



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
Citystate Centre, 709 Shaw Boulevard, Pasig City
Call Center: (02) 441-7442 | Trunkline: (02) 441-7444
www.philhealth.gov.ph



CORPORATE MEMORANDUM
NO. 2020-0031

TO : ALL CONCERNED END-USERS
Head Office

SUBJECT : Approval of the CY 2020 Annual Procurement Plan (APP) and
Supplemental Annual Procurement Plan

Pursuant to Section 7.1 and 7.2 of Republic Act No. 9184, otherwise known as the "Government Procurement Act of 2003" and its Revised Implementing Rules and Regulations (RIRR), all government procurement shall be within the approved budget of the procuring entity and no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

Upon approval of the Corporate Operating Budget (COB) for CY 2020 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the Secretariat for the Bids and Awards Committees (SBAC) using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMPs) of all concerned end-users in the Head Office into the CY 2020 Annual Procurement Plan (APP).

The Bids and Awards Committees (BAC) for Good and Services, Consulting Services and Infrastructure, deliberated on, determined and recommended the appropriate method of procurement covering the various projects, activities and programs (PAPs) included in the APP, in accordance with the parameters set forth by R.A. 9184 and its 2016 RIRR.

It is to be emphasized that all procurement in the approved CY 2020 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the Republic Act No. (RA) 9184, its Revised Implementing Rules and Regulations (RIRR), as well as, relevant government and corporate procurement policies and rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies (CSE), Office Supplies and Materials shall be done with PS-DBM. In case of its unavailability and upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM, other modes of procurement may be utilized.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screenshot from the PS-DBM and/or

MASTER
COPY

DC: [signature] Date: 4/23/2020





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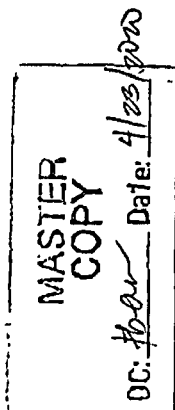


- c. PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).
- d. Procurement of goods through "Direct Contracting" must comply with the requirements of Section 50 of RA 9184 and its RIRR, as well as, COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods.

Under the authority granted by the PhilHealth Board of Directors to the undersigned as Head of Procuring Entity (HOPE), the attached CY 2020 APP is hereby approved. All End-Users are enjoined to submit to the Secretariat of the Bids and Awards (SBAC) the needed procurement documents in order for the latter to facilitate the appropriate procurement of goods and services, consultants and infrastructure projects. Please observe the periods as specified in the APP.

BGEN. RICARDO C. MORALES, AFP (RET) FICD
President and Chief Executive Officer (CEO)

Date Signed: 4/22/2020



Approval of the CY 2020 Annual Procurement Plan (APP) and Supplemental Annual Procurement Plan



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UNIVERSAL HEALTH CARE
KALUSUGAN AT KALINGA PARA SA LAHAT

CY 2020 ANNUAL PROCUREMENT PLAN (APP)

CENTRAL OFFICE

BAC - INFORMATION AND TECHNOLOGY RESOURCES



Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2020

BAC Information and Technology Resources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of IT Equipment and Software																				
4th Quarter																				
IT Management Department		Public Bidding	SEP	SEP	SEP		SEP		OCT	OCT	OCT	NOV	NOV	DEC	COB	25,000,000.00		25,000,000.00		
																25,000,000.00	0.00	25,000,000.00		
Procurement of IT Supplies																				
2nd Quarter																				
Social Health Insurance Academy (Training)		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	376,391.75	376,391.75			
Office of the Chief Operating Officer - Proper		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	173,001.50	173,001.50			
Organization and Systems Developmant Office		Negotiated Procurement - Small Value Procurement	MAY	MAY						MAY			JUN	JUN	COB	42,000.00	42,000.00			
Risk Management Department		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	93,502.50	93,502.50			
Office of the Vice President-Actuary		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	8,032.50	8,032.50			
Secretariat for the Bids and Awards Committees		Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	255,052.28	255,052.28			

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Procurement Program/Project PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Supplies																		
2nd Quarter																		
IT Management Department	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	2,295,646.10	2,295,646.10		
Protest Appeals and Review Department	Negotiated Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	60,165.00	60,165.00		
Corporate Communication Department	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	103,409.50	103,409.50		
International and Local Engagement Department	Negotiated Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	282,187.50	282,187.50		
Office of the Vice President- Corporate Affairs Group	Negotiated Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	180,172.00	180,172.00		
Corporate Legal Counsel	Negotiated Procurement - Small Value Procurement	MAY	MAY							MAY		JUN	JUN	COB	2,625.00	2,625.00		
Office of the President and CEO - Proper	Negotiated Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	66,685.50	66,685.50		
Operations Audit Department	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	621,623.10	621,623.10		
Prosecution Department	Negotiated Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	122,367.00	122,367.00		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Supplies																			
2nd Quarter																			
Task Force for Corporate Center and Offices (TFCC)		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	56,000.00	56,000.00		
Corporate Planning Department		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	160,041.00	160,041.00		
Benefits Development and Research Department		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	312,112.50	312,112.50		
Office of the Senior Vice President-Health Finance Policy Sector		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	542,547.47	542,547.47		
Internal Legal Department		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	32,429.25	32,429.25		
Arbitration Office		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	91,875.00	91,875.00		
Fact Finding Investigation and Enforcement Department		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	178,064.58	178,064.58		
Office of the Senior Vice President-Legal Sector		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	10,594.50	10,594.50		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of IT Supplies																				
2nd Quarter																				
Physical Resources and Infrastructure Department		Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping Negotiat Procurement - PS-DBM	MAY	MAY										MAY	JUN	COB	1,179,681.23	1,179,681.23		
Human Resource Department		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	2,010,280.62	2,010,280.62		
Office of the Senior Vice President-Management Services Sector		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	18,417.64	18,417.64		
Treasury Department		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	906,008.05	906,008.05		
Corporate Action Center		Negotiated Procurement - PS-DBM Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	40,162.50	40,162.50		
Office of the Area Vice President for Northern and Central Luzon		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	87,374.00	87,374.00		
Information Security Department		Negotiated Procurement - PS-DBM/Shopping Negotiat Procurement - Small Value Procurement	MAY	MAY										MAY	JUN	COB	106,637.50	106,637.50		
Health Informatics Department		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	585,018.00	585,018.00		

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Procurement Program/Project PMO / Mode of End-User Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY														Fund Source	Estimated Budget			Remarks
	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total	MOOE		CO			
Procurement of IT Supplies																			
2nd Quarter																			
Office of the Chief Information Officer - Proper	Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	67,969.30	67,969.30			
Office of the Chairman of PhilHealth Board	Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	32,196.36	32,196.36			
Financial Audit Department	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	200,522.02	200,522.02			
PhilHealth Identity Management System (PMO)	Negotiated Procurement - Small Value Procurement	MAY	MAY						MAY			JUN	JUN	COB	21,408.00	21,408.00			
Office of the Area Vice President for Mindanao Area	Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	48,997.50	48,997.50			
Office of the Area Vice President for Visayas	Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	71,423.40	71,423.40			
Office of the Area Vice President for NCR and Southern Luzon	Negotiated Procurement - PS-DBM/Shopping	MAY	MAY									MAY	JUN	COB	42,210.00	42,210.00			
Member Management Group	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	211,365.00	211,365.00			
Commision on Audit	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	555,010.28	555,010.28			

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			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of IT Supplies																				
2nd Quarter																				
Comptrollership Department		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY										MAY	JUN	COB	549,132.70	549,132.70		
Office of the Chief Finance Officer		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY										MAY	JUN	COB	173,001.50	173,001.50		
Corporate Secretary		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY										MAY	JUN	COB	300,060.00	300,060.00		
Office of the Vice President-Quality Assurance Group		Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	73,925.00	73,925.00		
Standards Monitoring Department		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY										MAY	JUN	COB	590,100.00	590,100.00		
Office of the Chief Audit Executive		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	126,203.70	126,203.70		
Office of the Senior Chief Finance Executive		Negotiated Procurement - PS-DBM/Shopping	MAY	MAY										MAY	JUN	COB	224,436.00	224,436.00		

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		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Procurement of IT Supplies																			
2nd Quarter																			
Overseas Filipinos Program	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Small Value Procurement	MAY	MAY									MAY	JUN	COB	508,907.00	508,907.00			
Non-Formal Sector	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	18,838.80	18,838.80			
Formal Sector	Negotiated Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	92,064.00	92,064.00			
Corporate Marketing Department	Negotiated Procurement - PS- DBM/Shopping	MAY	MAY									MAY	JUN	COB	87,150.00	87,150.00			
3rd Quarter																			
Operations Audit Department	Negotiated Procurement - Small Value Procurement	JUL	JUL							JUL		AUG	SEP	COB	13,125.00	13,125.00			
IT Management Department	Public Bidding Negotiated Procurement - Small Value Procurement	MAY	MAY	MAY		MAY		JUN	JUN	JUN	JUL	JUL	JUL	COB	20,343,370.25	20,343,370.25			
4th Quarter																			
IT Management Department	Negotiated Procurement - Small Value Procurement	OCT	OCT							OCT		NOV	DEC	COB	233,897.85	233,897.85			
															35,585,418.73	35,585,418.73	0.00		
Procurement of Semi-Expendable IT Equipment																			
3rd Quarter																			
Treasury Department	Public Bidding	MAY	MAY	MAY		MAY		JUN	JUN	JUN	JUL	JUL	JUL	COB	2,964,000.00	2,964,000.00			

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		Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total	MOOE		CO			
															2,964,000.00	2,964,000.00	0.00			
Procurement of Internet Services																				
Overseas Filipinos Program	Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR			APR	MAY	COB	243,000.00	243,000.00				
IT Management Department	Public Bidding	MAY	MAY	MAY		MAY		JUN	JUN	JUN	JUL	JUL	JUL	COB	133,860,500.04	133,860,500.04				
															134,103,500.04	134,103,500.04	0.00			
Note: System generated report.															Total	197,652,918.77	172,652,918.77	25,000,000.00		