



March 4, 2020

PRO IVA MEMORANDUM

No. 2020-0002

TO : **ALL CONCERNED END-USERS**
PhilHealth Regional Office - IVA

SUBJECT : **ANNUAL PROCUREMENT PLAN FOR CY 2020**

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 and 7.2 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP)", this Order is hereby issued approving the attached 2020 Annual Procurement Plan as recommended by the PRO IVA Bids and Awards Committee.

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2020. The PRO IVA Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information Technology Resources and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:


- Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS Catalogue.
- For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not carried)
- Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification





form the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.

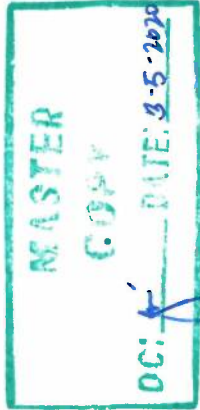
Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2020 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.


EDWIN M. ORIÑA, M.D.

RVP, PRO IVA

Head of the Procuring Entity

Date Signed: 7/5/2020



PHILHEALTH REGION IVA Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GOODS AND SERVICES													
Accountable Forms Expenses													
50203020	Procurement of Accountable Forms for 1st qtr	ADMIN	No	NP-53.5 Agency-to-Agency	N/A	N/A	MAR	MAR	COB CY 2020	208,750.00	208,750.00		
Sub-Total (Accountable Forms)										208,750.00			
Advertising Expenses													
5023901001	Procurement of Advertising Services	PAU	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	APR	APR	COB CY 2020	435,500.00	435,500.00		
Sub-Total (Advertising Expenses)										435,500.00			
Cable, Satellite, Telegraph and Radio Expenses													
50205040	Procurement of Cable, Satellite, Telegraph and Radio Services	T/MC, ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	27,000.00	27,000.00		
50205040	Procurement of Cable, Satellite, Telegraph and Radio Services	ADMIN	No	Direct Contracting	N/A	N/A	JAN	JAN	COB CY 2020	1,000.00	1,000.00		Installation Fee for Transfer
Sub-Total (Cable, Satellite, Telegraph and Radio Expenses)										28,000.00			
Corporate Forum													
5023999005	Info Caravan	PAU	No	NP-53.9 - Small Value Procurement	MAY	N/A	MAY	JUN	COB CY 2020	13,758.00	13,758.00		
5023999005	PR Point Person	PAU	No	NP-53.9 - Small Value Procurement	OCT	N/A	OCT	NOV	COB CY 2020	28,000.00	28,000.00		
5023999005	PAIMS Forum	PAIMS	No	NP-53.9 - Small Value Procurement	JUN	N/A	JUN	JUN	COB CY 2020	39,750.00	39,750.00		
5023999005	Corporate Forum of LHQ Calamba, Philhealth Express Sta.Rosa and San Pedro Personnel	LHQ CALAMBA	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JUL	JUL	COB CY 2020	105,600.00	105,600.00		
5023999005	FOD Forum CY 2020	FOD	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	MAY	JUN	COB CY 2020	142,800.00	142,800.00		
5023999005	AOAS Forum	AOAS	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	MAY	MAY	COB CY 2020	75,000.00	75,000.00		
5023999005	BAS Forum	BAS	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JUN	JUN	COB CY 2020	107,800.00	107,800.00		
5023999005	Corporate Forum for Philhealth Express Personnel	EXPRESS	No	NP-53.9 - Small Value Procurement	MAY	N/A	MAY	MAY	COB CY 2020	11,250.00	11,250.00		
5023999005	FMS Annual Forum	FMS	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JUN	JUN	COB CY 2020	119,000.00	119,000.00		
5023999005	HQCMD Annual Forum	HQCMD	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	AUG	AUG	COB CY 2020	69,360.00	69,360.00		
5023999005	IT Updates for IT Personnel/Designate	ITMS	No	NP-53.9 - Small Value Procurement	NOV	N/A	NOV	DEC	COB CY 2020	32,240.00	32,240.00		
5023999005	ITMS Forum	ITMS	No	NP-53.9 - Small Value Procurement	MAY	N/A	MAY	JUN	COB CY 2020	12,400.00	12,400.00		

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
5029999005	LHIO Forum	SAN PABLO	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	NOV	NOV	COB CY 2020	44,723.05	44,723.05			
5029999005	Management Services Division Forum	MSD	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	MAY	MAY	COB CY 2020	183,600.00	183,600.00			
5029999005	Management Committee Meeting	ORVP	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	MAR	MAR	COB CY 2020	56,250.00	56,250.00			
5029999005	ORVP Corporate Forum	ORVP	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JUN	JUN	COB CY 2020	129,600.00	129,600.00			
5029999005	Mid-Year Assessment	Planning	No	NP-53.9 - Small Value Procurement	JUN	N/A	JUN	JUN	COB CY 2020	37,500.00	37,500.00			
5029999005	Planning and Budget Deliberation	Planning	No	NP-53.9 - Small Value Procurement	MAY	N/A	MAY	MAY	COB CY 2020	37,500.00	37,500.00			
5029999005	Planning and Budget Forum CY 2021	Planning	No	NP-53.9 - Small Value Procurement	MAY	N/A	MAY	MAY	COB CY 2020	37,500.00	37,500.00			
5029999005	3rd Qtr Assessment	Planning	No	NP-53.9 - Small Value Procurement	SEP	N/A	SEP	SEP	COB CY 2020	37,500.00	37,500.00			
5029999005	Strategic Planning	Planning	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	37,500.00	37,500.00			
5029999005	PCARES Corporate Forum	CARES	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	AUG	AUG	COB CY 2020	259,200.00	259,200.00			
5029999005	ASS Forum	ADMIN	No	NP-53.9 - Small Value Procurement	APR	N/A	APR	APR	COB CY 2020	62,600.00	62,600.00			
Sub-Total (Corporate Forum)											1,680,431.05			
Cultural: Athletic Expense - Other Activities														
5029918009	18-Day Campaign on VAW	GAD	No	NP-53.9 - Small Value Procurement	OCT	N/A	OCT	OCT	COB CY 2020	30,000.00	30,000.00			
5029918009	GAD Family Orientation Day	GAD	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	OCT	NOV	COB CY 2020	162,800.00	162,800.00			
5029918009	Women's Month Celebration	GAD	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	30,000.00	30,000.00			
Sub-Total (Cultural: Athletic Expense - Other Activities)											222,800.00			
Drugs & Medicines Expenses														
50203070	Procurement of Drugs and Medicines for 1st qtr	ADMIN	No	Shopping	MAR	N/A	MAR	MAR	COB CY 2020	21,136.21	21,136.21			
50203070	Procurement of Drugs and Medicines for 3rd qtr	ADMIN	No	Shopping	JUL	N/A	JUL	JUL	COB CY 2020	13,950.70	13,950.70			
Sub-Total (Drugs & Medicines Expenses)											35,086.91			
Electricity Expenses														
50204020	Procurement of Electricity	ADMIN, EXPRESS, TIER 2	No	Direct Contracting	N/A	N/A	JAN	JAN	COB CY 2020	10,176,408.12	10,176,408.12			
Sub-Total (Electricity Expenses)											10,176,408.12			

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
Fuel, Oil and Lubricants Expenses														
50203090	Procurement of Fuel, Oil and Lubricants	ADMIN	No	Competitive Bidding	JAN	JAN	JAN	JAN	COB CY 2020	1,739,940.00	1,739,940.00		for PRO IVA Motor Vehicles	
50203090	Procurement of Fuel, Oil and Lubricants	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	60,000.00	60,000.00		for PRO IVA Generators	
Sub-Total (Fuel, Oil and Lubricants Expenses)											1,799,940.00			
Furniture and Fixtures														
10607010	Procurement of Furniture for Breastfeeding Area of PRO IVA	LHIO CALAMBA, LHIO IMUS, ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	APR	APR	COB CY 2020	65,900.00		65,900.00		
10607010	Supply and Delivery of Various Furniture for PRO IVA	PRO IVA	No	Competitive Bidding	APR	APR	MAY	MAY	COB CY 2020	2,110,385.50		2,110,385.50		
Sub-Total (Furniture and Fixtures)											2,176,285.50			
Janitorial Services														
50212020	Procurement of Janitorial Services	ADMIN, TIER 2	No	Competitive Bidding	JAN	JAN	FEB	FEB	COB CY 2020	3,408,422.40	3,408,422.40			
Sub-Total (Janitorial Services)											3,408,422.40			
Marketing and Promotional Expenses														
5029901002	Advocates Training (ML/SC and BHW Presidents)	FOD	No	NP-53.9 - Small Value Procurement	APR	N/A	APR	APR	COB CY 2020	150,000.00	150,000.00			
5029901002	ALAga Ka activity - LHIO Calamba	ALAGA KA	No	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	COB CY 2020	87,500.00	87,500.00			
5029901002	ALAga Ka activity - LHIO Gumaca	ALAGA KA	No	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	COB CY 2020	87,500.00	87,500.00			
5029901002	ALAga Ka activity - LHIO Lucena	ALAGA KA	No	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	COB CY 2020	87,500.00	87,500.00			
5029901002	ALAga Ka activity - LHIO SPC	ALAGA KA	No	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	COB CY 2020	87,500.00	87,500.00			
5029901002	ALAga Ka activity - LHIO Dasma	ALAGA KA	No	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	COB CY 2020	87,500.00	87,500.00			
5029901002	ALAga Ka activity - LHIO TMC	ALAGA KA	No	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	COB CY 2020	87,500.00	87,500.00			
5029901002	UHC Dialogue for Employers	ColSec	No	NP-53.9 - Small Value Procurement	MAY	N/A	MAY	MAY	COB CY 2020	84,000.00	84,000.00			
5029901002	Employers Forum	FOD	No	NP-53.9 - Small Value Procurement	MAY	N/A	MAY	MAY	COB CY 2020	110,000.00	110,000.00			
5029901002	UHC Forum for Employers	LHIO-CALAMBA	No	NP-53.9 - Small Value Procurement	APR	N/A	MAY	MAY	COB CY 2020	6,000.00	6,000.00			
5029901002	Employers forum for National Government Agencies (NGAs)	LHIO Calamba	No	NP-53.9 - Small Value Procurement	MAR	N/A	APR	APR	COB CY 2020	64,000.00	64,000.00			
5029901002	Dialogue with Health Care Providers	REACHOUT	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	MAY	MAY	COB CY 2020	351,540.00	351,540.00			
5029901002	Kalinga for OPWs Members	MEMSEC	No	NP-53.9 - Small Value Procurement	OCT	N/A	NOV	NOV	COB CY 2020	100,000.00	100,000.00			
5029901002	Procurement of Client Perks	FOD	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	100,000.00	100,000.00			

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					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901002	PR Networking with partners/guests Private Sector/Sponsors	PAU	No	NP-53.9 - Small Value Procurement	MAY	N/A	JUN	JUN	COB CY 2020	2,400.00	2,400.00		
5029901002	Press Conference	PAU	No	NP-53.9 - Small Value Procurement	OCT	N/A	OCT	OCT	COB CY 2020	35,200.00	35,200.00		
5029901002	Procurement of Giveaways/Promotional	ALAGA KA, FOD, PAU, MEMSEC, PAMS	No	Competitive Bidding	MAR	MAR	APR	APR	COB CY 2020	1,212,800.00	1,212,800.00		
5029901002	Procurement of Primable Material	FOD, GAD, CALAMBA, GUMACA, PAU	No	NP-53.9 - Small Value Procurement	FEB	N/A	MAR	MAR	COB CY 2020	364,594.04	364,594.04		
5029901002	SHINES	PAU	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	SEP	OCT	COB CY 2020	60,000.00	60,000.00		
01002	UHC Forum for Accredited Collecting Agents (ACAs)	LHIO-Calamba	No	NP-53.9 - Small Value Procurement	MAR	N/A	APR	APR	COB CY 2020	12,000.00	12,000.00		
5029901002	UHC Forum for Municipal Links or Parent/leaders and for Municipal/City Treasurers/Accountants	LHIO CALAMBA	No	NP-53.9 - Small Value Procurement	APR	N/A	MAY	MAY	COB CY 2020	12,000.00	12,000.00		
5029901002	Walk for Life 2020	MEMSEC	No	NP-53.9 - Small Value Procurement	AUG	N/A	AUG	SEP	COB CY 2020	109,000.00	109,000.00		

Medical, Dental & Laboratory Supplies Expenses

50203080	Procurement of Medical, Dental and Laboratory Supplies for 1st qtr	ADMIN, CARES, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	MAR	MAR	COB CY 2020		13,042.70	13,042.70		
50203080	Procurement of Medical, Dental and Laboratory Supplies for 1st qtr	CARES, COA, ADMIN	No	Shopping	MAR	N/A	MAR	MAR	COB CY 2020		29,766.31	29,766.31		
50203080	Procurement of Medical, Dental and Laboratory Supplies for 2nd qtr	ADMIN	No	Shopping	APR	N/A	APR	APR	COB CY 2020		1,925.00	1,925.00		
50203080	Procurement of Medical, Dental and Laboratory Supplies for 2nd qtr	ADMIN	No	NP-53.5 Agency-to-Agency	N/A	N/A	APR	APR	COB CY 2020		78.10	78.10		
3080	Procurement of Medical, Dental and Laboratory Supplies for 3rd qtr	ADMIN, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	JULY	JULY	COB CY 2020		2,577.30	2,577.30		
50203080	Procurement of Medical, Dental and Laboratory Supplies for 3rd qtr	ADMIN, COA	No	Shopping	JUN	N/A	JUN	JULY	COB CY 2020		15,718.21	15,718.21		
50203080	Procurement of Medical, Dental and Laboratory Supplies for 4th qtr	ADMIN	No	NP-53.5 Agency-to-Agency	N/A	N/A	SEP	SEP	COB CY 2020		1,327.70	1,327.70		
50203080	Procurement of Medical, Dental and Laboratory Supplies for 4th qtr	ADMIN	No	Shopping	SEP	N/A	SEP	SEP	COB CY 2020		2,080.10	2,080.10		
Sub-Total (Medical, Dental & Laboratory Supplies Expenses)											66,515.42			

Office Equipment

10605020	Procurement of Digital Camera	PAU	No	NP-53.9 - Small Value Procurement	JUN	N/A	JUN	JUN	COB CY 2020		41,236.25		41,236.25	
10605020	Procurement of Tent	GUMACA, TMC	No	NP-53.9 - Small Value Procurement	APR	N/A	APR	APR	COB CY 2020		30,250.00		30,250.00	

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
10605020	Procurement of Various Appliances	CALAMBA, IMUS, TMC, ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	APR	APR	COB CY 2020	91,215.00		91,215.00		
10605020	Procurement of Various Office Equipment	ADMIN, LHIIO-LUCEANA	No	NP-53.9 - Small Value Procurement	MAY	N/A	JUN	JUN	COB CY 2020	61,894.00		61,894.00		
10605020	Procurement of Various Sound System Equipment	LHIIO-CALAMBA, EXPRESS, MEMSEC, LHIIO-TMC	No	NP-53.9 - Small Value Procurement	MAY	N/A	APR	APR	COB CY 2020	144,700.00		144,700.00		
10605020	Supply, Delivery and Installation of Brand New Air-conditioners for PRO IVA	ADMIN, CALAMBA, GUMACA	No	Competitive Bidding	APR	MAY	MAY	JUN	COB CY 2020	2,718,362.50		2,718,362.50		
Sub-Total (Office Equipment)											3,087,657.75			
Other Main, & Operating Expenses - Others - Medical Expenses														
5023939006	Periodic Health Examination of PRO IVA Employees	ADMIN	No	NP-53.9 - Small Value Procurement	APR	APR	MAY	MAY	COB CY 2020	700,000.00	700,000.00			
Sub-Total (Other Main, & Operating Expenses - Others - Medical Expenses)											700,000.00			
Other Main, & Operating Expenses - Others - Registration of Motor Vehicle														
5023939003	Registration of Motor Vehicles	ADMIN	No	NP-53.5 Agency-to-Agency	N/A	N/A	JAN	JAN	COB CY 2020	39,000.00	39,000.00			
Sub-Total (Other Main, & Operating Expenses - Others - Registration of Motor Vehicle)											39,000.00			
Other Supplies and Materials Expenses														
50203990	Procurement of Other Supplies for 1st qtr	ADMIN	No	Shopping	MAR	N/A	MAR	MAR	COB CY 2020	124,872.93	124,872.93			
50203990	Procurement of Other Supplies for 1st qtr	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	8,252.20	8,252.20			
50203990	Procurement of Other Supplies for 2nd qtr	ADMIN	No	Shopping	APR	N/A	APR	APR	COB CY 2020	65,059.00	65,059.00			
3990	Procurement of Other Supplies for 3rd qtr	ADMIN	No	Shopping	JUL	N/A	JUL	JUL	COB CY 2020	38,481.53	38,481.53			
50203990	Procurement of Other Supplies for 4th qtr	ADMIN	No	Shopping	OCT	N/A	OCT	OCT	COB CY 2020	58,652.00	58,652.00			
Sub-Total (Other Supplies and Materials Expenses)											295,317.66			
Postage and Courier Services														
50205010	Procurement of Postage and Delivery Services	ADMIN	No	NP-53.5 Agency-to-Agency	N/A	N/A	JAN	JAN	COB CY 2020	823,000.00	823,000.00		through Philippine Postal Corporation	
50205010	Procurement of Postage and Delivery Services	ADMIN, COA, IMUS, TMC	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	10,820.00	10,820.00			
50205010	SMS Bulk Messaging	ADMIN	No	Competitive Bidding	MAR	APR	MAY	JUN	COB CY 2020	1,108,800.00	1,108,800.00			
50205010	Procurement of Postage and Delivery Services	ADMIN	No	Competitive Bidding	MAR	APR	MAY	JUN	COB CY 2020	1,300,000.00	1,300,000.00			
Sub-Total (Postage and Courier Services)											3,242,620.00			

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					Advertisement/ Posting of IB/EI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
Printing and Publication Expenses														
50299020	Procurement of Calendars	PAU	No	NP-53.9 - Small Value Procurement	OCT	N/A	NOV	NOV	COB CY 2020	145,000.00	145,000.00			
50299020	Procurement of Business Cards	PAIMS	No	NP-53.9 - Small Value Procurement	APR	N/A	APR	APR	COB CY 2020	11,200.00	11,200.00			
50299020	Procurement of Forms	COLSEC, FOD, MEMSEC	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	298,965.00	298,965.00			
50299020	Procurement of Printing and Binding Services	LEGAL, LHO-LUCENA, LHO-SAN PABLO	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	APR	COB CY 2020	11,969.00	11,969.00			
Total (Printing and Publication Expenses)											467,134.00			
Regular Office Supplies Expenses														
5020301001	Procurement of Office Supplies for 1st qtr thru National Printing Office	ADMIN	No	NP-53.5 Agency-to-Agency	N/A	N/A	MAR	MAR	COB CY 2020	5,082.00	5,082.00			
5020301001	Procurement of Office Supplies for 1st qtr	ADMIN	No	Direct Contracting	N/A	N/A	MAR	MAR	COB CY 2020	89,420.50	89,420.50		through Philippine Duplicators Inc.	
5020301001	Procurement of Office Supplies for 1st qtr	ADMIN, CARES, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	MAR	MAR	COB CY 2020	1,398,837.81	1,398,837.81		through Procurement Service	
5020301001	Procurement of Office Supplies for 1st qtr	ADMIN, COA	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	336,128.00	336,128.00		Corrugated Box, Emergency City, Continuous Form, Fire Extinguisher Refill, Signages	
5020301001	Procurement of Purified Drinking Water	ADMIN, LHOS	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	275,275.00	275,275.00			
5020301001	Procurement of Office Supplies for 1st qtr	ADMIN, CARES, COA	No	Shopping	MAR	N/A	MAR	MAR	COB CY 2020	425,194.16	425,194.16			
5020301001	Procurement of Office Supplies for 2nd qtr	ADMIN, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	APR	APR	COB CY 2020	3,196.50	3,196.50		through Procurement Service	
5020301001	Procurement of Office Supplies for 2nd qtr	ADMIN, COA	No	Shopping	APR	N/A	APR	APR	COB CY 2020	4,922.00	4,922.00			
5020301001	Procurement of Office Supplies for 3rd qtr	ADMIN, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	JUL	JUL	COB CY 2020	1,374,312.08	1,374,312.08		through Procurement Service	
5020301001	Procurement of Office Supplies for 3rd qtr	ADMIN, COA	No	Shopping	JUN	N/A	JUN	JUL	COB CY 2020	299,718.11	299,718.11			
5020301001	Procurement of Office Supplies for 3rd qtr	ADMIN	No	NP-53.9 - Small Value Procurement	JUN	N/A	JUL	JUL	COB CY 2020	279,125.00	279,125.00		Corrugated Box, Continuous Form, Dry Seal	
5020301001	Procurement of Office Supplies for 4th qtr	ADMIN	No	NP-53.5 Agency-to-Agency	N/A	N/A	OCT	OCT	COB CY 2020	2,143.25	2,143.25		through Procurement Service	
5020301001	Procurement of Office Supplies for 4th qtr	ADMIN	No	Shopping	SEP	N/A	OCT	OCT	COB CY 2020	654.00	654.00			
Sub-Total (Regular Office Supplies Expenses)											4,494,008.41			

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/ Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
Rent/Lease Expenses														
50299050	Procurement of Rental Services	ADMIN	No	NP-53.10 Lease of Real Property and Venue	N/A	N/A	JAN	JAN	COB CY 2020	19,171,128.56	19,171,128.56			
50299050	Van Rental for transportation of LHIO Dasma employees for official events	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	12,000.00	12,000.00			
50299050	Van Rental for transportation of LHIO SPC employees for official events	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	12,000.00	12,000.00			
50299050	Van Rental for transportation of LHIO TMC employees for official events	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	12,000.00	12,000.00			
39050	Van Rental for transportation of LHIO Calamba employees for official events	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	12,000.00	12,000.00			
50299050	Van Rental for transportation of LHIO Guinaca employees for official events	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	12,000.00	12,000.00			
50299050	Van Rental for transportation of LHIO Lucena employees for official events	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	12,000.00	12,000.00			
50299050	Van Rental for transportation of LHIO personnel for official events	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	18,000.00	18,000.00			
Sub-Total (Rent/Lease Expenses)										19,261,128.56				
Repairs and Maintenance - Communication Equipment														
5021305003	Repair and Maintenance of Communication Equipment	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	13,919.00	13,919.00			
Sub-Total (Repairs and Maintenance - Communication Equipment)										13,919.00				
Repairs and Maintenance - Furniture & Fixtures														
50213070	Repair and Maintenance of Furniture and Fixtures	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	17,399.26	17,399.26			
Sub-Total (Repairs and Maintenance - Furniture & Fixtures)										17,399.26				
Repair and Maintenance - Office Equipment														
5021305001	Repair and Maintenance of Office Equipment	ADMIN	No	Direct Contracting	N/A	N/A	MAR	MAR	COB CY 2020	50,000.00	50,000.00			
5021305001	Maintenance Service of PRO Airconditioner Units	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	340,000.00	340,000.00			
5021305001	Repair and Maintenance of Office Equipment	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	175,000.00	175,000.00			
Sub-Total (Repair and Maintenance - Office Equipment)										565,000.00				
Repairs and Maintenance - Semi-Expendable Furniture, Fixtures and Books														
50213220	Repair and Maintenance of Semi-Expendable Furniture, Fixtures and Books	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	15,000.00	15,000.00			
Sub-Total (Repairs and Maintenance - Semi-Expendable Furniture, Fixtures and Books)										15,000.00				

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					Advertisement/ Posting of IB/RE	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Repairs and Maintenance - Semi-Expendable Machinery and Equipment													
50213210	Repair and Maintenance of Semi-Expendable Machinery and Equipment	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020		8,000.00	8,000.00	
50213210	Repair and Maintenance of Semi-Expendable Machinery and Equipment	ADMIN	No	Direct Contracting	N/A	N/A	MAR	MAR	COB CY 2020		9,399.26	9,399.26	
Sub-Total (Repairs and Maintenance - Semi-Expendable Machinery and Equipment)											17,399.26		
Repairs and Maintenance - Transportation Equipment													
13060	Repair and Maintenance of Transportation Equipment	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020		55,604.00	55,604.00	
50213060	Repair and Maintenance of Transportation Equipment	ADMIN	No	Direct Contracting	N/A	N/A	MAR	MAR	COB CY 2020		90,000.00	90,000.00	
50213060	Procurement of Motorpool Services for PhilHealth Regional Office IVA PRO IVA 2020	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020		197,820.00	197,820.00	
Sub-Total (Repairs and Maintenance - Transportation Equipment)											343,424.00		
Repairs and Maintenance - IT Equipment													
5021305002	Repair and Maintenance of IT Equipment	ADMIN	No	Direct Contracting	N/A	N/A	MAR	MAR	COB CY 2020		100,000.00	100,000.00	
5021305002	Repair and Maintenance of IT Equipment	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020		39,194.00	39,194.00	
Sub-Total (Repairs and Maintenance - IT Equipment)											139,194.00		
Security Services													
2030	Procurement of Security Services	ADMIN, TIER 2	No	Competitive Bidding	JAN	JAN	FEB	FEB	COB CY 2020		6,949,255.08	6,949,255.08	
Sub-Total (Security Services)											6,949,255.08		
Transportation and Delivery Expenses													
50299040	Procurement of Transportation and Delivery Services	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020		238,589.71	238,589.71	
Sub-Total (Transportation and Delivery Expenses)											238,589.71		
Water Expenses													
50204010	Procurement of Water Services	ADMIN, EXPRESS, TIER 2	No	Direct Contracting	N/A	N/A	JAN	JAN	COB CY 2020		421,503.17	421,503.17	
Sub-Total (Water Expenses)											421,503.17		

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PNP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of Bids/RE	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Repairs and Maintenance - Building and Other Structure													
50213040	Repair and Maintenance for Building and Other Structure	ADMIN	No	NP-53.9 - Small Value Procurement	MAR	N/A	MAR	MAR	COB CY 2020	6,650.00	6,650.00		Repair/maintenance/addition light fixtures/painting - Repair/replacement of defective lavatory drainage and faucets/CR faucets and urinal/ flush mechanism
Sub-Total (Repairs and Maintenance - Building and Other Structure)										6,650.00			
TOTAL FOR GOODS AND SERVICES										P63,850,873.30			
MATION TECHNOLOGY RESOURCES													
Internet Subscription Expense													
50205030	Procurement of Internet Services	ITMS, EXPRESS, COA	No	Direct Contracting	N/A	N/A	JAN	JAN	COB CY 2020	971,028.00	971,028.00		
50205030	Procurement of Internet Services	ITMS, EXPRESS, COA	No	NP-53.9 - Small Value Procurement	N/A	N/A	JAN	JAN	COB CY 2020	246,000.00	246,000.00		
Sub-Total (Internet Subscription Expense)										1,217,028.00			
IT Supplies													
5020301002	Procurement of IT Supplies for 1st qtr	ADMIN	No	Direct Contracting	N/A	N/A	JAN	JAN	COB CY 2020	281,417.50	281,417.50		
5020301002	Procurement of IT Supplies for 1st qtr	ADMIN, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	JAN	JAN	COB CY 2020	133,679.25	133,679.25		
5020301002	Procurement of IT Supplies for 1st qtr	ADMIN, COA, ITMS	No	Shopping	JAN	N/A	FEB	MAR	COB CY 2020	779,697.94	779,697.94		
5020301002	Procurement of IT Supplies for 1st qtr	ADMIN	No	NP-53.9 - Small Value Procurement	JAN	N/A	JAN	JAN	COB CY 2020	15,000.00	15,000.00		
5020301002	Procurement of IT Supplies for 2nd qtr	ADMIN	No	Direct Contracting	N/A	N/A	APR	APR	COB CY 2020	908,667.50	908,667.50		
5020301002	Procurement of IT Supplies for 2nd qtr	ADMIN, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	APR	APR	COB CY 2020	130,318.39	130,318.39		
5020301002	Procurement of IT Supplies for 2nd qtr	ADMIN, COA, ITMS	No	Shopping	APR	N/A	APR	APR	COB CY 2020	729,330.65	729,330.65		
5020301002	Procurement of IT Supplies for 2nd qtr	ADMIN, ITMS	No	NP-53.9 - Small Value Procurement	APR	N/A	APR	APR	COB CY 2020	90,000.00	90,000.00		
5020301002	Procurement of IT Supplies for 3rd qtr	ADMIN	No	Direct Contracting	N/A	N/A	JUL	JUL	COB CY 2020	896,085.00	896,085.00		
5020301002	Procurement of IT Supplies for 3rd qtr	ADMIN, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	JUL	JUL	COB CY 2020	151,419.59	151,419.59		
5020301002	Procurement of IT Supplies for 3rd qtr	ADMIN, COA	No	Shopping	JUL	N/A	JUL	JUL	COB CY 2020	721,425.20	721,425.20		
5020301002	Procurement of IT Supplies for 3rd qtr	ADMIN	No	NP-53.9 - Small Value Procurement	JUL	N/A	JUL	JUL	COB CY 2020				
5020301002	Procurement of IT Supplies for 4 qtr	ADMIN	No	Direct Contracting	N/A	N/A	OCT	OCT	COB CY 2020	393,417.50	393,417.50		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Procurement of IT Supplies for 4 qtr	ADMIN, COA	No	NP-53.5 Agency-to-Agency	N/A	N/A	OCT	OCT	COB CY 2020	136,375.01	136,375.01		
5020301002	Procurement of IT Supplies for 4 qtr	ADMIN	No	Shopping	OCT	N/A	NOV	NOV	COB CY 2020	705,847.03	705,847.03		
5020301002	Procurement of IT Supplies for 4 qtr	ADMIN	No	NP-53.9 - Small Value Procurement	OCT	N/A	NOV	NOV	COB CY 2020	90,000.00	90,000.00		
Sub-Total (IT Supplies)										6,162,680.56			
TOTAL FOR INFORMATION AND TECHNOLOGY RESOURCES										P7,379,708.56			
GRAND TOTAL										P71,230,581.86			

Consolidated & Prepared by:

Noted by:

Recommended as to Mode of Procurement:

Approved by:

CECILIA I. PUREZA
Member
PRO IVA BAC Secretariat

BENJIE A. CUVINAR
Head
PRO IVA SBAC

SANTIAGO G. ABARICA, M.D.
Chairperson
PRO IVA BAC

ATTY. JIANDRA CARMELA P. PANGANIBAN
Vice-Chairperson
PRO IVA BAC

EDWIN M. ORIÑA, M.D.
RVP, PRO IVA

ARTURO C. ARDIENTE
Member
PRO IVA BAC

MA. TERESITA R. OCAO
Member
PRO IVA BAC

JOSEPH ADRIAN R. RELANO
Member
PRO IVA BAC