



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE I

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UNIVERSAL HEALTH CARE
KAUSUGAN AT SALING PANA SA LIPAT

March 9, 2020

CORPORATE MEMORANDUM

PRO 1 No. 2020 0029

TO : ALL CONCERNED END-USERS
PhilHealth Regional Office 1

SUBJECT : Approval of the CY 2020 Annual Procurement Plan (APP)

In acquiescence with Sections 7.1 and 7.2 of Republic Act 9184, otherwise known as "Government Procurement Reform Act of 2003" and its 2016 Revised Implementing Rules and Regulations, all procurement of PhilHealth shall be within its approved budget and no procurement shall be undertaken unless it is in accordance with the duly approved Annual Procurement Plan (APP).

Upon approval of the Corporate Operating Budget (COB) of CY 2020 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the BAC Secretariat using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMP) of all concerned end-users in PhilHealth Regional Office 1 into the CY 2020 Annual Procurement Plan (APP).

The PhilHealth Regional Office 1-Bids and Awards Committee, deliberated on, determined and recommended the appropriate method of procurement covering the various projects, activities and programs (PAPs) included in the APP. In accordance with the parameters set forth by RA 9184 and its 2016 RIRR.

It is emphasized that all procurement based on the approved CY 2020 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-used Supplies, Office Supplies, and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS catalogue.
- For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purposed, a screen shot from the PS-DBM and / or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).
- Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requirements of Section 50 of RA 9184 and its 2016

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Date: 3/13/2020



RIRR as well as COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods.

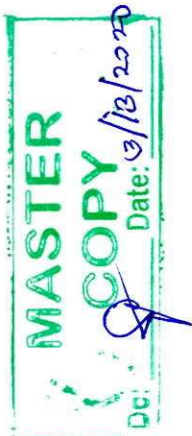
Under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of Procuring Entity, the attached CY 2020 APP is hereby approved and enjoined all to facilitate procurement and implementation of the PAPs thereat. Procurement of all the items in the CY 2020 APP particularly those under the Capital Expenditures (CAPEX) should end October 31, 2020.

For information and strict compliance of all concerned.


ALBERTO C. MANDURIAO

Regional Vice President

Date Signed: 3/13/2020



PhilHealth Regional Office I Annual Procurement Plan for FY 2020

| Code (PAP) | Procurement Project | PMO/ End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Project) |
|------------|--|---------------|---|--|--|-----------------------------|-----------------|------------------|-----------------|------------------------|--------------|------------|--|
| | | | | | Advertisement/Posting of IB/REI | Submission /Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 10605020 | Procurement of Office Equipment | PRO 1 | No | Negotiated Procurement- Small Value Procurement | January | January | January | February | COB 2020 | 177,400.00 | 0 | 177,400.00 | - |
| 10607010 | Procurement of Furniture and Fixtures | PRO 1 | No | Negotiated Procurement- Small Value Procurement | January | January | January | February | COB 2020 | 565,248.00 | 0 | 565,248.00 | - |
| 5020301001 | Procurement of Regular Office Supplies | - | - | - | - | - | - | - | - | - | - | - | - |
| 5020301001 | 1st Quarter | PRO 1 | No | Negotiated procurement-PS DBM/Shopping; Small Value Procurement; Direct Contracting- | January | January | January | February | COB 2020 | 2,085,233.31 | 2,085,233.31 | 0 | - |
| 5020301001 | 2nd Quarter | PRO 1 | No | Negotiated procurement-PS DBM/Shopping; Small Value Procurement; Direct Contracting- | June | June | June | June | COB 2020 | 1,104,841.73 | 1,104,841.73 | 0 | - |
| 5020301001 | 3rd Quarter | PRO 1 | No | Negotiated procurement-PS DBM/Shopping; Small Value Procurement; Direct Contracting-National Printing Office | August | August | September | September | COB 2020 | 585,862.73 | 585,862.73 | 0 | - |
| 5020301001 | 4th Quarter | PRO 1 | No | Negotiated procurement-PS DBM/Shopping; Small Value Procurement; Direct Contracting-National Printing Office | NA | NA | November | November | COB 2020 | 15,923.60 | 15,923.60 | 0 | - |
| 50203020 | Procurement of Accountable Forms | PRO 1 | No | Negotiated Procurement-Agency to Agency | January | January | February | February | COB 2020 | 91,850.00 | 91,850.00 | 0 | - |
| 50203070 | Procurement of Drugs and Medicines | - | - | - | - | - | - | - | - | - | - | - | - |
| 50203070 | 1st Quarter | PRO 1 | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | February | February | COB 2020 | 20,777.81 | 20,777.81 | 0 | - |
| 50203070 | 2nd Quarter | PRO 1 | No | Negotiated Procurement Small Value Procurement | N/A | N/A | May | May | COB 2020 | 9,926.85 | 9,926.85 | 0 | - |
| 50203070 | 3rd Quarter | PRO 1 | No | Negotiated Procurement-Small Value Procurement | N/A | N/A | August | September | COB 2020 | 3,328.26 | 3,328.26 | 0 | - |
| 50203080 | Procurement of Medical, Dental and Laboratory Supplies | - | - | - | - | - | - | - | - | - | - | - | - |
| 50203080 | 1st Quarter | PRO 1 | No | Negotiated Procurement-PS DBM/Shopping/Negotiated Small | January | N/A | January | February | COB 2020 | 70,474.86 | 70,474.86 | 0 | - |
| 50203080 | 2nd Quarter | PRO 1 | No | Negotiated Procurement-Small Value Procurement | N/A | N/A | May | May | COB 2020 | 29,329.86 | 29,329.86 | 0 | - |
| 50203080 | 3rd Quarter | PRO 1 | No | Negotiated Procurement-Small Value Procurement | N/A | N/A | August | August | COB 2020 | 39,946.23 | 39,946.23 | 0 | - |
| 50203090 | Procurement of Gasoline, Oil and Lubricants | PRO 1 | No | Negotiated Procurement-Small Value Procurement | N/A | N/A | January | January | COB 2020 | 1,614,565.00 | 1,614,565.00 | 0 | - |
| 50203990 | Procurement of Other Supplies | - | - | - | - | - | - | - | - | - | - | - | - |
| 50203990 | 1st Quarter | PRO 1 | No | Negotiated Procurement-Small Value Procurement | N/A | N/A | January | January | COB 2020 | 103,631.89 | 103,631.89 | 0 | - |

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 Date: 2/13/2020


| Code (PAP) | Procurement Project | PMO/ End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Project) |
|------------|---|------------------|---|---|--|-----------------------------------|--------------------|---------------------|--------------------|------------------------|---------------|----|--|
| | | | | | Advertisement/ Posting of IB/REI | Submission /Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 50203990 | 2nd Quarter | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | May | May | COB 2020 | 64,024.69 | 64,024.69 | 0 | - |
| 50203990 | 3rd Quarter | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | August | August | COB 2020 | 17,896.27 | 17,896.27 | 0 | - |
| 50204010 | Procurement of Water Services | PRO I | No | Direct Contracting | N/A | N/A | January | January | COB 2020 | 378,210.78 | 378,210.78 | 0 | - |
| 50204020 | Procurement of Electricity | PRO I | No | Direct Contracting | N/A | N/A | January | January | COB 2020 | 5,911,037.17 | 5,911,037.17 | 0 | - |
| 50205010 | Procurement of Postage and Delivery Services | PRO I | No | Negotiated Procurement- Small Value Procurement/ Agency to Agency | N/A | N/A | January | January | COB 2020 | 6,168,955.00 | 6,168,955.00 | 0 | - |
| 50205040 | Procurement of Cable, Satellite, Telegraph and Radio Services | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 12,300.00 | 12,300.00 | 0 | - |
| 50212020 | Procurement of Janitorial Services | PRO I | No | Public Bidding | N/A | N/A | January | February | COB 2020 | 4,373,432.64 | 4,373,432.64 | 0 | - |
| 50212030 | Procurement of Security Services | PRO I | No | Public Bidding | N/A | N/A | January | February | COB 2020 | 6,103,468.92 | 6,103,468.92 | 0 | - |
| 5021305001 | Repair and Maintenance of Office Equipment | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 462,256.00 | 462,256.00 | 0 | - |
| 5021305002 | Repair and Maintenance of IT Equipment | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 219,052.61 | 219,052.61 | 0 | - |
| 5021305003 | Repair and Maintenance of Communication Equipment | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 35,500.00 | 35,500.00 | 0 | - |
| 50213060 | Repair and Maintenance of Transportation Equipment | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 902,586.62 | 902,586.62 | 0 | - |
| 50213070 | Repair and Maintenance of Furniture and Fixtures | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 79,689.76 | 79,689.76 | 0 | - |
| 5029901001 | Procurement of Advertising Services | PRO I | No | Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services | N/A | N/A | January | January | COB 2020 | 322,400.00 | 322,400.00 | 0 | - |
| 5029901002 | Marketing and Promotional | PRO I | No | Negotiated Procurement- Small Value Procurement/ Negotiated Procurement- Lease of Real Property and Venue | N/A | N/A | January | January | COB 2020 | 3,490,048.48 | 3,490,048.48 | 0 | - |
| 50299020 | Procurement of Printing and Binding Services | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 295,682.00 | 295,682.00 | 0 | - |
| 50299040 | Procurement of Transportation and Delivery Services | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 932,794.00 | 932,794.00 | 0 | - |
| 50299050 | Procurement of Rental Service | PRO I | No | Negotiated Procurement- Lease of Real Property and Venue | N/A | N/A | January | January | COB 2020 | 14,965,512.04 | 14,965,512.04 | 0 | - |
| 50299070 | Procurement of Subscription Services | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 10,494.00 | 10,494.00 | 0 | - |
| 5029999003 | Registration of Motor Vehicle | PRO I | No | Negotiated Procurement- Small Value Procurement/ Agency to Agency | N/A | N/A | January | January | COB 2020 | 32,942.16 | 32,942.16 | 0 | - |
| 5029999005 | Corporate Forum | PRO I | No | Negotiated Procurement- Small Value Procurement/ Negotiated Procurement- Lease of Real Property and Venue | N/A | N/A | January | January | COB 2020 | 1,973,948.30 | 1,973,948.30 | 0 | - |

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Date: 2/2/2020

| Code (PAP) | Procurement Project | PMO/ End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Project) |
|------------|--|---------------|---|---|--|-----------------------------|-----------------|------------------|-----------------|------------------------|----------------------|-------------------|--|
| | | | | | Advertisement/Posting of IB/REI | Submission /Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 5029999006 | Medical Expenses | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 500,000.00 | 500,000.00 | 0 | - |
| 5020301002 | Procurement of IT Supplies | - | - | - | - | - | - | - | - | - | - | - | - |
| 5020301002 | 1st Quarter | PRO I | No | Negotiated Procurement- PS DBM/Shopping/ Negotiated | N/A | N/A | February | February | COB 2020 | 2,232,356.70 | 2,232,356.70 | 0 | - |
| 5020301002 | 2nd Quarter | PRO I | No | Negotiated Procurement-PS DBM/Shopping | N/A | N/A | June | June | COB 2020 | 914,117.80 | 914,117.80 | 0 | - |
| 5020301002 | 3rd Quarter | PRO I | No | Negotiated Procurement-PS DBM/Shopping | N/A | N/A | September | September | COB 2020 | 705,594.25 | 705,597.25 | 0 | - |
| 50205030 | Procurement of Internet Services | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 803,397.12 | 803,397.12 | 0 | - |
| 50213040 | Repair and Maintenance for Building and Other Structure | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 13,618.15 | 13,618.15 | 0 | - |
| 5021309002 | Repair and Maintenance for Leased Assets Improvements-Building | PRO I | No | Negotiated Procurement- Small Value Procurement | N/A | N/A | January | January | COB 2020 | 235,869.28 | 235,869.28 | 0 | - |
| - | - | - | - | TOTAL | - | - | - | - | - | 58,675,524.87 | 57,932,879.87 | 742,648.00 | - |

Consolidated and Prepared by:


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Approved by:


ALBERTO C. MANDURIAO
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 Dc: