

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2019

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of Office Equipment																			
1st Quarter																			
Philhealth	Regional	Office VIII	Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	MAR	COB	2,889,837.99		2,889,837.99	
																2,889,837.99	0.00	2,889,837.99	
Procurement of Medical Equipment																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN						FEB		MAR	MAR	COB	15,937.50		15,937.50	
																15,937.50	0.00	15,937.50	
Procurement of Furniture and Fixtures																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement Public Bidding	JAN	JAN						JAN		FEB	MAR	COB	114,180.00		114,180.00	
																114,180.00	0.00	114,180.00	
Procurement of Regular Office Supplies																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM	FEB	FEB								FEB	MAR	COB	2,818,003.43	2,818,003.43		
2nd Quarter																			

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					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement		JUN	JUN							JUN	JUL	COB		531,540.98	531,540.98	
3rd Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement		SEP	SEP							SEP	OCT	COB		404,409.30	404,409.30	
																	3,753,953.71	3,753,953.71	0.00
Procurement of Accountable Forms																			
1st Quarter																			
Philhealth	Regional	Office VIII	Direct Contracting		JAN	JAN				JAN	JAN	FEB	FEB	MAR	COB		59,485.00	59,485.00	
2nd Quarter																			
Philhealth	Regional	Office VIII	Direct Contracting		MAY	MAY				MAY	MAY	JUN	JUN	JUL	COB		4,042.50	4,042.50	
3rd Quarter																			
Philhealth	Regional	Office VIII	Direct Contracting		AUG	AUG				AUG	AUG	SEP	SEP	OCT	COB		2,021.25	2,021.25	
																	65,548.75	65,548.75	0.00
Procurement of Drug and Medicines																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		JAN	JAN				JAN			FEB	MAR	COB		69,339.88	69,339.88	
2nd Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		MAY	MAY				MAY			JUN	JUL	COB		685.30	685.30	
3rd Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement		AUG	AUG				AUG			SEP	OCT	COB		685.30	685.30	

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			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
70,710.48																		70,710.48	0.00	
Procurement of Medical, Dental and Laboratory Supplies																				
1st Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	36,240.00	36,240.00				
2nd Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	MAY	MAY					MAY		JUN	JUL	COB	11,520.00	11,520.00				
3rd Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	AUG	AUG					AUG		SEP	OCT	COB	1,920.00	1,920.00				
49,680.00																		49,680.00	0.00	
Procurement of Gasoline, Oil and Lubricants																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	FEB	COB	1,732,560.00	1,732,560.00				
1,732,560.00																		1,732,560.00	0.00	
Procurement of Semi-Expendable Machinery and Equipment Expenses																				
1st Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	128,033.65	128,033.65				
2nd Quarter																				
Philhealth	Regional	Office VIII	Public Bidding	JAN	JAN	FEB		FEB		FEB	MAR	MAR	MAR	APR	APR	COB	7,124.00	7,124.00		
135,157.65																		135,157.65	0.00	
Procurement of Semi-Expendable Furniture, Fixtures and Book Expense																				
1st Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement Public Bidding	JAN	JAN					FEB		MAR	MAR	COB	25,337.88	25,337.88				

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			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	
25,337.88																	25,337.88	0.00	
Procurement of Semi-Expendable Furniture, Fixtures and Book Expense																			
1st Quarter																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	MAR	COB	9,141.50	9,141.50			
9,141.50																	9,141.50	0.00	
Procurement of Water Services																			
Philhealth	Regional	Office VIII	Direct Contracting	JAN	JAN				JAN	JAN	FEB	FEB	FEB	COB	210,405.00	210,405.00			
210,405.00																	210,405.00	0.00	
Procurement of Electricity																			
Philhealth	Regional	Office VIII	Direct Contracting	JAN	JAN				JAN	JAN	FEB	FEB	FEB	COB	5,062,944.96	5,062,944.96			
5,062,944.96																	5,062,944.96	0.00	
Procurement of Postage and Delivery Services																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	JAN	JAN					JAN		FEB	FEB	COB	1,209,575.00	1,209,575.00			
1,209,575.00																	1,209,575.00	0.00	
Procurement of Cable, Satellite, Telegraph and Radio Services																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement Direct Contracting	JAN	JAN					JAN		FEB	FEB	COB	47,520.00	47,520.00			
47,520.00																	47,520.00	0.00	
Procurement of Janitorial Services																			
Philhealth	Regional	Office VIII	Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	COB	2,418,726.96	2,418,726.96		
2,418,726.96																	2,418,726.96	0.00	
Procurement of Security Services																			
Philhealth	Regional	Office VIII	Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	COB	4,435,652.95	4,435,652.95		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	
4,435,652.95																	4,435,652.95	0.00	
Repair and Maintenance of Office Equipment																			
Philhealth	Regional Office VIII	Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR		APR	MAY	COB	500,000.00	500,000.00			
500,000.00																	500,000.00	0.00	
Repair and Maintenance of Motor Vehicles																			
Philhealth	Regional Office VIII	Negotiated Procurement - Small Value Procurement	JUN	JUN						JUN		JUL	AUG	COB	626,000.00	626,000.00			
626,000.00																	626,000.00	0.00	
Repair and Maintenance of Furniture and Fixtures																			
Philhealth	Regional Office VIII	Negotiated Procurement - Small Value Procurement	JUN	JUN						JUL		JUL	AUG	COB	150,000.00	150,000.00			
150,000.00																	150,000.00	0.00	
Procurement of Advertising Services																			
Philhealth	Regional Office VIII	Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	JAN	JAN						JAN		FEB	FEB	COB	697,000.00	697,000.00			
697,000.00																	697,000.00	0.00	
Marketing and Promotional																			
Philhealth	Regional Office VIII	Negotiated Procurement - Lease of Real Property and Venue Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	FEB	COB	5,440,681.00	5,440,681.00			
5,440,681.00																	5,440,681.00	0.00	
Procurement of Printing and Binding Services																			
Philhealth	Regional Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	FEB	COB	666,700.00	666,700.00			

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	
666,700.00																	666,700.00	0.00	
Procurement of Transportation and Delivery Services																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	FEB	COB		388,200.00	388,200.00		
388,200.00																	388,200.00	0.00	
Procurement of Rental Services																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN				JAN	JAN	FEB	FEB	FEB	COB		10,945,366.06	10,945,366.06		
10,945,366.06																	10,945,366.06	0.00	
Procurement of Subscription Services																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN		FEB	FEB	COB		110,976.00	110,976.00		
110,976.00																	110,976.00	0.00	
Other Corporate Activities																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Lease of Real Property and Venue	MAY	MAY					MAY	JUN	JUN	JUL	JUL	COB		239,200.00	239,200.00	
239,200.00																	239,200.00	0.00	
Registration of Motor Vehicle																			
Philhealth	Regional	Office VIII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB		59,000.00	59,000.00	
59,000.00																	59,000.00	0.00	
Corporate Forum																			
Philhealth	Regional	Office VIII	Negotiated Procurement - Lease of Real Property and Venue Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB		1,641,825.00	1,641,825.00	

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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO		
																1,641,825.00	1,641,825.00	0.00		
Medical Expenses																				
Philhealth	Regional	Office VIII	Negotiated								MAR	MAR	APR	APR	MAY	COB	1,145,000.00	1,145,000.00		
			Procurement - Lease of Real Property and Venue																	
																1,145,000.00	1,145,000.00	0.00		
Note: System generated report.																Total	44,856,818.39	41,836,862.90	3,019,955.49	

Republic of the Philippines
Philippine Health Insurance Corporation
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BAC Information and Technology Resoources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Estimated Budget				Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO		
Procurement of IT Equipment and Software																				
1st Quarter																				
Philhealth	Regional	Office VIII	Public Bidding	JAN	JAN	FEB		FEB		FEB	FEB	MAR	MAR	MAR	APR	COB		19,545,783.13		19,545,783.13
																	19,545,783.13	0.00	19,545,783.13	
Procurement of IT Supplies																				
1st Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement Public Bidding Negotiated Procurement - PS-DBM Shopping Negotiated Procurement - PS-DBM	JAN	JAN							JAN		FEB	MAR	COB		3,283,217.36	3,283,217.36	
2nd Quarter																				
Philhealth	Regional	Office VIII	Public Bidding Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM Negotiated Procurement - PS-DBM Shopping	FEB	FEB							MAR		APR	APR	COB		1,058,458.10	1,058,458.10	
3rd Quarter																				
Philhealth	Regional	Office VIII	Public Bidding Negotiated Procurement - Small Value Procurement Negotiated Procurement - PS-DBM Negotiated Procurement - PS-DBM Shopping	JUL	JUL	JUL		JUL		AUG	AUG	AUG	SEP	SEP	OCT	COB		506,500.00	506,500.00	
																	4,848,175.46	4,848,175.46	0.00	
Procurement of Semi-Expendable Machinery and Equipment Expenses																				

Republic of the Philippines
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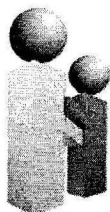
BAC Information and Technology Resoources

Procurement Program/Project				PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY										Fund Source	Estimated Budget			Remarks
						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
1st Quarter																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement Public Bidding	JAN	JAN							FEB		MAR	MAR	COB	92,338.00	92,338.00		
																	92,338.00	92,338.00	0.00	
Procurement of Internet Services																				
Philhealth	Regional	Office VIII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	FEB	COB	694,475.40	694,475.40			
																	694,475.40	694,475.40	0.00	
Repair and Maintenance of IT Equipment and Software																				
Philhealth	Regional	Office VIII	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	80,000.00	80,000.00		
																	80,000.00	80,000.00	0.00	
Note: System generated report.															Total	25,260,771.99	5,714,988.86	19,545,783.13		

Republic of the Philippines
Philippine Health Insurance Corporation
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BAC Infrastructure

Procurement Program/Project			SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Repair and Maintenance for Building																			
Philhealth Regional Office VIII	End-User	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	MAY	COB	120,000.00	120,000.00		
																120,000.00	120,000.00	0.00	
Note: System generated report.															Total	120,000.00	120,000.00	0.00	



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

PhilHealth Regional Office VIII
2/F PhilHealth Bldg. 2 167 P. Burgos St., Tacloban City
Health Line: 053-325-3563 www.philhealth.gov.ph

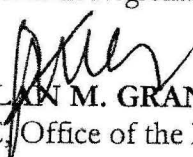


18 January 2019

MEMORANDUM

No. 2019-0011-A

TO : ALL CONCERNED END-USERS
PhilHealth Regional Office 8

FROM :  **ARLAN M. GRANALI**
OIC, Office of the Regional Vice President

SUBJECT : Approval of CY 2019 Annual Procurement Plan (APP)

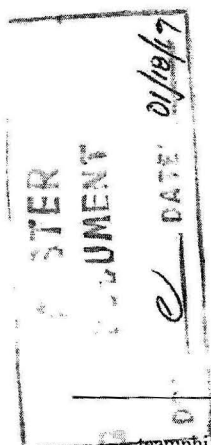
Pursuant to Section 7.1 and 7.2 of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003" and its Revised Implementing Rules and Regulations, all government procurement shall be within the approved budget of the procuring entity and no procurement shall be undertaken unless it is in accordance with the approved Annual Procurement Plan (APP).

Upon approval of the Corporate Operating Budget for CY 2019 and consistent with the provisions of R.A. 9184 and its RIRR, the PRO-SBAC using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMPs) of all concerned end-users in the Regional Office into the CY 2019 Annual Procurement Plan (APP).

The PRO 8 - Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities included in the APP, in accordance with the parameters set forth by RA 9184 and its RIRR.

It is emphasized that all procurement based on the approved CY 2019 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS catalogue.
- For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, **a screen shot from the PS-DBM**

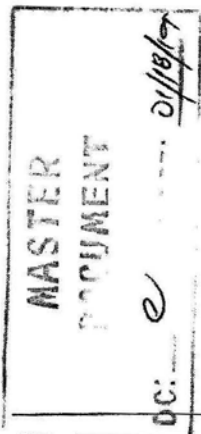


and / or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).

- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.

Under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached 2019 Annual Procurement Plan.

For information and strict compliance of all concerned.





Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office VIII
167 P. Burgos St., Tacloban City
(053) 325-3563/523-3015
www.philhealth.gov.ph



RESOLUTION NO. 003

s. 2019

RECOMMENDING THE APPROVAL OF THE 2019 ANNUAL PROCUREMENT PLAN (APP) FOR GOODS AND SERVICES, INFORMATION TECHNOLOGY RESOURCES, AND INFRASTRUCTURE INCLUDING THE METHOD OF PROCUREMENT OF ACTIVITIES/PROJECTS

WHEREAS, Section 7.1 of the Revised Implementing Rules and Regulations of RA 9184 provides for the meticulous and judicious planning of procurement, which states that:

“Sec. 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity.
xxx”

WHEREAS, Section 7.2 of the Revised Implementing Rules and Regulations of RA 9184 provides for the prohibition of procurement of goods, services, materials, and equipment not within the approved Annual Procurement Plan, which states that:

“Sec. 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity or second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget”

WHEREAS, based on the above provision, the Project Procurement Management Plan (PPMPs) of various projects and activities by end-users in the Head Office and PhilHealth Regional Offices including their respective proposed method of procurement were consolidated by the Secretariat for the Bids and Awards Committees PRO-SBAC;

WHEREAS, on the 18th day of January 2019, the BAC through referendum reviewed the final APP including the appropriate method of procurement;

NOW, THEREFORE, premises considered, the PRO 8-BAC, pursuant to **Section 7.1 and 7.2 of the Revised IRR of R.A. 9184**, hereby recommends to the Regional Vice President the approval of the final 2019 APP of PhilHealth Regional Office 8;

The actual procurement of programs, projects and activities in the 2019 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.

IT IS SO RESOLVED.

Signed through referendum this 18th day of January 2019, Tacloban City.


ATTY. ANITA LOURDES C. ORIEL
BAC Chairperson

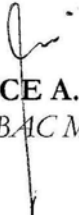

DERWIN WINDELL T. SUPREMO
Vice-Chairperson


ALFRED PATRICK F. GALAPON, M.D.
Member


LUZ B. SANTIAGO
Member


MARIA DORINA C. JANDAYAN
Member


ENGR. MELANI L. CAHAYAG
Provisional BAC Member (NON-IT)


LAWRENCE A. DIDULO
Provisional BAC Member (IT)

☒ APPROVED
☐ DISAPPROVED


ARIAN M. GRANALI
OIC, Office of the Regional Vice-President

Date Signed: 1/23/19