



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center: (02) 8441-7442 | Trunkline: (02) 8441-7444  
www.philhealth.gov.ph



UNIVERSAL HEALTH CARE  
BAHAGYAN AT KALUSAPAN SA KALALAYAN

14 October 2020

**CORPORATE MEMORANDUM**

No. 2021-0008

TO : **ALL CONCERNED END-USERS**  
Head Office

SUBJECT : **CY 2020 Annual Procurement Plan (APP) Amendment (3<sup>rd</sup> Batch) for Goods and Services**

After judicious review and evaluation, the requested revisions / modification in programs / projects by the end-users was deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. The necessary adjustments were brought about by unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the CY 2020 APP.

The CY 2020 APP is hereby amended under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the, "Government Procurement Reform Act", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP, including approved changes thereto. The APP must be consistent with the duly approved yearly budget of the Procuring Entity and shall bear the approval of the HoPE or second-ranking official designated by the HoPE to act on his behalf.


Section 7.4 Changes to the individual PPMPs, and the consolidated APP may be undertaken every six (6) months or as often as may be required by the HoPE. The respective end-user or implementing units of the Procuring Entity shall be responsible for the changes to the PPMPs, while the BAC Secretariat shall be responsible for the consolidation of these PPMPs into an APP, which shall be subject to the approval of the HoPE.

Changes in the APP, if any, for the budget year shall be submitted to the GPPB in July of current budget year, and in January of the following budget year."

Pursuant to the authority granted to the undersigned as the Head of the Procuring Entity by the PhilHealth Board of Directors, this memorandum is hereby issued approving the attached CY 2020 Annual Procurement Plan (APP) Amendment (3<sup>rd</sup> Batch) for Goods and Services.

It shall be emphasized that all procurement based on the approved CY 2020 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

  
**ATTY. DANTE A. GIERRAN, CPA**  
President and Chief Executive Officer (CEO)

Date Signed: \_\_\_\_\_



PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301001	BATTERY Rechargeable AA, 2500NiMH, 2 pcs/pack	Accreditation Department	Negotiated Procurement - PS-DBM/Shopping					CY 2020 COB	2,821.50	2,821.50		Change in the procurement schedule only
5029901002	Marketing and Promotional - Printable Materials: Privacy Notice Leaflet, Acrylic Counter Information Leaflet Display Stand for Members	Corporate Information Security Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	180,000.00	180,000.00		
5029901002	Marketing and Promotional - Printable Materials: Privacy Notice Leaflet, Acrylic Counter Information Leaflet Display Stand for Members	Corporate Information Security Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	30,000.00	30,000.00		Augmentation of budget

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901002	Procurement of KONSULTA Bootcamp Videos	Corporate Marketing Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	950,000.00	950,000.00		
50299020	Wall Calendars (3,500 pcs)	Corporate Marketing Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	653,625.00	653,625.00		
5020601001	23 pcs. Token (Watches) for the Government Service Awardees for CY 2020	Human Resource Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	342,700.00	342,700.00		
5020601001	24 pcs. Plaques for Government Service Awardees for CY 2020	Human Resource Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	21,600.00	21,600.00		
5020601001	142 pcs. Acrylic Plaques for Loyalty Awardees for CY 2020	Human Resource Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	71,000.00	71,000.00		

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	Labor Management Consultative Forum	Human Resource Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	75,000.00	75,000.00		Change in the schedule of activity and mode of procurement
50299070	Online Subscription for Office Productivity	Information Technology Management Department	Negotiated Procurement - PS-DBM					CY 2020 COB	1,309,996.00	1,309,996.00		To augment the allotted budget in renewing the existing subscription
50299070	Online Subscription for Office Productivity	Information Technology Management Department	Negotiated Procurement - PS-DBM					CY 2020 COB	284,004.00	284,004.00		Change in the mode of procurement only
50299070	SMS for Expanded Primary Care Benefit	Information Technology Management Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	5,850.00	5,850.00		To augment the allotted budget

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50205010	Postage and Delivery	Internal Legal Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	5,000.00	5,000.00		
5029901002	Partners	International and Local Engagement Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	-50,000.00	-50,000.00		Discontinued activity
5029901002	Meals with Venue - Whole Day Partners	International and Local Engagement Department	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-150,000.00	-150,000.00		Discontinued activity
5029999005	17th Forum on International Fellowship	International and Local Engagement Department	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-112,500.00	-112,500.00		Discontinued activity
5029999005	Partner-Assisted Projects (PAPS) Forum	International and Local Engagement Department	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-255,000.00	-255,000.00		Discontinued activity

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901002	Partners	International and Local Engagement Department	Negotiated Procurement - Small Value Procurement					CY 2020 COB	-58,000.00	-58,000.00		Discontinued amount for the activity
50299020	Printing and Binding	Non-Formal Sector	Negotiated Procurement - Small Value Procurement					CY 2020 COB	25,000.00	25,000.00		For printing of the list of all members of Province of Sorsogon for updating/ registration
5020301001	PAPER A4 Bond Paper	Non-Formal Sector	Negotiated Procurement - PS-DBM/Shopping					CY 2020 COB	120,000.00	120,000.00		Augmentation of budget for PMRF printing for Province of Sorsogon

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	Area MidYear Assessment	Office of the Area Vice President for Mindanao Area	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-17,400.00	-17,400.00		Discontinued activity
5029999005	Area MidYear Assessment	Office of the Area Vice President for Mindanao Area	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-87,500.00	-87,500.00		Discontinued activity
5029999005	Check Meeting	Office of the Area Vice President for Mindanao Area	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-180,675.00	-180,675.00		Discontinued amount for the activity
5029999005	LHIO Summit	Office of the Area Vice President for Mindanao Area	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-34,800.00	-34,800.00		Discontinued activity

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	LHIO Summit	Office of the Area Vice President for Mindanao Area	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-170,000.00	-170,000.00		Discontinued activity
5029999005	Planning and Budget Deliberation	Office of the Area Vice President for Mindanao Area	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-34,800.00	-34,800.00		Discontinued activity
5029999005	Planning and Budget Deliberation	Office of the Area Vice President for Mindanao Area	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-170,000.00	-170,000.00		Discontinued activity
5029999005	Area I Summit	Office of the Vice President for Northern and Central Luzon	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	117,450.00	117,450.00		Change in the schedule only



PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	Area II LHIO Summit CY 2020	Office of the Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value Procurement					CY 2020 COB	-434,000.00	-434,000.00		Discontinued activity
5029999005	Area II Midyear Performance Assessment	Office of the Vice President for NCR and Southern Luzon	Negotiated Procurement - Small Value Procurement					CY 2020 COB	-408,900.00	-408,900.00		Discontinued activity
5029999005	AREA III CY 2020 LHIO SUMMIT	Office of the Area Vice President for Visayas	Negotiated Procurement - Small Value Procurement					CY 2020 COB	391,500.00	391,500.00		Change in the schedule of activity and modality
5029999005	AREA III Stakeholders' Forum	Office of the Area Vice President for Visayas	Negotiated Procurement - Small Value Procurement					CY 2020 COB	315,000.00	315,000.00		Change in the schedule of activity and modality

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5021199003	Honoraria - Committee Membership re: Establishment of PhilHealth Expert Panel	Office of the Senior Vice President for Health Finance Policy Sector						CY 2020 COB	482,000.00	482,000.00		To fund the activities identified in relation to the Establishment of PhilHealth Expert Panel and Program Management Team for COVID 19
5029903002	Committee Meetings - Committee Membership re: Establishment of PhilHealth Expert Panel	Office of the Senior Vice President for Health Finance Policy Sector						CY 2020 COB	180,000.00	180,000.00		
5021199003	Honorarium - Speakers for the Webinar Meetings	Office of the Senior Vice President for Health Finance Policy Sector						CY 2020 COB	45,000.00	45,000.00		
5020702001	Third Party 2nd Surveillance Audit on the Certification of PSHIMS to the ISO 9001: 2015 Standards	Organization and Systems Development Office	Negotiated Procurement - Small Value Procurement					CY 2020 COB	331,968.00	331,968.00		Per recommendation of Comptro. Dept. to charge it to CY 2020 COB

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299070	Project Management Tool Licenses (Project Online)	PhilHealth Identity Management System (PMO)	Negotiated Procurement - PS-DBM					CY 2020 COB	746,400.00	746,400.00		with ReReF from OCIO
50299070	Project Management Tool Licenses (Project Online)	PhilHealth Identity Management System (PMO)	Negotiated Procurement - PS-DBM					CY 2020 COB	693,600.00	693,600.00		with ReReF from Task Force Informatics
50299070	Project Management Tool Licenses (Project Online)	PhilHealth Identity Management System (PMO)	Negotiated Procurement - PS-DBM					CY 2020 COB	60,000.00	60,000.00		with ReReF from PMO-PIMS
50203090	Fuel, Oil and Lubricants	Physical Resources and Infrastructure Department	Public Bidding					CY 2020 COB	200,000.00	200,000.00		Augmentation of budget
50203090	Fuel, Oil and Lubricants	Physical Resources and Infrastructure Department	Public Bidding					CY 2020 COB	100,000.00	100,000.00		Augmentation of budget

PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B

BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010010	Conduct of RM Training for EMOs	Project Management Team for Risk Management (PMT-RM)	Negotiated Procurement - Small Value Procurement					CY 2020 COB	150,000.00	150,000.00		To augment fund for the activity due to discontinuance of activities caused by COVID-19 pandemic
50202010010	Conduct of Training on Business Continuity Planning and Business Impact Analysis	Project Management Team for Risk Management (PMT-RM)	Negotiated Procurement - Small Value Procurement					CY 2020 COB	1,575,000.00	1,575,000.00		To augment fund for the activity due to discontinuance of activities caused by COVID-19 pandemic
5029901002	Meals with Venue - Whole Day	Secretariat for the Bids and Awards Committees	Negotiated Procurement - Small Value Procurement					CY 2020 COB	-90,000.00	-90,000.00		Cancelled activity


PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2020 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
MAINTENANCE and OTHER OPERATING EXPENSES (MOOE)

ANNEX B


BAC - GOODS AND SERVICES

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Ads/ Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029999005	Mid-Year Assessment	Secretariat for the Bids and Awards Committees	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-97,200.00	-97,200.00		Cancelled activity
5029999005	Procurement Officer Designate Forum	Secretariat for the Bids and Awards Committees	Negotiated Procurement - Lease of Real Property and Venue					CY 2020 COB	-240,000.00	-240,000.00		Cancelled activity
									9,464,514.50	9,464,514.50		


Consolidated/ Prepared by:

  
**MICHELLE L. LAWAAN**  
Procurement Planning Policy and Monitoring  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

  
**LUISITO G. MAXIMO**  
Senior Social Insurance Specialist  
Secretariat for the Bids and Awards Committees

Noted by:

  
**ATTY. MARY GRACE G. DELOS SANTOS**  
Acting Division Chief  
Secretariat for the Bids and Awards Committees