

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Goods and Services

Procurement Program/Project				PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY											Fund Source	Estimated Budget				Remarks
						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	CO	
Procurement of Office Equipment																						
1st Quarter																						
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Agency to Agency Negotiated Procurement - Small Value Procurement	MAR	MAR								MAR	APR	COB	1,023,517.80		1,023,517.80			
2nd Quarter																						
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement Public Bidding	APR	APR					APR			MAY	JUN	COB	3,754,914.50		3,754,914.50			
3rd Quarter																						
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	AUG	AUG					SEP			SEP	OCT	COB	247,500.00		247,500.00			
																	5,025,932.30	0.00	5,025,932.30			
Procurement of Furniture and Fixtures																						
1st Quarter																						
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	JAN	JAN					FEB			FEB	MAR		1,999,820.00		1,999,820.00			
2nd Quarter																						
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement Public Bidding	FEB	MAR	MAR		MAR		MAR	APR	APR	MAY	MAY	COB	2,178,912.00		2,178,912.00			
3rd Quarter																						

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Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	JUL	JUL						JUL		AUG	SEP	COB	91,340.00		91,340.00		
4th Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	OCT	OCT						OCT		NOV	DEC	COB	11,440.00		11,440.00		
																	4,281,512.00	0.00	4,281,512.00		
Procurement of Regular Office Supplies																					
1st Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiated Procurement - Lease of Real Property and Venue Negotiated Procurement - Small Value Procurement Shopping	FEB	FEB								FEB	MAR	COB	1,672,042.87	1,672,042.87			
2nd Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Shopping Procurement - Small Value Procurement	MAR	MAR								APR	APR	COB	909,263.09	909,263.09			
3rd Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Shopping Procurement - Small Value Procurement Negotiate Procurement - Lease of Real Property and Venue	AUG	AUG								AUG	SEP	COB	1,074,213.66	1,074,213.66			
4th Quarter																					

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Shoppin Procurement - Small Value Procurement	OCT	OCT								OCT	NOV	COB	733,344.80	733,344.80			
																	4,388,864.42	4,388,864.42	0.00		
Procurement of IT Supplies																					
1st Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiat Procurement - Small Value Procurement Shopping	FEB	FEB								FEB	MAR	COB	2,302,055.71	2,302,055.71			
2nd Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiat Procurement - Small Value Procurement	JUN	JUN								JUN	JUL	COB	897,653.30	897,653.30			
3rd Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping Negotiat Procurement - Small Value Procurement	AUG	AUG					AUG			SEP	OCT	COB	1,227,099.20	1,227,099.20			
4th Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	NOV	NOV								NOV	DEC	COB	685,639.16	685,639.16			
																	5,112,447.37	5,112,447.37	0.00		
Procurement of Accountable Forms																					
1st Quarter																					

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							Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Delivery Completion	Acceptance Turnover	Total	
Philhealth	Regional	Office	X		Negotiated Procurement - Agency to Agency	FEB	FEB							MAR		MAR	APR	COB	83,986.75	83,986.75	
2nd Quarter																					
Philhealth	Regional	Office	X		Negotiated Procurement - Agency to Agency	MAY	MAY							JUN		JUN	JUL	COB	83,986.75	83,986.75	
3rd Quarter																					
Philhealth	Regional	Office	X		Negotiated Procurement - Agency to Agency	AUG	AUG							SEP		SEP	OCT	COB	83,986.75	83,986.75	
4th Quarter																					
Philhealth	Regional	Office	X		Negotiated Procurement - Agency to Agency	OCT	OCT							OCT		NOV	DEC	COB	86,556.75	86,556.75	
																		338,517.00	338,517.00	0.00	
Procurement of Drug and Medicines																					
1st Quarter																					
Philhealth	Regional	Office	X		Shopping Negotiated Procurement - PS- DBM/Shopping	FEB	FEB									FEB	FEB	COB	8,731.37	8,731.37	
																		8,731.37	8,731.37	0.00	
Procurement of Medical, Dental and Laboratory Supplies																					
1st Quarter																					
Philhealth	Regional	Office	X		Negotiated Procurement - PS- DBM/Shopping Negotiat Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	APR	COB	49,025.58	49,025.58	
2nd Quarter																					
Philhealth	Regional	Office	X		Negotiated Procurement - PS- DBM/Shopping	JUN	JUN									JUN	JUL	COB	23,116.79	23,116.79	
3rd Quarter																					

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	SEP	SEP								SEP	OCT	COB	33,920.13	33,920.13			
4th Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - PS-DBM/Shopping	NOV	NOV								NOV	DEC	COB	23,215.52	23,215.52			
																	129,278.02	129,278.02	0.00		
Procurement of Gasoline, Oil and Lubricants																					
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement Public Bidding	JAN	JAN	FEB		FEB		FEB	MAR	MAR	APR	APR	COB	2,458,800.00	2,458,800.00			
																	2,458,800.00	2,458,800.00	0.00		
Procurement of Semi-Expendable Machinery and Equipment Expenses																					
1st Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement Shopping	MAR	MAR								MAR	APR	COB	17,029.20	17,029.20			
																	17,029.20	17,029.20	0.00		
Procurement of Semi-Expendable Furniture, Fixtures and Book Expense																					
1st Quarter																					
Philhealth	Regional	Office	X	Negotiated Procurement - Small Value Procurement	FEB	FEB						MAR		MAR	APR	COB	7,000.00	7,000.00			
																	7,000.00	7,000.00	0.00		
Procurement of Postage and Delivery Services																					

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion		Acceptance Turnover	Total	MOOE	
Philhealth	Regional	Office X		Negotiated Procurement - Small Value	JAN	JAN						JAN		FEB	FEB	COB	2,573,500.00	2,573,500.00			
				Procurement Negotiate Procurement - Agency to Agency																	
																	2,573,500.00	2,573,500.00	0.00		
Procurement of Cable, Satellite, Telegraph and Radio Services																					
Philhealth	Regional	Office X		Direct Contracting	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	45,384.00	45,384.00			
																	45,384.00	45,384.00	0.00		
Procurement of Janitorial Services																					
Philhealth	Regional	Office X		Public Bidding	APR	APR	MAY	MAY		MAY	MAY	MAY	JUN	JUN	JUL	COB	4,203,429.53	4,203,429.53			
																	4,203,429.53	4,203,429.53	0.00		
Procurement of Security Services																					
Philhealth	Regional	Office X		Public Bidding	JAN	JAN	JAN	JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	7,018,499.01	7,018,499.01			
																	7,018,499.01	7,018,499.01	0.00		
Repair and Maintenance of Office Equipment																					
Philhealth	Regional	Office X		Negotiated Procurement - Small Value Procurement	MAR	MAR						MAR		APR	MAY	COB	10,000.00	10,000.00			
																	10,000.00	10,000.00	0.00		
Repair and Maintenance of Motor Vehicles																					
Philhealth	Regional	Office X		Negotiated Procurement - Small Value Procurement	MAY	MAY						JUN		JUN	JUL	COB	629,432.37	629,432.37			
																	629,432.37	629,432.37	0.00		
Repair and Maintenance of Furniture and Fixtures																					
Philhealth	Regional	Office X		Negotiated Procurement - Small Value Procurement	MAY	MAY						MAY		JUN	JUL	COB	10,000.00	10,000.00			
																	10,000.00	10,000.00	0.00		
Procurement of Advertising Services																					

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						Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover	Fund Source		Total
Philhealth	Regional	Office X		Negotiated Procurement - Small Value Procurement Direct Contracting	JAN	JAN						JAN		FEB	MAR	COB	823,786.72	823,786.72		
																	823,786.72	823,786.72	0.00	
Marketing and Promotional																				
Philhealth	Regional	Office X		Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency Negotiated Procurement - Lease of Real Property and Venue Public Bidding	JAN	JAN						JAN		FEB	FEB	COB	6,076,198.26	6,076,198.26		
																	6,076,198.26	6,076,198.26	0.00	
Procurement of Printing and Binding Services																				
Philhealth	Regional	Office X		Negotiated Procurement - Small Value Procurement	MAY	MAY						JUN		JUN	JUL	COB	1,083,900.00	1,083,900.00		
																	1,083,900.00	1,083,900.00	0.00	
Procurement of Subscription Services																				
Philhealth	Regional	Office X		Direct Contracting Negotiated Procurement - Small Value Procurement	JAN	JAN					JAN	JAN	FEB	FEB	MAR	COB	73,152.00	73,152.00		
																	73,152.00	73,152.00	0.00	
Registration of Motor Vehicle																				
Philhealth	Regional	Office X		Negotiated Procurement - Agency to Agency	MAR	MAR						MAR		APR	MAY	COB	22,500.00	22,500.00		
																	22,500.00	22,500.00	0.00	
Corporate Forum																				

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				Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Philhealth	Regional	Office X	Negotiated Procurement - Lease of Real Property and Venue Negotiated Procurement - Agency to Agency	FEB	FEB						FEB	FEB	MAR	MAR	APR	COB	943,565.70	943,565.70		
																	943,565.70	943,565.70	0.00	
Medical Expenses																				
Philhealth	Regional	Office X	Negotiated Procurement - Small Value Procurement	OCT	NOV						NOV			DEC	DEC	COB	458,800.00	458,800.00		
																	458,800.00	458,800.00	0.00	
Note: System generated report.																Total	45,740,259.27	36,432,814.97	9,307,444.30	