



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1
EMDC Building, Sec. Francisco Q. Duque Jr. Road, Tapuac District, Dagupan City, Pangasinan
Trunkline: (075) 515-3333/ Telefax: (075) 522-9691
Email: region1@philhealth.gov.ph; www.philhealth.gov.ph



February 2, 2018

CORPORATE MEMORANDUM
PRO 1 NO. 2018- 0008 *Q*

TO : ALL PERSONNEL
PhilHealth Regional Office 1

SUBJECT : ANNUAL PROCUREMENT PLAN FOR CY 2018

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731 s. 2004 to the Regional Vice President as of Head Of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of the Republic Act No. 9184 and its Revised Implementing Rules and Regulations (RIRR), which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2018 Annual Procurement Plan (APP) as recommended by the PhilHealth Regional Office 1-Bids and Awards Committee (PRO 1-BAC).

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2018. The PRO 1-BAC deliberated, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services, Information Technology Resources and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its RIRR.

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, it's RIRR as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should be met:

- MASTER DOCUMENT**
DC: *[Signature]* Date: *2/5/18*
- Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue.
 - For consumables and common office supplies and material that are not carried by PS-DBM and/or not shown in the PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).
 - Procurement of good determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular

2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

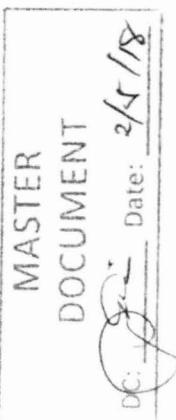
Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in project, programs and activities contained in the 2018 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ATTY. RODOLFO B. DEL ROSARIO, JR., MBA, CSEE

Regional Vice President

Signed: 2-5-18





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PHILHEALTH REGIONAL OFFICE 1

CY 2018 ANNUAL PROCUREMENT PLAN- INFRASTRUCTURE



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actioncenter@philhealth.gov.ph

Republic of the Philippines
Philippine Health Insurance Corporation
 ANNUAL PROCUREMENT PLAN
 Calendar Year 2018

BAC Infrastructure

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Repair and Maintenance for Building																				
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB		1,293,426.31	1,293,426.31		
																1,293,426.31	1,293,426.31	0.00		
Note: System generated report.																Total	1,293,426.31	1,293,426.31	0.00	

Note: System generated report.

