



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
PhilHealth Regional Office XI

Valgosons Building, Bolton Ext., Pob., Davao City  
Call Center: (02) 441-7442 Trunkline: (082) 295-2133 local 6300; Direct (082) 295-3382  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



March 26, 2020

**REGIONAL CORPORATE ORDER**

No. 01, s-2020

**TO : ALL CONCERNED END-USERS  
PHILHEALTH REGIONAL OFFICE XI**

**SUBJECT : ANNUAL PROCUREMENT PLAN FOR C.Y. 2020**

Under the authority granted by the Philhealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2020 Annual Procurement Plan as recommended by the Philhealth Regional Office (PRO) XI Bids and Awards Committee (BAC).

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for C.Y. 2020. The PRO XI Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services, Information Technology Resources and Infrastructure portion of the APP, in accordance with the parameters set forth by R.A. 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in R.A. 9184, it's RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGeps Catalogue;
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGeps Catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a **screen shot from the PS-DBM and/or PhilGeps search utility may suffice (search utility will turn red if not available or not carried)**;







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- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Section 50 of R.A. 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2020 APP following procedures defined in R.A. 9184, its RIRR and relevant and appropriate internal issuances.

*gr*  
**HECTOR ZENON LEONARDO P. MALATE, M.D.**

Acting Regional Vice President  
Philhealth Regional Office XI

Date Signed: 4/17/2020





**BIDS AND AWARDS COMMITTEE**  
**"RESOLUTION RECOMMENDING THE APPROVAL OF THE 2020 ANNUAL**  
**PROCUREMENT PLAN (APP) FOR GOODS AND SERVICES,**  
**INFORMATION TECHNOLOGY RESOURCES (ITR) AND INFRASTRUCTURE**  
**INCLUDING THE METHODS OF PROCUREMENT OF**  
**ACTIVITIES/PROJECTS"**  
**RESOLUTION NUMBER 2020-009**  
**SERIES OF 2020**

**WHEREAS**, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of Republic Act (R.A) 9184 provides for the requirements of an approved Annual Procurement Plan (APP) prior to procurement of program/projects/activities aimed to attain the mandate of National Health Insurance Program which states that:

"Section 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of government functions shall be included in the annual Procurement Plan (APP).xxx"

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity (HOPE) or second-ranking official designated by the Head of the Procuring Entity to act of his behalf, and must be consistent with its duly approved yearly budget."

**WHEREAS**, based on the above provision, the Project Procurement Management Plans (PPMPs) of the Philhealth Regional Office XI (PRO XI), through the Fund Management Information System – Philhealth Budget System (FMIS-PBS) were consolidated into 2020 Annual Procurement Plan (APP) by the PRO XI BAC Secretariat;

**WHEREAS**, upon consolidation of the PPMPs for Goods and Services, Information Technology Resources and Infrastructure into the 2020 APP, the PRO XI BAC Secretariat indicated the method of procurement for each proposed procurement program/project/activity thereat;

**WHEREAS**, on March 26, 2020 video call meeting, PRO XI BAC reviewed the proposed procurement including the appropriate method of procurement;



**NOW, THEREFORE**, the premises considered, the PRO XI BAC, pursuant to Section 12.1 (j) of the Revised I.R.R. of R.A. 9184, hereby recommends to the Regional Vice President, the approval of the attached PRO XI 2020 Annual Procurement Plan (APP);

Actual procurement for programs, projects and activities in the PRO XI 2020 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of the Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

**RESOLVED**, at the PhilHealth Regional Office XI, Davao City, this 26<sup>th</sup> day of March 2020.

Recommended by:

**ATTY. HARVEY L. CARCEDO**  
BAC Chairperson (WFH)

**SHARON MAE A. GAURINO**  
BAC Vice Chairperson (WFH & Home Quarantine)

**JOSE CLEO H. BAÑES**  
BAC Member (WFH & Home Quarantine)

**FRANCISCO E. CASPILLO**  
BAC Member

**ROMEL C. CUZON**  
BAC Member (WFH & Home Quarantine)

Approved By:

**HECTOR ZENON LEONARDO P. MALATE, M.D.**  
Acting Regional Vice President  
Philhealth Regional Office XI

BAC Resolution No. 2020-009  
Series of 2020



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# **ANNUAL PROCUREMENT PLAN FOR C.Y. 2020**

## **PHILHEALTH REGIONAL OFFICE XI**

### **BAC – GOODS AND SERVICES**



Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2020

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sol/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MODE	CO	
Procurement of Office Equipment																			
2nd Quarter																			
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement Public Bidding	MAR	MAR						MAR			APR	MAY	COB	1,586,738.75		1,586,738.75	
																1,586,738.75	0.00	1,586,738.75	
Procurement of Furniture and Fixtures																			
2nd Quarter																			
Philhealth	Regional Office XI	Public Bidding Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR			APR	MAY	COB	1,304,204.50		1,304,204.50	
																1,304,204.50	0.00	1,304,204.50	
Procurement of Regular Office Supplies																			
1st Quarter																			
Philhealth	Regional Office XI	Negotiated Procurement - PS-DBM/Shopping	MAR	MAR									MAR	APR	COB	880.00	880.00		
2nd Quarter																			
Philhealth	Regional Office XI	Negotiated Procurement - PS-DBM/Shopping	APR	APR									APR	MAY	COB	4,588,600.02	4,588,600.02		
																4,589,480.02	4,589,480.02	0.00	
Procurement of Accountable Forms																			
2nd Quarter																			
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	54,255.00	54,255.00		

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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
																54,255.00	54,255.00	0.00	
Procurement of Drug and Medicines																			
2nd Quarter																			
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR					MAR			APR	MAY	COB	20,194.83	20,194.83			
																20,194.83	20,194.83	0.00	
Procurement of Medical, Dental and Laboratory Supplies																			
2nd Quarter																			
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR					MAR			APR	MAY	COB	50,229.03	50,229.03			
																50,229.03	50,229.03	0.00	
Procurement of Gasolines, Oil and Lubricants																			
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR					MAR			APR	MAY	COB	1,291,317.24	1,291,317.24			
																1,291,317.24	1,291,317.24	0.00	
Procurement of Other Supplies																			
2nd Quarter																			
Philhealth	Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR					MAR			APR	MAY	COB	657,082.68	657,082.68			
																657,082.68	657,082.68	0.00	
Procurement of Water Services																			



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BAC Goods and Services

Procurement Program/Project / PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office XI	Direct Contracting	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	416,034.00	416,034.00		
															<b>416,034.00</b>	<b>416,034.00</b>	<b>0.00</b>	
<b>Procurement of Electricity</b>																		
Philhealth Regional Office XI	Direct Contracting	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	7,278,372.00	7,278,372.00		
															<b>7,278,372.00</b>	<b>7,278,372.00</b>	<b>0.00</b>	
<b>Procurement of Postage and Delivery Services</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	MAR	MAR							MAR		APR	MAY	COB	1,099,015.00	1,099,015.00		
															<b>1,099,015.00</b>	<b>1,099,015.00</b>	<b>0.00</b>	
<b>Procurement of Cable, Satellite, Telegraph and Radio Services</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement Direct Contracting	MAR	MAR							MAR		APR	MAY	COB	92,128.92	92,128.92		
															<b>92,128.92</b>	<b>92,128.92</b>	<b>0.00</b>	
<b>Procurement of Janitorial Services</b>																		
Philhealth Regional Office XI	Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	4,657,339.20	4,657,339.20		
															<b>4,657,339.20</b>	<b>4,657,339.20</b>	<b>0.00</b>	
<b>Procurement of Security Services</b>																		
Philhealth Regional Office XI	Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	9,713,366.88	9,713,366.88		
															<b>9,713,366.88</b>	<b>9,713,366.88</b>	<b>0.00</b>	
<b>Repair and Maintenance of Office Equipment</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	200,604.00	200,604.00		
															<b>200,604.00</b>	<b>200,604.00</b>	<b>0.00</b>	
<b>Repair and Maintenance of IT Equipment</b>																		



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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MODE	CO	
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	9,000.00	9,000.00		
																9,000.00	9,000.00	0.00	
<b>Repair and Maintenance of Communication Equipment</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	21,000.00	21,000.00		
																21,000.00	21,000.00	0.00	
<b>Repair and Maintenance of Medical, Dental &amp; Laboratory Equip.</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	5,000.00	5,000.00		
																5,000.00	5,000.00	0.00	
<b>Repair and Maintenance of Transportation Equipment</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	531,573.00	531,573.00		
																531,573.00	531,573.00	0.00	
<b>Repair and Maintenance of Furniture and Fixtures</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	46,500.00	46,500.00		
																46,500.00	46,500.00	0.00	
<b>Procurement of Advertising Services</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	1,255,000.00	1,255,000.00		
																1,255,000.00	1,255,000.00	0.00	
<b>Marketing and Promotional</b>																			

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MODE	CO	
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement[Negotiate Procurement - Lease of Real Property and Venue	FEB	FEB						FEB			MAR	APR	COB	2,677,969.50	2,677,969.50		
																2,677,969.50	2,677,969.50	0.00	
Procurement of Printing and Binding Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	323,224.00	323,224.00		
																323,224.00	323,224.00	0.00	
Procurement of Transportation and Delivery Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	35,000.00	35,000.00		
																35,000.00	35,000.00	0.00	
Procurement of Rental Services																			
Philhealth Regional Office XI		Negotiated Procurement - Lease of Real Property and Venue	MAR	MAR					MAR	MAR	APR	APR	MAY	COB	19,269,948.00	19,269,948.00			
																19,269,948.00	19,269,948.00	0.00	
Procurement of Subscription Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	68,052.00	68,052.00		
																68,052.00	68,052.00	0.00	
Registration of Motor Vehicle																			
Philhealth Regional Office XI		Negotiated Procurement - Agency to Agency	MAR	MAR						MAR			APR	MAY	COB	36,551.63	36,551.63		



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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO		
																36,551.63	36,551.63	0.00		
Corporate Forum																				
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	1,664,100.00	1,664,100.00			
																1,664,100.00	1,664,100.00	0.00		
Medical Expenses																				
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	640,000.00	640,000.00			
																640,000.00	640,000.00	0.00		
Notes: System generated report.																Total	59,593,280.18	56,702,336.93	2,890,943.25	

Prepared By:

**BRENDO C. MAAGHOP**  
BAC Secretariat Member

Checked By:

**GARY S. VELAYO**  
BAC Secretariat Chairperson

Certified Correct By:

**ATTY. HARVEY L. CARCEDO**  
BAC Chairperson

Approved By:

**HECTOR P. MALATE, M.D.**  
Regional Vice President  
Head of the Procuring Entity



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BAC Goods and Services

Procurement Program/Project PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks
		Pre-Proc Conference	Ad/Post of ITT	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MODE	CO	
Procurement of Office Equipment																		
2nd Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement Public Bidding	MAR	MAR						MAR			APR	MAY	COB	1,586,738.75		1,586,738.75	
															1,586,738.75	0.00	1,586,738.75	
Procurement of Furniture and Fixtures																		
2nd Quarter																		
Philhealth Regional Office XI	Public Bidding Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping	MAR	MAR						MAR			APR	MAY	COB	1,304,204.50		1,304,204.50	
															1,304,204.50	0.00	1,304,204.50	
Procurement of Regular Office Supplies																		
1st Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - PS- DBM/Shopping	MAR	MAR									MAR	APR	COB	880.00	880.00		
2nd Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	MAY	COB	4,588,600.02	4,588,600.02		
															4,588,600.02	4,588,600.02	0.00	
Procurement of Accountable Forms																		
2nd Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	54,255.00	54,255.00		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
																54,255.00	54,255.00	0.00	
Procurement of Drug and Medicines																			
2nd Quarter																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR			APR	MAY	COB	20,194.83	20,194.83		
																20,194.83	20,194.83	0.00	
Procurement of Medical, Dental and Laboratory Supplies																			
2nd Quarter																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR			APR	MAY	COB	50,229.03	50,229.03		
																50,229.03	50,229.03	0.00	
Procurement of Gasoline, Oil and Lubricants																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	1,291,317.24	1,291,317.24		
																1,291,317.24	1,291,317.24	0.00	
Procurement of Other Supplies																			
2nd Quarter																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR			APR	MAY	COB	657,082.68	657,082.68		
																657,082.68	657,082.68	0.00	
Procurement of Water Services																			



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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MODE	CO	
Philhealth Regional Office XI		Direct Contracting	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	416,034.00	416,034.00		
																416,034.00	416,034.00	0.00	
Procurement of Electricity																			
Philhealth Regional Office XI		Direct Contracting	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	7,278,372.00	7,278,372.00		
																7,278,372.00	7,278,372.00	0.00	
Procurement of Postage and Delivery Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	MAR	MAR							MAR		APR	MAY	COB	1,099,015.00	1,099,015.00		
																1,099,015.00	1,099,015.00	0.00	
Procurement of Cable, Satellite, Telegraph and Radio Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement Direct Contracting	MAR	MAR							MAR		APR	MAY	COB	92,128.92	92,128.92		
																92,128.92	92,128.92	0.00	
Procurement of Janitorial Services																			
Philhealth Regional Office XI		Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	4,657,339.20	4,657,339.20		
																4,657,339.20	4,657,339.20	0.00	
Procurement of Security Services																			
Philhealth Regional Office XI		Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	9,713,366.88	9,713,366.88		
																9,713,366.88	9,713,366.88	0.00	
Repair and Maintenance of Office Equipment																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	200,604.00	200,604.00		
																200,604.00	200,604.00	0.00	
Repair and Maintenance of IT Equipment																			



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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	9,000.00	9,000.00		
																9,000.00	9,000.00	0.00	
<b>Repair and Maintenance of Communication Equipment</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	21,000.00	21,000.00		
																21,000.00	21,000.00	0.00	
<b>Repair and Maintenance of Medical, Dental &amp; Laboratory Equip.</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	5,000.00	5,000.00		
																5,000.00	5,000.00	0.00	
<b>Repair and Maintenance of Transportation Equipment</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	531,573.00	531,573.00		
																531,573.00	531,573.00	0.00	
<b>Repair and Maintenance of Furniture and Fixtures</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	46,500.00	46,500.00		
																46,500.00	46,500.00	0.00	
<b>Procurement of Advertising Services</b>																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	1,255,000.00	1,255,000.00		
																1,255,000.00	1,255,000.00	0.00	
<b>Marketing and Promotional</b>																			



Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MODE	CO	
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement[Negotiate Procurement - Lease of Real Property and Venue	FEB	FEB							FEB		MAR	APR	COB	2,677,969.50	2,677,969.50		
																2,677,969.50	2,677,969.50	0.00	
Procurement of Printing and Binding Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	323,224.00	323,224.00		
																323,224.00	323,224.00	0.00	
Procurement of Transportation and Delivery Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	35,000.00	35,000.00		
																35,000.00	35,000.00	0.00	
Procurement of Rental Services																			
Philhealth Regional Office XI		Negotiated Procurement - Lease of Real Property and Venue	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	19,269,948.00	19,269,948.00		
																19,269,948.00	19,269,948.00	0.00	
Procurement of Subscription Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	68,052.00	68,052.00		
																68,052.00	68,052.00	0.00	
Registration of Motor Vehicle																			
Philhealth Regional Office XI		Negotiated Procurement - Agency to Agency	MAR	MAR							MAR		APR	MAY	COB	36,551.63	36,551.63		

Republic of the Philippines  
**Philippine Health Insurance Corporation**  
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**BAC Goods and Services**

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO		
																36,551.63	36,551.63	0.00		
Corporate Forum																				
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	1,664,100.00	1,664,100.00			
																1,664,100.00	1,664,100.00	0.00		
Medical Expenses																				
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	640,000.00	640,000.00			
																640,000.00	640,000.00	0.00		
Note: System generated report.																Total	59,593,280.18	56,702,336.93	2,890,943.25	

Prepared By:

**BRENDO C. MAAGHOP**  
 BAC Secretariat Member

Checked By:

**GARY S. VELAYO**  
 BAC Secretariat Chairperson

Certified Correct By:

**ATTY. HARVEY L. CARCEDO**  
 BAC Chairperson

Approved By:

**HECTOR P. MALATE, M.D**  
 Regional Vice President  
 Head of the Procuring Entity





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# **ANNUAL PROCUREMENT PLAN FOR C.Y. 2020**

## **PHILHEALTH REGIONAL OFFICE XI**

### **BAC – GOODS AND SERVICES**

Republic of the Philippines  
Philippine Health Insurance Corporation  
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BAC Goods and Services

Procurement Program/Project PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of Office Equipment																		
2nd Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement Public Bidding	MAR	MAR						MAR			APR	MAY	COB	1,586,738.75		1,586,738.75	
															1,586,738.75	0.00	1,586,738.75	
Procurement of Furniture and Fixtures																		
2nd Quarter																		
Philhealth Regional Office XI	Public Bidding Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping	MAR	MAR						MAR			APR	MAY	COB	1,304,204.50		1,304,204.50	
															1,304,204.50	0.00	1,304,204.50	
Procurement of Regular Office Supplies																		
1st Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - PS- DBM/Shopping	MAR	MAR									MAR	APR	COB	880.00	880.00		
2nd Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	MAY	COB	4,588,600.02	4,588,600.02		
															4,589,480.02	4,589,480.02	0.00	
Procurement of Accountable Forms																		
2nd Quarter																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	54,255.00	54,255.00		



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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
															54,255.00	54,255.00	0.00		
Procurement of Drug and Medicines																			
2nd Quarter																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement/Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR		APR	MAY	COB	20,194.83	20,194.83			
															20,194.83	20,194.83	0.00		
Procurement of Medical, Dental and Laboratory Supplies																			
2nd Quarter																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement/Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR		APR	MAY	COB	50,229.03	50,229.03			
															50,229.03	50,229.03	0.00		
Procurement of Gasoline, Oil and Lubricants																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR		APR	MAY	COB	1,291,317.24	1,291,317.24			
															1,291,317.24	1,291,317.24	0.00		
Procurement of Other Supplies																			
2nd Quarter																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement/Negotiate Procurement - PS-DBM/Shopping	MAR	MAR						MAR		APR	MAY	COB	657,082.68	657,082.68			
															657,082.68	657,082.68	0.00		
Procurement of Water Services																			



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BAC Goods and Services

Procurement Program/Project PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITS	Pre-Bid Conference	Eligibility Check	Sub/Opn of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Philhealth Regional Office XI	Direct Contracting	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	416,034.00	416,034.00			
															<del>416,034.00</del>	<del>416,034.00</del>	<del>0.00</del>		
Procurement of Electricity																			
Philhealth Regional Office XI	Direct Contracting	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	7,278,372.00	7,278,372.00			
															<del>7,278,372.00</del>	<del>7,278,372.00</del>	<del>0.00</del>		
Procurement of Postage and Delivery Services																			
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	MAR	MAR							MAR		APR	MAY	COB	1,099,015.00	1,099,015.00			
															<del>1,099,015.00</del>	<del>1,099,015.00</del>	<del>0.00</del>		
Procurement of Cable, Satellite, Telegraph and Radio Services																			
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement Direct Contracting	MAR	MAR							MAR		APR	MAY	COB	92,128.92	92,128.92			
															<del>92,128.92</del>	<del>92,128.92</del>	<del>0.00</del>		
Procurement of Janitorial Services																			
Philhealth Regional Office XI	Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	4,657,339.20	4,657,339.20			
															<del>4,657,339.20</del>	<del>4,657,339.20</del>	<del>0.00</del>		
Procurement of Security Services																			
Philhealth Regional Office XI	Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	9,713,366.88	9,713,366.88			
															<del>9,713,366.88</del>	<del>9,713,366.88</del>	<del>0.00</del>		
Repair and Maintenance of Office Equipment																			
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	200,604.00	200,604.00			
															<del>200,604.00</del>	<del>200,604.00</del>	<del>0.00</del>		
Repair and Maintenance of IT Equipment																			



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**BAC Goods and Services**

Procurement Program/Project / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	9,000.00	9,000.00		
															9,000.00	9,000.00	0.00	
<b>Repair and Maintenance of Communication Equipment</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	21,000.00	21,000.00		
															21,000.00	21,000.00	0.00	
<b>Repair and Maintenance of Medical, Dental &amp; Laboratory Equip.</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	5,000.00	5,000.00		
															5,000.00	5,000.00	0.00	
<b>Repair and Maintenance of Transportation Equipment</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	531,573.00	531,573.00		
															531,573.00	531,573.00	0.00	
<b>Repair and Maintenance of Furniture and Fixtures</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	46,500.00	46,500.00		
															46,500.00	46,500.00	0.00	
<b>Procurement of Advertising Services</b>																		
Philhealth Regional Office XI	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	1,255,000.00	1,255,000.00		
															1,255,000.00	1,255,000.00	0.00	
<b>Marketing and Promotional</b>																		



Republic of the Philippines  
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BAG Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Advs/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement(Negotiate Procurement - Lease of Real Property and Venue	FEB	FEB						FEB			MAR	APR	COB	2,677,969.50	2,677,969.50		
																2,677,969.50	2,677,969.50	0.00	
Procurement of Printing and Binding Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	323,224.00	323,224.00		
																323,224.00	323,224.00	0.00	
Procurement of Transportation and Delivery Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	35,000.00	35,000.00		
																35,000.00	35,000.00	0.00	
Procurement of Rental Services																			
Philhealth Regional Office XI		Negotiated Procurement - Lease of Real Property and Venue	MAR	MAR						MAR	MAR	APR	APR	MAY	COB	19,269,948.00	19,269,948.00		
																19,269,948.00	19,269,948.00	0.00	
Procurement of Subscription Services																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	68,052.00	68,052.00		
																68,052.00	68,052.00	0.00	
Registration of Motor Vehicle																			
Philhealth Regional Office XI		Negotiated Procurement - Agency to Agency	MAR	MAR						MAR			APR	MAY	COB	36,551.63	36,551.63		



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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
																36,551.63	36,551.63	0.00	
Corporate Forum																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	1,664,100.00	1,664,100.00		
																1,664,100.00	1,664,100.00	0.00	
Medical Expenses																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	640,000.00	640,000.00		
																640,000.00	640,000.00	0.00	
Note: System generated report.																			
Total															58,893,280.18	58,702,336.93	2,890,943.25		

Prepared By:

**BRENDO C. MAAGHOP**  
BAC Secretariat Member

Checked By:

**GARY S. VELAYO**  
BAC Secretariat Chairperson

Certified Correct By:

**ATTY. HARVEY L. CARCEDO**  
BAC Chairperson

Approved By:

**HECTOR P. MALATE, M.D**  
Regional Vice President  
Head of the Procuring Entity



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# **ANNUAL PROCUREMENT PLAN FOR C.Y. 2020**

## **PHILHEALTH REGIONAL OFFICE XI**

### **BAC – INFORMATION TECHNOLOGY RESOURCES**



Republic of the Philippines  
**Philippine Health Insurance Corporation**  
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**BAC Information and Technology Resources**

Procurement Program/Project PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of IT Supplies																			
2nd Quarter																			
Philhealth Regional Office XI	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	MAY	COB	4,919,655.12	4,919,655.12			
															4,919,655.12	4,919,655.12	0.00		
Note: System generated report.															Total	4,919,655.12	4,919,655.12	0.00	

Prepared By:

**BRENDO C. MAAGHOP**  
 BAC Secretariat Member

Checked By:

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Certified Correct By:

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 BAC Chairperson

Approved By:

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 Regional Vice President  
 Head of the Procuring Entity



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# **ANNUAL PROCUREMENT PLAN FOR C.Y. 2020**

## **PHILHEALTH REGIONAL OFFICE XI**

### **BAC – INFORMATION TECHNOLOGY RESOURCES**



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**BAC Information and Technology Resources**

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Supplies																			
2nd Quarter																			
Philhealth Regional Office XI		Negotiated Procurement - PS-DBM/Shopping	APR	APR									APR	MAY	COB		4,919,655.12	4,919,655.12	
																4,919,655.12	4,919,655.12	0.00	
Note: System generated report.															Total	4,919,655.12	4,919,655.12	0.00	

Prepared By:

**BRENDO C. MAAGHOP**  
 BAC Secretariat Member

Checked By:

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 BAC Secretariat Chairperson

Certified Correct By:

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 BAC Chairperson

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# **ANNUAL PROCUREMENT PLAN FOR C.Y. 2020**

## **PHILHEALTH REGIONAL OFFICE XI**

### **BAC – INFORMATION TECHNOLOGY RESOURCES**



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**BAC Information and Technology Resources**

Procurement Program/Project PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of IT Supplies																			
2nd Quarter																			
Philhealth Regional Office XI	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	MAY	COB	4,919,655.12	4,919,655.12			
															4,919,655.12	4,919,655.12	0.00		
Note: System generated report.															Total	4,919,655.12	4,919,655.12	0.00	

Prepared By:

**BRENDO C. MANGHOP**  
 BAC Secretariat Member

Checked By:

**GARY S. VELAYO**  
 BAC Secretariat Chairperson

Certified Correct By:

**ATTY. HARVEY L. CARCEDO**  
 BAC Chairperson

Approved By:

**HECTOR P. MALATE, M.D**  
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# **ANNUAL PROCUREMENT PLAN FOR C.Y. 2020**

## **PHILHEALTH REGIONAL OFFICE XI**

### **BAC – INFRASTRUCTURE**



Republic of the Philippines  
Philippine Health Insurance Corporation  
ANNUAL PROCUREMENT PLAN  
Calendar Year 2020

BAC Infrastructure

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual.	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Repair and Maintenance for Leased Assets Improvements - Building																			
Philhealth Regional Office XI		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB		249,344.00	249,344.00	
																249,344.00	249,344.00	0.00	
Note: System generated report.															Total	249,344.00	249,344.00	0.00	

Prepared By:

**BRENDO C. MAAGHOP**  
BAC Secretariat Member

Checked By:

**GARY S. VELAYO**  
BAC Secretariat Chairperson

Certified Correct By:

**ATTY. HARVEY L. CARCEDO**  
BAC Chairperson

Approved By:

**HECTOR P. MALATE, M.D.**  
Regional Vice President  
Head of the Procuring Entity



*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PhilHealth Regional Office XI**  
Valgosons Building, Bolton Extension, Poblacion, Davao City  
Healthline 441-7444; Local (082) 295-3382 [www.philhealth.gov.ph](http://www.philhealth.gov.ph)



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