electronically balanced, discrete input configuration, 10" speakers and 350 watts of continuous power, built-in mixer ; 1 unit	18,000.00		18,000.00	
								Sub-Total	18,000.00		18,000.00	
5029950a	<u>Procurement of Rental Services</u> Rental Expense ; (Additional Office Space) 1 lot	PRO 1	Negotiated Procurement- Emergency Case	N/A	September 2020	September 2020	September 2020	COB 2020 Transportation and Delivery Expense ; 1 lot	30,000.00	30,000.00		

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50213070	<u>Repairs and Maintenance</u>							<u>COB 2020</u>				
	Labor and Materials for the Fabrication and Installation of Catwalk ; 1 lot	PRO 1	Small Value Procurement	N/A	August 2020	August 2020	August 2020	Repairs and Maintenance-Leased Assets Improvement-Building ; 1 lot	24,500.00	24,500.00		
5021309002	<u>Repairs and Maintenance for Leased Assets Improvements -Building</u>							<u>COB 2020</u>				
	Labor and Materials for the Installation of Additional Drywall Panel of ColSec, memSec, Janitor and Legal Office: 1 lot	PRO 1	Negotiated Procurement- Adjacent/Contiguous	N/A	August 2020	August 2020	August 2020	Repairs and Maintenance for Leased Assets Improvements-Building ; 1 lot	47,840.00	47,840.00		
Total									1,357,300.25	942,640.25	414,660.00	

Consolidated and Prepared by:

JOANN E. MORILLO
EA/Head, BAC Secretariat

MARIA ANTONIETA D. LUZADAS
BAC Secretariat, Member

Recommended as to Method of Procurement:

CHESTER JOSEPH C. CANTO
Provisional Member-GS and Infra

ATTY. MARY GRACE H. PADAPAT
BAC Member

JOSEPHINE Q. QUITON, DBA
Vice Chairperson

CYNTHIA S. SANTOS
BAC Member-Alternate

ABRAHAM A. BALLARES
BAC Member

MARICAR M. ARZADON, M.D.
Chairperson

Approved by:

ALBERTO C. MANDURIAO
Regional Vice President, PRO 1