

**Republic of the Philippines** PHILIPPINE HEALTH INSURANCE CORPORATION PHILHEALTH REGIONAL OFFICE XII CSA I Bldg., Cor. Zulueta Street-General Santos Drive, City of Koronadal Tel. No. (083) 228-9731-35, Tel/Fax: 228-4733 Email: admin.pro12@philhealth.gov.ph; msd.pro12@philhealth.gov.ph www.philhealth.gov.ph



February 1, 2018

## **MEMORANDUM** PRO XII NO. 2018 -0008

:

TO

## ALL CONCERNED END-USERS PhilHealth Regional Office XII

#### SUBJECT **ANNUAL PROCUREMENT PLAN FOR CY 2018**

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731 s. 2004 to the Regional Vice President as Head of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of the Republic Act No. 9184 and its Revised Implementing Rules and Regulation (RIRR), which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. Xxx", this Order is hereby issued approving the attached 2018 Annual Procurement Plan (APP) as recommended by the PhilHealth Regional Office XII-Bids and Awards Committee (PRO XII-BAC).

The APP is a consolidation of various Project Procurement Management Plan (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2018. The PRO XII-BAC deliberated, determined and recommended the appropriate method of procurement covering the various project/programs/activities under Goods and Services and Information Technology portion of the APP, in accordance with the parameters set forth by RA 9184 and its RIRR.

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should be met:

- Procurement of Common-Used Supplies, Office Supplies and Materials with mode of a) procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certification of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/ or included in the PhilGEPS catalogue.
- b) For consumables and common office supplies and material that are not carried by PS-DBM and/or not shown in the PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screenshot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).

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Sura MASTER Date: VdO

c) Procurement of good determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippines Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and consolidated APP shall be undertaken when there is change in project, programs and activities contained in the 2018 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

MIRIAM GRACE G. PAMONAG, MD Regional Vice President Head of Procuring Entity

Date Signed: 02/01/18





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# **ANNUAL PROCUREMENT PLAN FOR CY 2018**

## PHILHEALTH REGIONAL OFFICE 12

# **GOODS AND SERVICES**

teamphilhealth



#### Republic of the Philippines Philippine Health Insurance Corporation ANNUAL PROCUREMENT PLAN

Calendar Year 2018

BAC Goods and Services									r Year 2018									
							FOR EACH P					• • • • • • •	·			annated Budget	n la suite	
Procurement Program/Project PMO / End-Use	Mode of r Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check		Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion			Total	MOOE	i co	Rema
Procurement of Office Equipmen 2nd Quarter						in the	A. S. S.				1.24			12.20	Site.			
Philhealth Regional Office XII	Public Bidding	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	СОВ	2,642,162.60		2,642,162.60	
3rd Quarter	STREET, MARKEN		100	1000	1.100	** 1 × 1 × 1 × 1 × 1 × 1 × 1 × 1 × 1 ×	and the second	000								the second second		
Philhealth Regional Office XII	Public Bidding	MAY	MAY	MAY		MAY		JUN	JUN	JUN	JUL	JUL	JUL	СОВ	41,800.00		41,800.00	
and the second s		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	The state	A. L. Sur	Stally.		dive.	E aler a	- 1 - E	1. 3.	-		20	2010	2,683,962.60	0.00	2,683,962.60	-
Procurement of Furniture and F 2nd Quarter	ixtures				100 Mar				in the second	W.	222	- Landy -	24					
Philhealth Regional Office XII	Public Bidding Negotiated Procurement - PS- DBM/Shopping	FEB	FEB	FEB		FEB		MAR	MAR	MAR	APR	APR	APR	СОВ	2,332,450.00		2,332,450.00	
3rd Quarter																		
Philhealth Regional Office XII	Public Bidding	MAY	MAY	MA.		MAY		JUN	JUN	JUN	JUL	JUL	JUL	СОВ	22,000.00		22,000.00	
4th Quarter		1	-	1.3/6	2. 24											De la com		
Philhealth Regional Office XII	Public Bidding	ост	OCT	OC1		100		NOV	NOV	NOV	DEC	DEC	JAN	сов	30,250.00		30,250.00	
17	and a state of the	All a line				a solution									2,384,700.00	0.00	2,384,700.00	
Procurement of Regular Office S 2nd Quarter	Supplies				17.2		1-30	Alexan			14	12 - 2 La			and the second second		MALINE WORK	her a
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Lease of Real Property and Venue	MAR	MAR									APR	APR	СОВ	1,578,317.32	1,578,317.32		
3rd Quarter																		
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	JUL	JUL									JUL	JUL	СОВ	444,187.05	444,187.05		
4th Quarter	and the second	A. Same	-							1	- Arch	111-11	22	· (*	1 2 1 3 1	State State 1		
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	OCT	OCT									007	ОСТ	СОВ	1,002,637.32	1,002,637.32		
	periopping	· · · · · · · · · · · · · · · · · · ·	1000	1.2.6			Del alterration		1.	1	2.94	and the second second	all for		3,025,141.69	3,025,141.69	0.00	
Produrement of IT Supplies			Real of the		1.1.3	less and	- 10 - 10 - 10 - 10 - 10 - 10 - 10 - 10	All the second			an y				5,025/212105	5/025/212105		
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	APR	СОВ	1,857,391.60	1,857,391.60		
3rd Quarter									1.1				5.0	$\omega = 1e^{i\omega t} - e^{-i\omega t}$		18 J		
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	JUL	JUL									JUL	JUL	СОВ	470,424.18	470,424.18		
4th Quarter																		
	Negotiated Procurement - PS- DBM/Shopping	OCT	ост	_								OCT	OCT	СОВ	803,306.24	803,306.24		
rocurement of Accountable For	me	47.50	a ha garage		1. 1. 1. 1. P.C.	Che Che A	in the second	1	2.17	10000	120 CTU		-		3,131,122.02	3,131,122.02	0.00	24 T
2nd Quarter	a sector are								A PE SEA									1
Philhealth Regional Office XII	Negotiated Procurement - Agency	MAR	MAR							MAR		APR	APR	СОВ	81,142.50	81,142.50		

### Republic of the Philippines Philippine Health Insurance Corporation ANNUAL PROCUREMENT PLAN Calendar Year 2018

		SCHEDULE FOR EACH PROCUREMENT ACTIVITY													6	Estimated Budget					
Procurement Program/Project PMO / End-Use	Mode of r Procurement	Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open	Bid Evaluation	: Post Qual	Notice of Award		Notice to Proceed	Delivery Completior	Acceptance Turnover	Fund Source	Total • <sup>10</sup>	MOOE	<b></b> .	Remarks			
3rd Quarter																					
Philhealth Regional Office XII	Negotiated Procurement - Agency to Agency	JUN T	JUN							JUN		JUL	JUL	СОВ	81,142.50	81,142.50					
4th Quarter					1085	1 10 10 10 10 10 10 10 10 10 10 10 10 10				100	11.1 M										
Philhealth Regional Office XII	Negotiated Procurement - Agency to Agency	SEP	SEP							SEP		OCT	OCT	СОВ	110,885.00	110,885.00					
minimum fields on a subject of		1	5		Ver.		131.00					June 1	40555		273,170.00	273,170.00	<b>.</b>	00			
Procurement of Drug and Medic	ines		8			a contract of the second s	21 1 200	1- 413	1. 1. 5	1. A.C				18.2							
2nd Quarter					1.123.																
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	MAR	MAR							MAR		APR	APR	СОВ	40,319.82	40,319.82					
3rd Quarter																					
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	NUC	JUN							JUN		JUL	JUL	СОВ	38,468.05	38,468.05					
4th Quarter																					
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	SEP	SEP							SEP		OCT	OCT	СОВ	74,344.15	74,344.15					
A. S.	123 334 5		- Te-	-		2.18 17.		1 3 3 1	4 <u>1</u> 21 - E	-	233.3	5	SALES !!		153,132.02	153,132.02	0.0	00			
Procurement of Medical, Dental	and Laboratory Suppl	íes		1000			-		25.							5		1.13			
2nd Quarter	and the second second						di.		1 a	Contraction of		1. 1. 1. 1.			ALL & STATE						
Philheaith Regional Office XII	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Small Value Procurement	APR	APR									APR	APR	COB	7,558.42	7,558.42					
3rd Quarter																					
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Small Value Procurement	JUL	JUL									JUL	JUL	СОВ	1,255.90	1,255.90					
4th Quarter	1 - 1 - 3 - 5 Ju			10000	0.040 00 M								Broke also	11 C							
Philhealth Regional Office XII	Negotia ted Procurement - Small Value Procurement	SEP	SEP							SEP		OCT	OCT	сов	532.42	\$32.42					
			10.00	1.4-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-			1000	1-14	Carlo Carlo	19. 10 10	32.20		1. 197	10.1.35	9,346.74	9,346.74	0.0	D			
Procurement of Gasoline, Oil and	d Lubricants	11		443	the feature of the second	ar at t	1001-	10			1. 1. 1.	New Series	Sale -								
Philhealth Regional Office XII	Public Bilding	FIB	FEB	FEB		FEB		MAR		MAR	APR	APR	APR	СОВ	2,356,080.00	2,356,080.00					
	Service March 1				C. M. L. St.	5-8			Net	Part will		2	his a	-	2,356,080.00	2,356,080.00	0.0	D			
Procurement of Semi-Expendable 2nd Ouarter	Machinery and Equip	oment Expe	enses	an A	63		S. d. a. w	14			-1,-				575			1			
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	APR	СОВ	45,324.66	45,324.66					
	-		-	- 3					200	-		-	1.1		45,324.66	45,324.66	0.0	0			
Procurement of Semi-Expendable 2nd Quarter	: Furniture, Fixtures a	nd Book E	Xpense					Pa	ne 2		\$4°	and the second	14 m			No. 10		1/31/2018 3:10:57 PM			

#### Republic of the Philippines Philippine Health Insurance Corporation ANNUAL PROCUREMENT PLAN Calendar Year 2018

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Procurement Program/Project PMO / End-Use	Mode of r Procurement	Pre-Proc		Pre-Bid Conference	Eligibility Check		Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source	Total	MOOE	CO	Remar
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	APR	СОВ	44,965.00	44,965.00		
3rd Quarter		,	14.5	12	114	C			32	S. 18	1. 3							
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	JUL	JUL									JUL	JUL	СОВ	1,905.75	1,905.75		
							S. S. S.	1. 1. 1.	Barriel.			10.5.0 × 10.	11250000	1.5.24	46,870.75	46,870.75	0.00	
Procurement of Other Supplies					0.00			17. 31. 3	の現在し		30		35 43 3			1. 20		- not
2nd Quarter				356	2.5				312838	1								
Philhealth Regional Office XII	Negotiated Procurement - PS- DBM/Shopping	APR	APR									APR	APR	СОВ	3,040.00	3,040.00		
								13475120							3,040.00	3,040.00	0.00	
Procurement of Water Services	All Contractions			1.1			There .	0.2	- 1 is				122	11-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1		i and the second se	and the second second	- Hanting
Philhealth Regional Office XII	Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	СОВ	87,156.48	87,156.48		
Alexandre and a second			1-36	Mar Martin	- diffe	il	2.07	-	100 C	a state of the					87,156.48	87,156.48	0.00	10
Procurement of Electricity			1.1.1	C. Wars	3-4-								-		the second	and the second	- Marine	-
Philhealth Regional Office XII	Public Balding	141	JAN	JAN		JAN _		JAN	FEB	FEB	MAR	MAR	MAR	COB	5,025,792.96	5,025,792.96		
	and the state of t		1.0					1.1.1						Sale - Comment	5,025,792.96	5,025,792.96	0.00	
rocurement of Postage and De		12 1 18		-		-	E. Car		N. S. Barris Th	in such	1. 2.4		Re Ma	Mart .				
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	APR	СОВ	1,017,750.00	1,017,750.00		
						and the second	Latin .			in the second	·		1990 - A		1,017,750.00	1,017,750.00	0.00	
Procurement of Cable, Satellite,	<b>Telegraph and Radio</b>	Services			- 2-1		Sect-	500	Pridu.	A 10 - E	- del			112 1			11 20	
Philhealth Regional Office XII	Direct Contracting	MAR	MAR						MAR	MAR	APR	APR	APR	СОВ	12,000.00	12,000.00		
and the state of	and a start		- HA	1 1924 9	filter i	-	all in			-	5 1 4	O.B. To-			12,000.00	12,000.00	0.00	
Procurement of Janitorial Service	es	125.21				T' al		2					1.5	in the				
Philhealth Regional Office XII	Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB			MAR	СОВ	2,259,805.20	2,259,805.20		
	and the second s		-		in in	N FREE		1		Hall Brown			1996		2,259,805.20	2,259,805.20	0.00	
Procurement of Security Service			deall's	\$2 . F.	Selling .					100	1	1 2	-		Sa de Carto	· · · · · · · · · · · · · · · · · · ·	and the second second	and the second
Philhealth Regional Office III	Puhite Birleling	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	СОВ	5,342.764.20	5,342,764.20		
and the second second	Mart Soft	125						<u> </u>					111	A CARACTER ST.	5,342,764.20	5,342,764.20	0.00	
Repair and Maintenance of Office	<b>ce Equip</b> ment						0	Sec. Sec.	Sec. 1	10	1 2 4 1 L				and the second	L. S. M. M. M. Market	Contraction of the	28
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	APR	СОВ	364 <b>,44</b> 5.60	364,445.60		
	C CONTRACTOR	-	21.248	The second of	Ser -	N				The second		1 55	and the second second	121 3	364,445.60	364,445.60	0.00	-
lepair and Maintenance of Mot	or Vehicles	See St.		er este	and the			1		in the second	- Star St			24-1				
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	APR	СОВ	700,000.00	700,000.00		
Repair and Maintenance of Furn	iture and Eixtures		04.			11 - 12 - 14 - 14 - 14 - 14 - 14 - 14 -		1.18	- 27	5 141 1			1000		700,000.00	700,000.00	0.00	
Philhealth Regional Office XII	Negotiated	MAR	MAR		1.1.1					MAR		APR	APR	СОВ	257,204.00	257,204.00		
minearn keyiona once XII	Procurement - Small Value Procurement	CIMIN	(1)MN		_					PAR								
			-			20 11				1					257,204.00	257,204.00	0.00	-
rocurement of Advertising Serv				1.11		1000	Sale in							haven			and the state	
Philhealth Regional Office XII	Direct Contracting	JAN	JAN						JAN	FEB	FEB	MAR	MAR	СОВ	3,304,560.00	3,304,560.00		

							Philippine	e Health I IAL PROC	the Philippin Insurance CUREMEN Year 2018	Corporati	on							
BAC Goods and Services																		
Procurement Program/Project PMO / End-Use	Mode of er Procurement	Pre-Proc Conference	Ads/Post of	Pre-Bid Conference	Eligibility Check	SCHEDULE Sub/Open of Bids	FOR EACH PRO Bid F Evaluation			Contract Signing	Notice to Proceed	Delivery	Acceptance	e Fund Source	Total	Estimated Budget MOOE	со	Remarks
															3,304,560.00	3,304,560.00	0.00	
Marketing and Promotional	And the second	+																
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement   Negotiate Procurement - Lease of Real Property and Venue	MAR	MAR							MAR		APR	APR	СОВ	2,867,944.00	2,867,944.00		
Procurement of Printing and Bi	nding Candicac														2,867,944.00	2,867,944.00	0.00	
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	СОВ	533,176.02	533,176.02		
	value Procurement		- N - 2	N	10 P. P.	Arton S		and a company	10000			a the second	1		533,176.02	533,176.02	0.00	
Procurement of Transportation a	and Delivery Services	100 100			0.25	aparter to		~ 2								000/210102	NESS IN CONTRACTOR	
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	MAY	JUN							JUN		JUL	JUL	СОВ	450,000.00	450,000.00		
							the second		- ('in +	4.5	1997 - 1 1	Jun L	4	and the second	450,000.00	450,000.00	0.00	
Procurement of Rental Services	a de Diddea	11 11 TA					11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		100				L MARTI	CO.0.			22 324	5 m 2 m
Philhealth Regional Office XII	Public Bidding	JAN	JAN	JAN	X 6" 1 "	JAN	1	JAN	FEB	FEB	MAR	MAR	MAR	СОВ	17,157,565.56 17,157,565.56	17,157,565.56 17,157,565.56	0.00	
Other Corporate Activities	Negotisted	FEB	550	1	1.1.1				FEB	FEB	MAD	MAD	APR	CO.P.	213,400.00	312 400 00		The second second
Philhealth Regional Office XII	Negotiated Procurement - Lease of Real Property and Venue	FEB	FEB						FED	FED	MAR	MAR	дрк	COB	215,400.00	213,400.00		
	And the second s	11 14 2	Section 2			-		1010				- 1	1. 1. 1.		213,400.00	213,400.00	0.00	
Registration of Motor Vehicle Philhealth Regional Office XII	Negotiated Procurement Agency	MAR	MAR							MAR		APR	APR	СОВ	80,400,00	80,400.00		
	to Agency									***								
Corporate Forum		1							1911		-	-			80,400.00	80,400.00	0.00	
Philhealth Regional Office XII	Negotiated Procurement - Lease of Real Property and	JAN	JAN					1.1	JAN	JAN	FEB	FEB	MAR	СОВ	1,348,933.40	1,348,933.40		
	Venue	10 1 -			-			F 1-	-				-		1,348,933.40	1,348,933.40	0.00	-
Medical Expenses					-		Contraction of		1	1		-	n			1		
Philhealth Regional Office XII	Negotiated Procurement - Small Value Procurement	AUG	AUG							AUG		SEP	OCT	СОВ	386,592.57	386,592.57		
	1/8/7	Configurate		14			10	E Barlan					8.175496.255	1933 B.	386,592.57	386,592.57	0.00	
Note: System generated report. Prepare	dry:				tecked	b)		<u> </u>	1, 1, 1, 1, 1, 1, 2, 1 	<u></u>	aaniin aanaa Z	Approve	d by:	Total	55,521,380,47	50,452,717.87	5,068,662.60	
GRAC	E B. QUINTEI	80					E. LUBA				I		Vice Pres	ident - PF	<b>amonag, n</b> Ro XII	iD		7018 31057 DM

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