

ANNUAL PROCUREMENT PLAN COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2019 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit, in order to purchase CSEs from the PS. Consistent with DBM

Instructions:

1. Download the worksheet file APP-CSE 2019 template at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph; and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
 - a. Saved using this format: APP2019_Name of Agency_Main or Regional Office (e.g. APP2019_DBM_Central Office, APP2019_DBM_Region IV-A).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. (02) 689-7750 local 4019 and look for Ms. Evelyn L. Torres or Ms. Anna Liz C. Bona.

Note: Consistent with Memorandum Circular No. 2018-1 dated May 28, 2018 the APP-CSE for FY 2019 must be submitted on or before August 31, 2018.

Department/Bureau/Office:
Region:
Address:

PhilHealth Regional Office IV-B
IV-B
Caedo Commercial Center, Calicanto, Batangas City

Agency Account Code: X-145
Organization Type: GOCC

Contact Person: Napoleon M. Arago, Jr.
Position: Administrative Officer IV
E-mail: admin.pnwb@philhealth.gov.ph
Telephone/Mobile Nos (043) 722-1601 local 5200

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Amount for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																									
Pesticides or Pest Repellents																									
1. 100009-14-A01	INSECTICIDE, aerosol type, net content: 500ml/min	can			0	0.00				0	0.00				0	0.00			0	0.00	139.36	0.00			
Solvents																									
2. 100009-14-B01	ALCOHOL, ethyl, 65% 70%, scented, 500ml (.5mil)	bottle	35	34	34	103	6,925.46	34	32	33	100	4,782.00	35	36	31	103	6,925.46	39	33	33	100	4,782.00	406.00	47.82	19,414.92
Color Compounds and Dispersion																									
3. 100009-14-C01	STAMP PAD INK, purple or violet	bottle	13	11	11	39	2,915.25	13	13	12	38	2,860.50	13	13	13	39	2,915.25	13	13	12	38	2,860.50	154.00	74.75	11,511.50
Films																									
4. 100009-14-C01	ACRYLATE, thickness: 0.075mm/mm (gauge #3)	roll				0	= 0.00				0	= 0.00				0	= 0.00			0	= 0.00	737.24	0.00		
5. 100009-14-C01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	= 0.00				0	= 0.00				0	= 0.00			0	= 0.00	208.52	0.00		
6. 100009-14-C01	CARBON FILM, PE, black, size 216mm x 350mm	box				0	= 0.00				0	= 0.00				0	= 0.00			0	= 0.00	208.52	0.00		
Paper Materials and Products																									
7. 100009-14-C01	CARTOLINA, assorted colors	pack				0	= 0.00				0	= 0.00				0	= 0.00			0	= 0.00	72.78	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total quantity for the year	Price Catalogue	Total Amount for the year			
		Jan.	Feb.	Mar.	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug.	Sept.	Q3	Q3 AMOUNT	Oct.	Nov.	Dec.	Q4	Q4 AMOUNT				
8 1411504-C1-L1	CONTINUOUS FORM, 1 PLY, 280 x 24mm	box			0	0.00			0	0.00				0	0.00			0	0.00	0.00	682.24	0.00			
9 1411504-C1-L2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box			0	0.00			0	0.00				0	0.00			0	0.00	0.00	1,029.60	0.00			
10 1411504-CF-C1	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box			0	0.00			0	0.00				0	0.00			0	0.00	0.00	1,300.00	0.00			
11 1411504-CF-C2	CONTINUOUS FORM, 2 ply, 280mm x 24mm, carbonless	box			0	0.00			0	0.00				0	0.00			0	0.00	0.00	765.44	0.00			
12 1411504-CF-C3	CONTINUOUS FORM, 3 PLY, 280 x 24mm, carbonless	box			0	0.00			0	0.00				0	0.00			0	0.00	0.00	596.80	0.00			
13 1411504-CF-C4	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box			0	0.00			0	0.00				0	0.00			0	0.00	0.00	1,034.80	0.00			
14 1411504-LC-C1	LOOSELEAF COVER, made of clipboard, for legal	bundle			0	0.00			0	0.00				0	0.00			0	0.00	0.00	670.70	0.00			
15 1411514-NP-500	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min.	pad	12	12	11	35	1,201.20	12	12	11	35	1,201.20	12	12	11	35	1,201.20	12	12	11	35	1,201.20	140.00	34.32	4,804.80
16 1411514-NP-504	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min.	pad	5	4	4	13	773.11	4	4	4	13	713.64	5	4	4	13	773.11	4	4	4	13	713.64	50.00	59.47	2,973.50
17 1411514-NP-505	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	10	10	10	30	1,337.70	10	10	10	30	1,337.70	10	10	10	30	1,337.70	10	10	10	30	1,337.70	120.00	44.59	5,350.80
18 1411514-NB-501	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	2	2	0	5	60.20	2	2	0	5	60.20	3	2	0	5	60.20	3	2	0	5	60.20	20.00	12.04	240.80
19 1411527-PPM01	PAPER, MULTICOPY, Bogam, size: 210mm x 297mm	ream	502	501	501	1504	248,160.00	501	501	501	1503	247,995.00	501	501	501	1503	247,995.00	501	501	501	1503	247,995.00	6,015.00	165.00	992,145.00
20 1411527-PPM02	PAPER, MULTICOPY, Xogum, size: 216mm x 330mm	ream	82	82	81	245	44,100.00	82	82	80	244	43,920.00	82	82	81	245	44,100.00	82	82	81	245	44,100.00	970.00	180.00	176,220.00
21 1411527-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	3	3	3	9	1,030.59	3	3	3	9	1,030.59	3	3	3	9	1,030.59	3	3	3	9	1,030.59	36.00	114.51	4,122.30
22 1411527-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream			0	0.00			0	0.00				0	0.00			0	0.00	0.00	179.98	0.00			
23 1411527-PPM03	PAPER, PAB, ruled, size: 210mm x 330mm (± 2mm)	pad	2	1	1	4	80.36	1	1	1	3	60.27	1	1	1	3	60.27	1	1	1	3	60.27	13.00	20.09	261.17
24 1411527-PPM04	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream	6	3	3	10	902.00	3	3	3	9	863.60	4	3	3	10	902.00	3	3	3	9	863.60	58.00	96.20	3,655.60
25 1411527-TH-P01	PAPER, THERMAR, 55gsm, size: 216mm x 30cm x 0.3mm	roll	38	38	37	113	3,585.88	38	37	37	112	3,557.12	38	38	37	113	3,588.88	38	37	37	112	3,557.12	450.00	31.76	14,292.00
26 1411527-TH-E01	RECORD BOOK, 300 PAGES, size: 216mm x 278mm min	book	45	45	44	74	9,990.00	45	44	44	73	9,865.00	45	44	44	74	9,990.00	45	44	44	73	9,855.00	294.00	135.00	39,690.00
27 1411527-TH-E02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	46	46	46	111	4,125.00	46	46	46	110	4,125.00	46	46	46	111	4,125.00	46	46	46	111	4,125.00	132.00	125.00	16,500.00
28 1411527-TH-E03	TOILET TISSUE PAPER 2-ply sheets, 150 pads	pack			0	0.00			0	0.00				0	0.00			0	0.00	0.00	65.42	0.00			
29	Carbon Paper Ordinary, 216mm x 297mm (± 2mm), 100/book	box	-1	-1	0	2	698.88	-1	0	0	1	349.44	-1	0	0	1	349.44	-1	0	0	1	349.44	5.00	349.44	1,747.20
Batteries and Cells and Accessories																									
29 1411527-B-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack			0	0.00			0	0.00				0	0.00			0	0.00	0.00	19.73	0.00			
30 1411527-B-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack			0	0.00			0	0.00				0	0.00			0	0.00	0.00	19.50	0.00			
31 1411527-B1-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack			0	0.00			0	0.00				0	0.00			0	0.00	0.00	88.40	0.00			
32	BATTERY, Alkaline, size C (medium) for Megaphone	pack	3	3	3	9	950.40	3	3	3	9	950.40	3	3	3	9	950.40	3	3	3	9	950.40	36.00	105.60	3,801.60
Manufacturing Components and Supplies																									
33	1411527-G-01	GLUE, all purpose, gross weight: 200 grams/min	jar			0	0.00			0	0.00				0	0.00			0	0.00	0.00	47.82	0.00		

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33	4751524-SW-Hpt	STAPLE WIRE, for heavy duty staplers, (2515)	box				0	0.00				0	0.00				0	0.00		0	0.00	0.00	20.68	0.00		
34	3141934-SW-545	STAPLE WIRE, STANDARD, (2616)	box	80	79	79	238	6,952.78	80	79	79	238	4,952.78	80	79	79	138	1,952.78	80	79	79	238	4,952.78	952.00	20.81	19,611.12
35	3141935-TA-Fcl	TAPE, ELECTRICAL, 18mm x 16M min	roll				0	0.00				0	0.00				0	0.00		0	0.00	0.00	18.20	0.00		
36	3141936-TA-Mm	TAPE, MASKING, width: 24mm (21mm)	roll	11	11	11	33	2,000.79	11	11	11	33	2,000.79	11	11	11	33	2,000.79	11	11	11	33	2,000.79	132.00	60.63	8,003.16
37	3141937-TA-Mm	TAPE, MASKING, width: 48mm (1mm)	roll	9	8	8	15	3,888.50	9	8	8	25	2,888.50	9	8	8	25	2,888.50	9	8	8	25	2,888.50	100.00	115.54	11,554.00
38	3141937-TA-Pas	TAPE, PACKAGING, width: 48mm (21mm)	roll	20	20	20	60	2,196.60	20	20	20	60	2,196.60	20	20	20	60	2,196.60	20	20	20	60	2,196.60	240.00	36.61	8,786.40
39	3141937-TA-Tar	TAPE, TRANSPARENT, width: 24mm (21mm)	roll	37	37	36	110	2,102.10	37	37	36	110	2,102.10	37	37	36	110	2,102.10	37	37	36	110	2,102.10	140.00	19.11	8,408.40
40	3141937-TA-Tar	TAPE, TRANSPARENT, width: 48mm (21mm)	roll	22	22	22	66	3,168.00	22	22	22	66	3,168.00	22	22	22	66	3,168.00	22	22	22	66	3,168.00	364.00	48.00	12,672.00
41	3141937-TW-Pat	TWINE, plastic, one (1) kilo per roll	roll	3	3	3	9	486.72	3	3	3	9	486.72	3	3	3	9	486.72	3	3	3	9	486.72	36.00	54.08	1,946.88
Heating and Ventilation and Air Circulation																										
42	4619164-FF-Car	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00				0	0.00				0	0.00		0	0.00	0.00	974.48	0.00		
43	4619164-FF-Car	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0	0.00				0	0.00				0	0.00		0	0.00	0.00	1,192.88	0.00		
44	4619164-FF-Spl	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00				0	0.00				0	0.00		0	0.00	0.00	1,006.39	0.00		
45	4619164-FF-Wal	ELECTRIC FAN, WALL type, plastic blade	unit				0	0.00				0	0.00				0	0.00		0	0.00	0.00	669.65	0.00		
Lighting and Fixtures and Accessories																										
46	3141938-FL-Tsl	FLUORESCENT LAMP, 18 WATTS, linear tubular (18)	piece				0	0.00				0	0.00				0	0.00		0	0.00	0.00	40.56	0.00		
47	3141938-LE-Lot	LIGHT BULB, LED, 7 watts 1 pc in individual box	piece				0	0.00				0	0.00				0	0.00		0	0.00	0.00	72.49	0.00		
Measuring and Observing and Testing Equipment																										
48	4111664-KP-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	4	4	3	11	308.00	4	3	3	101	280.00	4	4	3	11	308.00	4	4	2	10	280.00	42.00	28.00	1,176.00
49		RULER, plastic, 300mm (12"), width: 28mm min, flexible, transparent/clear, ruler scale: millimeters.	piece	3	2	2	7	31.22	3	2	2	7	31.22	3	2	2	7	31.22	2	2	2	6	26.76	77.00	4.46	120.42
Cleaning Equipment and Supplies																										
50	4751910-AF-Ast	AIR FRESHENER, aerosol, 150ml/50g min	can				0	0.00				0	0.00				0	0.00		0	0.00	0.00	86.06	0.00		
51	4751910-BM-Sol	BROOM, soft (1m=30)	piece				0	0.00				0	0.00				0	0.00		0	0.00	0.00	130.00	0.00		
52	4751910-BR-Tsl	BROOM, STICK (TING-TING), usable length: 760mm min	piece				0	0.00				0	0.00				0	0.00		0	0.00	0.00	30.58	0.00		
53	4751910-CL-Cor	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle				0	0.00				0	0.00				0	0.00		0	0.00	0.00	41.60	0.00		
54	4751910-CL-P01	CLEANSER, SCOURING POWDER, 350g min/can	can				0	0.00				0	0.00				0	0.00		0	0.00	0.00	23.92	0.00		
55	4751910-DE-P01	DETERGENT BAR, 140 grams as packed	bar				0	0.00				0	0.00				0	0.00		0	0.00	0.00	8.01	0.00		
56	4751910-DE-P01	DETERGENT POWDER, all purpose, 1kg	pack				0	0.00				0	0.00				0	0.00		0	0.00	0.00	37.43	0.00		
57	4751910-DS-P01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can				0	0.00				0	0.00				0	0.00		0	0.00	0.00	122.98	0.00		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
57	471080-PW-001	DUST PAN, nonrigid plastic, w/ detachable handle	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	24.84	0.00	
58	471080-PW-002	FLOOR WAX, PASTE, RED	bottle				0	0.00				0	0.00				0	0.00			0	0.00	0.00	269.36	0.00	
59	471082-C-Aer	FURNITURE CLEANER, aerosol type, 300ml min per can	can				0	0.00				0	0.00				0	0.00			0	0.00	0.00	87.36	0.00	
60	471083-MP-001	MOP TRUCK, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,911.00	0.00	
61	471083-MP-002	MOP HANDLE, heavy duty, aluminum, screw type	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	145.60	0.00	
62	471083-MP-003	MOPHEAD, made of rayon, weight: 400 grams min	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	110.24	0.00	
63	471084-RC-Can	RAGS, all cotton, 52 pieces per kilogram min	bundle	3	3	3	9	453.06	3	3	3	9	453.06	3	3	3	9	453.06	3	3	3	9	136.00	50.34	1,612.24	
64	471085-SC-Hot	SCOURING PAD, made of synthetic nylon, 140x220mm	pack				0	0.00				0	0.00				0	0.00			0	0.00	0.00	102.96	0.00	
65	471091-TR-001	TRASHBAG, plastic, transparent	roll				0	0.00				0	0.00				0	0.00			0	0.00	0.00	139.88	0.00	
66	471092-WH-001	WASTEBASKET, nonrigid plastic	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	23.59	0.00	
Information and Communication Technology (ICT) Equipment and Devices and Accessories																										
67	472199-OC-003	Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	39,208.00	0.00	
68	4730083-DV-Wet	DVD REWRITABLE, speed: 4x min, 4.7GB capacity	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	21.79	0.00	
69	4730402-HD-X01	EXTERNAL HARD DRIVE, 4TB, 2.5" HDD, USB 3.0	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	2,724.80	0.00	
70	4741003-FL-Uen	FLASH DRIVE, 16 GB capacity	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	276.64	0.00	
71	4751003-CT-002	Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	35,916.40	0.00	
72	4751708-MD-001	MOUSE, optical, USB connection type	unit	1	1	0	2	388.50	1	1	0	2	388.50	1	1	0	2	388.50	1	1	0	2	388.50	8.00	194.75	1,554.00
73	4751802-PR-001	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	33,131.28	0.00	
74	4751803-PR-001	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	7,995.52	0.00	
75	4751805-PR-001	PRINTER, LASER, monochrome, network-ready	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00	724.88	0.00	
76	N/A	PRINTER, LASER, Color	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00	
77	N/A	PRINTER, Inkjet, Monochrome	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00	
78	N/A	PRINTER, Inkjet, Color	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00	
79	N/A	Hub/Switches	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00	
80	N/A	Network Routers	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00	
81	N/A	Wireless Access Point	unit				0	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00	
Office Equipment and Accessories and Supplies																										
82	4430719-CH-Wet	CHALK, molded, white, dustless, length: 28mm-min	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	25.68	0.00	
83	4442005-BF-001	CLIP, BACKFOLD, all metal, clamping system (- mm)	box				0	0.00				0	0.00				0	0.00			0	0.00	0.00	7.57	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the Year	Price Catalogue	Total Amount for the Year			
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE				
81	4401100-BL-001	CLIP, BACKFOLD, all metal, clamping, 3mm (1/8in)	box	3	3	3	9	153.00	3	3	3	9	153.00	3	3	3	9	153.00	7	5	3	9	153.00	36.00	17.00	612.00
81	4401100-BL-001	CLIP, BACKFOLD, all metal, clamping, 3mm (1/8in)	box	13	13	12	38	93.00	13	13	12	38	93.00	13	13	12	38	93.00	13	12	12	38	93.00	15.00	24.50	3,699.50
81	4401100-BL-001	CLIP, BACKFOLD, all metal, clamping, 3mm (1/8in)	box	8	7	7	22	119.00	7	7	7	21	119.00	7	7	7	21	119.00	7	7	7	21	119.00	54.50	54.50	1,632.50
87	4401100-CF-001	CORRECTION TAPE, film base type, 10 mm min.	piece	85	85	85	255	1150.00	85	85	85	255	1150.00	85	85	85	255	1150.00	85	85	85	255	1150.00	10.00	45.19	46,138.09
89	4401100-CH-001	DATA FILE BOX, made of chipboard, with closed ends	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
89	4401100-CH-001	DATA FOLDER, made of chipboard, taglock	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
90	4401100-DI-001	ENVELOPE, DOCUMENTARY, for A4 size documents	box	6	3	3	18	5,900.00	6	3	3	18	5,900.00	6	3	3	18	5,900.00	6	3	3	18	5,900.00	40.00	550.00	22,000.00
91	4401100-DI-001	ENVELOPE, DOCUMENTARY, for legal size document	box	5	5	4	14	15,100.00	4	4	4	12	15,100.00	4	4	4	12	15,100.00	4	4	4	12	15,100.00	50.00	550.00	22,500.00
91	4401100-DI-001	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	1	1	1	3	3,500.00	1	1	1	3	3,500.00	1	1	1	3	3,500.00	1	1	1	3	3,500.00	85.00	850.00	3,350.00
91	4401100-DI-001	ENVELOPE, EXPANDING, PLASTIC, without thickness min.	piece				0.00					0.00					0.00					0.00	0.00	0.00	0.00	
94	4401100-EN-001	ENVELOPE, MAILING, white, 80gsm (-5%)	box	2	2	1	5	1,175.00	2	2	1	5	1,175.00	2	2	1	5	1,175.00	2	2	1	5	1,175.00	15.00	235.00	4,230.00
95	4401100-EN-001	ENVELOPE, mailing, white, with window	box	11	11	11	33	6,446.88	11	11	10	32	6,446.88	11	11	11	33	6,446.88	11	11	10	32	6,446.88	130.00	195.36	25,396.80
96	4401100-ER-001	ERASER, FELT, for blackboard/whiteboard	piece	1	1	0	1	24.44	1	0	0	1	12.22	1	1	0	1	12.22	1	0	0	1	12.22	6.00	12.22	73.32
97	4401100-FN-001	FASTENER, METAL, 70mm between prongs	box	25	25	24	74	4,647.10	25	25	24	74	4,647.10	25	25	25	74	4,647.10	25	25	24	74	4,647.10	100.00	62.80	10,588.00
98	4401100-FD-001	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	4	3	3	10	90.00	4	3	3	10	90.00	4	3	3	10	90.00	4	3	3	10	90.00	20.00	91.16	3,646.40
99	4401100-FD-001	FILE TAB DIVIDER, bristol board, for A4	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	12.45	0.00
100	4401100-FD-001	FILE TAB DIVIDER, bristol board, for legal	set				0	0.00				0	0.00				0	0.00				0	0.00	0.00	16.64	0.00
101	4401100-FD-001	FOLDER, FANCY, for A4 size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	253.29	0.00
102	4401100-FD-001	FOLDER, FANCY, for legal size documents	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	291.20	0.00
103	4401100-FD-001	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	171.08	0.00
104	4401100-FD-001	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	213.72	0.00
105	4401100-FD-001	FOLDER, PRESSBOARD, size: 240mm x 310mm (15x20cm)	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	746.72	0.00
106	4401100-FD-001	FOLDER, TAGBOARD, for A4 size documents	pack	10	10	10	30	8,820.00	10	10	10	30	8,820.00	10	10	10	30	8,820.00	10	10	10	30	8,820.00	100.00	194.00	35,280.00
107	4401100-FD-001	FOLDER, TAGBOARD, for legal size documents	pack	4	4	3	19	3,647.78	4	4	3	19	3,647.78	4	4	3	19	3,647.78	4	4	3	19	3,647.78	64.00	329.98	1,619.12
108	4401100-FD-001	INDEX TAB, self-adhesive, transparent	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	51.88	0.00
109	4401100-FD-001	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	21.50	0.00
110	4401100-FM-001	MARKER, FLUORESCENT, 3 assorted colors per set	set	10	10	9	29	1,974.50	9	9	8	28	1,973.00	9	9	8	28	1,974.50	9	9	8	28	1,973.00	10.00	40.50	4,455.00
111	4401100-FM-001	MARKER, whiteboard, black, felt tip, bullet type	piece	5	5	5	18	147.44	5	5	5	18	147.44	5	5	5	18	147.44	5	5	5	18	147.44	95.00	10.31	989.76
112	4401100-FM-001	MARKER, whiteboard, blue, felt tip, bullet type	piece	2	2	2	6	61.00	2	2	2	6	61.00	2	2	2	6	61.00	2	2	2	6	61.00	23.00	10.31	237.13

Item & Specifications	Unit/ Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Apr	May	June	Q1	Q2	July	Aug	Sept	Q3	Q4	Oct	Nov	Dec	Q4	Q1	Q1	Q2			
101 MARKER (P-10)	MARKER, whiteboard, red, felt tip, bullet type	piece	0	0	1	1	0	0	1	0	0	1	0	0	0	0	0	1	1	0	0	6.00	10.31	41.24
102 MARKER (P-11)	MARKER, PERMANENT, bullet type, black	piece	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	367.00	29.50	10,826.50
103 MARKER (P-12)	MARKER, PERMANENT, bullet type, blue	piece	7	6	6	5	6	6	5	6	6	5	6	5	6	6	6	6	6	6	6	13.00	24.00	29.50
104 MARKER (P-13)	MARKER, PERMANENT, bullet type, red	piece	7	7	7	7	7	7	6	7	7	7	7	7	7	7	7	6	7	7	7	57.00	82.00	287.75
105 PAPER CLIP (PC-01)	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	23	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	268.00	7.44	1,993.92
106 PAPER CLIP (PC-02)	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	22	259.00	15.50	4,014.50
107 PENCIL (PE-01)	PENCIL, lead, w/eraser, wood cased, hardness: HB	box	7	7	6	20	850.00	7	7	6	20	860.00	7	7	6	20	850.00	7	7	6	20	850.00	80.00	42.50
108 RING BINDER (RB-10)	RING BINDER, 80 rings, plastic, 32mm x 1.2m	bundle				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	201.64	0.00	
109 RUBBER BAND (RB-01)	RUBBER BAND, 70mm min lay flat length (418)	box	10	9	9	28	4,820.00	9	9	9	27	4,655.00	10	9	9	28	4,620.00	9	9	9	27	4,655.00	90.00	165.00
110 STAMP PAD (ST-01)	STAMP PAD, F1x1, bed dimension: 60mm x 100mm min	piece	1	2	2	7	713.00	2	2	2	6	182.50	2	2	2	6	182.50	2	2	1	6	182.50	25.00	30.43
111 CUTTER BLADE (CB-01)	CUTTER BLADE, for heavy duty cutter	piece				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	11.77	0.00	
112 CUTTER KNIFE (CK-01)	CUTTER KNIFE, for general purpose	piece	2	2	2	8	130.48	2	2	2	6	130.48	3	2	2	6	130.48	2	2	1	6	130.48	24.00	21.74
113 BATING AND STAMPING MACHINE (BS-01)	BATING AND STAMPING MACHINE, heavy duty	piece				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	478.38	0.00	
114 PENCIL SHARPENER (PS-01)	PENCIL SHARPENER, manual, single cutter head	piece	9	1	0	3	81.84	0	1	0	2	44.84	4	1	0	2	44.84	0	1	0	1	705.82	2.00	205.92
115 PUNCHER (PU-01)	PUNCHER, paper, heavy duty, with two hole guide	piece	6	5	3	46	1,257.00	4	3	3	10	1,257.00	4	3	3	10	1,257.00	3	3	3	9	1,257.00	35.00	125.71
116 SCISSORS (SC-01)	SCISSORS, symmetrical, handle length: 155mm min	pair	3	3	3	9	355.00	2	3	3	6	356.00	3	3	3	9	355.00	2	3	3	8	316.00	34.00	39.50
117 STAPLER, STANDARD TYPE (ST-01)	STAPLER, STANDARD TYPE, max cap: 200 staples, min:	piece	1	0	0	1	401.45	1	0	0	1	401.45	1	0	0	1	401.45	0	0	0	0	3.00	101.45	304.35
118 STAPLER, BINDER TYPE (ST-02)	STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	878.80	0.00	
119 STAPLER REMOVER, PLIER TYPE (SR-01)	STAPLER REMOVER, PLIER TYPE	piece	1	1	2	4	80.00	1	1	1	3	60.00	1	1	1	3	60.00	1	1	1	3	60.00	15.00	20.00
120 TAPE DISPENSER, TABLE TOP (TD-01)	TAPE DISPENSER, TABLE TOP, for 14mm width tape	piece	2	2	2	6	450.00	1	2	2	5	375.00	2	2	2	5	450.00	1	2	2	5	375.00	22.00	75.00
121 BINDING AND PUNCHING MACHINE (BPM-01)	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	10,400.00	0.00	
122 CALCULATOR (CALC-01)	CALCULATOR, compact, 12 digits	unit				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	135.20	0.00	
123 FAX/SIMILAR MACHINE (FS-01)	FAX/SIMILAR MACHINE, uses thermal paper	unit				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	4,711.20	0.00	
124 PAPER TRIMMER/CUTTING MACHINE (PTCM-01)	PAPER TRIMMER/CUTTING MACHINE, max paper size: A4	unit	1	0	0	1	8,751.60	0	0	0	0	0.00	1	0	0	1	8,751.60	0	0	0	0	2.00	8,751.60	17,503.20
125 PAPER SHREDDER (PS-02)	PAPER SHREDDER, cutting width: 30mm-60mm (Entry Level)	unit				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	5,699.20	0.00	
126 PAPER SHREDDER (PS-03)	PAPER SHREDDER, cutting width: 30mm-40mm (Mid-Level)	unit				0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00	0.00	
127 PUNCHER (PU-02)	PUNCHER, heavy Duty with 1 hole	unit	1	0	0	1	115.71	0	0	0	1	2.00	0	0	0	1	2.00	0	0	0	0	1.00	125.71	125.71
128 TRODGER, PRESTIGE BOARD, plain, for legal size papers/documents, zigzag n 34rows, color:	TRODGER, PRESTIGE BOARD, plain, for legal size papers/documents, zigzag n 34rows, color:	Box	6	5	5	16	16,000.00	6	5	5	16	14,000.00	6	5	5	16	16,000.00	6	5	5	16	16,000.00	64.00	875.00
129 STAMP PAD FELT (SP-01)	STAMP PAD FELT, ink pad for Trodat Printy 2660	unit	1	1	1	1	418.00	1	0	0	1	209.00	1	0	0	1	209.00	1	0	0	1	209.00	5.00	209.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
141 TIME CARD, for Amano/Iwata Bundy clock 85mm x 190mm (3 3/8" x 7 1/2") imported 14 pts. Tagboard,	bundle	1	1	0	2	181.90	1	1	0	2	181.90	1	1	0	2	181.90	1	1	0	2	181.90	8.00	93.95	722.60
142 ENVELOPE, expanding kraftboard, legal	pc	11	11	10	33	224.00	11	10	10	31	717.00	11	10	10	31	717.00	11	10	10	31	717.00	115.00	7.00	875.00
143 FILE ORGANIZER, A4 size, Expanding with 15 inside pockets and index tabs, assorted colors	pc	4	3	3	10	1377.50	4	3	3	10	1377.50	4	3	3	10	1377.50	4	3	3	10	1377.50	40.00	137.75	5,510.00
144 ENVELOPE, EXPANDING, PLASTIC; with rubber strap, size: 380mm x 265mm for legal size.	pc	15	15	10	40	3,520.00	10	10	10	30	2,640.00	10	10	10	30	2,640.00	15	15	10	30	3,520.00	140.00	88.00	13,320.00
145 STAPLE WIRE REMOVER, Industrial Type	pc	2	3	1	6	96.80	2	1	1	4	96.80	2	1	1	4	96.80	1	1	1	4	12.60	15.00	14.20	363.00
146 STAPLER, Long throat, heavy duty, Model MAX 35L	pc	1	0	0	1	1,182.50	1	0	0	1	1,182.50	0	0	0	0	0.00	0	0	0	0	0.00	2.00	1,182.50	2,365.00
147 STAPLER, With remover, HD no. 35	pc	7	7	6	20	5,600.00	7	7	6	20	5,600.00	7	7	6	20	5,600.00	7	7	6	20	5,600.00	80.00	280.00	22,400.00
148 PAPER CLIP, Bulldog, 76mm (3")	pc	13	13	13	39	409.50	13	13	13	39	409.50	13	13	13	39	409.50	13	13	13	39	409.50	95.00	10.50	1,638.00
149 RING BINDER, size: 1 (1" X 44"). Large, plastic, assorted colors	pc	5	5	4	16	763.00	5	5	4	14	763.00	5	5	4	14	763.00	5	4	4	13	763.00	55.00	54.50	2,997.50
150 RING BINDER, size: 1/4" X 44", Small, plastic, assorted colors	pc	5	4	4	13	171.00	5	4	4	13	171.00	5	4	4	13	171.00	4	4	4	12	171.00	31.00	13.20	673.20
151 RING BINDER, size: 3/4" X 44, Medium, plastic, assorted colors	pc	3	3	2	8	154.00	3	2	2	7	154.75	3	2	2	7	154.75	3	2	2	7	154.75	29.00	19.25	558.25
152 TRANSPARENCY HOLDER, size: A4, Reliable, Cover : Opaque Plastic, size 310mm x 235mm	pc	1	0	0	1	43.47	0	0	0	0	0.00	1	0	0	1	43.47	0	0	0	0	0.00	2.00	43.47	86.94
153 TRANSPARENCY HOLDER size: Legal, Refillable, Cover: Opaque Plastic, size: 345mm X	pc	1	0	0	1	45.76	0	0	0	0	0.00	1	0	0	1	45.76	0	0	0	0	0.00	2.00	45.76	91.52
154 Electrical Tape, 10mm x 10m assorted colors	roll	1	1	1	3	60.05	0	1	1	2	40.04	0	1	1	2	40.04	0	1	1	2	40.04	9.00	20.02	180.18

Printer or Facsimile or Photocopyer Supplies

155 4403102-BB-005	DRUM CART, BROTHER DR-3455	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	6,864.00	0.00	0.00
156 4403105-CA-Car	INK CART, CANON CL-741, Col.	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	1,001.52	0.00	0.00
157 4403105-CA-Car	INK CART, CANON CL-811, Colored	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	1,029.60	0.00	0.00
158 4403105-CH-004	INK CART, CANON PG-740, Black	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	754.00	0.00	0.00
159 4403105-CH-005	INK CART, CANON PG-810, Black	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	780.00	0.00	0.00
160 4403105-EP-Kit	INK CART, EPSON C13T661100 (T6611), Black	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	254.80	0.00	0.00
161 4403105-EP-Cy	INK CART, EPSON C13T664200 (T6642), Cyan	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	254.80	0.00	0.00
162 4403105-EP-Mt	INK CART, EPSON C13T664300 (T6643), Magenta	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	254.80	0.00	0.00
163 4403105-EP-Yel	INK CART, EPSON C13T664400 (T6644), Yellow	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	254.80	0.00	0.00
164 4403105-HP-Bk	INK CART, HP C704AA (HP62) Black	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
165 4403105-HP-Tri	INK CART, HP C9356AA (HP62) Tri-color	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
166 4403105-HP-Bk	INK CART, HP C9351AA (HP21), Black	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	658.32	0.00	0.00
167 4403105-HP-Tri	INK CART, HP C9352AA (HP23), Tri-color	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	745.68	0.00	0.00
168 4403105-HP-Tri	INK CART, HP C9363WA (HP27), Tri-color	cart			0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	1,492.40	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for this year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
51	4403105 HP-945	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,996.80	0.00
74	4403105 HP-C48	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,996.80	0.00
75	4403105 HP-M48	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,996.80	0.00
56	4403105 HP-Y48	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,996.80	0.00
57	4403105 HP-C48	INK CART, HP C9401A (HP72) 69ml Gray	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,996.80	0.00
58	4403105 HP-B48	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	3,016.00	0.00
59	4403105 HP-D72	INK CART, HP CC640WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	650.00	0.00
60	4403105 HP-T72	INK CART, HP CD645WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	766.48	0.00
61	4403103 HP-B35	INK CART, HP CD887AA, (HP703), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	339.04	0.00
62	4403105 HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	339.04	0.00
63	4403105 HP-C48	INK CART, HP CD972AA, (HP920XL), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	629.20	0.00
64	4403105 HP-M48	INK CART, HP CD973AA, (HP920XL), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	629.20	0.00
65	4403105 HP-Y48	INK CART, HP CD974AA, (HP920XL), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	629.20	0.00
66	4403103 HP-B48	INK CART, HP CD975AA, (HP920XL), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,242.80	0.00
67	4403105 HP-B48	INK CART, HP CH561WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	644.80	0.00
68	4403105 HP-T48	INK CART, HP CH562WA, (HP61), Tricolor	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	826.80	0.00
69	4403103 HP-B48	INK CART, HP CH565A (HP81), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,872.00	0.00
70	4403105 HP-C48	INK CART, HP CH566A (HP82), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,300.00	0.00
71	4403105 HP-M48	INK CART, HP CH567A (HP82), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,300.00	0.00
72	4403105 HP-Y48	INK CART, HP CH568A (HP82), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,300.00	0.00
73	4403105 HP-B48	INK CART, HP CN045AA, (HP950XL), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,554.80	0.00
74	4403105 HP-C48	INK CART, HP CN046AA, (HP950XL), Cyan	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,175.20	0.00
75	4403105 HP-M48	INK CART, HP CN047AA, (HP950XL), Magenta	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,180.40	0.00
76	4403105 HP-Y48	INK CART, HP CN048AA, (HP950XL), Yellow	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,180.40	0.00
77	4403105 HP-B48	INK CART, HP CN092AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	339.04	0.00
78	4403105 HP-T48	INK CART, HP CN093AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	339.04	0.00
79	4403105 HP-B48	INK CART, HP C210yAA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	339.04	0.00
80	4403105 HP-T48	INK CART, HP C2108AA, (HP678), Tri-color	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	339.04	0.00
81	4403105 HP-B48	INK CART, HP C2109AA, (HP678), Black	cart				0	0.00				0	0.00				0	0.00			0	0.00	0.00	366.08	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total quantity for the year	Price Catalogue	Total Amount for the year		
		Jan.	Feb.	Mar.	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug.	Sept.	Q3	Q3 AMOUNT	Oct.	Nov.	Dec.	Q4	Q4 AMOUNT			
182 6410105 HP-035	INK CART, HP CZ122A (HP685A), Cyan	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
183 6410105 HP-035	INK CART, HP CZ123A (HP685A), Magenta	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
184 6410105 HP-Y35	INK CART, HP CZ124A (HP685A), Yellow	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	249.60	0.00
185 6410105 HP-T43	INK CART, HP F6V26AA (HP686A) Tri-color	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00
186 6410105 HP-B43	INK CART, HP F6V27AA (HP686) Black	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	403.83	0.00
187 6410105 HP-C55	INK CART, HP L055VAA (HP955) Cyan Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
188 6410105 HP-M55	INK CART, HP L0554AA (HP955) Magenta Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
189 6410105 HP-Y55	INK CART, HP L0552AA (HP955) Yellow Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
190 6410105 HP-B55	INK CART, HP L0556AA (HP955) Black Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
191 6410105 HP-C55	INK CART, HP L0553AA (HP955XL) Cyan Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
192 6410105-100-M45	INK CART, HP L0566AA (HP955XL) Magenta Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
193 6410105-HX-Y45	INK CART, HP L0569AA (HP955XL) Yellow Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,277.76	0.00
194 6410105-HX-Q45	INK CART, HP L0572AA (HP955XL) Black Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,737.02	0.00
195 6410105-HX-Q51	INK CART, HP T6L89AA (HP905) Cyan Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
196 6410105-HX-M51	INK CART, HP T6L93AA (HP905) Magenta Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
197 6410105-HX-Y51	INK CART, HP T6L97AA (HP905) Yellow Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	453.62	0.00
198 6410105-HX-B51	INK CART, HP T6M01AA (HP905) Black Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	741.28	0.00
199 6410105-HX-C51	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
200 6410105-HX-M45	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
201 6410105-HX-Y45	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
202 6410105-HX-B45	INK CART, HP T6M17AA (HP905XL) Black Original	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
203 6410105-EP-A05	RIBBON CART, EPSON C13S015151 (#8750), Black	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	76.75	0.00
204 6410105-EP-A05	RIBBON CART, EPSON C13S015151 (S015055), Black	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	734.88	0.00
205 6410105-EP-A10	RIBBON CART, EPSON C13S015151a, Black, for LX-310	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	75.92	0.00
206 6410105-EP-A05	TONER CART, BROTHER TN-2025, Black	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,556.32	0.00
207 6410105-BK-B04	TONER CART, BROTHER TN-2130, Black	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	1,820.00	0.00
208 6410105-BK-B05	TONER CART, BROTHER TN-2150, Black	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,615.60	0.00
209 6410105-BK-B05	TONER CART, BROTHER TN-3320, Black	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	2,941.95	0.00
210 6410105-BK-B05	TONER CART, BROTHER TN-3350, Black, for HL5450DN ('CU Printer')	cart			0	0.00				0	0.00				0	0.00				0	0.00	0.00	4,288.54	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4
271	4351053-HP-511	TONER CART, HP CB435A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,857.92	0.00	
272	4351053-HP-510	TONER CART, HP CB540A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	3,312.40	0.00	
273	4351053-HP-510	TONER CART, HP CL251A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	6,791.20	0.00	
274	4351053-HP-510	TONER CART, HP CL271A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	3,179.28	0.00	
275	4351053-HP-510	TONER CART, HP CE285A (HP5CA), Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,953.60	0.00	
276	4351053-HP-510	TONER CART, HP CE350A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,386.80	0.00	
277	4351053-HP-510	TONER CART, HP CE351A, Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00	
278	4351053-HP-510	TONER CART, HP CE352A, Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00	
279	4351053-HP-510	TONER CART, HP CE353A, Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	2,490.80	0.00	
280	4351053-HP-510	TONER CART, HP CE350A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	2,854.80	0.00	
281	4351053-HP-510	TONER CART, HP CF321A, Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	3,210.80	0.00	
282	4351053-HP-510	TONER CART, HP CF322A, Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	3,210.80	0.00	
283	4351053-HP-510	TONER CART, HP CF323A, Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	3,210.80	0.00	
284	4351053-HP-510	TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	6,754.80	0.00	
285	4351053-HP-510	TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00	
286	4351053-HP-510	TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00	
287	4351053-HP-510	TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	9,978.80	0.00	
288	4351053-HP-510	TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00	0.00	3,868.80	0.00	
289	4351053-HP-510	TONER CART, HP CE411A, (HP305), Cyan	cart				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00	
290	4351053-HP-510	TONER CART, HP CE412A, (HP305), Yellow	cart				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00	
291	4351053-HP-510	TONER CART, HP CE413A, (HP305), Magenta	cart				0	0.00				0	0.00				0	0.00	0.00	5,512.00	0.00	
292	4351053-HP-510	TONER CART, HP CF303A, Black	cart				0	0.00				0	0.00				0	0.00	0.00	4,079.82	0.00	
293	4351053-HP-510	TONER CART, HP CE503X, Black, High cap	cart				0	0.00				0	0.00				0	0.00	0.00	7,213.44	0.00	
294	4351053-HP-510	TONER CART, HP CF210A (HP71A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	2,932.80	0.00	
295	4351053-HP-510	TONER CART, HP CF210A (HP71A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
296	4351053-HP-510	TONER CART, HP CF210A (HP71A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
297	4351053-HP-510	TONER CART, HP CF210A (HP71A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
298	4351053-HP-510	TONER CART, HP CF210A (HP71A) Black LaserJet Pro	cart				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00	
299	4351053-HP-510	TONER CART, HP CF210A (HP71A) Black	cart				0	0.00				0	0.00				0	0.00	0.00	6,962.80	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement															Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4
144	4401001-HF-016	TONER CART, HP CF281A (HP81A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	8,640.80	0.00
145	4401001-HF-021	TONER CART, HP CF283A (HP83A) LaserJet Black	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	3,241.70	0.00
146	4401001-HF-022	TONER CART, HP CF284A (HP84A) Black Contract LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	3,945.80	0.00
147	4401001-HF-023	TONER CART, HP CF285A (HP85A) Black Contract LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	10,051.60	0.00
148	4401001-HF-024	TONER CART, HP CF310AC (HP82E) black	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
149	4401001-HF-025	TONER CART, HP CF311AC (HP82G) cyan	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
150	4401001-HF-026	TONER CART, HP CF312AC (HP82B) yellow	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
151	4401001-HF-027	TONER CART, HP CF313AC (HP82C) magenta	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
152	4401001-HF-028	TONER CART, HP CF345XC (HP55X) Black LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	13,156.00	0.00
153	4401001-HF-029	TONER CART, HP CF350A Black LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	2,901.60	0.00
154	4401001-HF-030	TONER CART, HP CF351A Cyan LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	2,943.20	0.00
155	4401001-HF-031	TONER CART, HP CF352A Yellow LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	2,943.20	0.00
156	4401001-HF-032	TONER CART, HP CF353A Magenta LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	2,943.20	0.00
157	4401001-HF-033	TONER CART, HP CF360A (HP50A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,389.20	0.00
158	4401001-HF-034	TONER CART, HP CF360AC (HP50BX) Black Contract LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,389.20	0.00
159	4401001-HF-035	TONER CART, HP CF361A (HP50BA) Cyan LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,474.40	0.00
160	4401001-HF-036	TONER CART, HP CF361AC (HP50BX) Cyan Contract LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,474.40	0.00
161	4401001-HF-037	TONER CART, HP CF362A (HP50AA) Yellow LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,474.40	0.00
162	4401001-HF-038	TONER CART, HP CF362AC (HP50AX) Yellow Contract LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,474.40	0.00
163	4401001-HF-039	TONER CART, HP CF363A (HP50AA) Magenta LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	9,474.40	0.00
164	4401001-HF-040	TONER CART, HP CF363AC (HP50AX) Magenta Contract LJ	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
165	4401001-HF-041	TONER CART, HP CF400A (HP20A) Black LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
166	4401001-HF-042	TONER CART, HP CF400AC (HP20AX) Cyan LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
167	4401001-HF-043	TONER CART, HP CF401A (HP20A) Yellow LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
168	4401001-HF-044	TONER CART, HP CF401AC (HP20AX) Magenta LaserJet	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	0.00	0.00
169	4401001-HF-045	TONER CART, HP CF402A (HP20A) Cyan	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	4,440.80	0.00
170	4401001-HF-046	TONER CART, HP CF402AC (HP20AC) black	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,441.20	0.00
171	4401001-HF-047	TONER CART, HP CF403A (HP20AC) cyan	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	5,049.20	0.00
172	4401001-HF-048	TONER CART, HP CF404A (HP20AC) yellow	cart			0	0.00			0	0.00			0	0.00		0	0.00	0.00	7,472.40	0.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
256	4410303-HP- 655	TONER CART, HP CF410A (HP410A) yellow	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	5,049.20	0.00			
187	4410303-HC- 754	TONER CART, HP CF410XC (HP410XC) yellow	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	7,472.40	0.00			
221	4410303-HP- 661	TONER CART, HP CF410A (HP410A) magenta	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	5,049.20	0.00			
172	4410303-HC- 654	TONER CART, HP CF410XC (HP410XC) magenta	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	7,472.40	0.00			
273	4410303-HP- 654	TONER CART, HP Q2612A, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	3,164.72	0.00			
234	4410303-HD- 815	TONER CART, HP Q5942A, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	7,482.80	0.00			
275	4410303-HD- 542	TONER CART, HP Q7553A, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	3,972.80	0.00			
174	4410303-LK- 601	TONER CART, LEXMARK E360HnP, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	8,874.32	0.00			
177	4410303-LK- 301	TONER CART, LEXMARK T650AMP, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	9,630.40	0.00			
278	4410303-SA- 801	TONER CART, SAMSUNG MLT-D101S, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	2,641.60	0.00			
279	4410303-SA- 801	TONER CART, SAMSUNG MLT-D103S, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	2,912.00	0.00			
280	4410303-SA- 801	TONER CART, SAMSUNG MLT-D104S, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	2,444.00	0.00			
281	4410303-SA- 801	TONER CART, SAMSUNG MLT-D105I, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	2,787.20	0.00			
282	4410303-SA- 801	TONER CART, SAMSUNG MLT-D108S, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	2,745.60	0.00			
283	4410303-SA- 801	TONER CART, SAMSUNG MLT-D203E, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	7,124.00	0.00			
284	4410303-SA- 810	TONER CART, SAMSUNG MLT-D203L, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	4,617.60	0.00			
285	4410303-SA- 820	TONER CART, SAMSUNG MLT-D203U, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	9,464.00	0.00			
186	4410303-SA- 810	TONER CART, SAMSUNG MLT-D305E, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	9,204.00	0.00			
287	4410303-SA- 801	TONER CART, SAMSUNG MLT-D305L, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	5,064.80	0.00			
288	4410303-SA- 810	TONER CART, SAMSUNG SCX-D5555A, Black	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	4,357.60	0.00			
289	4410303-BH- 815	TONER CARTRIDGE, BROTHER TN-347B, Black, for printer HL-6400DW (10,000 pages)	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	6,069.44	0.00			
290	4410303-CH- 801	TONER CARTRIDGE, CANON 324 II, for printer LBP6700	cart			0	0.00			0	0.00				0	0.00			0	0.00	0.00	13,399.36	0.00			
291		RIBBON for Printer Dot Matrix, 80 Columns.	cart	2	2	2	6	9,000.00	2	1	1	6	9,000.00	2	1	2	6	9,000.00	2	1	2	6	9,000.00	21.00	1,500.00	36,000.00
Audio and Visual Equipment and Supplies																										
191	4510512-00-C01	DOCUMENT CAMERA, 3.2M pixels	unit			0	0.00			0	0.00				0	0.00			0	0.00	0.00	28,860.00	0.00			
292	4510509-MW- Pan	MULTIMEDIA PROJECTOR, 3000 min ANSI Lumens	unit			0	0.00			0	0.00				0	0.00			0	0.00	0.00	18,616.00	0.00			
Flag or Accessories																										
293	5512100-PH-Pan	PHILIPPINE NATIONAL FLAG, 100% polyester	piece			0	0.00			0	0.00				0	0.00			0	0.00	0.00	319.28	0.00			
Printed Publications																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Dr. AMOUNT	April	May	June	Q2	Dr. AMOUNT	July	Aug	Sept	Q3	Dr. AMOUNT	Oct	Nov	Dec	Q4	Dr. AMOUNT		
394 8510524-RA-K01	HANDBOOK (RA 8184), 7th Edition	book					5	0.00	6			5	370.98				3	0.00			6	0.00	6.00	61.83	370.98
Fight Equipment																									
395 4510524-M01	PIPE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit					0	0.00				0	0.00				6	0.00			6	0.00	0.00	1,144.00	0.00
396 8510524-E01	PIPE EXTINGUISHER, DRY HEFC 125, 6.0kgs	unit					0	0.00				0	0.00				0	0.00			0	0.00	0.00	4,992.00	0.00
Consumer Electronics																									
397 5210524-B01	INTEL, VONNE RELOADABLE, memory: 4GB (expendable)	unit					0	0.00				0	0.00				6	0.00			0	0.00	0.00	6,828.14	0.00
Furniture and Furnishings																									
398 510524-C01-W01	CHAIR, monitor, beige, with backrest, with armrests	piece					0	0.00				0	0.00				0	0.00			0	0.00	0.00	262.60	0.00
399 510524-C01-W02	CHAIR, monitor, white, with backrest, with armrests	piece					0	0.00				0	0.00				0	0.00			0	0.00	0.00	262.60	0.00
400 510524-C01-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")	unit					0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,326.00	0.00
401 510524-C01-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")	unit					0	0.00				0	0.00				0	0.00			0	0.00	0.00	1,326.00	0.00
Arts and Crafts Equipment and Accessories, and Supplies																									
402 6010524-SP-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece					0	0.00				0	0.00				0	0.00			0	0.00	0.00	39.78	0.00
403 6010524-SP-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece					0	0.00				0	0.00				0	0.00			0	0.00	0.00	42.38	0.00
404 6010524-SP-P03	ERASER, PLASTIC/RUBBER, for pencil/draft/writing	piece	6	6	6	18	107.82	6	6	6	18	107.82	6	6	6	18	107.82	6	6	6	18	107.82	72.00	5.99	431.28
405 6010524-SP-P04	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	36	15	25	107	5,029.00	36	15	35	107	5,029.00	36	30	35	107	5,029.00	36	36	35	107	5,029.00	628.00	47.00	10,116.00
406 6010524-SP-P05	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	36	35	35	106	4,982.00	35	35	35	105	4,935.00	36	35	35	106	4,982.00	35	35	105	4,935.00	432.00	47.00	10,834.00	
407 6010524-SP-P06	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				0	0.00				0	0.00				0	0.00			0	0.00	0.00	34.61	0.00	
408 6010524-WR-P01	WRAPPING PAPER, kraft, 50gsm (5%)	pack					0	0.00				0	0.00				0	0.00			0	0.00	0.00	129.67	0.00
409	Sign Pen refill, 0.5, black, gel type	Pc	9	9	8	26	297.70	9	9	8	26	297.70	9	9	8	26	297.70	9	9	8	16	32.00	104.00	11.45	1,190.80
410	PAPER PARCHMENT, Multi purpose, Legal size, 100 sheets per ream	ream	1	1	0	2	550.00	1	0	0	1	275.00	1	0	0	1	275.00	1	0	0	1	0.00	5.00	275.00	1,375.00
SOFTWARE																									
411 6010500-SFT-001	Business function specific software	license					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
412 6010500-SFT-002	Finance accounting and enterprise resource planning ERP software	license					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
413 6010500-SFT-003	Computer game or entertainment software	license					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
414 6010500-SFT-004	Content authoring and editing software	license					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
415 6010500-SFT-005	Content management software	license					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
416 6010500-SFT-006	Data management and query software	license					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
417 6010500-SFT-007	Development software	license					0	0.00				0	0.00				0	0.00			0	0.00	0.00	0.00	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
4	45110000-SFT-001	Educational or reference software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
9	45110000-SFT-002	Industry specific software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
10	45110000-SFT-003	Network applications software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
11	45110000-SFT-004	Network management software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
12	45110000-SFT-005	Networking software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
13	45110000-SFT-006	Operating environment software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
14	45110000-SFT-004	Security and protection software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
15	45110000-SFT-005	Utility and device driver software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
16	45110000-SFT-006	Information exchange software	license			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
OTHER SOFTWARE																								
1	SOFTWARE Queue Management System					0	0.00	4		4	1,411,200.00				0	0.00				0	0.00	4,00	352,800.00	1,411,200.00
1						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
PASSENGER AIR TRANSPORTATION																								
1	78010000-GFA-001	* Airline Ticket	ticket			0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
COMMON ELECTRICAL SUPPLIES																								
1						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
4						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
COMMON OFFICE EQUIPMENT																								
1						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
2						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
3						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00
						0	0.00			0	0.00				0	0.00				0	0.00	0.00		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year				
		Jan.	Feb.	Mar.	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug.	Sept.	Q3	Q3 Amount	Oct.	Nov.	Dec.	Q4	Q4 Amount					
COMMON OFFICE SUPPLIES																										
1	FOHNER FINE VELLUM, plain, for letter size paper/documents	Pc	28	27	27	82	609.26	27	27	27	81	608.87	28	27	27	82	609.26	27	27	27	81	608.87	326.00	7.43	1,422.16	
2	GLUE, 1kg grams	Bottle	28	23	23	70	1,016.00	29	23	23	69	1,016.00	24	23	23	70	1,016.00	23	23	23	69	1,016.00	278.00	31.00	8,618.00	
3	GLUE, all purpose in jar with applicator, mls. Of 300 grams	Jar	1	3	4	8	630.16	3	3	2	8	630.16	3	3	2	8	630.16	2	3	3	8	630.16	31.00	53.77	1,720.64	
4	LAMINATING FILM 250 microm, 270 microm	Pc	834	833	833	2506	3,725.00	834	833	833	2506	3,725.00	835	833	833	2506	3,725.00	834	833	833	2506	3,725.00	10,668.00	1.75	12,500.00	
5	STICKER PAPER, A4 in pc/pack	Pack	7	7	6	20	768.00	7	6	6	19	768.00	7	6	6	19	768.00	7	6	6	19	768.00	77.00	38.00	3,916.00	
6	LAMINATING FILM, A4, 100cs/pack	Pack	2	3	2	8	628.00	3	1	1	5	628.00	3	1	1	5	628.00	3	1	1	5	628.00	21.00	104.00	1,184.00	
7	ENVELOPE, expanding garterized, short	Pc	50	38	40	10	137.50	10	10	10	30	137.50	10	10	10	30	137.50	10	10	10	30	137.50	120.00	7.75	930.00	
8	ENVELOPE, EXPANDING KRAFT board, min. of 20gsm for short size papers/documents	Pc	12	12	12	36	377.00	12	12	11	35	369.50	12	12	11	35	369.50	12	12	11	35	369.50	141.00	7.70	1,085.70	
9	FASTENER, long stem	Box	6	6	5	17	1,445.00	6	5	5	16	1,445.00	6	6	5	17	1,445.00	6	5	5	16	1,445.00	66.00	85.00	5,610.00	
10	MARKER Metallic, Silver, Big	Pc	0	3	0	2	200.00	0	2	0	2	200.00	0	2	0	2	200.00	0	2	0	2	200.00	5.00	100.00	800.00	
11	Ballpoint Pen Fine Point, black	Pc	187	187	187	511	10,342.00	187	187	187	561	12,342.00	187	187	187	561	12,342.00	187	187	187	561	12,342.00	2,044.00	22.00	49,368.00	
12	Ballpoint Pen Fine Point, blue	Pc	73	73	73	219	6,018.00	73	73	73	218	4,796.00	73	73	73	219	4,818.00	73	73	73	218	4,796.00	879.00	22.00	19,225.00	
13	Ballpoint Pen Fine Point, red	Pc	18	17	18	49	4,028.00	15	16	15	47	4,028.00	16	16	16	48	4,056.00	16	16	15	47	4,056.00	191.00	22.00	4,262.00	
14	Ballpoint Pen Fine Point, violet	Pc	28	24	24	72	1,995.84	24	24	24	72	1,995.84	24	24	24	72	1,995.84	24	24	24	72	1,995.84	288.00	27.72	7,983.36	
15	Ballpoint Pen, Nooline Ballpen with string and stand	Pc	38	37	37	102	16,754.00	37	37	37	101	14,652.00	37	37	37	101	14,652.00	37	37	37	101	14,652.00	445.00	132.00	58,740.00	
16	Painter's Roller	Pc	5	5	3	15	188.10	5	5	5	15	188.10	3	5	3	15	188.10	5	5	3	15	188.10	60.00	12.54	752.40	
17	Post-it Flag, Standard Flags	Pad	1	0	0	1	35.00	0	0	0	0	35.00	1	0	0	1	35.00	0	0	0	1	35.00	4.00	85.00	171.00	
18	Pinch Pin, Hammer head type, assorted colors, no/ylure	Box	4	4	3	11	302.06	4	3	3	10	274.00	4	3	3	10	274.00	4	3	3	10	274.00	41.00	27.46	1,135.86	
19	Ring Binder, Three (3) Hole Binder, #4, 7 inches capacity with plastic lamination, white	Pc	1	1	1	5	815.85	1	2	2	5	815.85	1	2	2	5	815.85	1	1	1	5	815.85	20.00	165.17	5,393.40	
20	Ring Binder, Three (3) Hole Binder, Legal size with plastic lamination	Pc	1	1	1	5	921.15	1	2	2	5	921.15	1	2	2	5	921.15	1	1	1	5	921.15	20.00	184.23	3,684.60	
21	Correction Pen, Waterbased	Pc	1	1	0	1	34.76	1	1	0	3	34.76	1	1	0	2	34.76	1	1	0	3	34.76	8.00	17.38	139.04	
COMMON JANITORIAL SUPPLIES																										
1	Dust Mop	Pc	2	2	2	8	81	211.00	2	2	2	8	81	211.00	2	2	2	8	81	211.00	15.00	30.25	459.75			
2	Feather Duster, Retractable, Plastic handle	Pc	0	0	0	3	161.50	0	1	0	1	161.50	0	1	0	1	161.50	0	1	0	1	161.50	6.00	9.75	544.50	
3	Rubber Mat	Pc	0	1	0	1	3,300.00	0	0	0	0	3,300.00	0	0	0	0	3,300.00	0	0	0	0	3,300.00	120.00	3,300.00	3,300.00	
4	Trash Bin/Can	Pc	0	5	5	10	700.00	0	5	5	9	900.00	0	5	5	9	900.00	0	5	5	9	900.00	20.00	70.00	1,400.00	
5	Waste Can	Pc	0	1	1	1	264.00	0	0	1	1	152.00	0	1	1	2	264.00	0	0	1	1	152.00	6.00	132.00	792.00	
6	Wiping Gloves, Rubberized	Pc	1	1	1	1	1	135.00	0	1	1	2	90.00	1	1	1	3	135.00	0	1	1	2	90.00	10.00	45.00	450.00

Item & Specifications		Initial Balances	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q2	April	May	June	Q3	Q4	July	Aug	Sept	Q5	Q6	Oct	Nov	Dec	Q7	Q8		
Office Equipment and Accessories																								
1	AIRCON 220V, Single Phase, regular Cooling Capacity, Inverter Ceiling Cassette type	unit				0	0.00	7			7	197,420.00				0	0.00				0	0.00	197,420.00	197,420.00
2	AIRCON SPLIT TYPE 3.0 TR FLOOR MOUNTED, cooling capacity	unit				0	0.00	16			16	5,240,000.00				0	0.00				0	0.00	5,240,000.00	5,240,000.00
3	AIRCON SPLIT TYPE 2.0 HP cooling capacity, Inverter	unit				0	0.00	14			14	1,731,500.00				0	0.00				0	0.00	1,731,500.00	1,731,500.00
4	AIRCON SPLIT TYPE 3.0 Cooling Capacity, Inverter Ceiling, cassette type Airconditioner that includes	unit				0	0.00	3			3	536,013.75				0	0.00				0	0.00	536,013.75	536,013.75
5	AIR CON 220V, Single Phase, 3.0HP Cooling Capacity, Inverter Floor Mounted type	unit				0	0.00	3			3	994,750.00				0	0.00				0	0.00	994,750.00	994,750.00
6	AIR CON 220V, Single Phase, 5.0HP Cooling Capacity, Inverter, Ceiling cassette type	unit				0	0.00	1			1	234,280.00				0	0.00				0	0.00	234,280.00	234,280.00
7	AIR CON 220V, Single Phase, Air Curtains, 48" including installation	unit				0	0.00	8			8	440,000.00				0	0.00				0	0.00	440,000.00	440,000.00
8	AIR CON 220V, Single Phase, Split Type, 2.0HP Cooling Capacity, Inverter type with remote	unit				0	0.00	7			7	816,250.00				0	0.00				0	0.00	816,250.00	816,250.00
9	AIR CON 220V, Single Phase, Split Type, 2.0HP Cooling Capacity, Inverter type with remote	unit				0	0.00	3			3	453,750.00				0	0.00				0	0.00	453,750.00	453,750.00
10	AIR CON 220V, Single Phase, Split Type, 3.0 TR, Cooling Capacity, Floor mounted, digital control	unit				0	0.00	18			18	1,197,500.00				0	0.00				0	0.00	1,197,500.00	1,197,500.00
11	AIR CON 220V, Single Phase, Split Type, 3.0HP Cooling Capacity, Inverter, Floor mounted type	unit				0	0.00	1			1	330,000.00				0	0.00				0	0.00	330,000.00	330,000.00
12	AIR CON Window Type, 2.0 HP, Cooling Capacity with timer and remote control, supply and	unit				0	0.00	6			6	175,450.00				0	0.00				0	0.00	43,862.50	175,450.00
13	AIR CON Window Type 2.5 HP, Cooling Capacity with timer and remote control, supply and	unit	2			2	104,500.00	25			25	1,335,500.00				0	0.00				0	0.00	28,000.00	1,463,000.00
14	AIR COOLER Heavy Duty	unit				0	0.00	4			4	33,750.00				0	0.00				0	0.00	43,750.00	33,750.00
15	BINDING MACHINE	unit				0	0.00	4			4	121,000.00				0	0.00				0	0.00	30,250.00	121,000.00
16	BIMILLI METRIC TIME AND ATTENDANCE	unit				0	0.00	8			8	369,000.00				0	0.00				0	0.00	86,250.00	109,000.00
17	DISASTER EQUIPMENT, Fiberglass no-sink Rescue Boat	unit				0	0.00	1			1	176,000.00				0	0.00				0	0.00	176,000.00	176,000.00
18	DISASTER EQUIPMENT MEDICINE BAG	unit				0	0.00	1			1	45,000.00				0	0.00				0	0.00	45,000.00	45,000.00
19	DISASTER EQUIPMENT MEGAPHONE WITH SIREN	unit				0	0.00	1			1	15,625.00				0	0.00				0	0.00	15,625.00	15,625.00
20	DOCUMENT CAMERA WITH DVI PORT AND LCD PROJECTOR	unit				0	0.00	1			1	31,590.00				0	0.00				0	0.00	31,590.00	31,590.00
21	EVENTS EQUIPMENT; TENT 10x20	unit				0	0.00	9			9	136,125.00				0	0.00				0	0.00	15,125.00	136,125.00
22	EVENTS EQUIPMENT; BOOTH PORTABLE	unit				0	0.00	1			1	20,625.00				0	0.00				0	0.00	20,625.00	20,625.00
23	ELECTRONIC STAMPING & RECEIVING MCARHEN	unit				0	0.00	1			1	45,375.00				0	0.00				0	0.00	45,375.00	45,375.00
24	FACSIMILE MACHINE	unit				0	0.00	4			4	65,812.50				0	0.00				0	0.00	16,453.12	65,812.50
25	GENERATOR SET	unit				0	0.00	1			1	907,500.00				0	0.00				0	0.00	907,500.00	907,500.00
26	TELEVISION LED 42"	unit				0	0.00	5			5	275,000.00				0	0.00				0	0.00	55,000.00	275,000.00
27	LAMINATING MACHINE SIZE 13"	unit				0	0.00	6			6	31,250.00				0	0.00				0	0.00	15,215.75	91,254.50
28	PAPER SHREDDER	unit				0	0.00	16			16	140,000.00				0	0.00				0	0.00	21,250.00	340,000.00

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year
			Jan.	Feb.	Mar.	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug.	Sept.	Q3	Q3 AMOUNT	Oct.	Nov.	Dec.	Q4	Q4 AMOUNT	
19	PRINTING MACHINE	unit				0	0.00	2		2	1,512,500.00				0	0.00		0	0.00	1,500	756,250.00	1,512,500.00	
20	TOOL INDUSTRIAL ALUMINUM FLOOR TYPE DIGITAL WEIGHING SCALE	unit				0	0.00	1		1	19,662.50				0	0.00		0	0.00	120	19,662.50	19,662.50	
21	WHITE BOARD/GRASS BOARD	unit				0	0.00	4		4	14,950.00				0	0.00		0	0.00	400	28,737.50	114,950.00	
22	BODOR SHELF	unit				0	0.00	6		6	99,875.00				0	0.00		0	0.00	600	16,637.50	99,875.00	
23	SPHYGMOMANOMETER Apparatus, Aneroid Aneroid	unit				0	0.00	7		7	12,500.00				0	0.00		0	0.00	700	2,500.00	17,500.00	
24	CHAIR JUNIOR EXECUTIVE FOR SG 18-23	unit				0	0.00	9		9	70,000.00				0	0.00		0	0.00	900	10,833.33	108,000.00	
25	CHAIR JUNIOR EXECUTIVE FOR SG 24-25	unit				0	0.00	1		1	15,175.00				0	0.00		0	0.00	120	25,172.50	25,172.50	
26	CHAIR SENIOR EXECUTIVE FOR SG 26-27	unit				0	0.00	3		3	29,548.75				0	0.00		0	0.00	300	29,548.75	29,548.75	
27	CHAIR CONFERENCE	unit				0	0.00	83		83	1,278,200.00				0	0.00		0	0.00	8300	15,400.00	1,278,200.00	
28	VISITOR'S CHAIR FOR SG 28-29	unit				0	0.00	13		13	108,750.00				0	0.00		0	0.00	1300	23,750.00	308,750.00	
29	CHAIRS WHEEL 20"X20"	unit				0	0.00	4		4	77,000.00				0	0.00		0	0.00	400	19,250.00	77,000.00	
30	EXPANDER WALL PORTABLE	unit				0	0.00	5		5	151,250.00				0	0.00		0	0.00	500	30,250.00	151,250.00	
31	SAFETY VAULT	unit				0	0.00	3		3	113,437.50				0	0.00		0	0.00	300	37,812.50	113,437.50	
32	SIGNAGE LHD SIGNAGL	unit				0	0.00	24		24	5,450,000.00				0	0.00		0	0.00	2400	143,750.00	3,450,000.00	
33	SOFA SET	unit				0	0.00	19		19	810,000.00				0	0.00		0	0.00	1800	88,000.00	880,000.00	
34	STEEL OPEN SHELVES	unit				0	0.00	67		67	1,013,375.00				0	0.00		0	0.00	6700	15,125.00	10,013,375.00	
35	CHAIRS FOR LHD FRONTLINE'S CHAIR	unit				0	0.00	20		20	314,275.00				0	0.00		0	0.00	2000	15,743.75	314,275.00	
36	INFORMATION BOX FOLDABLE	unit				0	0.00	1		1	17,613.50				0	0.00		0	0.00	100	37,812.50	37,812.50	
37	TABLE CLERICAL SG 12 & BELOW	unit				0	0.00	76		76	5,224,875.00				0	0.00		0	0.00	7600	42,432.50	37,812,500.00	
38	TABLE CONFERENCE/COFFEE FOR SG 26 TO 29	unit				0	0.00	1		1	15,296.87				0	0.00		0	0.00	1000	15,296.87	15,296.87	
39	CONFERENCE TABLE 6 TO 10 SEATERS	unit				0	0.00	2		2	46,062.50				0	0.00		0	0.00	2000	23,031.25	46,062.50	
40	CONFERENCE TABLE 8 TO 12 SEATERS	unit				0	0.00	6		6	321,975.00				0	0.00		0	0.00	6000	53,652.50	321,975.00	
41	TABLE JUNIOR EXECUTIVE FOR SG 18-23	unit				0	0.00	2		2	108,000.00				0	0.00		0	0.00	700	44,055.00	308,000.00	
42	GANG CHAIR WITH LEATHER CUSHION	unit				0	0.00	32		32	800,000.00				0	0.00		0	0.00	3200	25,000.00	800,000.00	
43	BINDING MACHINE	unit				0	0.00	3		3	38,496.00				0	0.00		0	0.00	300	12,995.70	38,496.00	
44	BUNDY CLOCK ELECTRONIC WALL MOUNTED	unit				0	0.00	1		1	5,717.50				0	0.00		0	0.00	100	5,717.50	5,717.50	
45	EVENTS EQUIPMENT PANEL BOARD DISPLAY	unit				0	0.00	1		1	11,835.00				0	0.00		0	0.00	1000	11,825.00	11,825.00	
46	FAN INDUSTRIAL STAND	unit				0	0.00	17		17	26,495.00				0	0.00		0	0.00	1700	1,555.25	26,495.00	
47	MONITOR DECTECTOR	unit				0	0.00	4		4	1,610.40				0	0.00		0	0.00	400	653.12	2,612.48	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
10	PDH DULY NO RETRACTABLE	unit					0	0.00	15			18	45,837.50				0	0.00			0	0.00	38.00	3,268.75	80,837.50
11	CAMERA HIGH END DASH CAMERA FOR SERVICE VEHICLES	unit					0	0.00	8			9	55,000.00				0	0.00			0	0.00	6.00	6,875.00	55,000.00
12	RECORDER DIGITAL VOICE RECORDER	unit					0	0.00	3			3	23,361.00				0	0.00			0	0.00	3.00	7,787.00	23,361.00
13	PAPER CUTTER 350MM	unit					0	0.00	6			4	30,780.00				0	0.00			0	0.00	4.00	9,945.00	30,780.00
14	REFRIGERATOR 6.0 cu.ft.	unit					0	0.00	5			7	83,701.86				0	0.00			0	0.00	3.00	16,430.62	43,291.86
15	WATER DISPENSER	unit					0	0.00	2			7	17,730.75				0	0.00			0	0.00	7.00	8,247.25	57,730.75
16	PUSH CART	unit					0	0.00	10			10	38,500.00				0	0.00			0	0.00	10.00	3,850.00	38,500.00
17	HAND DRILL	unit					0	0.00	1			1	7,500.00				0	0.00			0	0.00	6.00	7,500.00	7,500.00
18	Electrical, MULTITESTER	unit					0	0.00	1			1	5,943.75				0	0.00			0	0.00	1.00	6,943.75	6,943.75
19	CORDLESS SCREW DRIVERS	unit					0	0.00	1			1	6,250.00				0	0.00			0	0.00	1.00	6,250.00	6,250.00
20	LADDER	unit					0	0.00	3			3	18,873.98				0	0.00			0	0.00	3.00	9,624.56	28,873.98
21	PRESSURE WASHER	unit					0	0.00	1			1	12,045.55				0	0.00			0	0.00	1.00	12,045.55	12,045.55
22	VACUUM CLEANER HEAVY DUTY	unit					0	0.00	2			2	16,300.00				0	0.00			0	0.00	2.00	8,250.00	16,300.00
23	WEIGHING SCALE FLOOR TYPE	unit					0	0.00	1			1	6,125.00				0	0.00			0	0.00	1.00	6,125.00	6,125.00
24	WHITE BOARD WALL TYPE	unit					0	0.00	1			1	27,500.00				0	0.00			0	0.00	5.00	5,500.00	27,500.00
25	COMMUNICATION SYSTEM TWO WAY RADIO	unit					0	0.00	6			6	53,625.00				0	0.00			0	0.00	6.00	3,937.50	53,625.00
26	STEREOSCOPE	unit					0	0.00	7			7	5,662.50				0	0.00			0	0.00	7.00	1,237.50	8,662.50
27	SPIGOMANOMETER, Aneroid manual, Portable	unit					0	0.00	1			1	15,937.50				0	0.00			0	0.00	1.00	15,937.50	15,937.50
28	NEBULIZER	unit					0	0.00	1			1	3,025.00				0	0.00			0	0.00	1.00	3,025.00	3,025.00
29	HDD External Portable High Capacity	unit	6			6	17,600.00					0	0.00			0	0.00			0	0.00	6.00	6,300.00	37,800.00	
30	PORTABLE WiFi (POCKET WiFi)	unit					0	0.00	9			9	45,000.00				0	0.00			0	0.00	9.00	5,000.00	45,000.00
31	PRINTER INKJET STANDALONL	unit	16		16	210,000.00						0	0.00			0	0.00			0	0.00	15.00	13,125.00	210,000.00	
32	SCANNER FLATBED	unit					0	0.00	7			7	36,750.00				0	0.00			0	0.00	7.00	5,250.00	36,750.00
33	MAGAZINE RACK	unit					0	0.00	8			2	1,875.70				0	0.00			0	0.00	2.00	359.85	1,875.70
34	ROLL-UP SUNSCREEN	unit					0	0.00	485			485	125,233.25				0	0.00			0	0.00	45.00	472.65	125,233.25
35	STORAGE STEEL CABINET	unit					0	0.00	11			6	15,125.00				0	0.00			0	0.00	1.00	13,750.00	15,125.00
36	BOX BOX, Drop Box, transparent, acrylic fiberglass, with lock, movable CABINET Back Cabinet for SC, 24 to 28 (Specification as per CO No. 0065-	unit	3		3	45,812.50						0	0.00			0	0.00			0	0.00	1.00	44,385.00	44,385.00	
37	CHAIR Chair for Training w/o armrest, 4-legged, stackable	unit	16		16	32,000.00						0	0.00			0	0.00			0	0.00	16.00	1,375.00	22,000.00	

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
87	CHAIR Clerical Chair for SG 17 and below (Specification as per OO No. 0065)	unit	82			82	794,887.50				0	0.00				0	0.00			0	0.00	82.00	9,693.75	794,887.50	
88	CHAIR Visitor's Chair for SG 18-23 (Specification as per OO No. 0065)	unit	8			8	110,330.00				0	0.00				0	0.00			0	0.00	8.00	13,791.25	110,330.00	
89	DESK FLYER RACK Desk flyer racks	unit	9			9	16,875.00				0	0.00				0	0.00			0	0.00	9.00	1,875.00	16,875.00	
90	DOCUMENTS RACK Space saver document rack-2 compartment w/	unit	8			8	44,734.96				0	0.00				0	0.00			0	0.00	8.00	5,341.87	44,734.96	
91	FILING SAFE CABINET Mobile Pedestal, made of gauge au.20 cold	unit	10			10	82,000.00				0	0.00				0	0.00			0	0.00	10.00	8,200.00	82,000.00	
92	FILING STEEL CABINET Lateral Steel Cabinet (Specification as per OO No. 0065)	unit	13			13	319,987.50				0	0.00				0	0.00			0	0.00	13.00	13,912.50	319,987.50	
93	FILING STEEL CABINET Steel Drawer (Specification as per OO No. 0065)	unit	22			22	314,600.00				0	0.00				0	0.00			0	0.00	22.00	14,300.00	314,600.00	
94	Flag Stand 8 feet tall, wooden pole with arrow head and box stand.	unit	4			4	20,625.00				0	0.00				0	0.00			0	0.00	4.00	5,156.25	20,625.00	
95	STROLLER coffee stroller	unit	3			3	32,812.50				0	0.00				0	0.00			0	0.00	3.00	10,937.50	32,812.50	
96	TABLE Foldable Table, steel folding table, with roller	unit	25			25	226,875.00				0	0.00				0	0.00			0	0.00	25.00	9,075.00	226,875.00	
97	Cash Box for SGD	Pc	1	0	0	1	548.02	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	1.00	548.02	548.02	
98	CHAIR, Monobloc, Beige, with backrest, without armrest	Pc	0	0	0	0	0.00	0	0	0	0	0.00	13,727.35	0	0	0	0	0.00	0	0	0	0.00	49.00	280.15	13,727.35
99	CHAIR, Monobloc, White, with backrest, without armrest	Pc	0	0	0	0	0.00	0	51	0	51	14,294.28	0	0	0	0	0.00	0	0	0	0	0.00	51.00	280.28	14,294.28
100	CORK BOARD, Wall Mounted, 4x3 with aluminum frame	Pc	2	0	0	2	2,190.00	1	0	0	1	1,095.00	1	0	0	1	1,095.00	1	0	0	1	1,095.00	5.00	1,095.00	5,475.00
101	CORK BOARD, Wall-type, w/out frame, 36 x 48 (1/2)	Pc	2	0	0	2	1,118.04	1	0	0	1	559.02	1	0	0	1	559.02	1	0	0	1	559.02	5.00	559.02	2,795.10
102	CORK BOARD, with stand and roller, 4x4	Pc	1	0	0	1	3,520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,520.00	3,520.00
103	DATER MACHINE, Self-inking (Received-date)	Pc	0	3	0	1	1,508.93	0	2	0	2	1,072.62	0	2	0	1	1,072.62	0	2	0	2	1,072.62	9.00	536.31	4,826.79
104	DOCUMENT FOLDER, Leatherette, with zipper 12 x 8.5	Pc	1	0	0	1	298.57	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	298.57	298.57
105	DRY SEAL, PhilHealth Logo	Pc	0	0	2	2	1,649.10	0	0	2	2	1,649.10	0	0	2	2	1,649.10	0	0	1	1	824.55	7.00	824.55	5,771.85
106	EMERGENCY LIGHT, Rechargeable	Unit	0	0	0	2	2,556.40	0	0	2	2	2,556.40	0	0	2	2	2,556.40	0	0	2	2	2,556.40	8.00	1,278.20	10,225.60
107	FLAG POLE, Regular, wooden	Unit	1	0	0	1	254.10	0	0	0	0	0.00	0	0	0	1	254.10	0	0	0	0	0.00	2.00	254.10	508.20
108	Flag, 3x6	Pc	0	1	0	1	299.52	0	1	0	1	299.52	0	1	0	1	299.52	0	0	0	0	0.00	3.00	299.52	898.56
109	FLAC, Satin material, big	Pc	1	0	0	1	1,153.61	1	0	0	1	1,153.61	0	0	0	1	1,153.61	1	0	0	1	1,153.61	8.00	1,153.61	4,614.44
110	FLAC, Satin material, small	Pc	1	0	0	1	306.59	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	306.59	306.59
111	OFFICIAL SEAL, Standard, metal w/PhilHealth logo		1	0	0	1	1,905.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1,905.75	1,905.75	
112	PENCIL, Mechanical, 0.5MM lead point	Pc	4	2	4	0	369.60	4	4	4	12	369.60	4	4	4	12	369.60	4	4	4	12	369.60	48.00	30.80	1,478.40
113	RUBBER STAMP (Received with dater)	Pc	3	0	0	3	102.50	3	0	0	3	102.50	3	0	0	3	102.50	3	0	0	3	102.50	12.00	37.50	450.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
13	FIRE EXTINGUISHER, Dry Chemical, Mono Ammonium Phosphate for AC Class of fire, stored	Unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	17.00	1,258.40	21,392.80	
14	FIRE EXTINGUISHER REFILL, Dry Chemical, Mono Ammonium Phosphate, 10 lbs.	Pc	/	0	0	0	0	444.71	/	0	0	0	0	0	0	444.71	/	0	0	0	0	0	27.00	63.53	1,715.31
15	FOLDER, Metal Ring Binder, long, 2 Hole Arc File	Pc	5	5	0	10	1,210.00	5	5	0	10	1,210.00	5	5	0	10	1,210.00	5	5	0	10	1,210.00	40.00	121.00	4,840.00
16	FOLDER, PLASTIC, WITH SIDE FASTENER and transparent cover A4	Pc	5	5	0	10	225.50	5	5	0	10	225.50	5	5	0	10	225.50	5	5	0	10	225.50	40.00	22.55	902.00
17	FOLDER, PLASTIC, WITH SIDE FASTENER and transparent cover, Legal	Pc	5	5	0	10	242.00	5	5	0	10	0.00	5	5	0	10	242.00	5	5	0	10	242.00	40.00	24.20	968.00
18	FOLDER, SLIDE IN, transparent, A4	Pc	5	5	0	10	45.00	5	5	0	10	45.00	5	5	0	10	45.00	5	5	0	10	45.00	40.00	4.50	180.00
19	FOLDER SLIDE IN, transparent, Legal	Pc	12	12	11	35	175.00	12	12	11	35	175.00	12	12	11	35	175.00	12	12	11	35	175.00	140.00	5.00	700.00
20	ACRYLIC FRAME W/ BOLT FOR ISO CERTIFICATION	Set	1	0	0	1	920.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	920.00	920.00
21	FRAME, Size: 24 x 18 inches		1	0	0	1	660.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	660.00	660.00
22	GLUE GUN, Big, heavy duty	Pc	1	0	0	1	182.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	187.00	187.00
23	GLUE GUN, Small	Pc	1	0	0	1	60.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	60.50	60.50
24	GLUE STICK for Big Glue Gun	Pc	4	4	0	8	33.60	4	3	0	7	29.40	4	6	0	8	33.60	4	5	0	7	29.40	30.00	4.20	126.00
25	INDEX CARD PLAIN, 5x8, plain	Pack	1	0	0	1	145.00	0	0	0	0	0.00	1	0	0	1	145.00	0	0	0	0	0.00	2.00	145.00	290.00
26	INK for stamp pad with applicator, color: Black	Bottle	0	5	3	10	1,100.00	0	5	5	10	1,100.00	0	3	5	10	1,100.00	0	5	5	10	1,100.00	40.00	110.00	4,400.00
27	INK for stamp pad with applicator, color: Blue	Bottle	0	3	2	5	275.00	0	3	1	5	275.00	0	3	2	5	275.00	0	3	2	5	275.00	20.00	55.00	1,100.00
28	INK for stamp pad with applicator, color: Green	Bottle	3	2	2	7	385.00	3	2	2	7	385.00	3	2	2	7	385.00	3	2	2	7	385.00	20.00	55.00	1,540.00
29	INK for stamp pad with applicator, color: Red, 50ml	Bottle	1	0	0	1	60.75	1	0	0	1	60.75	1	0	0	1	60.75	1	0	0	1	60.75	4.00	60.75	243.00
30	INK for Self-Inking Stamp, refill #2300/2360		1	0	0	1	256.63	1	0	0	1	256.63	1	0	0	1	256.63	1	0	0	0	0.00	3.00	256.63	769.89
31	INK PAD, for selfinking stamp #40	Pc	0	2	0	2	264.00	0	1	0	1	132.00	0	1	0	1	132.00	0	1	0	1	132.00	5.00	132.00	660.00
32	INK PAD, for self-inking stamps (various size)	Pc	0	2	2	4	660.00	0	2	2	4	660.00	0	2	2	4	660.00	0	2	2	4	660.00	16.00	165.00	2,640.00
33	INK PAD, for Trodat Dater Machine 5460	Pc	3	3	0	6	1,122.00	3	2	0	5	935.00	3	3	0	6	1,122.00	3	2	0	5	935.00	22.00	187.00	4,114.00
34	TIME CARD, CS form 8a	Pack	3	0	0	3	360.00	3	0	0	3	360.00	3	0	0	3	360.00	3	0	0	3	360.00	12.00	120.00	1,440.00
35	TIME CARD for Kitzen Time Recorder, 85mm x 184mm, die cut, one color (red back to back), 18	Bundle	3	2	2	7	640.64	2	2	2	8	549.12	3	3	2	7	640.64	2	2	2	8	549.12	26.00	91.52	2,379.52
36	DTR, White (CS Form No. 48)		1	1	1	3	198.00	1	1	1	3	198.00	1	1	1	3	198.00	1	1	1	3	198.00	12.00	66.00	792.00
37	BOX, Knockdown Boxes, 12 x 10 x 15	Pc	84	83	83	250	63,525.00	84	83	83	250	63,525.00	84	83	83	250	63,525.00	84	83	83	250	63,525.00	1,000.00	254.10	254,100.00
38	RUBBER BAND, small	Box	13	12	12	37	630.85	12	12	12	35	613.80	12	12	12	36	613.80	12	12	12	36	613.80	10.00	17.05	2,472.25
39	BOX, Plastic Crates		24	23	23	70	15,669.50	24	23	23	70	15,669.50	24	23	23	70	15,669.50	24	23	23	70	15,669.50	280.00	223.85	62,678.00
40	BOX, Storage box, merit, size I.D. 12W x 10H x 15L		1	2	2	5	952.90	1	2	2	5	952.90	1	2	2	5	952.90	1	2	2	5	952.90	80.00	190.58	3,811.60
41	BRACKET, Wall Bracket for LCD TV	Pc	0	0	0	0	0.00	0	0	0	1	3,684.45	0	0	0	0	0.00	0	0	0	0	0.00	1.00	3,684.45	3,684.45

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1					
47	CALCULATOR, Desktop, compact, electronic, LCD display, 10 digits, battery power source / solar	Pc	3	2	1	7	1,096.16	1	2	2	6	929.87	1	2	2	5	939.50	2	1	1	6	939.50	25.00	156.50	3,915.00
48	CALCULATOR, DESKTOP ELECTRONIC, 12 DIGITS	Pc	9	1	4	5	2,995.00	0	0	0	0	3,046	0	0	0	1	4,995.00	0	0	0	0	0.00	2.00	2,995.00	5,990.00
49	CALCULATOR, Scientific, 12 digits, dot matrix, pocket size with case, two way power source	Pc	8	2	1	9	1,445.00	0	2	2	4	1,645.00	0	1	2	4	1,645.00	0	3	4	4	1,645.00	16.00	391.50	5,784.00
50	TAPE ADHESIVE, size: 1" double sided with foam	Roll	0	2	1	4	638.00	0	2	2	6	105.00	0	1	2	5	638.00	0	2	1	6	638.00	16.00	259.50	2,552.00
51	TAPE ADHESIVE, size: 1" double sided without foam	Roll	0	2	1	4	264.00	0	2	2	1	264.00	0	1	2	4	264.00	0	2	1	6	264.00	16.00	66.00	1,056.00
52	TAPE, double side .5" w/o foam	Roll	1	2	3	9	50.00	1	2	2	5	50.00	1	1	2	5	50.00	1	3	3	5	50.00	16.00	10.00	700.00
53	DTR, Time Card, Preprinted Time Card, customized		68	68	67	293	773.43	68	68	67	303	773.43	68	67	67	302	769.52	58	67	67	202	769.52	80.00	3.81	3,086.10
54	Self Inking Stamp (Paid)	Pc	0	1	0	1	1,095.00	0	1	0	1	1,095.00	0	1	0	1	1,095.00	0	1	0	1	1,095.00	4.00	1,095.00	4,380.00
55	Self Inking Stamp (Processed w/date)	Pc	1	1	1	3	3,480.00	0	1	1	2	3,320.00	0	1	1	2	3,320.00	0	1	1	2	3,320.00	9.00	1,160.00	10,440.00
56	Self Inking Stamp (Released w/date)	Pc	0	0	1	1	1,160.00	0	0	0	0	1,080	0	0	1	1	1,160.00	0	0	0	0	0.00	2.00	1,160.00	2,320.00
57	Self Inking Stamp (Released w/o date)	Pc	0	0	1	1	1,760.00	0	0	0	0	0.00	0	0	1	1	1,950.00	0	0	0	0	0.00	2.00	1,160.00	2,320.00
58	Self inking stamp, Trident Trinity, 4750 with rubber inscription	Pc	0	0	1	1	3,294.50	0	0	1	1	3,294.50	0	0	1	1	3,294.50	0	0	1	1	3,294.50	8.00	3,294.50	13,178.00
59	Self inking stamp, Trident Trinity, 4973 with rubber inscription	Pc	0	1	1	2	1,084.50	0	0	1	1	542.50	0	0	1	1	542.50	0	0	1	1	542.50	5.00	542.50	2,711.50
60	Self inking stamp, Trident Trinity, 5460 with rubber inscription	Pc	0	1	1	2	1,223.00	0	0	1	1	1,613.50	0	0	1	1	3,613.50	0	0	1	1	3,613.50	5.00	3,613.50	18,067.50
61	Speaker, 2 Way	Pc	0	0	1	1	1,750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,750.00	1,750.00
62	Table, Monobloc, White	Unit	0	0	0	0	6.00	2	3	3	5	0.252.34	0	0	0	0	0.00	0	0	0	0	0.00	5.00	1,361.36	13,153.24
63	TRIPOD, for Digital Camcorder, with integral photo/video pan tilt, head with carrying case	Unit	1	0	0	1	534.95	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	834.90	834.90
64	WALL CLOCK, Telesonic 8142	Pc	0	0	1	1	1,016.40	0	0	1	1	1,016.40	0	0	1	1	1,016.40	0	0	0	0	0.00	3.00	1,016.40	3,049.20
65	WALL CLOCK, Wall Mounted	Pc	0	1	1	2	1,845.00	0	0	1	2	924.00	0	0	1	1	924.00	0	0	1	1	924.00	5.00	924.00	4,620.00
66	WEIGHING SCALE, Bathroom Type	Unit	0	0	1	1	638.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	638.00	1,276.00
67	WEIGHING SCALE, for mailing	Unit	0	0	1	1	638.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	638.00	638.00
68	Pre Printed Certificate for Membership Registration	Pc	2	1	1	5	30,746.12	2	1	1	4	30,746.12	2	1	1	4	30,746.12	0	0	0	0	0.00	0.00	7,686.53	92,238.36
69	Tape Adhesive, size: 1" double sided with foam	Roll	2	2	1	5	468.00	2	3	2	6	468.00	2	2	3	6	468.00	2	2	1	6	468.00	24.00	78.00	1,872.00
70	Tape, Adhesive, size: 1" double sided without foam	Roll	4	3	3	10	308.00	4	3	2	10	308.00	4	3	3	10	308.00	4	3	3	10	308.00	20.00	30.50	1,212.00
71	Case Stock for small glue gun	Pc	1	2	1	5	8.50	1	2	2	5	8.50	1	2	2	5	8.50	1	2	1	5	8.50	20.00	1.75	34.00
72	Data File Box, Clipped ends with finger ring and pockets for tool holder, material chipboard (3mm)	Pc	7	3	6	20	2,200.00	7	7	6	20	2,200.00	7	7	6	20	2,200.00	7	7	6	20	2,200.00	80.00	710.00	8,800.00
73	Data File Box with cover	Pc	1	1	1	1	750.00	0	1	1	1	750.00	1	1	1	1	750.00	0	1	1	1	750.00	10.00	150.00	2,500.00
74	Data File Folder with finger ring and clear plastic pocket for tools, material chipboard (3mm thick)	Pc	8	8	7	13	1,736.50	8	8	7	13	1,736.50	8	8	7	13	1,736.50	8	8	7	13	1,736.50	32.00	75.50	6,946.00
75	Drinking Water, Purified, 5 liters/gallon	cont	279	278	278	835	31,467.50	279	278	278	835	31,467.50	279	278	278	835	31,467.50	279	278	278	835	31,467.50	3,300.00	38.50	128,590.00

Item & Specifications		Unit/ Measur.	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
#	FOLDER PLAIN, with plastic clips, assorted colors, for legal size papers/documents, min. thickness of 5mm	box	1	0	0	1	183.50	0	0	0	0	0	0	0	0	0	0	0	0	0	187.50	2.00	387.50	775.00	
Audio and visual presentation and computing equipment																									
1	PROJECTOR SCREEN	unit				0	0.00	4			4	150,000.00				0	0.00				0	0.00	4.00	37,500.00	150,000.00
2	SOUND SYSTEM MICROPHONE TAPE	unit				0	0.00	7			7	120,250.00				0	0.00				0	0.00	7.00	53,750.00	326,250.00
3	SOUND SYSTEM MICROPHONE WIRELESS HANDHELD	unit				0	0.00	1			1	53,750.00				0	0.00				0	0.00	1.00	53,750.00	53,750.00
4	SOUND SYSTEM PUBLIC ADDRESS SYSTEM PORTABLE	unit				0	0.00	5			5	171,875.00				0	0.00				0	0.00	5.00	34,375.00	171,875.00
5	SOUND SYSTEM MULTIFUNCTION AMPLIFIER	unit				0	0.00	1			1	5,875.00				0	0.00				0	0.00	1.00	5,875.00	5,875.00
6	Queuing Machine 4 digits customer number, 2 digits teller number, 4 rows display for 4	unit				0	0.00	4			4	1,250,000.00				0	0.00				0	0.00	4.00	312,500.00	1,250,000.00
7	Queuing Machine Digital Number Counter	unit				0	0.00	2			2	181,000.00				0	0.00				0	0.00	2.00	60,500.00	121,000.00
8	SOUND SYSTEM for Indoor Use, 12 channel analog mixer, 2X15" Speakers, 750W @ 4.0 ohms Power amplifier,	unit				0	0.00	5			5	2,000,000.00				0	0.00				0	0.00	5.00	400,000.00	2,000,000.00
9	PROJECTOR Interactive Projector	unit				0	0.00	1			1	140,000.00				0	0.00				0	0.00	1.00	140,000.00	140,000.00
10	CAMERA DIGITAL	unit				0	0.00	4			4	8,100.00				0	0.00				0	0.00	4.00	21,250.00	85,000.00
11	CAMERA ACCESSORIES FLASH (SPEED LIGHT)	unit				0	0.00	1			1	20,250.00				0	0.00				0	0.00	1.00	35,250.00	35,250.00
12	CAMERA ACCESSORIES BALLHEAD TRIPOD	unit				0	0.00	1			1	23,500.00				0	0.00				0	0.00	1.00	22,500.00	22,500.00
13						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
14						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
15						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
Cleaning Equipment and Supplies																									
16						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
17						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
18						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
19						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
20						0	0.00				0	0.00			0	0.00				0	0.00	0.00		0.00	
Paper Materials and Products																									
21	FELT PAPER, assorted color	pc	1	1	1	1	1	1	1	0	1	86.40	1	1	1	3	99.00	1	1	0	1	166.00	10.00	33.00	330.00
22	Equipment Ledger Card, A4 size	pc	5	8	8	15	158.75	9	8	8	25	158.75	9	8	8	25	158.75	9	8	8	25	158.75	100.00	5.35	635.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount	Oct	Nov	Dec	Q4 Amount					
1	MANILA PAPER, 50 gsm, thickness: 0.09mm min, dimensions: 1000mm x 1900mm, 10 sheets per pack	Pc	0	1	1	3	6.80	0	0	1	1	6.80	0	0	1	1	4.40	0	0	1	1	1.40	3.00	4.40	22.40
2	CAKETOLINA, Bristol Board, Assorted colors: blue, green, yellow, orange, lavender, violet	Pack	1	1	1	3	10.98	0	1	1	2	7.34	1	1	1	3	10.98	0	1	1	2	10.00	3.66	36.60	36.60
3	Paper, Colored, Green, A4	Ream	0	0	0	1	145.00	0	0	0	0	0.00	1	0	0	1	145.00	0	0	0	0	0.00	2.00	145.00	190.00
4	Paper Linen	Pc	17	17	16	51	111.50	17	17	16	50	111.50	17	17	16	50	111.50	17	17	16	50	111.50	206.00	2.23	446.00
5	Paper, Neon, Colored, 210mm x 297mm (A4), 10 pcs/pack	Pack	2	1	1	4	190.12	2	1	1	3	190.12	2	1	1	4	190.12	2	1	1	4	190.12	16.00	35.03	400.48
6	Paper, Special Board, 8-1/2 x 11	Pack	1	1	1	5	275.00	1	1	1	5	275.00	1	1	1	5	275.00	1	1	1	5	275.00	20.00	55.00	1,100.00
7	Paper, Special, color specified, yes short	Pack	1	1	1	3	190.59	0	1	1	2	127.00	1	1	1	3	190.59	0	1	1	2	127.00	10.00	63.53	635.30
8	Paper, Velum Board, 13x8, 10 pcs/pack	Pack	1	0	0	1	145.00	0	0	0	0	0.00	1	0	0	1	145.00	0	0	0	0	0.00	2.00	145.00	290.00
9	Paper, Velum, A4	Pack	1	1	2	5	148.50	1	2	2	5	148.50	1	2	2	5	148.50	1	2	2	5	148.50	20.00	29.70	594.00
10	Photo Paper, Glossy A4, 10pc/pack	Pack	1	1	2	5	962.50	1	2	2	5	962.50	1	2	2	5	962.50	1	2	2	5	962.50	20.00	192.50	3,850.00
11	Photo Paper, Premium Grade A4, pack 15/pack	Pack	3	2	2	7	1,116.00	3	2	2	6	1,116.00	3	2	2	6	1,116.00	2	2	2	6	1,116.00	25.00	308.00	7,700.00
12	Continuous Form 11 x 10-5/8, 1-ply, plain, 70 gsm with side perforation, 2000 sheets/box	Box	0	1	1	2	1,049.20	0	1	1	2	1,049.20	0	1	1	2	1,049.20	0	1	1	2	1,049.20	8.00	524.63	4,197.04
13	Continuous Form 11 x 10-5/8, 1-ply, plain, 70 gsm with side perforation, 1000 sheets/box	Box	21	21	21	63	83,160.00	21	21	21	63	83,160.00	21	21	21	63	83,160.00	21	21	21	63	83,160.00	252.00	1,320.00	33,640.00
14	Continuous Form 11 x 14-7/8, (100mm x 370mm), 2-ply, plain, 70 gsm carbonless with striping and perforation	Box	1	1	1	3	4,079.48	1	1	1	3	4,079.48	1	1	1	3	4,079.48	1	1	1	3	4,079.48	12.00	1,363.06	16,116.72
15	(CONTINUOUS FORM CHECKS)	Pc	1000	1000	1000	3000	15,620.00	1000	1000	1000	3000	15,620.00	1000	1000	1000	3000	15,620.00	1000	1000	1000	3000	15,620.00	5.14	51,660.00	19,404.00
16	OPERATIONS CHECKS	Pc	4	4	4	12	4,851.00	4	4	4	12	4,851.00	4	4	4	12	4,851.00	4	4	4	12	4,851.00	40.00	404.25	19,404.00
Lighting and fixtures and accessories																									
1	Starter, 40 Watts	Pc	1	1	1	3	66.00	0	1	1	2	44.00	1	1	1	3	66.00	0	1	1	2	44.00	10.00	22.00	220.00
2	Starter, 40 Watts	Pc	1	1	1	3	66.00	0	1	1	2	44.00	1	1	1	3	66.00	0	1	1	2	44.00	10.00	3.85	38.50
3	Adapter, universal	Pc	1	0	0	1	41.95	0	1	0	1	41.95	0	1	0	1	41.95	0	0	0	0	0.00	3.00	41.95	125.85
4	Adaptor Plug, 3P to flat	Pc	1	0	0	1	56.86	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	56.86	56.86
5	Adapter Plug, round to flat	Pc	1	0	0	1	17.00	0	0	0	1	0.00	0	1	0	1	17.00	0	0	0	0	0.00	2.00	17.00	34.00
6	Ballast, 1 x 20 watts fluorescent tube, preheat, 220 volts, normal power factor	Pc	1	1	0	3	230.52	0	1	0	1	118.79	0	1	0	1	118.79	0	1	0	1	118.79	5.00	118.79	593.95
7	Ballast, 10 watts	Pc	0	1	1	2	208.86	0	0	1	1	104.23	0	0	1	1	104.23	0	0	1	1	104.23	5.00	104.23	521.15
8	Ballast, 40 watts	Pc	0	1	1	3	1,091.54	0	0	1	1	546.32	0	0	1	1	546.32	0	0	1	1	546.32	5.00	546.32	3,731.60
9	Bulb for money detector, MD-18X	Pc	1	0	0	1	339.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	330.00	330.00
10	Bulb, 3W, 18 Watts	Pc	17	17	16	51	7,686.50	17	17	16	50	7,686.50	17	17	16	50	7,686.50	17	17	16	50	7,686.50	200.00	153.75	30,746.00
11	Bulb, 40 watts, incandescent	Pc	1	1	0	1	88.10	0	1	1	1	44.50	0	1	1	1	44.50	0	1	1	1	44.50	8.00	44.75	353.20
12	Bulb for spotlight, assorted colors	Pc	1	1	1	1	382.41	1	1	1	2	654.04	1	1	1	3	942.41	0	1	1	2	654.04	10.00	327.47	3,274.70

	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
17	Bulb, T3 (spiral bulb, 24 watts)	Pc	1	1	0	3	950.40	1	1	0	3	950.40	1	1	0	3	950.40	1	1	0	3	950.40	3.00	4,752.00
18	Extension Cord, 3-gang, 15 meters	Set	0	1	1	3	4,050.00	0	1	1	2	4,050.00	0	1	1	2	4,050.00	0	1	1	3	12,150.00	5.00	59,000.00
19	Fluorescent Tube, 36 watts	Pc	1	2	2	5	152.50	1	2	1	5	152.50	1	2	1	5	152.50	1	2	1	5	152.50	10.00	715.00
20	Fluorescent tube, 48 watts	Pc	2	2	2	6	6,196.00	2	3	2	6	6,196.00	2	3	2	6	6,196.00	2	3	2	6	6,196.00	14.00	715.00
21	LED Security / Flood Light, Water Proof, 20 watts	Pc	1	0	0	1	730.00	0	0	0	0	0.00	1	0	0	1	730.00	0	0	0	0	0.00	1.00	730.00
22	LED Security / Flood Light, Water Proof, 50 watts	Pc	0	1	0	1	1,290.00	0	0	0	0	0.00	0	1	0	1	1,290.00	0	0	0	0	0.00	2.00	1,290.00
Electrical equipment and components and supplies																								
1	TOOLS, MECHANICAL 5 Tonner, hydraulic jack, Crocodile type	unit				0	0.00	1			1	38,500.00				0	0.00				0	0.00	38,500.00	38,500.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
Computer Supplies																								
1						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
2						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
3						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
4						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
5						0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00
Common ICT Equipment																								
1	PRINTER BARCODE	unit				0	0.00	2			2	84,000.00				0	0.00				0	0.00	2.00	42,000.00
2	PRINTER DOT MATRIX 136 COLUMNS	unit				0	0.00	12			12	610,000.00				0	0.00				0	0.00	12.00	52,500.00
3	PRINTER DOT MATRIX 80 COLUMNS	unit				0	0.00	5			5	52,500.00				0	0.00				0	0.00	5.00	10,500.00
4	PRINTER ID BADGE	unit				0	0.00	1			1	262,500.00				0	0.00				0	0.00	1.00	262,500.00
5	PRINTER LASER NETWORK BLACK	unit				0	0.00	30			30	2,325,000.00				0	0.00				0	0.00	30.00	94,500.00
6	PRINTER LASER STANDALONE BLACK	unit				0	0.00	28			28	470,000.00				0	0.00				0	0.00	28.00	15,000.00
7	PROJECTOR MULTIMEDIA FOR LARGE AREA	unit				0	0.00	10			10	2,025,000.00				0	0.00				0	0.00	10.00	185,000.00
8	PROJECTOR MULTIMEDIA FOR SMALL AREA	unit				0	0.00	4			4	125,000.00				0	0.00				0	0.00	4.00	50,000.00
9	RACK CABINET ENCLOSURE	unit				0	0.00	10			10	1,995,000.00				0	0.00				0	0.00	10.00	195,000.00
10	SCANNER BARCODE	unit				0	0.00	1			1	21,000.00				0	0.00				0	0.00	1.00	21,000.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan.	Feb.	Mar.	Q1	Q2 AVERAGE	April	May	June	Q3	Q4 AVERAGE	July	Aug.	Sept.	Q4	Q5 AVERAGE	Oct.	Nov.	Dec.	Q4	Q5 AVERAGE			
11	DOCUMENT SCANNER (3,000-5,000 PAGE(S))	unit				0	0.00	1			1	50,000.00				0	0.00	1			0	0.00	1,200	50,000.00	50,000.00
12	SURVEILLANCE CAMERA CLOSED CIRCUIT TELEVISION (CCTV) SYSTEM	unit				0	0.00	5			5	175,000.00				0	0.00	5			0	0.00	6,000	63,000.00	315,000.00
13	SURVEILLANCE CAMERA Wireless Network IP Camera	unit				0	0.00	4			4	165,000.00				0	0.00	4			0	0.00	4,000	42,000.00	168,000.00
14	UPS RACK MOUNTABLE 3 KVA	unit				0	0.00	14			14	2,310,000.00				0	0.00	14			0	0.00	14,00	165,000.00	2,310,000.00
15	WIRELESS ACCESS POINT HIGH END	unit				0	0.00	2			2	94,500.00				0	0.00	2			0	0.00	2,00	47,250.00	94,500.00
16	COMMUNICATION DEVICE IP PHONE HIGH END	unit				0	0.00	2			2	80,854.95				0	0.00	2			0	0.00	2,00	40,207.48	80,414.95
17	COMPUTER DESKTOP REGULAR	unit				0	0.00	92			92	9,090,500.00				0	0.00	92			0	0.00	127,00	73,500.00	9,351,500.00
18	COMPUTER DESKTOP LAPTOP	unit				0	0.00	10			10	910,000.00				0	0.00	10			0	0.00	10,00	63,000.00	530,000.00
19	IT DEVICE NETWORK ATTACHED DEVICE HIGH CAPACITY	unit				0	0.00	1			1	28,750.00				0	0.00	1			0	0.00	1,00	78,750.00	28,750.00
20	KIOSK INFORMATION	unit				0	0.00	3			3	345,000.00				0	0.00	3			0	0.00	3,00	315,000.00	945,000.00
21	MONITOR 55" SMART TV	unit				0	0.00	6			6	750,000.00				0	0.00	6			0	0.00	6,00	126,000.00	750,000.00
22	NETWORK SWITCH Layer 2 Switch, Manageable	unit				0	0.00	1			1	367,500.00				0	0.00	1			0	0.00	1,00	367,500.00	367,500.00
23	SCANNER Document Scanner, Auto-document Feeder (10,000 pages above)	unit				0	0.00	6			6	2,520,000.00				0	0.00	6			0	0.00	6,00	420,000.00	2,520,000.00
CONSUMABLES																									
1	For BROTHER Fax Machine, MFC-360C LC37 Yellow	Cart	8	8	8	25	15,337.50	8	5	8	25	13,037.50	8	8	8	25	13,337.50	8	8	25	13,337.50	100,00	533.50	53,350.00	
2	INK Cartridge FAP72 for fax machine parameter Kit-M8270 Laser Multi-Function Printer	Cart	2	2	2	45	1,610.00	2	2	2	45	1,610.00	2	2	2	45	1,610.00	2	2	2	45	1,610.00	1,900	1,980.00	39,700.00
3	INK CARTRIDGE for BROTHER FAX MACHINE, MFC-260C LC37 Magenta	Cart	1	1	1	2	1,022.00	1	1	1	2	1,022.00	1	1	1	2	1,022.00	1	1	1	2	1,022.00	8,00	561.00	4,488.00
4	Ribbon for AMANO PIX-100 Time Clock, Number	Cart	1	1	1	1	385.00	1	1	1	1	385.00	1	1	1	1	385.00	1	1	1	1	385.00	3,00	385.00	1,155.00
5	Ribbon for DTR	Cart	1	1	1	1	709.28	1	1	1	1	709.28	1	1	1	1	709.28	1	1	1	1	709.28	4,00	709.28	2,837.12
6	Ribbon for Canon Typewriter, AP13 (All 7/10)	Cart	7	6	6	14	3,621.01	7	6	6	19	3,621.01	7	6	6	19	3,621.01	6	6	6	18	3,621.01	75,00	190.58	14,293.50
7	PINK CARTRIDGE FOR CANON PIXMA FAX MACHINE, MP530 Magenta	Cart	1	1	1	3	2,409.00	1	1	1	2	1,606.00	1	1	1	3	2,409.00	1	1	1	2	1,606.00	10,00	803.00	8,030.00
8	RIBBON for Iwata Bundy Clock, Model TCB	Cart	1	1	1	1	889.35	1	1	1	1	889.35	1	1	1	1	889.35	1	1	1	1	889.35	4,00	889.35	3,557.40
9	Drum Kit, Generic (for Printer)	Cart	1	1	1	1	31,000.00	1	1	1	1	31,000.00	1	1	1	1	31,000.00	1	1	1	1	31,000.00	100,00	62,000.00	62,000.00
10	BROTHER FAX MACHINE, Drum Kit 0260, DR2025, model number: FAX-260, FAX-1490, FAX-2620,	Set	1	1	1	1	5,643.00	1	1	1	1	5,643.00	1	1	1	1	5,643.00	1	1	1	1	5,643.00	1,00	5,643.00	5,643.00
11	Ribbon for Amano Bundy Clock, Model EX2000R	Cart	1	1	1	1	1,791.42	1	1	1	1	1,791.42	1	1	1	1	1,791.42	1	1	1	1	1,791.42	1,00	597.14	7,105.68
12	Ribbon for Kitzen Time Recorder	Cart	3	3	2	8	3,032.00	3	2	2	7	3,032.00	3	2	2	7	3,032.00	3	2	2	7	3,032.00	29,00	979.00	18,391.00
13	Ribbon for Manual Typewriter, standard	Spool	1	1	1	1	51.65	1	1	1	1	51.65	1	1	1	1	51.65	1	1	1	1	51.65	10,00	17.16	171.60
14	Ink Cartridge for Canon PIXMA E510 Colored	Cart	4	4	3	11	6,050.00	4	4	3	11	6,050.00	4	4	3	11	6,050.00	4	3	3	10	5,150.00	43,00	550.00	23,650.00
15	Ink Cartridge for Gestetner 3443	Cart	1	1	0	1	1,051.65	1	0	0	1	1,051.65	1	0	0	0	1,051.65	1	0	0	1	1,051.65	4,00	1,051.65	6,606.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
1	INK Cartridge Pitney Bowes Mailing Machine	Cart	1	0	0	1	2,416.00	7	0	0	1	1,920.00	1	0	0	1	1,520.00	0	0	0	0	0.00	3,00	7,920.00	23,760.00
17	INK CARTRIDGE, Colored, Set (Cyan, Magenta and Yellow)	Cart	2	1	1	3	6,000.00	2	2	2	3	5,000.00	2	2	1	5	5,000.00	2	1	1	4	1,000.00	15.00	1,500.00	34,200.00
4	INK CARTRIDGE, Ink, Black (250 ml)	Cart	2	1	1	3	6,000.00	2	1	1	4	4,000.00	2	1	1	4	4,000.00	2	1	1	3	1,000.00	15.00	1,000.00	16,000.00
11	Maintenance Kit, Generic	Cart	1	0	0	1	16,000.00	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	30,000.00	60,000.00
22	TONER CARTRIDGE, Monochrome, Generic	Cart	33	33	33	93	1,075,000.00	33	33	32	93	1,075,000.00	33	33	33	93	1,075,000.00	33	33	33	93	1,075,000.00	39.500	11,000.00	432,500.00
21	TONER CARTRIDGE, Colored, Generic	Cart	1	0	0	1	11,000.00	0	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	11,000.00	11,000.00
Other Categories																									
1	PASSENGER WAGON/SUV/ALUV M/T WITH 2500CC ENGINE	unit				0	0.00	3			1	6,024,875.00				0	0.00				0	0.00	3,00	1,351,625.00	4,054,875.00
2	BUSINESS/TECHNICAL WRITING	pc				0	0.00	1			1	625.00				0	0.00				0	0.00	1.00	625.00	625.00
3	ANTI CRAFT GUIDEBOOK	pc				0	0.00	1			1	1,016.40				0	0.00				0	0.00	1.00	1,016.40	1,016.40
4	CSL HANDBOOKS	pc				0	0.00	1			1	285.86				0	0.00				0	0.00	1.00	285.86	285.86
5	HANDBOOK ON PROPERTY AND SUPPLY MANAGEMENT SYSTEM	pc				0	0.00	1			1	635.25				0	0.00				0	0.00	1.00	635.25	635.25
6	Serial Box	pc	1	0	0	1	68.60	1	0	0	1	34.30	2	0	0	2	68.60	1	0	0	1	34.30	5.00	34.30	105.80
7	Switch, 3-pole	pc	0	1	1	0	363.00	0	1	2	1	181.50	6	0	1	6	181.50	0	1	1	1	181.50	5.00	181.50	907.50
8	Switch, electrical	pc	0	0	1	1	61.06	0	0	1	1	30.53	2	0	1	2	30.53	0	0	1	1	15.26	5.00	30.53	152.65
9	Table Top Glass, standard size	pc	1	1	0	2	1270.50	1	0	0	1	635.25	1	1	0	2	1,270.50	1	0	0	1	635.25	6.00	635.25	3,811.50
10	Telephone Modular Box	pc	1	0	0	1	63.53	1	0	0	1	31.53	1	0	0	1	63.53	0	0	0	0	0.00	3.00	63.53	190.59
11	Telephone Wire with plug	pc	1	0	0	1	177.87	0	0	0	0	88.90	0	1	0	1	177.87	0	0	0	0	0.00	2.00	177.87	355.74
12	Telephone Wire with splitter, 10 meters	pc	0	0	1	1	196.93	0	0	0	0	98.00	0	0	1	1	196.93	0	0	0	0	0.00	2.00	196.93	393.86
13	Telephone Wire, 10 meters	pc	0	1	0	2	30.50	0	1	0	1	15.25	0	2	0	2	30.50	0	1	0	1	15.25	6.00	15.25	91.50
14	Tok w/screw, 3mmen x 3.5mm	pc	5	4	6	13	20.02	5	4	4	13	20.02	4	4	4	13	20.02	4	4	4	13	18.48	5.00	1.54	78.54
15	Tok, variable size	Box	7	7	7	21	1,066.00	7	7	7	21	1,066.00	7	7	7	21	1,066.00	7	7	6	26	1,066.00	85.00	60.00	4,980.00
16	Utility Box	pc	1	0	0	1	18.70	0	0	0	0	9.00	0	0	0	0	9.00	0	0	0	0	0.00	1.00	18.70	18.70
17	Water Hose 10mm	pc	1	0	0	1	1,050.00	0	0	0	0	500.00	0	0	0	0	500.00	0	0	0	0	0.00	1.00	1,050.00	1,050.00
18	Wire for T-15 Grommet	Set	2	0	0	0	8.00	1	0	0	1	4.00	0	0	0	0	4.00	0	0	0	0	0.00	1.00	508.20	508.20
19	Wire, electrical, flat no. 16	pc	0	0	0	0	6.00	0	0	0	0	3.00	0	0	0	0	3.00	0	0	0	0	0.00	1.00	31.77	31.77
20	Wire, electrical, solid no. 12	pc	2	0	1	5	123.85	2	2	1	5	103.85	1	2	1	5	123.85	2	1	1	5	123.85	20.00	24.77	495.40

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
11	Hire, machine, standard, 550watt	Pc	1	1	1	3	125.75	0	1	1	2	33.55	1	1	1	3	125.75	0	1	1	2	33.55	30.00	41.93	115.30
13	Doll, Painted	Unit	0	1	0	1	1,080.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,080.00	1,080.00
15	Cam Tacker, heavy-duty	Unit	1	0	0	1	967.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	967.75	967.75
24	LED Flashlight, Rechargeable	Unit	0	1	0	1	1,320.00	0	1	0	1	1,320.00	0	1	0	1	1,320.00	0	1	0	1	1,320.00	4.00	1,320.00	5,280.00
25	Screw Driver, phillips/cross tip	Pc	1	0	0	1	260.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	260.00	260.00
26	Fool Box	Set	1	0	0	1	1,195.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,195.75	2,397.46
42	ID CARD, ID for Institutional for HCP	Pc	12	42	48	105	1,375.00	42	42	41	125	1,375.00	42	42	41	125	1,375.00	42	42	41	125	1,375.00	500.00	11.00	5,500.00
48	ID CORDS, ACE, Green Color with Clip	Pc	1	0	0	1	48.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	48.40	48.40
29	STAND for frames	Pc	2	3	3	8	762.30	2	2	2	5	762.30	2	2	2	6	762.30	2	2	1	5	835.25	23.00	127.05	2,922.15
30	STAND for flyers, acrylic	Pc	4	4	3	10	660.00	3	3	3	9	594.00	3	3	3	9	594.00	3	3	3	9	594.00	37.00	56.00	2,442.00
31	STAND for tarpaulin	Pc	0	1	0	1	539.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	539.00	1,078.00
32	STAND X banner stand (3 ft x 5 ft)	Pc	1	0	0	1	230.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	220.00	220.00
33	STAPLE WIRE #10	Box	1	0	0	1	5.00	1	0	0	1	5.00	1	0	0	1	5.00	1	0	0	1	5.00	4.00	6.00	24.00
34	NAME HOLDER Acrylic stand, 12" x 3"	Pc	2	2	1	5	887.50	2	2	0	6	520.00	2	2	1	5	683.50	2	2	0	4	153.85	18.00	137.50	3,475.00
35	NUMBER STAMP, Regular, 8-digit	Pc	1	0	0	1	41.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	41.50	41.50
36	NUMBERING MACHINE, heavy duty steel frame numbers documents consecutively 3ft6-high	Unit	1	0	0	1	2,519.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	2,519.00	2,519.00
37	NUMBERING MACHINE, Tredat 10 digit, heavy duty	Pc	1	1	1	3	2,096.34	1	1	1	3	2,096.34	1	1	1	3	2,096.34	1	1	0	2	1,397.55	11.00	698.78	7,686.58
46	OFFICELARTA Signages in central board		1	1	1	3	1,620.00	1	1	1	3	1,620.00	1	1	1	3	1,620.00	1	1	1	3	1,620.00	12.00	550.00	6,600.00
39	BAG for documents	Pc	1	0	0	1	586.85	0	0	0	0	0.00	0	0	0	1	586.85	0	0	0	0	0.00	2.00	586.85	1,173.70
40	BOX, Feedback/suggestion box, small, made of acrylic		1	0	0	1	1,050.00	0	0	0	0	0.00	0	0	0	1	1,050.00	0	0	0	0	0.00	2.00	1,050.00	3,300.00
41	RUBBER INSCRIPTION for Tredat Printer, 4x6 liner	Pc	2	1	1	4	1,810.25	1	1	1	3	1,364.54	2	1	1	4	1,819.36	1	1	1	3	1,364.52	14.00	454.84	6,367.76
42	RUBBER INSCRIPTION, for Tredat Printer, 4x6 liner	Pc	0	1	0	1	626.36	0	1	0	1	626.36	0	1	0	1	626.36	0	1	0	1	626.36	0.00	626.36	3,505.44
43	RUBBER STAMP, Machine made, big	Pc	1	0	0	1	508.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	508.20	508.20
44	BUSINESS STAMP, Manual, small	Pc	1	1	0	3	440.00	1	0	0	1	440.00	1	0	0	1	440.00	1	0	0	1	440.00	5.00	220.00	1,100.00
45	Molit Pad	Pc	0	0	1	1	57.00	0	0	0	0	0.00	0	0	0	1	55.00	0	0	0	0	0.00	2.00	55.00	110.00
46	NAME HOLDER, Acrylic Stand	Pc	0	1	1	2	508.20	0	1	1	2	508.20	0	1	1	2	508.20	0	1	1	2	508.20	5.00	254.10	1,032.80

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
47	S-Hook for Tarpedine, Big	Pc	2	2	1	6	422.38	7	2	2	1	768.85	3	2	1	5	768.85	1	2	2	5	768.85	21.00	153.73	5,228.33
48	S-Hook for Tarpedine, Small	Pc	2	2	1	6	790.38	1	2	2	5	658.85	1	2	2	5	658.85	1	2	2	5	658.85	21.00	131.73	3,766.33
49	Alarm for Vehicle	Pc	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	1.00	0	0	0	0	0.00	1.00	3,080.00	3,080.00
50	Battery for Motor Vehicle, 2 SMF 12V	Pc	3	0	0	3	13,628.00	2	0	0	2	9,000.00	2	0	0	2	9,000.00	2	0	0	2	9,000.00	9.00	45,000.00	45,000.00
51	Battery for Motor Vehicle, 3 SMF 12V	Pc	2	6	0	7	32,465.00	1	0	0	1	6,252.00	1	0	0	1	6,252.00	1	0	0	1	6,252.00	5.00	6,252.00	31,163.00
52	Car-Cleaner, rubberized, chamois type	Pc	1	0	0	1	315.74	1	0	0	1	155.74	1	0	0	1	155.74	1	0	0	1	155.74	5.00	315.74	1,422.96
53	Car-Shampoo, 500ml	Bottle	1	1	1	3	1,560.00	1	1	1	3	1,560.00	1	1	1	3	1,560.00	1	1	1	3	1,560.00	10.00	460.00	4,620.00
54	Emergency Work Light/Breaker light	Pc	1	1	1	6	1,072.00	1	1	1	5	3,050.00	0	1	1	2	816.00	0	1	1	2	816.00	13.00	418.00	5,434.00
55	Wind Marting	Pc	1	1	2	4	13,192.92	1	1	1	3	10,549.20	0	0	0	0	0.00	0	0	0	0	0.00	7.00	3,849.73	26,918.11
56	Francia, size: 12"x17"	Pc	6	5	5	16	457.60	6	5	5	16	457.60	6	5	5	16	457.60	6	5	5	16	457.60	64.00	28.60	1,830.40
57	Interior car cleaner	Pc	1	0	0	1	550.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	550.00	550.00
58	Lubricant, WD40, 328ml	Bottle	0	1	1	2	1,330.12	0	1	1	2	1,330.12	0	1	1	2	1,330.12	0	0	0	0	0.00	6.00	665.06	3,990.36
59	Tint for Vehicle	Set	1	1	1	8	22,066.00	1	0	0	1	1,501.00	1	0	0	1	7,502.00	1	1	0	3	15,004.00	1.00	7,502.00	52,514.00
60	TIRE, size: 185/65 R15, 8-ply	Pc	1	0	0	1	3,810.50	1	4	0	5	18,017.50	1	0	0	1	3,810.50	1	0	0	1	3,810.50	8.00	3,810.50	36,492.00
61	TIRE, size: 195/60 R15, 8-ply	Pc	1	0	0	1	3,810.50	1	2	0	1	1,810.50	1	0	0	1	3,810.50	1	0	0	1	3,810.50	6.00	3,810.50	15,746.00
62	TIRE, size: 195/70 R15, 8-ply	Pc	0	1	1	2	11,000.00	0	0	1	1	5,000.00	0	0	1	1	5,000.00	0	0	1	1	5,000.00	5.00	5,000.00	22,500.00
63	TIRE, size: 205/70 R15, 8-ply	Pc	1	1	1	3	14,091.00	1	1	1	3	18,012.00	5	1	1	7	32,379.00	0	1	1	2	18,094.00	18.00	4,697.00	84,546.00
64	TIRE, size: 205/80 R16	Pc	0	0	1	1	5,922.60	0	0	1	5	29,619.00	0	0	1	1	5,922.60	0	0	1	1	5,922.60	8.00	5,922.40	47,379.20
65	WIFI, size: 225/70 R15	Pc	0	0	1	1	5,732.13	0	4	1	5	28,660.65	0	0	1	1	5,732.13	0	0	1	1	5,732.13	8.00	5,732.13	45,857.04
66	Wiper, 18"	Set	0	1	1	2	924.00	0	1	1	2	924.00	0	1	1	2	924.00	0	0	1	1	924.00	2.00	462.00	3,244.00
67	Wiper, 20"	Set	0	0	1	1	895.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	495.00	495.00
68	Emergency Kit	Unit	0	0	0	8	8.00	0	0	1	8	6,520.00	0	0	0	7	1,820.00	0	0	0	8	8.00	1.00	1,520.00	2,640.00
69	Car Freshener, paste	Can	5	5	4	14	1,580.00	5	4	4	13	3,160.00	5	4	4	13	3,160.00	5	5	4	14	3,160.00	1.00	176.00	9,180.00
70	Angle Bar, with screw, 4x5	Pc	1	1	1	3	16.43	1	1	1	3	26.73	1	1	1	3	76.23	1	1	1	3	76.23	1.00	25.43	76.93
71	Bolts and nuts, size: 3/4 x 5/8, 100/pack	Pc	1	0	0	1	192.86	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	192.86	192.86
72	Cable Ties Assorted	Pc	1	0	0	1	93.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	93.50	93.50

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount			
73	Decor Cloth	Pc	1	0	0	1	770.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	770.00	
74	Decor Cloth Heavy duty	Pc	1	1	1	3	1,452.00	0	0	0	0	0.00	0	1	1	2	568.00	0	1	1	1	968.00	1.00	484.00	4,356.00
75	DHB Bar, assorted sizes	Pc	1	0	0	1	385.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	385.00	385.00
76	Epoxy, clear	Probe	0	1	1	2	109.00	0	1	0	2	109.00	0	1	1	2	209.00	0	1	1	2	209.00	1.00	104.50	836.00
77	Grease, 0.05 oz., synthetic universal	Pc	0	1	1	1	583.25	0	0	1	1	291.63	0	0	1	1	391.63	0	0	1	1	291.63	1.00	291.63	1,458.15
78	Hand Gloves (rubberized), cloth w/ rubber	Pc	1	2	2	5	198.00	1	2	2	5	198.00	1	2	2	5	198.00	1	2	2	5	198.00	10.00	39.60	792.00
79	Hose, flexible for lavatory	Pc	0	1	1	2	593.00	0	0	1	1	296.50	0	0	1	1	296.50	0	0	1	1	196.50	5.00	296.50	1,482.50
80	Key Duplication	Pc	1	1	0	1	484.00	1	0	0	1	242.00	1	1	0	2	484.00	1	0	0	1	242.00	6.00	242.00	1,452.00
81	Metal Screw	Pc	0	1	1	2	160.00	0	0	1	1	80.00	0	0	1	1	80.00	0	0	1	1	80.00	5.00	80.00	400.00
82	Nails for masonry/concrete	Pc	1	1	1	5	445.50	0	1	1	2	227.50	1	1	1	3	445.50	0	1	1	2	227.50	10.00	148.50	1,485.00
83	Nails, Cable	Pc	1	1	1	2	19.00	0	1	1	2	10.00	1	1	1	3	39.00	0	1	1	2	12.00	10.00	6.35	63.50
84	Nails, umbrella type	Pc	1	1	1	1	130.50	0	1	1	2	67.50	1	1	1	3	190.50	0	1	1	2	117.50	10.00	63.50	635.30
85	Nylon Cord	Pc	1	1	1	1	266.82	0	1	1	2	133.41	1	1	1	3	266.82	0	1	1	2	133.41	10.00	88.94	889.40
86	Oil, All purpose, 16mm	Bottle	0	1	1	2	86.00	0	0	1	1	43.00	0	0	1	1	40.00	0	0	1	1	40.00	5.00	40.00	200.20
87	Outlet, 4 gang	Pc	0	1	0	1	82.23	0	1	0	1	41.13	0	1	0	1	82.23	0	0	0	0	41.13	3.00	82.23	246.69
88	Padlock heavy duty	Pc	1	0	0	1	329.73	1	0	0	1	164.73	1	0	0	1	329.73	1	0	0	1	164.73	4.00	329.73	1,318.91
89	Paint Brush, 3 inches	Pc	1	0	0	1	39.05	0	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	39.05	39.05
90	Paint Brush, assorted sizes	Pc	1	0	0	1	63.53	1	0	0	1	31.76	1	0	0	1	63.53	0	0	0	0	0.00	3.00	63.53	190.59
91	Paint Brush, medium size	Pc	1	0	0	1	63.53	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	63.53	63.53
92	Paint Roller, Refill	Pc	1	0	0	1	60.50	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	60.50	121.00
93	Paint Thinner	Can	0	1	1	2	74.26	0	0	1	1	37.13	0	0	1	1	37.13	0	0	1	1	37.13	5.00	37.13	185.65
94	Paint, Aerosol		0	0	1	1	184.53	0	0	0	0	0.00	0	0	0	0	184.53	0	0	0	0	0.00	2.00	184.53	369.06
95	Paint, Enamel, colored	Can	1	0	0	1	133.40	0	0	0	1	66.70	1	0	0	1	133.40	0	0	0	0	0.00	2.00	133.40	266.20
96	Paint Spray (assorted color)	Can	0	0	1	1	164.73	0	0	0	0	0.00	0	0	0	0	164.73	0	0	0	0	0.00	2.00	164.73	379.46
97	Plug Standard	Pc	1	0	0	1	12.83	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	12.83	22.63
98	Plumbing Tape	Pc	1	0	0	1	762.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	762.30	762.30

S/N	Item & Specifications	Unit of Measure	Monthly Quantity Requirement															Total Quantity for the year	Price Catalogue	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
101	Screw, hex no. 5	Pc	1	1	1	1	3.00	1	1	1	5	13.00	1	1	1	5	13.00	1	1	1	5	13.00	20.00	6.60	132.00
102	Screw, hex no. 6	Pc	1	1	1	1	23.81	0	1	1	2	15.24	1	1	1	3	13.81	0	1	1	3	13.81	10.00	7.87	78.70
103	Screw, hex no. 2	Pc	1	1	1	1	23.01	0	1	1	2	15.14	1	1	1	3	23.01	0	1	1	3	15.14	10.00	7.87	78.70
104	Screw, hex no. 3/4	Pc	1	1	1	1	12.56	0	1	1	2	8.16	1	1	1	3	12.56	0	1	1	3	8.16	10.00	4.18	41.80
105	Sealant, All purpose Elastomeric	Can	0	0	1	1	180.00	0	0	1	1	180.00	0	0	1	1	180.00	0	0	1	1	180.00	4.00	180.00	720.00
106	Battery for UPS	Pc	0	1	1	2	2,100.00	0	0	0	0	6.00	0	0	0	0	6.00	0	0	0	0	6.00	20.00	1,100.00	2,200.00
107	Dry Cell, 1.5 volts, Premium/Ultra/Super Alkaline/Alkaline, No Mercury and Cadmium, size 9V	packet	4	3	3	10	730.00	4	3	3	10	730.00	4	3	3	10	730.00	4	3	3	10	730.00	10.00	73.00	730.00
108	Dry Cell, 1.5 volts, Premium/Ultra/Super Alkaline/Alkaline, No Mercury and Cadmium, size AA	packet	1	2	2	5	425.00	1	2	1	5	360.00	1	2	1	4	360.00	1	2	1	4	360.00	10.00	85.00	1,445.00
109	Battery for Laser Printer LR44	Pc	0	1	1	1	199.76	0	0	1	1	69.88	0	0	1	1	69.88	0	0	1	1	69.88	1.00	69.88	349.40
110	Binder for Computer Continuous Paper, 45x111/2	Pc	0	0	1	1	190.58	0	0	1	1	190.58	0	0	1	1	190.58	0	0	1	1	190.58	4.00	190.58	762.32
111	Blade for heavy-duty cutter (L-300), 10 pieces/tube	Tube	2	3	2	6	90.00	2	2	2	6	90.00	2	2	2	6	90.00	2	2	2	6	90.00	23.00	15.00	345.00
112	Blade for small cutter (L-300), 10 pieces/tube	Tube	0	0	1	1	35.00	0	0	0	0	10.00	0	0	0	0	10.00	0	0	0	0	10.00	2.00	35.00	70.00
113	Credit Holder for calling card	Pc	0	0	1	1	27.50	0	0	0	0	9.00	0	0	0	0	27.50	0	0	0	0	9.00	3.00	27.50	55.00
114	Cash Book General Form-100	Pc	1	1	1	2	1,419.00	1	1	1	5	1,419.00	1	1	1	3	1,419.00	1	1	1	3	1,419.00	10.00	473.00	5,576.00
115	Cash Book for regular Disbursement Officer (Gen. Form No. 103)	Book	1	1	1	1	1,386.00	0	1	1	2	976.00	1	1	1	3	1,386.00	0	1	1	2	976.00	10.00	462.00	4,620.00
116	Certificate Holder A4 size	Pc	0	0	1	1	432.63	0	1	1	10	393.30	0	1	1	11	432.63	0	1	1	1	393.30	4.00	39.33	1,551.86
117	Certificate Holder, 9x12	Pc	1	0	1	1	141.50	1	2	2	5	161.50	1	2	2	5	141.50	1	1	1	5	141.50	20.00	28.50	570.00
118	Chalk Non-toxic, assorted colors	Pc	1	0	0	1	20.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	28.45	28.45
119	Clipboard for A4 size document	Pc	1	1	0	1	88.00	0	1	0	1	44.00	0	1	0	1	44.00	1	0	0	1	44.00	5.00	44.00	220.00
120	Clipboard for legal size document	Pc	1	1	0	1	85.55	0	1	0	1	42.75	0	1	0	1	42.75	1	0	0	1	42.75	5.00	42.75	213.75
121	Fire Extinguisher, Wet Chemical, 16B:1	Cylinder	0	0	0	0	0.00	0	2	0	2	26,804.54	0	0	0	0	0.00	0	0	0	0	0.00	2.00	3,829.22	26,804.54
122	CD REWRITABLE, High Speed, 700MB/80 minutes capacity, compatible with 4x-12x CD drivers (dm)	Pc	1	1	1	8	251.60	3	2	2	7	220.16	1	1	2	5	251.60	3	2	2	7	126.85	30.00	31.45	943.50
123	Computer Cleaner, Wipe Out	Can	1	1	1	4	143.60	0	1	1	6	243.50	2	1	1	4	143.60	2	1	1	4	213.60	10.00	60.90	974.40
124	Disc Drive Cleaner, for CD Drives	set	0	1	0	1	94.50	0	0	0	0	0.00	0	1	0	1	94.50	0	0	0	0	0.00	2.00	94.50	189.00
125	Disc Drive Cleaner for DVD Drives	set	0	1	0	1	125.90	0	1	0	1	103.90	0	1	0	1	123.90	0	0	0	0	0.00	3.00	123.90	371.70
126	VGA Adapter (HDMI to DVI, serial, etc)	unit	0	1	0	1	1,659.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	1,659.00	1,659.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 - Amount	April	May	June	Q2	Q2 - Amount	July	Aug	Sept	Q3	Q3 - Amount	Oct	Nov	Dec	Q4	Q4 - Amount				
125	CABLE, Printer Cable 5 meters	pack	0	1	0	1	1,593.90	0	1	0	1	1,593.90	0	0	0	0	0.00	0	0	0	0	0.00	1,593.90	1,593.90	5,187.80
126	CABLE, USB, parallel	pack	0	1	0	1	262.50	0	0	0	0	0.00	0	1	0	1	262.50	0	0	0	0	0.00	1,000	262.50	525.00
127	CABLE, UTP CABLE, at least CAT 6 or latest	box	0	1	0	1	9,524.55	0	1	0	1	9,524.55	0	1	0	1	9,524.55	0	0	0	0	0.00	9,524.55	9,524.55	28,573.65
128	CABLE, Video Graphics Array (VGA) Cable, at least 5 meters long	unit	1	0	0	1	336.00	1	0	0	1	336.00	1	0	0	1	336.00	0	0	0	0	0.00	336.00	336.00	1,008.00
129	FLASH/THUMB DRIVE, High Capacity Storage	unit	1	1	0	2	6,300.00	0	1	0	1	6,300.00	0	1	0	1	6,300.00	0	1	0	1	6,300.00	3,150.00	3,150.00	15,250.00
130	FLASH/THUMB DRIVE, Low Capacity Storage	unit	1	0	0	1	1,575.00	1	0	0	1	1,575.00	1	0	0	1	1,575.00	1	0	0	1	1,575.00	1,575.00	1,575.00	6,300.00
131	Headset	unit	1	0	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5,000.00	5,000.00	5,000.00
132	Computer Keyboard	unit	0	1	1	3	735.00	0	1	1	1	735.00	0	1	1	1	735.00	0	1	1	2	735.00	8.00	367.50	2,940.00
133	LAMINATING PATCH SIZE 55MM X 95MM	pc	209	208	208	625	984.25	209	208	208	625	984.25	209	208	208	625	984.25	209	208	208	625	984.25	2,500.00	1.57	3,925.00
134	LASER POINTER, RF Wireless Laser Pointer (Silver) with page up/down presentation Function (500 Mts)	unit	1	0	0	2	5,560.00	0	1	0	1	5,560.00	1	0	0	1	5,560.00	0	0	0	0	0.00	5,560.00	5,560.00	11,120.00
135	OUTPUT SPLITTER, VGA, Splitter, 4 ports	unit	1	0	0	1	1,000.00	0	1	0	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1,000.00	1,000.00	3,000.00
136	OUTPUT SPLITTER, HDMI, splitter, 4 ports	unit	1	0	0	1	3,800.00	1	0	0	1	3,800.00	1	0	0	1	3,800.00	0	0	0	0	0.00	3,800.00	3,800.00	8,400.00
137	RJ 45	pc	26	26	25	77	1,540.00	26	25	25	76	1,520.00	26	26	25	77	1,540.00	26	26	25	77	1,540.00	307.50	20.00	6,140.00
138	Uninterruptible Power Supply, 650 VA	unit	1	0	0	1	3,675.00	1	0	0	1	3,675.00	0	0	0	0	0.00	0	0	0	0	0.00	3,675.00	3,675.00	7,350.00
139	THERMAL PAPER for EPSON TM-T80II	roll	0	12	12	35	6,042.50	0	12	12	35	6,042.50	12	12	12	35	6,042.50	0	12	12	35	6,042.50	140.00	115.50	46,170.00
140	TONER WASTE BOX, Plastic	pc	1	0	0	1	4,244.63	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4,244.63	4,244.63	4,244.63
141	USB, Cable	unit	1	0	0	1	609.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	609.00	609.00	609.00
142	WEB CAMERA	unit	1	1	0	2	1,470.00	1	1	1	3	2,205.00	1	0	0	1	735.00	0	0	0	0	0.00	735.00	4,410.00	4,410.00
143	LAMINATING PATCH for ID Card Printer	set	1	0	0	1	16,770.60	0	0	0	0	0.00	0	1	0	1	16,770.60	0	0	0	0	0.00	16,770.60	16,770.60	33,541.20
144	RE-TRANSFER FILM for ID Card Printer, CY3RA, 1000N, 1000 cards	set	1	0	0	1	19,209.95	0	0	0	0	0.00	0	1	0	1	19,209.95	0	0	0	0	0.00	19,209.95	19,209.95	38,419.91
145	CABLE MANAGEMENT	pc	1	0	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2,500.00	2,500.00	3,500.00
146	CABLE HDMI, 20 meters	pack	0	1	0	1	1,000.00	0	0	0	0	0.00	0	1	0	1	1,000.00	0	0	0	0	0.00	1,000.00	1,000.00	2,000.00
147	CABLE TIE, Tie Wrap, 3 inches	set	1	1	1	3	750.00	0	1	1	3	560.00	0	1	1	3	560.00	0	1	1	2	560.00	6.00	250.00	1,350.00
148	CABLE TIE, Tie Wrap, 5 inches	set	1	1	1	3	1,000.00	1	1	1	3	1,000.00	1	1	1	3	1,000.00	0	1	1	2	1,000.00	10.00	550.00	6,050.00
149	CABLE TIE, Tie Wrap, 10 inches	set	1	1	1	3	2,000.00	0	1	0	1	2,000.00	0	1	0	1	2,000.00	0	1	0	1	2,000.00	10.00	800.00	7,200.00

Item & Specifications	Initial Quantity	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
		Jan	Feb	Mar	Q1	% AMOUNT	April	May	June	Q2	% AMOUNT	July	Aug	Sept	Q3	% AMOUNT	Oct	Nov	Dec	Q4	% AMOUNT				
91	Cabinet Tray	piece	0	1	1	2	1,066.00	0	1	1	2	1,066.00	0	1	1	2	1,066.00	0	1	1	2	1,066.00	8.00	1,533.00	11,644.00
152	ANTACIDS, Ranitidine, 150mg	pc	5	0	0	5	45.25	5	0	0	5	45.25	5	0	0	5	45.25	5	0	0	5	45.25	10.00	9.05	181.00
153	ANTACIDS, Kremil-S tab	pc	1	0	0	1	11.00	1	0	0	1	11.00	1	0	0	1	11.00	1	0	0	1	11.00	5.00	5.50	27.50
154	ANTACIDS, Omeprazole, 20mg	pc	4	0	0	4	87.50	2	0	0	2	87.50	2	0	0	2	87.50	2	0	0	2	87.50	8.00	43.75	150.00
155	ANTIBIOTICS, COTRIMOXAZOLE, aztreonam	pc	5	0	0	5	47.50	5	0	0	5	47.50	5	0	0	5	47.50	5	0	0	5	47.50	10.00	9.50	190.00
156	ANTIBIOTICS, METRONIDAZOLE, 500 MG	pc	1	1	0	1	17.02	1	1	0	1	17.02	1	1	0	1	17.02	1	1	0	1	17.02	8.00	8.96	71.68
157	ANTIARRHEALS, LOPERAMIDE 2mg	pc	5	0	0	10	47.20	5	0	0	10	47.20	5	0	0	10	47.20	5	0	0	10	47.20	40.00	4.72	188.80
158	ANTIHISTAMINE LORATADINE, Claritin, 10mg	pc	2	1	0	5	233.45	2	1	0	5	233.45	2	1	0	5	233.45	2	1	0	5	233.45	20.00	46.69	933.80
159	ANTIHYPERTENSIVE, AMLODIPINE (Amlodipine) 10mg	pc	5	5	0	10	221.00	5	5	0	10	221.00	5	5	0	10	221.00	5	5	0	10	221.00	40.00	23.10	934.00
160	ANTIPYRETICS, Paracetamol, Biogesic, 500mg	pc	13	13	12	38	156.04	13	13	12	38	156.04	13	13	12	38	156.04	13	14	12	37	152.45	150.00	3.58	537.00
161	ANTRIERTICO, BETAHISTAMINE, Serc, 50mg	pc	1	0	0	1	35.00	0	0	0	1	35.00	0	0	0	1	35.00	0	0	0	1	35.00	35.00	35.00	71.66
162	COUGH AND COLD PREPARATIONS, ASCOF, Lagundi cap, 600mg	pc	2	0	0	2	13.76	1	0	0	1	6.88	1	0	0	1	6.88	1	0	0	1	6.88	5.00	6.88	34.40
163	COUGH AND COLD PREPARATIONS, GUAIFENESIN 100MG SALBUTAMOL 1MG	pc	1	1	0	2	37.72	1	0	0	1	18.86	1	0	0	1	18.86	1	0	0	1	18.86	5.00	13.86	69.30
164	EAROTIC DROPS, Povidone Iodine Otic Drops	pc	1	0	0	1	399.58	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	399.58	399.58
165	EYE ANTHIINFECTIVES AND ANTISEPTICS, Tobramycin + Dexamethasone triplex eye drops	pc	1	0	0	1	495.00	0	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	495.00	495.00
166	PLASTER, Hypoallergenic	pc	1	1	0	2	36.00	1	1	0	2	36.00	1	1	0	2	36.00	1	0	0	1	18.00	7.00	18.30	128.10
167	NSAIDS, IBUPROFEN, Advil, 500mg	pc	3	0	0	2	14.79	1	0	0	1	7.39	1	0	0	1	7.39	1	0	0	1	7.39	5.00	7.39	36.95
168	NSAIDS, Meloxicam Acid, Dulixal, 50mg	pc	6	6	6	14	968.00	6	6	6	14	488.00	6	6	5	17	447.00	6	6	5	17	442.00	70.00	26.00	1,820.00
169	RESPIRATORY STIMULANT, Lipht of Aminophylline, 15ml	pc	1	1	0	2	23.10	1	1	0	2	23.10	1	1	0	2	23.10	1	1	0	2	23.10	5.00	11.55	92.40
170	TOPICAL ANTIBACTERIAL, Mupirocin ointment 2% cream	pc	1	0	0	1	120.89	1	0	0	1	120.89	1	0	0	1	120.89	1	0	0	1	120.89	4.00	270.89	1,083.55
171	TOPICAL ANTI-NSAID, Diclofenac Gel 5%	pc	1	0	0	1	93.00	1	0	0	1	93.00	1	0	0	1	93.00	1	0	0	1	93.00	4.00	92.00	368.00
172	TOPICAL CORTICOSTEROIDS, Clotetasol Propionate ointment cream	pc	1	0	0	1	263.70	1	0	0	1	263.70	1	0	0	1	263.70	1	0	0	1	263.70	4.00	263.70	1,054.80
173	TOPICAL CORTICOSTEROIDS, Hydrocortisone Ointment	pc	1	0	0	1	100.00	0	0	0	0	0.00	1	0	0	1	100.00	0	0	0	0	0.00	2.00	100.00	200.00
174	DYAL REHYDRATION SALTS, Hydruite Sachet (Apple, Orange flavor)	pc	1	0	0	1	15.00	1	0	0	1	15.00	1	0	0	1	15.00	1	0	0	1	15.00	4.00	15.00	60.00
175	ANTIHYPERTENSIVE, Clindamic, Catapres, 25mg	pc	5	5	0	10	950.50	5	5	0	10	950.50	5	5	0	10	950.50	5	5	0	10	950.50	20.00	36.05	720.50

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
176	BAND AID, 100 pcs/box	pc	1	0	0	0	1	98.73	0	0	0	0	0.00	1	0	0	1	98.73	4	0	6	0	0.00	200	98.73	197.46
177	BETADINE Solution 50ml	pc	1	0	0	0	1	119.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	119.00	119.00
178	Cotton, 100 bibs/pack	pc	1	0	0	0	1	38.50	0	0	0	0	0.00	1	0	0	1	38.50	0	0	0	0	0.00	200	38.50	77.00
179	THERMOMETER, Digital	pc	1	0	0	0	1	48.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	48.00	48.00
180	MEDICAL SUPPLIES Hand Sanitizer	pc	1	0	0	0	1	200.00	0	0	0	0	0.00	1	0	0	1	200.00	0	0	0	0	0.00	200	200.00	400.00
A. TOTAL																							P	81,099,520.80		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	8,109,952.08		
C. GRAND TOTAL (A+B)																							P	89,109,472.88		
D. APPROVED BUDGET BY THE AGENCY HEAD In Pictures and Words:																							P			
E. MONTHLY CASH REQUIREMENTS																							P			
G.1 Available at Procurement Service Stores		X						472,986.94	X					1,870,467.99	X								456,790.06	P	3,268,513.30	
G.2 Other Items not available at PS but regularly purchased from other sources								4,277,019.51		X				59,974,600.43		X						1,866,271.85	P	77,830,224.80		
TOTAL MONTHLY CASH REQUIREMENTS								4,750,004.45						71,845,068.41								3,323,561.91	P	81,098,738.10		

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

NAPOLEON M. ARAGO, JR.
Property/Supplier Officer

RICHELLE M. CORONEL
Accountant / Local Budget Officer

PAOLO JOHANNIC P. PEREZ
Head of Office/Agency

Date Prepared: August 18, 2016