



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
REGIONAL OFFICE X

8f Gateway Tower 2, Limketkai Center, C.M. Recto Ave., Cagayan de Oro City
Call Center (02) 441-7442 www.philhealth.gov.ph



Philhealth
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September 30, 2019

PRO - X MEMORANDUM

No. 2019-272

TO : ALL CONCEREND END-USERS
Philhealth Regional Office - X

SUBJECT : INDICATIVE APP CY 2020

Under the authority granted by Philhealth Board of Directors through PBR No. 731, S. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. Xxx", this Order is hereby issued approving the attached 2020 Indicative Annual Procurement Plan as recommended by the PRO - X Bids and Awards Committee.

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2020. The PRO-X Bids and Awards Committee deliberated on determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, **a screen shot from the PS-DB M and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).**
- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head





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Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2020 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate issuances.

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DATU MASIDING M. ALONTQ, JR.

Regional Vice President, PRO - X

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Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2020

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Procurement of Office Equipment																				
1st Quarter																				
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	1,690,079.30		1,690,079.30		
																1,690,079.30	0.00	1,690,079.30		
Procurement of Medical Equipment																				
2nd Quarter																				
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	APR	APR					APR		MAY	JUN	COB	138,000.00		138,000.00		
																138,000.00	0.00	138,000.00		
Procurement of Other Equipment																				
1st Quarter																				
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	15,400.00		15,400.00		
2nd Quarter																				
Philhealth	Regional	Office	X	Public Bidding	MAR	MAR	MAR		MAR	APR	APR	APR	MAY	MAY	JUN	COB	720,000.00		720,000.00	
																735,400.00	0.00	735,400.00		
Procurement of Furniture and Fixtures																				
1st Quarter																				
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	JAN	JAN					JAN		FEB	MAR	COB	1,105,918.00		1,105,918.00		
2nd Quarter																				
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	APR	APR					APR		MAY	JUN	COB	566,500.00		566,500.00		
																1,672,418.00	0.00	1,672,418.00		
Internal Trainings																				
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	22,500.00	22,500.00			
																22,500.00	22,500.00	0.00		
Procurement of Regular Office Supplies																				
1st Quarter																				
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiate Procurement - Small Value Procurement Direct Contracting	JAN	JAN							JAN	FEB	COB	1,852,671.92	1,852,671.92			
2nd Quarter																				
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiate Procurement - Small Value Procurement	MAY	MAY							MAY	JUN	COB	1,216,571.20	1,216,571.20			
3rd Quarter																				

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BAC Goods and Services

Procurement Program/Project PMO / End-User Mode of Procurement			SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget				Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Direct Contracting	AUG	AUG									AUG	SEP	COB	1,364,460.24	1,364,460.24	
4th Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	NOV	NOV									NOV	DEC	COB	1,023,225.82	1,023,225.82	
																5,456,929.18	5,456,929.18	0.00	
Procurement of Accountable Forms																			
1st Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping	FEB	FEB									FEB	MAR	COB	82,500.00	82,500.00	
2nd Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	82,500.00	82,500.00	
3rd Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping	AUG	AUG									AUG	SEP	COB	87,450.00	87,450.00	
4th Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping	NOV	NOV									NOV	DEC	COB	82,500.00	82,500.00	
																334,950.00	334,950.00	0.00	
Procurement of Drug and Medicines																			
1st Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	MAR	COB	12,791.83	12,791.83	
																12,791.83	12,791.83	0.00	
Procurement of Medical, Dental and Laboratory Supplies																			
1st Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	FEB	FEB									FEB	MAR	COB	44,097.94	44,097.94	
2nd Quarter																			
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Public Bidding	MAY	MAY									MAY	JUN	COB	33,990.56	33,990.56	
3rd Quarter																			

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BAC Goods and Services

Procurement Program/Project PMO / End-User Mode of Procurement			SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	AUG	AUG									AUG	SEP	COB	41,602.85	41,602.85		
4th Quarter																			
Philhealth Regional Office X		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	NOV	NOV									NOV	DEC	COB	33,122.66	33,122.66		
																152,814.01	152,814.01	0.00	
Procurement of Gasoline, Oil and Lubricants																			
Philhealth Regional Office X		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	1,828,800.00	1,828,800.00		
																1,828,800.00	1,828,800.00	0.00	
Procurement of Semi-Expendable Office Equipment Expenses																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN			FEB	MAR	COB	73,287.50	73,287.50		
2nd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	APR	APR						APR			MAY	JUN	COB	29,590.00	29,590.00		
																102,877.50	102,877.50	0.00	
Procurement of Semi-Expendable Furniture and Fixtures																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM/Shopping	JAN	JAN						JAN			FEB	MAR	COB	503,847.68	503,847.68		
2nd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	APR	APR						APR			MAY	JUN	COB	8,201.88	8,201.88		
																512,049.56	512,049.56	0.00	
Procurement of Other Supplies																			
1st Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM/Shopping	JAN	JAN						JAN			FEB	MAR	COB	57,838.97	57,838.97		
2nd Quarter																			
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM/Shopping	APR	APR						APR			MAY	JUN	COB	399,221.87	399,221.87		
3rd Quarter																			

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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget				Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	JUL	JUL							JUL		AUG	SEP	COB	18,150.00	18,150.00			
4th Quarter																				
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	OCT	OCT							OCT		NOV	DEC	COB	11,807.55	11,807.55			
																487,018.39	487,018.39	0.00		
Procurement of Water Services																				
Philhealth Regional Office X		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	647,706.00	647,706.00			
																647,706.00	647,706.00	0.00		
Procurement of Electricity																				
Philhealth Regional Office X		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	11,894,040.00	11,894,040.00			
																11,894,040.00	11,894,040.00	0.00		
Procurement of Postage and Delivery Services																				
Philhealth Regional Office X		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	854,700.00	854,700.00			
																854,700.00	854,700.00	0.00		
Procurement of Cable, Satellite, Telegraph and Radio Services																				
Philhealth Regional Office X		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	90,756.00	90,756.00			
																90,756.00	90,756.00	0.00		
Procurement of Janitorial Services																				
Philhealth Regional Office X		Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	4,456,509.48	4,456,509.48			
																4,456,509.48	4,456,509.48	0.00		
Procurement of Security Services																				
Philhealth Regional Office X		Public Bidding	MAR	MAR	MAR		MAR		APR	APR	APR	MAY	MAY	JUN	COB	8,344,800.00	8,344,800.00			
																8,344,800.00	8,344,800.00	0.00		
Repair and Maintenance of Office Equipment																				
Philhealth Regional Office X		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	1,165,000.00	1,165,000.00			
																1,165,000.00	1,165,000.00	0.00		
Repair and Maintenance of IT Equipment																				
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	90,000.00	90,000.00			
																90,000.00	90,000.00	0.00		
Repair and Maintenance of Communication Equipment																				
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	6,000.00	6,000.00			
																6,000.00	6,000.00	0.00		
Repair and Maintenance of Transportation Equipment																				
Philhealth Regional Office X		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	547,000.00	547,000.00			
																547,000.00	547,000.00	0.00		
Repair and Maintenance of Furniture and Fixtures																				
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	180,000.00	180,000.00			
																180,000.00	180,000.00	0.00		
Repair and Maintenance of Semi-Expendable Furniture, Fixtures and Books																				

BAC Goods and Services

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Philippine Health Insurance Corporation
 ANNUAL PROCUREMENT PLAN
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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Note: System generated report.																Total	84,233,334.48	79,997,437.18	4,235,897.30	

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BAC Information and Technology Resources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget			Remarks		
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CO	
Procurement of IT Equipment and Software																				
2nd Quarter																				
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement Public Bidding	APR	APR						APR		MAY	JUN	COB	17,629,562.50		17,629,562.50		
																17,629,562.50	0.00	17,629,562.50		
Procurement of IT Supplies																				
1st Quarter																				
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	FEB	FEB								FEB	MAR	COB	1,608,500.92	1,608,500.92			
2nd Quarter																				
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY								MAY	JUN	COB	1,280,612.48	1,280,612.48			
3rd Quarter																				
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM	AUG	AUG								AUG	SEP	COB	1,188,304.44	1,188,304.44			
4th Quarter																				
Philhealth	Regional Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	NOV	NOV								NOV	DEC	COB	728,675.45	728,675.45			
																4,806,093.29	4,806,093.29	0.00		
Procurement of Semi-Expendable IT Equipment																				
1st Quarter																				
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	MAR	COB	111,781.25	111,781.25			
2nd Quarter																				
Philhealth	Regional Office	X	Negotiated Procurement - Small Value Procurement	APR	APR						APR		MAY	JUN	COB	122,084.00	122,084.00			
																233,865.25	233,865.25	0.00		
Procurement of Internet Services																				
Philhealth	Regional Office	X	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	1,428,360.00	1,428,360.00			
																1,428,360.00	1,428,360.00	0.00		
Note: System generated report.																Total	24,097,881.04	6,468,318.54	17,629,562.50	

Note: System generated report.

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BAC Infrastructure

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Leasehold Improvements																				
Philhealth Regional Office X		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN			FEB	MAR	COB	350,000.00		350,000.00	
																	350,000.00	0.00	350,000.00	
Note: System generated report.																	Total	350,000.00	0.00	350,000.00



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PRO-X BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 010, s.2019

**RESOLUTION RECOMMENDING THE APPROVAL OF THE
2020 INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR
GOODS AND SERVICES, INFORMATION TECHNOLOGY
RESOURCES, CONSULTANCY SERVICES AND INFRASTRUCTURE
INCLUDING THE METHOD OF PROCUREMENT OF ACTIVITIES /
PROJECTS**

WHEREAS, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of RA 9184 provides for the requirement of an approved Annual Procurement Plan (APP) prior to procurement of programs/projects/activities aimed to attain the mandate of National Health Insurance Program, which states that:

"Sec. 7.1. All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP). xxx"

"Sec. 7.2. No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity and second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget."

WHEREAS, based on the above provision, the Project Procurement Management Plans (PPMPs) of the PRO-X, through the Fund Management Information System – Philhealth Budget System (FMIS-PBS) were consolidated into 2020 Indicative Annual Procurement Plan (APP) by the PRO-X BAC Secretariat;

WHEREAS, upon consolidation of the PPMPs for Goods and Services, Information Technology Resources, Consulting Services, and infrastructure into the 2020 APP, the PRO- X BAC Secretariat indicated the method of procurement for each proposed procurement program / project / activity thereat;

WHEREAS, on September 30, 2019 meeting, the PRO - X BAC reviewed the proposed procurement including the appropriate method of procurement;

NOW, THEREFORE, premises considered, the PRO- X BAC, pursuant to **Section 12.1(j) of the Revised IRR of RA 9184**, hereby recommends to the Regional Vice President, the approval of the attached proposed PRO - X Annual Procurement Plan;

Actual procurement for programs, projects and activities in the PRO - X 2020 APP to be





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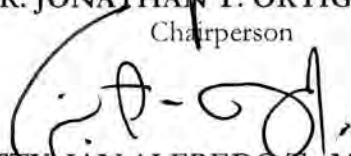
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undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

IT IS SO RESOLVED.

Signed this 30th day of September 30, 2019, at Philhealth Regional Office – X, Gateway Tower B Bldg., Limketkai Cagayan de Oro City.

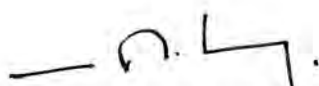

DR. JONATHAN T. ORTIGOZA
Chairperson


ATTY. IAN ALFREDO T. MAGNO
Vice Chairperson


DINA G. CABANA
Member


ZIUR C. RUIZ
Member

DR. JOHANNA L. BANTUAS
Member


DATU MASIDING M. ALONTO, JR.
RVP, PRO – X
Head of the Procuring Entity