

BAC Resolution No. 006 s,18 – Resolution recommending the approval of the 2018 Annual Procurement Plan (APP) for Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure including the method of procurement of activities/projects

2018



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
 Regional Health Insurance Office – REGION III  
 PhilHealthBldg., # 168, Lazatin Blvd., Dolores, City of San Fernando, Pampanga  
 Tel. No. (045)860-0020/961-4175/963-3750



**BIDS AND AWARDS COMMITTEE**

**RESOLUTION NO. 006 s, 2018**

**A RESOLUTION RECOMMENDING THE APPROVAL OF THE 2018 ANNUAL PROCUREMENT PLAN (APP) FOR GOODS AND SERVICES, INFORMATION TECHNOLOGY RESOURCES, CONSULTING SERVICES AND INFRASTRUCTURE INCLUDING THE METHOD OF PROCUREMENT OF ACTIVITIES/PROJECTS**

WHEREAS, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of R.A. 9184 provides for the requirement of an approved Annual Procurement Plan (APP) prior to procurement of program/projects/activities aimed to attain the mandate of National Health Insurance Program, which states that:

*“Sec. 7.1 All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of government functions shall be included in the Annual Procurement Plan (APP). xxx”*

*“Sec. 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the [Procuring Entity or second ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget.”*

WHEREAS, based on the above provision, the Project Procurement Management Plan (PPMPs) of the PRO – III, through the Fund Management Information System – Philhealth Budget System (FMIS-PBS) were consolidated into 2018 Annual Procurement Plan (APP) by the PRO-III BAC Secretariat:

WHEREAS, upon consolidation of the PPMPs for Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure into the 2018 APP, the PRO-III BAC Secretariat indicated *Yme. Mercado Jr.* procurement for each proposed procurement program/project/activity then:

WHEREAS, on February 6, 2018 meeting, the PRO-III Bids and Awards Committee (BAC) reviewed the proposed procurement including the appropriate method of procurement;

NOW, THEREFORE, premises considered, the PRO-III BAC, pursuant to Section 12.1 (j) of the Revised IRR of R.A. 9184, hereby recommends to the Regional Vice President, the approval of the attached proposed PRO III 2018 Annual Procurement Plan;

Actual procurement for programs, projects and activities in the PRO III 2018 APP to be undertaken through any of the alternative modes must strictly comply with the requirements and procedures under the Revised Implementing Rules and Regulations of Republic Act No. 9184, as well as other relevant government and corporate procurement policies, standards, rules and regulations.


**IT IS SO RESOLVED.**


Signed this 6<sup>th</sup> day of February 2018, at City of San Fernando, Pampanga.

On Official Leave  
**RAUL B. TUQUERO, M.D.**  
BAC, Chairperson


  
**RUBY M. VITUG**  
BAC Vice Chairperson

On Study Leave  
**ATTY. MARAH B. ALAGON**  
BAC, Member

  
**JULIET V. DIAZ, M.D.**  
BAC, Member

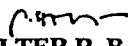
  
**MICHAEL M. MAGLANQUE**  
BAC, Member

**ZENAIDA D. DELA VEGA**  
Provisional Member for Infrastructure  
Civil Works

  
**ARTHUR G. RINUYA**  
Provisional Member for IT Equipment  
& Services

**ACTION TAKEN:**

- ( ☒ ) **APPROVED**  
( ☐ ) **DISAPPROVED**  
( ☐ ) **OTHERS**

  
**WALTER R. BACAREZA**  
Vice-President  
Philhealth Regional Office III

ANNEX "A"



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
 Regional Health Insurance Office – REGION III  
 Philhealth Bldg. # 168, Lazatin Blvd. San Agustin, City of San Fernando, Pampanga  
 Tel. No. (045) 961-4175/961-2375  
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**Vote for the Approval of 2018 Annual Procurement Plan**

BAC Member	Vote		Remarks	Signature
	Approve	Disapprove		
*1. Zenaida D. Dela Vega Provisional Member for Infra and Civil Works	✓			
**2. Arthur G. Binuya Provisional Member for IT Equipment and Services				

\*Zenaida D. Dela Vega – casted her vote at Region III Branch B Office and LHIO Sta. Maria ( currently with the DAP representatives for the Quality Management Expansion and Transition to ISO 9001:2015 for PHIC as Chairperson of QMS Committee.

\*\*Arthur G. Binuya – casted his vote at Philhealth Head Office (currently attending CISCO Training/Seminar)

Note: Copy of the 2018 APP and BAC Reso. 006 s, 2018 were already sent in advance in a separate email.

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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CO
Procurement of Office Equipment																			
Quarter																			
Philhealth	Regional Office III	Public Bidding													COB	17,000.00		17,000.00	
1st Quarter																			
Philhealth	Regional Office III	Negotiated Procurement - Small Value Procurement Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	1,271,920.70		1,271,920.70	
2nd Quarter																			
Philhealth	Regional Office III	Public Bidding Negotiated Procurement - Small Value Procurement	FEB	MAR							MAR		APR	APR	COB	3,851,560.60		3,851,560.60	
																5,140,481.30	0.00	5,140,481.30	
Procurement of Communications Equipment																			
1st Quarter																			
Philhealth	Regional Office III	Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	271,244.88		271,244.88	
																271,244.88	0.00	271,244.88	
Procurement of Furniture and Fixtures																			
1st Quarter																			
Philhealth	Regional Office III	Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	987,410.00		987,410.00	
2nd Quarter																			
Philhealth	Regional Office III	Public Bidding Negotiated Procurement - Small Value Procurement	FEB	MAR	MAR		MAR		MAR	MAR	APR	APR	APR	MAY	COB	5,205,993.00		5,205,993.00	
																6,193,403.00	0.00	6,193,403.00	
Procurement of Regular Office Supplies																			
1st Quarter																			

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SCHEDULE FOR EACH PROCUREMENT ACTIVITY															Estimated Budget		CO	Remarks
Procurement Program/Project	PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total		
Phihealth Regional Office III		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency National Printing Office Direct Contracting	FEB	FEB									FEB	MAR	COB	2,686,176.31	2,686,176.31	
2nd Quarter																		
Phihealth Regional Office III		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Lease of Real Property and Venue Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency National Printing Office Direct Contracting	MAY	MAY									MAY	MAY	COB	2,133,895.86	2,133,895.86	
3rd Quarter																		
Phihealth Regional Office III		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency National Printing Office Direct Contracting	JUL	JUL									JUL	JUL	COB	2,124,705.75	2,124,705.75	
4th Quarter																		

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SCHEDULE FOR EACH PROCUREMENT ACTIVITY																	Estimated Budget		
Procurement Program/Project	PMO / End-User	Mode of Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	Remarks
Philhealth Regional Office III		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency National Printing Office Negotiated Procurement - Lease of Real Property and Venue Direct Contracting	OCT	OCT									OCT	OCT	COB	2,101,654.38	2,101,654.38		
																9,046,432.30	9,046,432.30	0.00	
Procurement of IT Supplies																			
1st Quarter																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	JAN	JAN							JAN		FEB	FEB	COB	4,189,112.58	4,189,112.58		
2nd Quarter																			
Philhealth Regional Office III		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	MAY	MAY									MAY	MAY	COB	2,721,703.82	2,721,703.82		
3rd Quarter																			
Philhealth Regional Office III		Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Small Value Procurement	AUG	AUG									AUG	AUG	COB	1,143,521.02	1,143,521.02		
4th Quarter																			

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Procurement Program/Project PMO / End-User		Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	
Philhealth Regional Office III		Negotiated Procurement - PS-DBM/Shopping/Negotiated Procurement - Small Value Procurement	NOV	NOV									NOV	DEC	COB	966,645.82	966,645.82	
																9,020,983.24	9,020,983.24	0.00
<b>Procurement of Accountable Forms</b>																		
1st Quarter																		
Philhealth Regional Office III		National Printing Office	FEB	FEB									FEB	MAR	COB	131,329.75	131,329.75	
2nd Quarter																		
Philhealth Regional Office III		National Printing Office	MAY	MAY									MAY	MAY	COB	131,329.75	131,329.75	
3rd Quarter																		
Philhealth Regional Office III		National Printing Office	AUG	AUG									AUG	AUG	COB	131,329.75	131,329.75	
4th Quarter																		
Philhealth Regional Office III		National Printing Office	NOV	NOV									NOV	DEC	COB	130,925.50	130,925.50	
																524,914.75	524,914.75	0.00
<b>Procurement of Drug and Medicines</b>																		
1st Quarter																		
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	78,020.28	78,020.28	
																78,020.28	78,020.28	0.00
<b>Procurement of Medical, Dental and Laboratory Supplies</b>																		
1st Quarter																		
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	76,263.74	76,263.74	
2nd Quarter																		
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	APR	APR							APR		MAY	MAY	COB	18,731.64	18,731.64	
3rd Quarter																		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget		CO	Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total			MOOE
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JUN	JUN							JUN		JUL	JUL	COB	22,788.60	22,788.60		
4th Quarter																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	SEP	SEP							SEP		OCT	OCT	COB	9,167.64	9,167.64		
																126,951.62	126,951.62	0.00	
Procurement of Gasoline, Oil and Lubricants																			
Philhealth Regional Office III		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	APR	COB	1,145,100.00	1,145,100.00		
																1,145,100.00	1,145,100.00	0.00	
Procurement of Semi-Expendable Machinery and Equipment Expenses																			
1st Quarter																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	276,757.88	276,757.88		
																276,757.88	276,757.88	0.00	
Procurement of Semi-Expendable Furniture, Fixtures and Book Expense																			
1st Quarter																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	265,892.00	265,892.00		
2nd Quarter																			
Philhealth Regional Office III		Public Bidding	FEB	MAR	MAR		MAR		MAR	MAR	APR	APR	APR	MAY	COB	816,440.00	816,440.00		
																1,082,332.00	1,082,332.00	0.00	
Procurement of Water Services																			
Philhealth Regional Office III		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	136,440.00	136,440.00		
																136,440.00	136,440.00	0.00	
Procurement of Electricity																			
Philhealth Regional Office III		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	11,880,714.00	11,880,714.00		
																11,880,714.00	11,880,714.00	0.00	
Procurement of Postage and Delivery Services																			



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**BAC Goods and Services**

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement/Direct Contracting	JAN	JAN							JAN		FEB	FEB	COB	698,867.00	698,867.00	
																<b>698,867.00</b>	<b>698,867.00</b>	<b>0.00</b>
<b>Procurement of Cable, Satellite, Telegraph and Radio Services</b>																		
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	21,120.00	21,120.00	
																<b>21,120.00</b>	<b>21,120.00</b>	<b>0.00</b>
<b>Procurement of Janitorial Services</b>																		
Philhealth Regional Office III		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	APR	COB	8,062,640.16	8,062,640.16	
																<b>8,062,640.16</b>	<b>8,062,640.16</b>	<b>0.00</b>
<b>Procurement of Security Services</b>																		
Philhealth Regional Office III		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	APR	COB	12,965,770.92	12,965,770.92	
																<b>12,965,770.92</b>	<b>12,965,770.92</b>	<b>0.00</b>
<b>Repair and Maintenance of Office Equipment</b>																		
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	771,000.00	771,000.00	
																<b>771,000.00</b>	<b>771,000.00</b>	<b>0.00</b>
<b>Repair and Maintenance of Communication Equipment</b>																		
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	10,000.00	10,000.00	
																<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Repair and Maintenance of Medical, Dental and Laboratory Equipment</b>																		
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	3,000.00	3,000.00	
																<b>3,000.00</b>	<b>3,000.00</b>	<b>0.00</b>
<b>Repair and Maintenance of Motor Vehicles</b>																		

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**BAC Goods and Services**

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Fund Source	Total	Estimated Budget		CO	Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		MOOE			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	804,000.00	804,000.00		
																804,000.00	804,000.00	0.00	
<b>Repair and Maintenance of Furniture and Fixtures</b>																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	50,000.00	50,000.00		
																50,000.00	50,000.00	0.00	
<b>Procurement of Advertising Services</b>																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							FEB		MAR	MAR	COB	867,000.00	867,000.00		
																867,000.00	867,000.00	0.00	
<b>Marketing and Promotional</b>																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement (Negotiate Procurement - PS-DBM)													COB	11,045,660.00	11,045,660.00		
																11,045,660.00	11,045,660.00	0.00	
<b>Procurement of Printing and Binding Services</b>																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	85,000.00	85,000.00		
																85,000.00	85,000.00	0.00	
<b>Procurement of Transportation and Delivery Services</b>																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	FEB	COB	20,000.00	20,000.00		
																20,000.00	20,000.00	0.00	
<b>Procurement of Rental Services</b>																			

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BAG Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE		CO
Philhealth Regional Office III		Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN					FEB	FEB	MAR	MAR	MAR	COB	29,674,004.58	29,674,004.58			
															29,674,004.58	29,674,004.58	0.00		
Procurement of Subscription Services																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement	JAN	JAN						JAN		FEB	FEB	COB	134,820.00	134,820.00			
															134,820.00	134,820.00	0.00		
Other Corporate Activities																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement												COB	351,400.00	351,400.00			
															351,400.00	351,400.00	0.00		
Registration of Motor Vehicle																			
Philhealth Regional Office III		Negotiated Procurement - Agency to Agency	JAN	JAN						JAN		FEB	FEB	COB	42,000.00	42,000.00			
															42,000.00	42,000.00	0.00		
Corporate Forum																			
Philhealth Regional Office III		Negotiated Procurement - Small Value Procurement/Negotiate Procurement - Lease of Real Property and Venue	JAN	JAN					JAN	JAN	FEB	FEB	FEB	COB	2,427,900.00	2,427,900.00			
															2,427,900.00	2,427,900.00	0.00		
Medical Expenses																			
Philhealth Regional Office III		Public Bidding	APR	APR	APR		APR		MAY	MAY	MAY	JUN	JUN	JUL	COB	529,100.00	529,100.00		
															529,100.00	529,100.00	0.00		
Note: System generated report.															Total	113,487,037.91	101,581,928.73	11,605,129.18	

Note: System generated report.