

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY													Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Total		MOOE	CO		
Procurement of Office Equipment																				
1st Quarter																				
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	FEB	FEB						FEB		MAR	MAR	COB		77,000.00		77,000.00	
2nd Quarter																				
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Public Bidding	MAR	MAR						MAR		APR	APR	COB		278,530.00		278,530.00	
3rd Quarter																				
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	JUL	JUL						JUL		AUG	AUG	COB		29,500.00		29,500.00	
4th Quarter																				
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Public Bidding	SEP	SEP						SEP		OCT	OCT	COB		697,500.00		697,500.00	
																1,082,530.00	0.00	1,082,530.00		
Procurement of Furniture and Fixtures																				
2nd Quarter																				
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Public Bidding	APR	APR						APR		MAY	MAY	COB		335,838.00		335,838.00	
3rd Quarter																				
Philhealth	Regional	Office VII	Public Bidding	MAY	MAY	MAY		MAY		JUN	JUN	JUN	JUL	JUL	JUL	COB		746,676.00		746,676.00
4th Quarter																				
Philhealth	Regional	Office VII	Public Bidding Negotiated Procurement - Small Value Procurement	AUG	AUG	AUG		AUG		SEP	SEP	SEP	OCT	OCT	OCT	COB		1,168,361.16		1,168,361.16

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CO
																2,250,875.16	0.00	2,250,875.16				
Procurement of Regular Office Supplies																						
1st Quarter																						
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping Direct Contracting	JAN	JAN											JAN	JAN	COB	144,423.32	144,423.32		
2nd Quarter																						
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping Direct Contracting Negotiated Procurement - Lease of Real Property and Venue	MAR	MAR											APR	APR	COB	1,811,487.59	1,811,487.59		
3rd Quarter																						
Philhealth	Regional	Office VII	Negotiated Procurement - PS-DBM/Shopping Direct Contracting Negotiated Procurement - Small Value Procurement	JUN	JUL											JUL	JUL	COB	184,826.33	184,826.33		
4th Quarter																						
Philhealth	Regional	Office VII	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Direct Contracting	OCT	OCT											OCT	OCT	COB	98,457.76	98,457.76		
																2,239,195.00	2,239,195.00	0.00				
Procurement of IT Supplies																						

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							Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
1st Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	JAN	JAN								JAN	JAN	COB	114,071.63	114,071.63				
2nd Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping Direct Contracting	MAR	MAR								APR	APR	COB	3,074,199.48	3,074,199.48				
3rd Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	JUN	JUN					JUN			JUL	JUL	COB	388,192.45	388,192.45				
4th Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	SEP	SEP					SEP			OCT	OCT	COB	13,075.60	13,075.60				
																3,589,539.16	3,589,539.16	0.00			
Procurement of Accountable Forms																					
2nd Quarter																					
Philhealth	Regional	Office VII	National Printing Office	APR	APR								APR	APR	COB	859,186.75	859,186.75				
3rd Quarter																					
Philhealth	Regional	Office VII	National Printing Office	SEP	SEP								SEP	SEP	COB	10,440.00	10,440.00				
4th Quarter																					

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			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth	Regional	Office VII	National Printing Office	OCT	OCT								OCT	OCT	COB	31,320.00	31,320.00		
																900,946.75	900,946.75	0.00	
Procurement of Drug and Medicines																			
1st Quarter																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN			FEB	FEB	COB	185.00	185.00		
2nd Quarter																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	MAR	MAR					MAR			APR	APR	COB	42,774.40	42,774.40		
3rd Quarter																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	JUN	JUN					JUN			JUL	JUL	COB	7,050.27	7,050.27		
																50,009.67	50,009.67	0.00	
Procurement of Medical, Dental and Laboratory Supplies																			
2nd Quarter																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	MAR	MAR					MAR			APR	APR	COB	4,521.24	4,521.24		
3rd Quarter																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	JUN	JUN					JUN			JUL	JUL	COB	4,613.72	4,613.72		
4th Quarter																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	SEP	SEP					OCT			OCT	NOV	COB	741.00	741.00		
																9,875.96	9,875.96	0.00	
Procurement of Gasoline, Oil and Lubricants																			

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							Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Direct Contracting	JAN	JAN							JAN		FEB	FEB	COB	354,540.00	354,540.00			
																	354,540.00	354,540.00	0.00		
Procurement of Semi-Expendable Machinery and Equipment Expenses																					
2nd Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	APR	COB	18,050.00	18,050.00			
3rd Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Public Bidding	MAY	MAY	MAY		MAY		JUN	JUN	JUN	JUL	JUL	JUL	COB	64,855.00	64,855.00			
4th Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Public Bidding	SEP	SEP							OCT		OCT	NOV	COB	65,404.60	65,404.60			
																	148,309.60	148,309.60	0.00		
Procurement of Semi-Expendable Furniture, Fixtures and Book Expense																					
2nd Quarter																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	APR	APR							APR		MAY	MAY	COB	3,352.64	3,352.64			
3rd Quarter																					
Philhealth	Regional	Office VII	Public Bidding Negotiated Procurement - Small Value Procurement	JUN	JUN							JUN		JUL	JUL	COB	18,876.15	18,876.15			
4th Quarter																					

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				PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value	SEP	SEP						OCT		OCT	NOV	COB	411,157.25	411,157.25			
			Direct Contracting Public Bidding																	
																433,386.04	433,386.04	0.00		
Procurement of Water Services																				
Philhealth	Regional	Office VII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	FEB	COB	420,480.00	420,480.00			
																420,480.00	420,480.00	0.00		
Procurement of Electricity																				
Philhealth	Regional	Office VII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	FEB	COB	6,841,800.07	6,841,800.07			
																6,841,800.07	6,841,800.07	0.00		
Procurement of Postage and Delivery Services																				
Philhealth	Regional	Office VII	Public Bidding Negotiated Procurement - Small Value												COB	8,998,640.00	8,998,640.00			
			Negotiate Procurement - Agency to Agency																	
																8,998,640.00	8,998,640.00	0.00		
Procurement of Cable, Satellite, Telegraph and Radio Services																				
Philhealth	Regional	Office VII	Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	11,340.00	11,340.00			
																11,340.00	11,340.00	0.00		
Procurement of Janitorial Services																				
Philhealth	Regional	Office VII	Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	COB	1,534,836.60	1,534,836.60		
																1,534,836.60	1,534,836.60	0.00		
Procurement of Security Services																				
Philhealth	Regional	Office VII	Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	COB	6,303,316.24	6,303,316.24		
																6,303,316.24	6,303,316.24	0.00		
Repair and Maintenance of Office Equipment																				

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total		MOOE
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement			APR	APR						APR		MAY	MAY	COB	450,000.00	450,000.00		
																		450,000.00	450,000.00	0.00	
Repair and Maintenance of Motor Vehicles																					
Philhealth	Regional	Office VII	Direct Contracting			APR	APR					APR	APR	MAY	MAY	MAY	COB	390,320.00	390,320.00		
																		390,320.00	390,320.00	0.00	
Repair and Maintenance of Furniture and Fixtures																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement			FEB	FEB						FEB		MAR	MAR	COB	80,000.00	80,000.00		
																		80,000.00	80,000.00	0.00	
Procurement of Advertising Services																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Direct Contracting			JAN	JAN						JAN		FEB	FEB	COB	1,560,000.00	1,560,000.00		
																		1,560,000.00	1,560,000.00	0.00	
Marketing and Promotional																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency			JAN	JAN						JAN		FEB	FEB	COB	2,717,329.90	2,717,329.90		
																		2,717,329.90	2,717,329.90	0.00	
Procurement of Printing and Binding Services																					
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement			JAN	JAN						JAN		FEB	FEB	COB	1,042,500.00	1,042,500.00		
																		1,042,500.00	1,042,500.00	0.00	
Procurement of Transportation and Delivery Services																					

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					Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	APR	APR						APR		MAY	MAY	COB	500,000.00	500,000.00		
																500,000.00	500,000.00	0.00	
Procurement of Rental Services																			
Philhealth	Regional	Office VII	Negotiated Procurement - Lease of Real Property and Venue	MAR	MAR					MAR	MAR	APR	APR	APR	COB	22,018,438.00	22,018,438.00		
																22,018,438.00	22,018,438.00	0.00	
Procurement of Subscription Services																			
Philhealth	Regional	Office VII	Direct Contracting Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN					JAN	JAN	FEB	FEB	FEB	COB	75,480.00	75,480.00		
																75,480.00	75,480.00	0.00	
Other Corporate Activities																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	APR	APR						APR		MAY	MAY	COB	277,600.00	277,600.00		
																277,600.00	277,600.00	0.00	
Registration of Motor Vehicle																			
Philhealth	Regional	Office VII	Direct Contracting	JUN	JUN					JUN	JUN	JUL	JUL	JUL	COB	36,300.00	36,300.00		
																36,300.00	36,300.00	0.00	
Corporate Forum																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	FEB	COB	339,400.00	339,400.00		
																339,400.00	339,400.00	0.00	
Medical Expenses																			
Philhealth	Regional	Office VII	Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	FEB	COB	521,700.00	521,700.00		

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			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO		
																521,700.00	521,700.00	0.00		
Note: System generated report.																Total	65,178,688.15	61,845,282.99	3,333,405.16	