



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1
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PhilHealth@24:
Tungo sa Kalusugan
Para sa Lahat

September 25, 2019

CORPORATE MEMORANDUM

PRO 1 No. 2019 00899

TO : **ALL CONCERNED END-USERS**
PhilHealth Regional Office 1

SUBJECT : **Approval of the FY 2020 Indicative Annual Procurement Plan (APP)**

Pursuant to the Government Procurement Policy Board (GPPB) issuance of Circular No. 06-2019 and in line with the requirements of the Inter-Agency Task Force (IATF) Memorandum Circular No. 2019-1, relative to the Early Procurement Activities (EPA) and Submission of FY 2020 Annual Procurement Plan (non-CSE) and FY 2020 APP for Common-used Supplies and Equipment, the BAC Secretariat using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMP) of all concerned end-users in PhilHealth Regional Office 1 into the FY 2020 Indicative Annual Procurement Plan.

The PhilHealth Regional Office 1-Bids and Awards Committee, deliberated on, determined and recommended the appropriate method of procurement covering the various projects, activities and programs (PAPs) included in the Indicative APP in accordance with the parameters set forth by RA 9184 and its 2016 RIRR.

It is emphasized that all procurement based on the approved FY 2020 Indicative APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law and rules and regulations, subject to usual government auditing and accounting rules and regulations.

Moreover, the EPA is applicable for Procurement Projects undertaken through Competitive Bidding and Alternative Methods of Procurement, except for the following:

- a) Repeat Order (Sec 51)
- b) Shopping (Sec 52);
- c) Negotiated Procurement-Emergency Cases (Sec 53.2);
- d) Negotiated Procurement-Take-Over of Contracts (Section 53.3); and
- e) Negotiated Procurement-Small Value Procurement(53.9)

Under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of Procuring Entity, the attached FY 2020 Indicative APP is hereby approved and enjoined all to facilitate procurement and implementation of the PAPs thereat.

For information and strict compliance of all concerned.

ALBERTO C. MANDURIAO
Regional Vice President



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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of Office Equipment																				
1st Quarter																				
Philhealth	Regional Office I	Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB		213,490.00		213,490.00	
																	213,490.00	0.00	213,490.00	
Procurement of Furniture and Fixtures																				
1st Quarter																				
Philhealth	Regional Office I	Negotiated Procurement - Small Value Procurement Public Bidding	FEB	FEB						FEB			MAR	MAR	COB		823,750.50		823,750.50	
																	823,750.50	0.00	823,750.50	
Procurement of Regular Office Supplies																				
1st Quarter																				
Philhealth	Regional Office I	Negotiated Procurement - PS-DBM/Shopping Shopping Procurement - Small Value Procurement	MAR	MAR									MAR	MAR	COB		2,482,039.83	2,482,039.83		
2nd Quarter																				
Philhealth	Regional Office I	Negotiated Procurement - PS-DBM/Shopping Shopping Procurement - Small Value Procurement	JUN	JUN									JUN	JUN	COB		1,528,375.61	1,528,375.61		
3rd Quarter																				
Philhealth	Regional Office I	Negotiated Procurement - PS-DBM/Shopping Shopping Procurement - Small Value Procurement	SEP	SEP									SEP	SEP	COB		1,349,482.20	1,349,482.20		
																	5,359,897.64	5,359,897.64	0.00	
Procurement of Accountable Forms																				



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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
1st Quarter																			
Philhealth	Regional Office I	Negotiated Procurement - Agency to Agency	FEB	FEB						FEB			MAR	MAR	COB	91,850.00	91,850.00		
																91,850.00	91,850.00	0.00	
Procurement of Drug and Medicines																			
1st Quarter																			
Philhealth	Regional Office I	Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB			MAR	MAR	COB	26,706.46	26,706.46		
2nd Quarter																			
Philhealth	Regional Office I	Negotiated Procurement - Small Value Procurement	MAY	MAY						MAY			JUN	JUN	COB	16,734.80	16,734.80		
3rd Quarter																			
Philhealth	Regional Office I	Negotiated Procurement - Small Value Procurement	AUG	AUG						AUG			SEP	SEP	COB	5,968.81	5,968.81		
																49,410.07	49,410.07	0.00	
Procurement of Medical, Dental and Laboratory Supplies																			
1st Quarter																			
Philhealth	Regional Office I	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	FEB	FEB						FEB			MAR	MAR	COB	88,396.06	88,396.06		
2nd Quarter																			
Philhealth	Regional Office I	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAY	MAY						MAY			JUN	JUN	COB	48,443.46	48,443.46		
3rd Quarter																			

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Estimated Budget			CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement/Negotiate Procurement - PS-DBM/Shopping/Negotiate Procurement - PS-DBM	AUG	AUG							AUG		SEP	SEP	COB	61,562.06	61,562.06	
																198,401.58	198,401.58	0.00
Procurement of Gasoline, Oil and Lubricants																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	1,614,565.00	1,614,565.00	
																1,614,565.00	1,614,565.00	0.00
Procurement of Semi-Expendable Office Equipment Expenses																		
1st Quarter																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	51,086.00	51,086.00	
2nd Quarter																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	MAY	MAY							MAY		JUN	JUN	COB	9,000.00	9,000.00	
																60,086.00	60,086.00	0.00
Procurement of Semi-Expendable Medical Equipment Expenses																		
1st Quarter																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	48,760.00	48,760.00	
																48,760.00	48,760.00	0.00
Procurement of Semi-Expendable Furniture and Fixtures																		
1st Quarter																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	237,686.25	237,686.25	

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
																237,686.25	237,686.25	0.00		
Procurement of Other Supplies																				
1st Quarter																				
Philhealth	Regional Office 1	Negotiated Procurement - Small Value Procurement	FEB	FEB					FEB		MAR	MAR	COB	167,554.60	167,554.60					
2nd Quarter																				
Philhealth	Regional Office 1	Negotiated Procurement - Small Value Procurement	MAY	MAY					MAY		JUN	JUN	COB	71,964.69	71,964.69					
3rd Quarter																				
Philhealth	Regional Office 1	Negotiated Procurement - Small Value Procurement	AUG	AUG					AUG		SEP	SEP	COB	24,940.01	24,940.01					
																264,459.30	264,459.30	0.00		
Procurement of Water Services																				
Philhealth	Regional Office 1	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	378,210.78	378,210.78				
																378,210.78	378,210.78	0.00		
Procurement of Electricity																				
Philhealth	Regional Office 1	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	5,911,037.17	5,911,037.17				
																5,911,037.17	5,911,037.17	0.00		
Procurement of Postage and Delivery Services																				
Philhealth	Regional Office 1	Negotiated Procurement - Agency to Agency/Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	6,168,955.00	6,168,955.00					
																6,168,955.00	6,168,955.00	0.00		
Procurement of Cable, Satellite, Telegraph and Radio Services																				
Philhealth	Regional Office 1	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	6,600.00	6,600.00					
																6,600.00	6,600.00	0.00		
Procurement of Janitorial Services																				

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Fund Source	Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total	MODE		
Philhealth Regional Office I		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	4,201,570.56	4,201,570.56	
															4,201,570.56	4,201,570.56	0.00	
Procurement of Security Services																		
Philhealth Regional Office I		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	6,264,186.48	6,264,186.48	
															6,264,186.48	6,264,186.48	0.00	
Repair and Maintenance of Office Equipment																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	654,679.24	654,679.24	
															654,679.24	654,679.24	0.00	
Repair and Maintenance of IT Equipment																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	21,000.00	21,000.00	
															21,000.00	21,000.00	0.00	
Repair and Maintenance of Communication Equipment																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	218,340.00	218,340.00	
															218,340.00	218,340.00	0.00	
Repair and Maintenance of Transportation Equipment																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	1,241,200.00	1,241,200.00	
															1,241,200.00	1,241,200.00	0.00	
Repair and Maintenance of Furniture and Fixtures																		
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	85,150.00	85,150.00	
															85,150.00	85,150.00	0.00	
Procurement of Advertising Services																		

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Procurement Program/Project PMO / End-User Mode of Procurement			SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget				Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Philhealth Regional Office I	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services		JAN	JAN						JAN			FEB	MAR	COB	474,000.00	474,000.00			
																474,000.00	474,000.00	0.00		
Marketing and Promotional																				
Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Lease of Real Property and Venue		JAN	JAN						JAN			FEB	MAR	COB	5,122,150.60	5,122,150.60			
																5,122,150.60	5,122,150.60	0.00		
Procurement of Printing and Binding Services																				
Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN			FEB	MAR	COB	434,400.00	434,400.00			
																434,400.00	434,400.00	0.00		
Procurement of Transportation and Delivery Services																				
Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN			FEB	MAR	COB	915,000.00	915,000.00			
																915,000.00	915,000.00	0.00		
Procurement of Rental Services																				
Philhealth Regional Office I	Negotiated Procurement - Lease of Real Property and Venue Public Bidding		JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	13,129,264.19	13,129,264.19			
																13,129,264.19	13,129,264.19	0.00		
Procurement of Subscription Services																				
Philhealth Regional Office I	Negotiated Procurement - Small Value Procurement		JAN	JAN						JAN			FEB	MAR	COB	13,800.00	13,800.00			



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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
																	13,800.00	13,800.00	0.00	
Registration of Motor Vehicle																				
Philhealth Regional Office I		Negotiated Procurement - Agency to Agency	JAN	JAN						JAN			FEB	MAR	COB	32,942.16	32,942.16			
																	32,942.16	32,942.16	0.00	
Corporate Forum																				
Philhealth Regional Office I		Negotiated Procurement - Lease of Real Property and Venue Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	2,733,020.00	2,733,020.00				
																	2,733,020.00	2,733,020.00	0.00	
Medical Expenses																				
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	MAR	COB	500,000.00	500,000.00			
																	500,000.00	500,000.00	0.00	
Note: System generated report.															Total	57,467,862.52	56,430,622.02	1,037,240.50		

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BAC Information and Technology Resources

Procurement Program/Project		PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	Estimated Budget MOOE	CO	Remarks
SCHEDULE FOR EACH PROCUREMENT ACTIVITY																				
Procurement of IT Equipment and Software																				
1st Quarter																				
Philhealth	Regional	Office I	Public Bidding/Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB	31,037,985.00			31,037,985.00
																	31,037,985.00	0.00		31,037,985.00
Procurement of IT Supplies																				
1st Quarter																				
Philhealth	Regional	Office I	Negotiated Procurement - PS-DBM/Shopping/Negotiated Procurement - Small Value Procurement	MAR	MAR									MAR	MAR	COB	2,910,045.79	2,910,045.79		
2nd Quarter																				
Philhealth	Regional	Office I	Negotiated Procurement - PS-DBM/Shopping	JUN	JUN									JUN	JUN	COB	1,190,345.82	1,190,345.82		
3rd Quarter																				
Philhealth	Regional	Office I	Negotiated Procurement - PS-DBM/Shopping/Negotiated Procurement - Small Value Procurement	SEP	SEP									SEP	SEP	COB	1,562,741.60	1,562,741.60		
																	5,663,133.21	5,663,133.21		0.00
Procurement of Semi-Expendable IT Equipment																				
1st Quarter																				
Philhealth	Regional	Office I	Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	248,008.30	248,008.30		
																	248,008.30	248,008.30		0.00
Procurement of Internet Services																				

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BAC Information and Technology Resources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement Direct Contracting	JAN	JAN						JAN			FEB	MAR	COB	984,238.44	984,238.44		
															984,238.44	984,238.44	0.00		
Note: System generated report.															Total	37,933,364.95	6,895,379.95	31,037,985.00	

Note: System generated report.

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BAC Infrastructure

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks		
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO			
Procurement of Office Building																					
Philhealth Regional Office I		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	MAR	COB		2,040,000.00		2,040,000.00		
																2,040,000.00	0.00	2,040,000.00			
Leasehold Improvements																					
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB		118,700.00		118,700.00		
																118,700.00	0.00	118,700.00			
Leasehold Improvements																					
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB		440,000.00		440,000.00		
																440,000.00	0.00	440,000.00			
Repair and Maintenance for Building and Other Structure																					
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB		20,000.00	20,000.00			
																20,000.00	20,000.00	0.00			
Repair and Maintenance for Leased Assets Improvements - Building																					
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB		367,000.00	367,000.00			
																367,000.00	367,000.00	0.00			
Note: System generated report.																Total	2,985,700.00	387,000.00	2,598,700.00		

Note: System generated report.