



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
PhilHealth Regional Office IX  
BGJDC Corporate Center, Gov. Lim Avenue, Zamboanga City  
Healthline: (062) 990-1436 region9@philhealth.gov.ph



November 29, 2018

**REGIONAL MEMORANDUM**

No. 2018-005

**TO :** **ALL CONCERNED END-USERS**  
*PhilHealth Regional Office IX*

**SUBJECT :** **CY 2018 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT**  
**(2nd Batch)**

The Corporation has approved its CY 2018 Annual Procurement Plan (APP) for the implementation of its various programs/projects to further fulfill its mandate of providing universal, affordable and equitable health care for all Filipinos.

Moreover, pursuant to the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 otherwise known as the Government Procurement Reform Act of 2003, Section 7.2 states that "No procurement shall be undertaken unless it is in accordance with the approved APP of the Procuring Entity".

However, to reflect the necessary adjustments brought about by factors beyond reasonable planning such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the original CY 2018 APP, the same should be updated and/or amended. In accordance with the parameters set in the R.A. 9184 and its Revised IRR, Section 7.4 provides that "Updating of the individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity".

After judicious review and evaluation, the requested revision/modifications in programs and projects by end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation, the CY 2018 APP is hereby amended.

Accordingly and under the authority granted by the PhilHealth Board of Directors to the Regional Vice President as Head of the Procuring Entity, this Memorandum is hereby issued approving the attached 2018 Annual Procurement Plan Amendment (2nd Batch).

It is emphasized that all procurement based on the approved 2018 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

  
**ROMEO D. ALBERTO**  
*Regional Vice President*



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**ANNUAL PROCUREMENT PLAN**  
**for**  
**CY 2018**  
**AMENDMENT (2nd BATCH)**

**PHILHEALTH REGIONAL OFFICE IX**



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**ReREF      Second Batch**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Lights Signs - Institutional Ads	PAU	Negotiated Procurement- Small Value Procurement					COB 2018	120,000.00	120,000.00		For Outdoor Institutional Ads
	Radio-Block Time								42,000.00	42,000.00		For Radio Program of LHIO-ZDS
	Radio-Block Time								138,000.00	138,000.00		For Radio Program of Region IX
	Drinking Glass	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	20,000.00	20,000.00		Initial for free drinking water made available for clients
	Parchment paper								3,000.00	3,000.00		To be used during the conduct of Marketing activities
	Certificate Holder								6,000.00	6,000.00		
	3M Double Sided Tape								900.00	900.00		

Laminating Firm	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	2,000.00	2,000.00		ARTA IDs
Photo Paper								3,000.00	3,000.00		
Thermal Paper Big Roll (Epson TM T82)	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	35,100.00	35,100.00		For newly installed queueing system
LED WALL CLOCK								6,000.00	6,000.00		P EXPRESS (1) Yubenco (1) KCC
Chair Swivel Adjustable height w/gas lift, ergonomic, w/back cushion, w/out armrest	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	20,000.00	20,000.00		P EXPRESS (2) Yubenco (2) KCC
Wooden Frame 220cm x 200cm 1/4 thick marine plywood & aluminum frame	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	6,500.00	6,500.00		Framing of Citizen Charter
Wooden Frame 220cm x 200cm 1/4 thick marine plywood & aluminum frame								6,000.00	6,000.00		
Specs: 10x10 ft balckout tarpaulin 17oz mounted on 10ft x 10ft hardiflexpanel (front & n back) supported by angle bars and deform bars heavy duty outdoors	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	30,000.00	30,000.00		LHIO ZC Process Flow Chart-For placement of LHIO process flow of services offered (in compliance to CY 2017 Citizens Charter)



	Wooden Frame 2ftx3ft in aluminum frame	ARTA	Negotiated Procurement-Small Value Procurement					COB 2018	3,000.00	3,000.00		For organizational chart
	Acrylic Table Top Signage (Offline/Next Counter Please)	ARTA	Negotiated Procurement-Small Value Procurement					COB 2018	5,000.00	5,000.00		For frontliners
	Wooden Frame 1mx1.45m in aluminum frame (with tarpaulin)	ARTA	Negotiated Procurement-Small Value Procurement					COB 2018	3,000.00	3,000.00		P EXPRESS (KCC MALL)
	Acrylic pinned off to signage band, back lighted with LED lighting fixtures, stencils cut flexi glass letter (0.60mx 1.80m) with installation								30,000.00	30,000.00		
	Frosted Film, PhilHealth Logo	ARTA						COB 2018	10,000.00	10,000.00		For entrance door Corporate identity
	Laminated Signage 8x 11.5 inches								500.00	500.00		Signages (exit/fire extinguisher location/evacuation plan etc.)
	Centra-board Signage 8x 12 inches with cord								600.00	600.00		Collection unit, Marketing Unit, Accreditation and Claims
	Tarpaulin 30cm x 41.5 cm								500.00	500.00		Mission/ Vision tarpaulin

	Citizen's Charter Tarpaulin 8ftx 7 5ft	ARTA						COB 2018	2,500.00	2,500.00		ARTA Compliance
	X-Banner Standees with replaceable mount and adjustable support arms and legs (2ft x 5ft)								4,000.00	4,000.00		For use in marketing activities (ie IEC Programs)
	Acrylic poster frame/ holder clear, wall mounted, stand-off with bolster (17 in x 21 in)								15,000.00	15,000.00		For display of ARTA posters such as (Anti-Fixer campaign, No Noonbreak policy, No Gift policy etc)
	Acrylic holders /Stand, clear for pamphlets & fliers (4.5 in x 9 in)								600.00	600.00		To display marketing/advert ising paraphernalia
	Ad Acrylic standee/ holder clear								1,350.00	1,350.00		For display of P EXPRESS process flow/ Citizen's Charter
	Round Neck Shirt	PAU						COB 2018	50,000.00	50,000.00		Procurement of Corporate Giveaways based on Approved Design and Items for 2017 Corporate Giveaways and Promotional Items (CO 2017-008)
	Cap								77,000.00	77,000.00		
	Katsa Bag								63,000.00	63,000.00		





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**CY 2018 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT SECOND BATCH PHILHEALTH REGIONAL OFFICE IX**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Opn of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Drinking Glass	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	20,000.00	20,000.00		Change the general description of each items
	Parchment Paper								3,000.00	3,000.00		
	Certificate Holder								6,000.00	6,000.00		
	3M Double Sided Tape								900.00	900.00		
	laminating Film								2,000.00	2,000.00		
	Photo Paper								3,000.00	3,000.00		
	Thermal Paper (Epson TM T82)								34,500.00	34,500.00		
	LED WALL CLOCK								6,000.00	6,000.00		
	Chair Swivel Adjustable height w/gas lift, ergonomic with back cushion w/out armrest								20,000.00	20,000.00		



	Wooden Frame 220cm x 200cm 1/4 thick marine plywood and aluminum frame	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	6,500.00	6,500.00		Change the general description of each items
	Wooden Frame 220cm x 200cm 1/4 thick marine plywood and aluminum frame								6,500.00	6,500.00		
	Specs 10x10 ft blackout tarpaulin 17oz mounted on 10 ft x 10 ft Hardiflex panel (front & back) supported by angle bars and deform bars- Heavy duty, outdoor								30,000.00	30,000.00		
	Wooden Frame 2ftx 3ft in aluminum frame								3,000.00	3,000.00		
	Acrylic Table Top Signage (Offline/ Next Counter Please)								5,000.00	5,000.00		
	Wooden Frame 1mx1.45m in aluminum frame (with Tarpaulin)								3,000.00	3,000.00		
	Acrylic/ metal pinned off to simage band, back lighted with LED lighting fixtures, stencil cut flexi glass letter (0.60mx1.80m) with installation								30,000.00	30,000.00		
	Frosted Film, PhilHealth Logo								10,000.00	10,000.00		
	Laminated Signage 8x11.5 inches								500.00	500.00		

	Centraboard Signage 6x12 inches with cord	ARTA	Negotiated Procurement- Small Value Procurement					COB 2018	600.00	600.00		Change the general description
	Tarpaulin 30cm x 41.5 cm								500.00	500.00		
	Citizen's Charter Tarpaulin 8ftx7.5ft								2,500.00	2,500.00		
	X Banner Standees with replaceable mount and adjustable support arms and legs (2ft x 5ft)								4,000.00	4,000.00		
	Acrylic poster frame/holder clear, wall mounted, stand- off with bolster (17 in x 21in)								15,000.00	15,000.00		
	Acrylic holders/ stand, clear for pamphlets & fliers (4.5 in x 9in)								600.00	600.00		
	A4 Acrylic standee/ holder clear								1,350.00	1,350.00		
	Area IV LHIO Summit Welcome dinner, discussion of operational issues, Project Angel presentation of report	ORVP	Negotiated Procurement- Lease of Venue					COB 2018	31,500.00	31,500.00		Change the general description
	Forum/ Consultation re: Updates and other Operational Issues								130,500.00	130,500.00		
	Operational Forum FOD/LHIO	FOD	Negotiated Procurement- Small Value Procurement					COB 2018	57,600.00	57,600.00		Change Mode of procurement- from Lease of Venue, the venue is being held in the LHIO only

	Meals Members - PDOS orientation on OFW	FOD - Mem	Negotiated Procurement- Small Value Procurement					COB 2018	15,000.00	15,000.00		Change the general description of each items
	Tokens/Giveaways for OFWs								5,000.00	5,000.00		
	Meals Members - Employers Forum (Increase collection efficiency and accuracy, strengthening engagement with employers)	FOD - Coll	Negotiated Procurement- Small Value Procurement					COB 2018	37,500.00	37,500.00		Change Mode of procurement- from Lease of Venue, the venue is being held in a government owned gym
	Meals Members - Employers Forum (Updates on PhilHealth Issuances)								45,000.00	45,000.00		
	Meals - Elderly Week Celebration	FOD- Mem	Negotiated Procurement- Small Value Procurement					COB 2018	20,000.00	20,000.00		Change Mode of procurement- from Lease of Venue, the venue is being held in a government owned gym
	Meals Members- Consulation and negotiation with group partners							COB 2018	9,000.00	9,000.00		
	Meals Members- PDOS Orientation on OFW							COB 2018	20,000.00	20,000.00		
	Meals Members - Alaga Ka for the Informal Economy							COB 2018	10,600.00	10,600.00		
	Meals Members - Employers Forum							COB 2018	8,000.00	8,000.00		

	Meals Members (Roll-out of the Teaching of PhilHealth Learners Material to Public Schools nationwide)	FOD- Mem	Negotiated Procurement- Small Value Procurement					COB 2018	126,582.00	126,582.00		Change Mode of procurement- from Lease of Venue the venue is being held in a government owned buildings
	Meals Members - Employers Forum (For Four LHIOs)								1,750.00	1,750.00		Change the general description of each items
	Meals Members - Contingency								4,200.00	4,200.00		
	Meals Members - Employers Forum (For Four LHIOs)	FOD- Coll	Negotiated Procurement- Small Value Procurement					COB 2018	82,250.00	82,250.00		Change in the general description and there is an increase in the number of employers
	Book Shelf	MSD	Negotiated Procurement- Small Value Procurement					COB 2018	13,310.00	13,310.00		Change mode of procurement from Public bidding
	Chair (Clerical for SG 17 and below)								23,265.00	23,265.00		
	Conference Chair								66,000.00	66,000.00		
	Chair Junior Executive for SG 18-23								15,800.00	15,800.00		
	Chair Visitors (for Junior Executive Chair SG18-23)								44,000.00	44,000.00		
	Table Clerical for SG 17 and below								305,100.00	305,100.00		
	table Junior Executive table for SG 18-23								35,200.00	35,200.00		
	Filling Safe Cabinet								22,880.00	22,880.00		
	Lateral Steel Cabinet								11,130.00	11,130.00		
	Storage Cabinet								10,000.00	10,000.00		
	Conference Table 6-10 seaters								18,425.00	18,425.00		



	Airconditioning Unit Split Type 3TR cooling capacity Floormounted, digital control supply and installation, materials and labor included	MSD	Negotiated Procurement- Small Value Procurement					COB 2018	148,500.00	148,500.00		Change mode of procurement from Public bidding
	2018 GAD Family Day	GAD	Negotiated Procurement - Lease of Venue					COB 2018	57,792.00	57,792.00		Change in the estimated budget cost
	Speakers Honorarium		Negotiated Procurement - Small Value Procurement						40,000.00	40,000.00		Change mode of Procurement from Lease of Venue
	Contingency Fund								2,889.00	2,889.00		
	CY 2019 Promotional Wall Calendar	PAU	Negotiated Procurement- Small Value Procurement					COB 2018	138,802.00	138,802.00		Change in the quantity/size
	Round Neck Shirt	PAU	Negotiated Procurement- Small Value Procurement					COB 2018	50,000.00	50,000.00		Procurement of Giveaways based on New Approved Design and Items for 2017 Corporate Giveaways and Promotional Items (CO 2017-0008)
	CAP								77,000.00	77,000.00		
	Katsa Bag								63,000.00	63,000.00		
	Signage LHIO	PAU	Negotiated Procurement- Small Value Procurement					COB 2018	430,000.00	430,000.00		Change in the General description

Acrylic/ metal pinned off to signage band, back lighted with LED lighting fixtures, stencils cut flexi glass letter PhilHealth Express KCC Mall	PAU	Negotiated Procurement-Small Value Procurement					COB 2018	30,000.00	30,000.00	Change in the General description
Meals for Health Care Providers	Reachout	Negotiated Procurement-Small Value Procurement					COB 2018	27,160.00	27,160.00	Change of mode of procurement No qualified bidder due to lack of updated requirements for lease of venue
<b>Total</b>								<b>2,449,185.00</b>		

Prepared by:

  
**ANGELITA R. DELA CRUZ**  
 Secretariat

Certified Correct as to Consolidation:

  
**EDGARDO F. FAUSTINO**  
 BAC Chairman