

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2020

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Procurement of Office Equipment																				
2nd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping	APR	APR								APR	APR	COB	2,233,136.80		2,233,136.80	
																	2,233,136.80	0.00	2,233,136.80	
Procurement of Medical Equipment																				
2nd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	APR	APR				APR				MAY	JUN	COB	82,400.00		82,400.00	
																	82,400.00	0.00	82,400.00	
Procurement of Motor Vehicle																				
2nd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	APR	APR				APR				MAY	JUN	COB	175,000.00		175,000.00	
																	175,000.00	0.00	175,000.00	
Procurement of Furniture and Fixtures																				
2nd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping Negotiat Procurement - Two Failed Biddings	APR	APR								APR	APR	COB	388,057.50		388,057.50	
																	388,057.50	0.00	388,057.50	
Procurement of Regular Office Supplies																				
1st Quarter																				

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	23,673.65	23,673.65		
2nd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Small Value Procurement Negotiate Procurement - Lease of Real Property and Venue	APR	APR								APR	APR	COB	1,086,144.43	1,086,144.43		
3rd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping	JUL	JUL						JUL		AUG	SEP	COB	56,292.73	56,292.73		
4th Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping	OCT	OCT						OCT		NOV	NOV	COB	23,089.28	23,089.28		
																	1,189,200.09	1,189,200.09	0.00	
Procurement of Accountable Forms																				
2nd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - PS- DBM/Shopping	APR	APR								APR	APR	COB	33,400.00	33,400.00		
																	33,400.00	33,400.00	0.00	
Procurement of Drug and Medicines																				
2nd Quarter																				

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE		CO
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR		APR	APR	COB	18,286.50	18,286.50		
																	18,286.50	18,286.50	0.00	
Procurement of Medical, Dental and Laboratory Supplies																				
2nd Quarter																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - PS-DBM/Shopping Negotiate Procurement - Small Value Procurement	APR	APR								APR	APR	COB	123,274.26	123,274.26		
																	123,274.26	123,274.26	0.00	
Procurement of Gasoline, Oil and Lubricants																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	904,320.00	904,320.00		
																	904,320.00	904,320.00	0.00	
Procurement of Water Services																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	61,682.66	61,682.66		
																	61,682.66	61,682.66	0.00	
Procurement of Electricity																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Agency to Agency	FEB	FEB						MAR		MAR	APR	COB	1,516,613.54	1,516,613.54		
																	1,516,613.54	1,516,613.54	0.00	
Procurement of Postage and Delivery Services																				

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Procurement Program/Project				SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value	FEB	FEB						MAR		MAR	APR	COB	664,084.00	664,084.00		
				Negotiate Procurement - Agency to Agency																
																	664,084.00	664,084.00	0.00	
Procurement of Cable, Satellite, Telegraph and Radio Services																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value	FEB	FEB						MAR		MAR	APR	COB	6,000.00	6,000.00		
																	6,000.00	6,000.00	0.00	
Procurement of Janitorial Services																				
Philhealth	Regional	Office	ARMM	Public Bidding	MAR	MAR	MAR	MAR		APR	APR	APR	MAY	MAY	JUN	COB	1,392,140.00	1,392,140.00		
																	1,392,140.00	1,392,140.00	0.00	
Procurement of Security Services																				
Philhealth	Regional	Office	ARMM	Public Bidding	MAR	MAR	MAR	MAR		APR	APR	APR	MAY	MAY	JUN	COB	5,639,006.04	5,639,006.04		
																	5,639,006.04	5,639,006.04	0.00	
Repair and Maintenance of Office Equipment																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value	APR	APR						MAY		JUN	JUN	COB	140,000.00	140,000.00		
																	140,000.00	140,000.00	0.00	
Repair and Maintenance of IT Equipment																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value	MAY	MAY						MAY		JUN	JUN	COB	29,000.00	29,000.00		
																	29,000.00	29,000.00	0.00	
Repair and Maintenance of Transportation Equipment																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value	FEB	FEB						MAR		MAR	APR	COB	380,000.00	380,000.00		
																	380,000.00	380,000.00	0.00	
Repair and Maintenance of Semi-Expendable Furniture, Fixtures and Books																				

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Procurement Program/Project				SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
				PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	MAY	MAY					MAY		JUN	JUN	COB	5,000.00	5,000.00			
																5,000.00	5,000.00	0.00		
Procurement of Advertising Services																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	FEB	FEB					MAR		MAR	APR	COB	113,000.00	113,000.00			
																113,000.00	113,000.00	0.00		
Marketing and Promotional																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Lease of Real Property and Venue	FEB	FEB					FEB		MAR	MAR	COB	1,402,040.00	1,402,040.00			
																1,402,040.00	1,402,040.00	0.00		
Procurement of Printing and Binding Services																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	FEB	FEB					MAR		MAR	APR	COB	331,080.00	331,080.00			
																331,080.00	331,080.00	0.00		
Procurement of Transportation and Delivery Services																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	MAY	MAY					MAY		JUN	JUN	COB	70,000.00	70,000.00			
																70,000.00	70,000.00	0.00		
Procurement of Rental Services																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Lease of Real Property and Venue	FEB	FEB					FEB	MAR	MAR	MAR	APR	COB	5,934,871.20	5,934,871.20		
																5,934,871.20	5,934,871.20	0.00		
Registration of Motor Vehicle																				

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	MAY	MAY						MAY		JUN	JUN	COB	39,500.00	39,500.00		
																	39,500.00	39,500.00	0.00	
Corporate Forum																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Lease of Real Property and Venue	FEB	FEB						MAR		MAR	APR	COB	403,925.00	403,925.00		
																	403,925.00	403,925.00	0.00	
Medical Expenses																				
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	MAY	MAY						MAY		JUN	JUN	COB	255,000.00	255,000.00		
																	255,000.00	255,000.00	0.00	
Note: System generated report.															Total	23,530,017.59	20,651,423.29	2,878,594.30		

Republic of the Philippines
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BAC Information and Technology Resoources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Supplies																			
1st Quarter																			
Philhealth	Regional	Office	ARMM	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR								MAR	APR	COB	35,418.60	35,418.60	
2nd Quarter																			
Philhealth	Regional	Office	ARMM	Negotiated Procurement - PS-DBM/Shopping	APR	APR								APR	APR	COB	1,442,389.83	1,442,389.83	
3rd Quarter																			
Philhealth	Regional	Office	ARMM	Negotiated Procurement - PS-DBM/Shopping	AUG	AUG								AUG	SEP	COB	67,943.95	67,943.95	
																	1,545,752.38	1,545,752.38	0.00
Procurement of Internet Services																			
Philhealth	Regional	Office	ARMM	Negotiated Procurement - Small Value Procurement	FEB	FEB					MAR			MAR	APR	COB	1,186,284.00	1,186,284.00	
																	1,186,284.00	1,186,284.00	0.00
Note: System generated report.																Total	2,732,036.38	2,732,036.38	0.00



Resolution Recommending the Approval of the 2020 Annual Procurement Plan (APP) for Goods and Services, Information Technology Resources, including the Method of Procurement of Activities/Projects

BAC Resolution No. 2020-002

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WHEREAS, Section 7.1 and 7.2 of the 2016 Revised IRR of R.A. No. 9184, otherwise known as the “Government Procurement Reform Act”, which provide for the requirement of the approved Annual Procurement Plan (APP) prior to procurement of programs/projects/activities aimed to attain the mandate of National Health Insurance Program (NHIP), state that:

“7.1 All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP). x x x

“7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.”

WHEREAS, based on the above provision, the Project Procurement Management Plans (PPMPs), generated through the Fund Management Information System-Philhealth Budget System (FMIS-PBS) were consolidated into 2020 Annual Procurement Plan (APP) by the BAC Secretariat;

WHEREAS, upon consolidation of the PPMPs for Goods, and Services and Information Technology Resources into the CY 2020 APP, the BAC Secretariat indicated the method of procurement for each proposed procurement program/project/activity;

WHEREAS, this Committee reviewed the proposed procurement including the appropriate method of procurement;

NOW, THEREFORE, premises considered, this Committee, pursuant to Section 12.1 of the revised IRR prescribing the functions of the Bids and Awards Committee (BAC), hereby recommend to the Regional Vice President (RVP), the approval of the attached proposed CY 2020 APP;

Actual procurement for programs, projects and activities in the CY 2020 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the 2016 Revised IRR of R.A. No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office-BARMM

Kouzbary Business Complex, Ali Bin Abu Talib St., New Capitol Heights
Marawi Poblacion, Marawi City, Lanao del Sur 9700
Contact No.: Public Affairs Unit (063) 876 0018 / Office of the RVP (063) 876 0013
E-mail Address: info.proarmm@philhealth.gov.ph / pro.armm@philhealth.gov.ph





UNIVERSAL HEALTH CARE
KALUSUGAN AT KALINGA PARA SA LAHAT

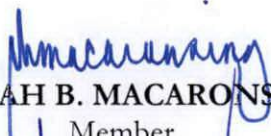
IT IS SO RESOLVED.

Signed this 5th day of March 2020, at PhilHealth Regional office – BARMM, Kouzbary Business Complex, Ali Bin Abu Talib St., New Capitol Heights Marawi Poblacion, Marawi City.

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ATTY. SORAYAH M. SHARIEF-TABAO, CPA
Chairman


EMMANUEL NAGASURA P. MADALE, JR.
Vice - Chairman


RYMAH B. MACARONSING
Member

DR. AINEE M. MAROHOMSALIC
Member


MONAHAYRA B. GURO
Member

☒ Approved / ☐ Disapproved:


ATTY. KHALIUZZAMAN M. MACABATO, CPA, CSEE
Regional Vice President





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E-mail Address: info.proarmm@philhealth.gov.ph / pro.armm@philhealth.gov.ph



March 05, 2020

MEMORANDUM

PRO BARMM No. 2020- 033 88

TO : **ALL CONCERNED END-USERS**
PhilHealth Regional Office - BARMM

SUBJECT : **Annual Procurement Plan for CY 2020**

Under the authority granted by Philhealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of Procuring Entity (HOPE) and Section IV.9 of Corporate Order on the Preparation and Approval of Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations (RIRR), which state that "All Procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity xxx", this Order is hereby issued approving the attached 2020 Annual Procurement Plan as recommended by the Bids and Awards Committee (BAC).

The APP is a consolidation of various Project Procurement Management Plan (PPMPs), anchored on the approved Corporate Operating Budget (COB) for CY 2020. The Bids and Awards Committee (BAC) deliberated, determined and recommended the appropriate method of procurement covering the various projects/ programs/ activities under Goods and Services and Information Technology (IT) Resources of the APP, in accordance with the parameters set forth by RA No. 9184 and its Revised IRR.

All procurement must be undertaken strictly with the terms, conditions, and requirements provided in R.A. No. 9184 and its Revised IRR as well as relevant government and corporate procurement policies, rules, and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should be met.

- a) Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize shopping upon presentation and submission of Certificate of Non-Availability of Stocks (CNAS) issued by the PS-DBM for items that are carries and/or included in the PhilGEPS Catalogue.
- b) For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen short from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried.)





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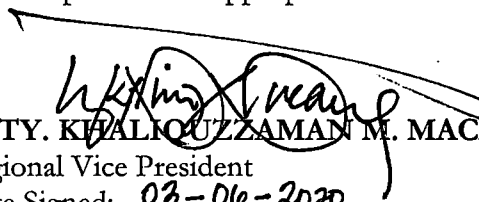


UNIVERSAL HEALTH CARE
KALUSUGAN AT KAIINGA PARA SA LAHAT

- c) Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of R.A. No. 9184 and its Revised IRR as well as that of COA Circular 2012-001. It shall likewise be supported by appropriate certification form that the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2020 APP following procedures defined in R.A. No. 9184, and its Revised IRR and relevant and appropriate internal issuances.

For compliance and appropriate action.


ATTY. KHALOUZZAMAN M. MACABATO, CPA, CSEE
Regional Vice President
Date Signed: 03-06-2020

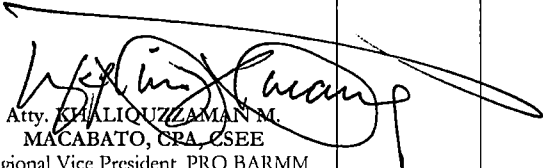




Document Review and Approval Request Form

Document Title: Request for <i>Memorandum</i> <i>JB</i>	
Document Type: <input type="checkbox"/> Manual <input type="checkbox"/> Procedure <input type="checkbox"/> Work Instruction <input type="checkbox"/> Others (specify) <i>MEMO</i> <i>JB</i>	
Revision No.	Document Code:
Originator/Proponent: BAC	Date of Request: March 05, 2020
Reason for Request: <input checked="" type="checkbox"/> New <input type="checkbox"/> Revision <input type="checkbox"/> Others (specify)	
Details: <ul style="list-style-type: none"> For approval of Annual Procurement Plan for CY 2020 (APP) 	
Relevant Documents (specify documents that maybe affected by the revision):	Retention Period of Superseded Document:

Reviewed by (Name & Office)	Date/Time	Comments	Signature
Atty. Sorayah M. Sharief-Tabao, CPA BAC Chairman	3/5/2020	recommended	<i>[Signature]</i>
Emmanuel Nagasura P. Madale, Jr BAC V- Chairman	March 5, 2020		<i>[Signature]</i>
Dr. Ainee M. Marohomsalic BAC Member			
Monahayra B. Guro BAC Member	3/5/20		<i>[Signature]</i>
Raymah B. Macaronsing BAC Member	3/5/2020		<i>[Signature]</i>

Approved by (Name & Office)	Date/Time	Comments
 Atty. KHALIQUZZAMAN M. MACABATO, CPA, CSEE Regional Vice President, PRO BARMM		