



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1

EMDC Building, Sec. Francisco Q. Duque Jr. Road, Tapuac District, Dagupan City
Trunkline: (075) 515-3333/ Telefax: (075) 522-9691
Email: region1@philhealth.gov.ph; www.philhealth.gov.ph



PhilHealth@24:
Tungo sa Kalusugan
Para sa Lahat

June 24, 2019

CORPORATE MEMORANDUM

PRO 1 No. 2019 0065

TO : ALL CONCERNED END-USERS

**SUBJECT : CY 2019 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT
Batch 4**

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

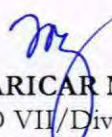
Section 7.4 of the Revised IRR provides:

“7.4 updating of individual PMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity...”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2019 Annual Procurement Plan Amendment-Batch 4.

Be it noted that all procurement based on the approved 2019 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.


MARICAR M. ARZADON, M.D.
MO VII/Division Chief, HCDMD
OIC, Office of the Regional Vice President, PRO 1

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Date: 6/24/19



Annual Procurement Plan Amendment for CY 2019
Batch 4

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029901002	MARKETING AND PROMOTIONAL EXPENSE							COB 2019				
	Procurement of vest as part of PRO 1's branding initiative and one look policy for Information Officer-designates hosting "PRO 1 Sagot Ka PhilHealth" radio programs and for the employees who are frequent guests; 30 pcs.	PRO 1-PAU	Negotiated Procurement-Small Value Procurement	N/A	June 2019	June 2019	June 2019	Production of Printable Materials: Flyers; 40,000 pcs. (i.e. Benepisong PhilHealth Para Kay Nanay at Baby Flyers)	60,000.00	60,000.00		
	Basketball Jersey; 15 pcs/set	PRO 1	Negotiated Procurement-Small Value Procurement	N/A	March-August	March-August	March-August	BRO # I-19-487-33 (OVP-CAG-T2)	15,000.00	15,000.00		PRO 1 Participation in Dagupan City Employees Basketball League (DCEBL)
	Supplies and Materials	PRO 1	Negotiated Procurement-Small Value Procurement	N/A	March-August 2019	March-August 2019	March-August 2019		12,000.00	12,000.00		
	Registration/Entry Fee	PRO 1	Direct Contracting	N/A	March-August 2019	March-August 2019	March-August 2019		15,000.00	15,000.00		
	100 pcs Softdrinks @15.00 = 1,500.00	LHIO-Western Pangasinan	Negotiated Procurement-Small Value Procurement	N/A	April, May, June 2019	April, May, June 2019	April, May, June 2019	Customer Delights of LHIO-Western Pangasinan/Alaminos' members for the 2nd Quarter of 2019	7,500.00	7,500.00		
	150 pcs Crackers @7.00 = 1,050.00											
	150 pcs Coffee @10.00 = 1,500.00											
	150 pcs Juice @10.00 = 1,500.00											
	30 packs Candies @45.00 = 1,350.00											
	10 pcks Coffe/Juice Cup @60.00= 600.00											
5020201001	TRAINING EXPENSE (Local)							COB 2019				
	Basic Coaching Skills Training											
	Training Venue and Food Expense; 40 pax @ P750.00 x 2 days x 2 batches	HRU	Negotiated Procurement-Lease of Venue	N/A	June 2019	June 2019	June 2019	BRO I-19-347-23	120,000.00	120,000.00		
	Training Fee (payable to the Training Provider); P60,000.00 x 2 days x 2 batches		Negotiated Procurement-Small Value Procurement						240,000.00	240,000.00		
	Customer Relations and Management Training											
	Training Venue and food Expense; 35 pax @P750.00x 2 days x 2 batches	HRU	Negotiated Procurement-Lease of Venue	N/A	July 2019	July 2019	July 2019	BRO I-19-347-23	105,000.00	105,000.00		
	Training Fee (payable to the Training Provider); 30 pax @ P600.00 x 2 days x 2 batches		Agency to Agency						72,000.00	72,000.00		
	Stress and Time Management Training (Live-in)											
	Training Venue and Food Expense; 40 pax @P4,350.00 x 2 days x 2 batches	HRU	Negotiated Procurement-Lease of Venue	N/A	July 2019	July 2019	July 2019	BRO I-19-347-23	696,000.00	696,000.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Training Fee (payable to the Training Provider); P60,000.00 x 2 days x 2 batches		Negotiated Procurement-Small Value Procurement						240,000.00	240,000.00		
	<u>Transformational Leadership Training</u>											
	Training Venue and Food Expense; 40 pax @P750.00 x 2 days	HRU	Negotiated Procurement-Lease of Venue	N/A	August 2019	August 2019	August 2019	BRO I-19-347-23	60,000.00	60,000.00		
	Training Fee (payable to the Training Provider); P60,000.00 x 2 days		Negotiated Procurement-Small Value Procurement						120,000.00	120,000.00		
	<u>Organizational Effectiveness</u>											
	Training Venue and Food Expense; 53 pax @P750.00 x 2 days	HRU	Negotiated Procurement-Lease of Venue	N/A	August 2019	August 2019	August 2019	BRO I-19-347-23	79,500.00	79,500.00		
	<u>Nurturing a Culture of Accountability</u>											
	Training Venue and Food Expense; 40 pax @P750.00 x 2 days x 2 batches	HRU	Negotiated Procurement-Lease of Venue	N/A	August & Sept. 2019	August & Sept. 2019	August & Sept. 2019	BRO I-19-347-23	120,000.00	120,000.00		
	<u>Managing your Boss</u>											
	Training Venue and Food Expense; 40 pax @P4,350.00 x 2 days	HRU	Negotiated Procurement-Lease of Venue	N/A	September 2019	September 2019	September 2019	BRO I-19-347-23	348,000.00	348,000.00		
	Training Fee (payable to the Training Provider); P60,000.00 x 2 days		Negotiated Procurement-Small Value Procurement						120,000.00	120,000.00		
								<u>Sub-total</u>	2,320,500.00	2,320,500.00		
29999005	<u>CORPORATE FORUM</u>							<u>COB 2019</u>				
	Meals for the conduct of Gender and Development (GAD) Awareness Day; 40 pax	LHIO-ILOCOS SUR	Negotiated Procurement-Lease of Venue	N/A	May 2019	May 2019	May 2019	Family Orientation Day	8,800.00	8,800.00		
	Meals and Snacks for the conduct of Gender and Development (GAD) Awareness Day of LHIO/PhilHealth Express/PCARES; 20 pax	LHIO-ILOCOS NORTE	Negotiated Procurement-Small Value Procurement	N/A	May 2019	May 2019	May 2019	Family Orientation Day	11,600.00	11,600.00		
	Meals for the conduct of GAD; 23 pax	LHIO-LA UNION	Negotiated Procurement-Small Value Procurement	N/A	May 2019	May 2019	May 2019	Family Orientation Day	13,340.00	13,340.00		
	Meals for the conduct of Reorientation on the Encoding of the Primary Care Benefit Data in PRO 1; 24 pax	HCDMD	Negotiated Procurement-Small Value Procurement	N/A	July 2019	July 2019	July 2019	BRO I-19-407-27	18,000.00	18,000.00		
	Meals & Snacks for the conduct of Gender and Development (GAD)	LHIO-WESTERN PANGASINAN	Negotiated Procurement-Small Value Procurement	N/A	May 2019	May 2019	May 2019	Family Orientation Day	8,700.00	8,700.00		
	Breakfast: 15 pax @P100.00= P1,500.00											
	AM Snacks: 15 pax @P80.00= P1,200.00											
	Lunch: 15 pax @P220.00 = P3,300.00											
	PM Snacks: 15 pax @P80.00= P1,200.00											

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Dinner: 15 pax @P100.00 = P1,500.00											
								<u>Sub-total</u>	60,440.00	60,440.00		
5020301001	<u>REGULAR OFFICE SUPPLIES</u>							<u>COB 2019</u>				
	Compact Fluorescent lamp, 23 watts; (5 pcs. x P129.75=P648.75)		Negotiated Procurement-PS/DBM/Shopping					Compact Fluorescent lamp, 23 watts; 5	648.75	648.75		
	Auto Supply Car Tint and visor of Isuzu Crosswind; (1 set x P4,200.00)		Negotiated Procurement-PS/DBM/Shopping					FOLDER, Pressboard, plain, for legal size papers/documents, 242mm x 369mm, color: cream, green, or maroon, etc., 100pcs/box; 10	4,200.00	4,200.00		
	PAPER, Parchment, Multi-purpose, A4 size (297mm x 210mm), 75 gsm., fine, translucent, suitable for pen and ink drawing, 100 sheets per ream (5 reams x P101.71=P508.55)		Negotiated Procurement-PS/DBM/Shopping					NOTEBOOK Stenographer's, GSP bond, 40 leaves,ruled, spiral, 55 gsm.; 274	508.55	508.55		
	FOLDER, Pressboard, plain, for legal size papers/documents, 242mm x 369mm, color: cream, green, or maroon, etc., 100pcs/box (10 boxes x 973.08=P9,730.80)		Negotiated Procurement-PS/DBM/Shopping					ENVELOPE Documentary, for A4 size documents, kraft, 229mm x 324mm, min. weight of 150gsm (9 x 12), 500 pcs/box; 7	9,730.80	9,730.80		
	NOTEBOOK Stenographer's, GSP bond, 40 leaves,ruled, spiral, 55 gsm. (274 pcs. x P12.27=P3,361.98)	PRO 1	Negotiated Procurement-PS/DBM/Shopping	N/A	June 2019	June 2019	June 2019	PAPER, Parchment, Multi-purpose, A4 size (297mm x 210mm), 75 gsm., fine, translucent, suitable for pen and ink drawing, 100 sheets per ream; 9	3,361.98	3,361.98		
	ENVELOPE Documentary, for A4 size documents, kraft, 229mm x 324mm, min. weight of 150gsm (9 x 12), 500 pcs/box (7 boxes x P686.03=P4,802.21)		Negotiated Procurement-PS/DBM/Shopping					PUNCHER Heavy duty,w/ two hole guide approx. 6.5mm diameter in hole ; 4	4,802.21	4,802.21		
	PAPER, Parchment, Multi-purpose, A4 size (297mm x 210mm), 75 gsm., fine, translucent, suitable for pen and ink drawing, 100 sheets per ream (9 reams x P101.71=P915.39)		Negotiated Procurement-PS/DBM/Shopping					STICKER PAPER, A4, 10 pcs/pack ; 122	915.39	915.39		
	PUNCHER Heavy duty,w/ two hole guide approx. 6.5mm diameter in hole (4 pcs. X P134.49=P537.96)		Negotiated Procurement-PS/DBM/Shopping					PAPER, Parchment, Multi-purpose, A4 size (297mm x 210mm), 75 gsm., fine, translucent, suitable for pen and ink drawing, 100 sheets per ream ; 5	537.96	537.96		
								RIBBON For AMANO Bundy Clock, Model EX3000N, color: black ; 2				

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
								TIME CARD, For Amano/Iwata bundy clock 85mm x 190mm (3-3/8' x 7 1/2') imported 14 pts. tagboard, offset process, two sides printing, 100 pcs/pack ; 6				
	Hardware Supply, Led Bulb 12 watts; (7 pcs x P165.00)	PRO 1	Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	SIGN PEN, Blue, liquid/gel ink, 0.5mm needle tip; 8	1,155.00	1,155.00		
	Hardware Supply, Led Light Flourescent 16 watts without starter; (10 pcs x P300.00)	PRO 1	Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	OFFICE SUPPLIES SELF-INKING STAMP with rubber inscription; 1	3,000.00	3,000.00		
	Hardware Supply, Led Light Flourescent 16 watts; (11 pcs x P350.00)	PRO 1	Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	BALLPOINT PEN Fine point, Blue; 73	3,850.00	3,850.00		
	Self-inking stamp, 2-liner; (3 x P296.75)	PRO 1	Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	RIBBON For AMANO Bundy Clock, Model EX3000N, color: black; 11	890.25	890.25		
								Sub-total	33,600.89	33,600.89		
5020301002	IT SUPPLIES											
	COMPUTER CLEANER Wipe Out, 250 grams; 2	PRO 1	Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	COMPUTER CLEANER Wipe Out; 1	162.00	162.00		
	HP DESKJET IA 5075 PRINTER, BLACK, 680; 3		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	DVD REWRITABLE 4x speed, 4.5GB min. capacity, 120 mins. recording time individual plastic case; 145	1,185.00	1,185.00		
	HP DESKJET IA 5075 PRINTER, TRI-COLOR, 680; 7		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	FLASH/THUMB DRIVE New: High Capacity Storage; 7	3,255.00	3,255.00		
	INK CARTRIDGE, EPSON T6641, Black; 24		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	FLASH/THUMB DRIVE New: Low Capacity Storage; 2	5,976.00	5,976.00		
	INK CARTRIDGE, EPSON T6642, Cyan; 23		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	INK CARTRIDGE, Ink Cartridge, Black (250 ml); 12	6,440.00	6,440.00		
	INK CARTRIDGE, EPSON T6643, Magenta; 23		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	INK CARTRIDGE, Ink Cartridge, Colored Set (Cyan, Magenta and Yellow); 33	6,440.00	6,440.00		
	INK CARTRIDGE, EPSON T6644, Yellow; 23		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	INK CARTRIDGE, Ink, Black (250 ml); 10	6,440.00	6,440.00		
	TONER CARTRIDGE, Toner Cartridge, Monochrome - HP M607 CF237A, 37A; 35		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	INK CARTRIDGE, Ink, Colored Set (Cyan, Magenta and Yellow); 17	355,250.00	355,250.00		
	TONER CARTRIDGE, Toner Cartridge, Monochrome - Lexmark, MS510dn, 50F3X0E 503X Black Extra High yield Return. 10K.		Negotiated Procurement - PS-DBM/Shopping	N/A	June 2019	June 2019	June 2019	KEYBOARD Computer Keyboard; 2	57,560.00	57,560.00		

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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
								RIBBON, Ribbon For Printer Dot Matrix, 132 columns; 21				
								RIBBON, Ribbon For Printer Dot Matrix, 80 columns; 31				
								TONER CARTRIDGE, Toner Cartridge, Monochrome, Generic; 4				
								TONER CARTRIDGE, Toner Cartridge, Monochrome, High Yield; 8				
								<u>Sub-total</u>	442,708.00	442,708.00		
10607010	<u>Furniture and Fixtures</u>											
	Expand-A-Wall (Pop-up Display Curved-Small) @ P35,500.00; 6 units; Information Desk (Pop-up Table) @ P25,500.00; 6 units	PRO 1	Negotiated Procurement-Small Value Procurement	N/A	June 2019	June 2019	June 2019	Information Desk, Portable; 11 pcs.	366,000.00		366,000.00	
Total									3,332,748.89	2,966,748.89	366,000.00	

Consolidated by:

Joann E. Morillo/Ma. Antonieta D. Luzadas
Head, SBAC/Member, SBAC

Recommended by:

Chester Joseph C. Canto/Engr. Joselito N. Dela Cruz
Provisional Member-GS and Infra

Abraham A. Ballares/ Jerylin M. Felipe
BAC Member

Edward Q. Espiritu/Madonna P. Valdez
BAC Member

absent
Maricar M. Arzadon, M.D. / Maria Concepcion V. Estrada, M.D.
BAC Member

absent
Marlene D. Soliba, M.D.
BAC Vice Chairperson

absent
Josephine Q. Quiton, DBA
BAC Chairperson

Approved by:

ALBERTO C. MANDURIAO
Regional Vice President, PRO 1

BY THE AUTHORITY OF THE
MARICAR M. ARZADON
MEDICAL OFFICER VI
6/24/19