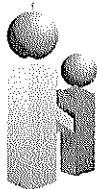


10-44
2/13/18

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION



PhilHealth Regional Office V
ANST III Bldg., Alternate Road, Legazpi City
PRO 5 Healthline 052-4815596
Call Center (02) 441-7442 Trunkline (02) 441-7444
www.philhealth.gov.ph



February 05, 2018

Memorandum

TO : **ALL CONCERNED END-USERS**
PRO V

SUBJECT : **ANNUAL PROCUREMENT PLAN (APP) FOR CY 2018**

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity should be meticulously and judiciously planned by the Procuring Entity, xxx", this Order is hereby issued approving the attached 2018 Annual Procurement Plan as recommended by the PhilHealth Regional Office 5- Bids and Awards Committee (PRO 5 BAC).

The APP is a consolidation of the various Project Procurement Management Plans (PPMPs), and anchored on the Approved Corporate Operating Budget for CY 2018. The PRO 5-BAC deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information and Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its 2016 Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its 2016 RIRR as well as relevant government and corporate procurement policies, rules and regulations subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

- a. Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilized Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAs) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue.

MASTER DOCUMENT

DC: dh Date: 2/13/2018



teamphilhealth



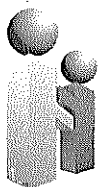
www.facebook.com/PhilHealth



www.youtube.com/teamphilhealth



actioncenter@philhealth.gov.ph



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

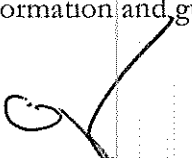
PhilHealth Regional Office V
ANST III Bldg., Alternate Road, Legazpi City
PRO 5 Healthline 052-4815596
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www.philhealth.gov.ph



- b. For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAs for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)
- c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its 2016 RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.

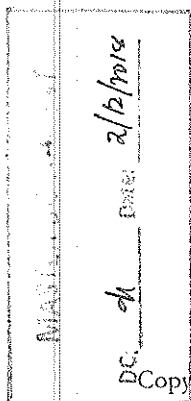
Updating of the PPMPs and the consolidated APP shall be undertaken where there is change in projects, programs and activities contained in the 2018 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.

For the information and guidance of all concerned.


ORLANDO D. INIGO, JR.

Regional Vice President

Date signed: 2/2/2018



Copy Furnished:

- GPPB-TSO
- Resident Auditor, COA
- Office of the Ombudsman for Luzon
- SBAC, PHIC

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Goods and Services

| Procurement Program/Project | PMO / End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | | | Fund Source | Total | Estimated Budget | | Remarks | | |
|-----------------------------------------|-----------------|---------------------|--------------------------------------------------|--------------------------------------------------|--------------------------------------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|------|--------------|--------------|------------------|------------|---------|--|--|
| | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | MOOE | | | CO | | | | |
| Procurement of Office Equipment | | | | | | | | | | | | | | | | | | | | | | |
| 2nd Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Public Bidding | Negotiated Procurement - Small Value Procurement | MAR | MAR | MAR | | MAR | APR | APR | MAY | MAY | MAY | COB | 3,228,078.90 | | 3,228,078.90 | | | | |
| 3rd Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Public Bidding | | JUN | JUN | JUN | | JUN | | JUL | JUL | JUL | AUG | AUG | SEP | COB | 142,937.00 | 142,937.00 | | | |
| | | | | | | | | | | | | | | | | 3,371,015.90 | 0.00 | 3,371,015.90 | | | | |
| Procurement of Communications Equipment | | | | | | | | | | | | | | | | | | | | | | |
| 2nd Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Negotiated Procurement - Small Value Procurement | Public Bidding | APR | APR | | | | APR | | MAY | MAY | MAY | COB | 140,414.96 | | 140,414.96 | | | | |
| | | | | | | | | | | | | | | | | 140,414.96 | 0.00 | 140,414.96 | | | | |
| Procurement of Furniture and Fixtures | | | | | | | | | | | | | | | | | | | | | | |
| 2nd Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Public Bidding | Negotiated Procurement - Small Value Procurement | MAR | MAR | MAR | | MAR | APR | APR | MAY | MAY | MAY | COB | 6,041,266.38 | | 6,041,266.38 | | | | |
| 3rd Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Public Bidding | | JUN | JUN | JUN | | JUN | | JUL | JUL | JUL | AUG | AUG | SEP | COB | 200,122.00 | 200,122.00 | | | |
| | | | | | | | | | | | | | | | | 6,241,388.38 | 0.00 | 6,241,388.38 | | | | |
| Procurement of Regular Office Supplies | | | | | | | | | | | | | | | | | | | | | | |
| 1st Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Negotiated Procurement - PS-DBM/Shopping | Direct Contracting | Negotiated Procurement - Small Value Procurement | FEB | FEB | | | | | | FEB | FEB | COB | 4,022,546.25 | 4,022,546.25 | | | | | |
| 2nd Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Negotiated Procurement - PS-DBM/Shopping | | APR | APR | | | | | | | MAY | MAY | COB | 369,334.00 | 369,334.00 | | | | | |
| 3rd Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Negotiated Procurement - PS-DBM/Shopping | | AUG | AUG | | | | | | | AUG | SEP | COB | 806,152.14 | 806,152.14 | | | | | |
| 4th Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Negotiated Procurement - PS-DBM/Shopping | | OCT | OCT | | | | | | | NOV | NOV | COB | 269,478.56 | 269,478.56 | | | | | |
| | | | | | | | | | | | | | | | | 5,467,510.95 | 5,467,510.95 | 0.00 | | | | |
| Procurement of IT Supplies | | | | | | | | | | | | | | | | | | | | | | |
| 1st Quarter | | | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office | V | Negotiated Procurement - PS-DBM/Shopping | Direct Contracting | Negotiated Procurement - Small Value Procurement | FEB | FEB | | | | | | FEB | MAR | COB | 464,028.11 | 464,028.11 | | | | | |

BAC Goods and Services

2/1/2018 2:49:50 PM

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Goods and Services

| Procurement Program/Project | PMO / End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | | | Fund Source | Total | Estimated Budget | | Remarks |
|---------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|------------------------|------|----------------|--------------|------------------|--|---------|
| | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | MOOE | | | CO | | |
| 2nd Quarter | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Negotiated Procurement - Small Value Procurement[Public Bidding | APR | APR | | | | | | APR | | | MAY | MAY | COB | 1,436,820.70 | 1,436,820.70 | | | |
| | | | | | | | | | | | | | | | | 1,436,820.70 | 1,436,820.70 | 0.00 | | |
| Procurement of Water Services | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Public Bidding | JAN | JAN | JAN | | JAN | | JAN | FEB | FEB | MAR | MAR | MAR | COB | 297,928.80 | 297,928.80 | | | |
| | | | | | | | | | | | | | | | | 297,928.80 | 297,928.80 | 0.00 | | |
| Procurement of Electricity | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Public Bidding | JAN | JAN | JAN | | JAN | | JAN | FEB | FEB | MAR | MAR | MAR | COB | 5,601,616.20 | 5,601,616.20 | | | |
| | | | | | | | | | | | | | | | | 5,601,616.20 | 5,601,616.20 | 0.00 | | |
| Procurement of Postage and Delivery Services | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Negotiated Procurement - Small Value Procurement[Negotiate Procurement - Agency to Agency | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 4,631,471.00 | 4,631,471.00 | | | |
| | | | | | | | | | | | | | | | | 4,631,471.00 | 4,631,471.00 | 0.00 | | |
| Procurement of Cable, Satellite, Telegraph and Radio Services | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 5,400.00 | 5,400.00 | | | |
| | | | | | | | | | | | | | | | | 5,400.00 | 5,400.00 | 0.00 | | |
| Procurement of Janitorial Services | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Public Bidding | MAR | MAR | MAR | | MAR | | MAR | APR | APR | MAY | MAY | MAY | COB | 2,112,618.24 | 2,112,618.24 | | | |
| | | | | | | | | | | | | | | | | 2,112,618.24 | 2,112,618.24 | 0.00 | | |
| Procurement of Security Services | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Public Bidding | MAR | MAR | MAR | | MAR | | MAR | APR | APR | MAY | MAY | MAY | COB | 4,555,347.60 | 4,555,347.60 | | | |
| | | | | | | | | | | | | | | | | 4,555,347.60 | 4,555,347.60 | 0.00 | | |
| Repair and Maintenance of Office Equipment | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 210,000.00 | 210,000.00 | | | |
| | | | | | | | | | | | | | | | | 210,000.00 | 210,000.00 | 0.00 | | |
| Repair and Maintenance of Communication Equipment | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 25,000.00 | 25,000.00 | | | |
| | | | | | | | | | | | | | | | | 25,000.00 | 25,000.00 | 0.00 | | |
| Repair and Maintenance of Motor Vehicles | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 385,000.00 | 385,000.00 | | | |
| | | | | | | | | | | | | | | | | 385,000.00 | 385,000.00 | 0.00 | | |
| Repair and Maintenance of Furniture and Fixtures | | | | | | | | | | | | | | | | | | | | |
| Philhealth | Regional Office V | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 65,000.00 | 65,000.00 | | | |
| | | | | | | | | | | | | | | | | 65,000.00 | 65,000.00 | 0.00 | | |
| Procurement of Advertising Services | | | | | | | | | | | | | | | | | | | | |

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Goods and Services

| Procurement Program/Project | PMO / End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | | Fund Source | Estimated Budget | | | Remarks |
|-----------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------|--------------------|-------------------|------------------|----------------|-----------|-----------------|------------------|-------------------|---------------------|---------------------|-------------|------------------|---------------|------|---------|
| | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | | Total | MOOE | CO | |
| Philhealth Regional Office V | | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 862,816.00 | 862,816.00 | | |
| | | | | | | | | | | | | | | | | 862,816.00 | 862,816.00 | 0.00 | |
| Marketing and Promotional | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | FEB | COB | 5,569,234.00 | 5,569,234.00 | | |
| | | | | | | | | | | | | | | | | 5,569,234.00 | 5,569,234.00 | 0.00 | |
| Procurement of Printing and Binding Services | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 503,600.00 | 503,600.00 | | |
| | | | | | | | | | | | | | | | | 503,600.00 | 503,600.00 | 0.00 | |
| Procurement of Transportation and Delivery Services | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 504,800.00 | 504,800.00 | | |
| | | | | | | | | | | | | | | | | 504,800.00 | 504,800.00 | 0.00 | |
| Procurement of Rental Services | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Lease of Real Property and Venue Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | JAN | FEB | FEB | MAR | COB | 20,074,995.33 | 20,074,995.33 | | |
| | | | | | | | | | | | | | | | | 20,074,995.33 | 20,074,995.33 | 0.00 | |
| Procurement of Subscription Services | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 70,200.00 | 70,200.00 | | |
| | | | | | | | | | | | | | | | | 70,200.00 | 70,200.00 | 0.00 | |
| Other Corporate Activities | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Lease of Real Property and Venue | JAN | JAN | | | | | | JAN | JAN | FEB | FEB | MAR | COB | 226,000.00 | 226,000.00 | | |
| | | | | | | | | | | | | | | | | 226,000.00 | 226,000.00 | 0.00 | |
| Registration of Motor Vehicle | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Agency to Agency | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 48,000.00 | 48,000.00 | | |
| | | | | | | | | | | | | | | | | 48,000.00 | 48,000.00 | 0.00 | |
| Corporate Forum | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Lease of Real Property and Venue | JAN | JAN | | | | | | JAN | JAN | FEB | FEB | MAR | COB | 1,057,700.00 | 1,057,700.00 | | |
| | | | | | | | | | | | | | | | | 1,057,700.00 | 1,057,700.00 | 0.00 | |
| Medical Expenses | | | | | | | | | | | | | | | | | | | |
| Philhealth Regional Office V | | Negotiated Procurement - Small Value Procurement | JAN | JAN | | | | | | JAN | | | FEB | MAR | COB | 399,600.00 | 399,600.00 | | |

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Goods and Services

| Procurement Program/Project | PMO / End-User | Mode of Procurement | SCHEDULE FOR EACH PROCUREMENT ACTIVITY | | | | | | | | | | | | Fund Source | Estimated Budget | | | Remarks |
|--------------------------------|-------------------|------------------------|----------------------------------------|--------------------|-----------------------|----------------------|---------------------|-------------------|-----------|--------------------|---------------------|----------------------|------------------------|------------------------|----------------|------------------|---------------|--------------|---------|
| | | | Pre-Proc Conference | Ads/Post of ITB | Pre-Bid Conference | Eligibility Check | Sub/Open of Bids | Bid Evaluation | Post Qual | Notice of Award | Contract Signing | Notice to Proceed | Delivery Completion | Acceptance Turnover | | Total | MOOE | CO | |
| | | | | | | | | | | | | | | | 399,600.00 | 399,600.00 | 0.00 | | |
| Note: System generated report. | | | | | | | | | | | | | | | Total | 72,541,113.36 | 62,788,294.12 | 9,752,819.24 | |