Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PhilHealth Regional Office V
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November 8, 2018

MEMORANDUM

TO : **ALL CONCERNED USERS**

SUB JECT : **CY 2018 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT (6th Batch)**

In order to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revision from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complementary programs/projects, these require corresponding adjustment in the Approved Annual Procurement Plan (APP).

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. In order to reflect these adjustments/revisions, this APP Amendment is hereby issued.

As mandated, the PhilHealth Regional Office V - Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A. 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

*"7.4 **updating of individual** PPMPs, and the consolidated APP for each Procuring Entity shall **be undertaken every** six-(6) months or as often as may be required by the Head of the Procuring Entity..."*

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2018 Annual Procurement Plan Amendment (6th Batch).

MASTER DOCUMENT
DC: [illegible] Date: 11/8/2018

Be it noted that all procurement based on the approved 2018 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

ORLANDO D. IÑIGO, JR.
Regional Vice President, PRO V

MASTER DOCUMENT

DC: [signature] Date: 11/18/18

Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

PHILHEALTH REGIONAL OFFICE 5

LEGAZPI CITY

ANNUAL PROCUREMENT PLAN (APP) AMENDMENT FOR CY 2018
SIXTH (6TH) BATCH

Code (PAP)	Procurement of Program/Project	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				SOURCE OF FUND			Estimated Budget (PhP)			Remarks (Brief Description of Program / Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Qty.	Procurement of Program/Project	Estimated Budget	Total	MOOE	CO	
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)															
BAC - GOODS AND SERVICES															
Marketing and Promotional															
	Meals: Members	210 pax	PRO V - LHIO Albay	Small Value Procurement						Meals: Members	175,000.00	47,880.00	47,880.00		Technical specification of the item proposed in PPMP; to be used for PhilHealth Provider Section Forum
	Collateral: ID Jacket with Lanyard	210 pcs		Shopping								4,200.00	4,200.00		
	Collateral: Board Paper, A4 size	12 packs										840.00	840.00		
	Collateral: Plastic Envelope for the seminar kit	210 pcs										10,500.00	10,500.00		
	Collateral: Ballpens, ballpoint, blue	210 pcs										2,100.00	2,100.00		
	Collateral: Parchment Paper, A4	20 packs										1,200.00	1,200.00		
	Meals: ALAGA KA Participants	45 pax	PRO V - LHIO Cam Sur	Small Value Procurement					2	Printable Materials: Tarpaulin	1,781.00	1,781.00	1,781.00		To be used for supplemental Alaga Ka Rounds in Calabanga, Bombon & Magarao
	Tokens: Corporate Mugs	167 pcs	PRO V - PAU	Small Value Procurement					100 pcs	Tokens: Collection Agents	25,000.00	10,020.00	10,020.00		Change of technical specification of the item proposed in PPMP
	Meals & Venue: ACAs Forum	18	PRO V - Col Sec	Small Value Procurement					41	Meals & Venue: ACAs Forum	55,350.00	13,500.00	13,500.00		Change in technical specifications and unit cost; to be used for the Round Table Discussion with ACAs in Sorsogon
	Miscellaneous: Foods, tokens, printing & tarpauline			Shopping								5,000.00	5,000.00		
	Meals & Venue: ACAs Forum	51	PRO V - Col Sec	Small Value Procurement						Miscellaneous: Food and kind	5,000.00	29,580.00	29,580.00		
	Miscellaneous: Foods, tokens, printing & tarpauline (Tokens: Bags & pili products, paper bags and pouches, picture frame, lunch box, diffuser, certificate holder, colored oaoer)			Shopping								5,000.00	5,000.00		
	Tokens	1 lot	PRO V - PCARES	Small Value Procurement						Meals	1,305,000.00	5,000.00	5,000.00		Technical Specifications of the item proposed in the PPMP
Sub-total												**136,601.00**	**136,601.00**	-	
Corporate Forum															
	Meals and Venue	31 pax	PRO V - FOD	Lease of Venue					15 pax	Express Meeting	25,750.00	25,750.00	25,750.00		To be used for the Updates & Strategic Capability Building Workshop for Membership and Collection Section Personnel
	Miscellaneous: Fruits, chocolates & candies, finger foods		PRO V - Planning	Shopping						Conduct and Attendance to Various Training and Risk Management Activities (BRO V-18-045-03)	116,842.00	4,342.00		4,342.00	For the Conduct of Orientation and Hand-on Training of Risk Information Management System (RIMS)
	Meals (2 snacks & lunch) & Venue	24 pax	PRO V - Col Sec.	Negotiated. Proc: Lease of Venue					22 pax	Meals (2 snacks & lunch) & Venue	29,700.00	25,008.00	25,008.00		Change in technical specifications for P-AIMS Forum
	Miscellaneous Expenses: Tokens			Shopping						Miscellaneous Expenses: Tokens	5,000.00	4,000.00	4,000.00		

MASTER DOCUMENT

DC: Date: 11/8/16

Code (PAP)	Procurement of Program/Project	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				SOURCE OF FUND			Estimated Budget (PhP)			Remarks (Brief Description of Program / Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Qty.	Procurement of Program/Project	Estimated Budget	Total	MOOE	CO	
Sub-total												59,100.00	54,758.00	4,342.00	
Other Corporate Activities															
Sub-total												-	-	-	
Procurement of I.T. Supplies															
	Avaya Injector	10	PRO V ITMS	Shopping					6	Cable Tray	8,760.00	25,950.00	25,950.00		For the installation of Avaya phone in LHIOs
									1	Drum Kit, for Network Printer Model: Phaser 4600	15,000.00				
									11	Mouse Pad	2,200.00				
Sub-total												25,950.00	25,950.00		
Procurement of Regular Office Supplies															
	Glue, multi-purpose, 130 grams	157	PRO V - Admin Sec	Shopping					157	Glue, all purpose, in jar with applicator, min. of 200 grams	7,674.16	7,674.16	7,674.16		Change of technical specifications; item approved in APP is not available in the market
	Miscellaneous: Training Materials (Parchment Paper, planner/journal, desk organizer, pens & pentel pen, cartolina, frame, expandable envelope, pouch)		PRO V - Planning	Shopping						Conduct and Attendance to Various Training and Risk Management Activities (BRO V-18-045-03)	4,206.00	4,206.00	4,206.00		For the Conduct of Orientation and Hand-on Training of Risk Information Management System (RIMS)
Sub-total												11,880.16	7,674.16		
Procurement of Semi-Expendable Machinery and Office Equipment															
	Electric Fan, Heavy Duty, with stand, 405mm(16) plastic blade, 3-speed button switch, knobless head adjustment, 220 volts	6	PRO V Admin Sec.	Small Value Procurement					6	Electric Fan, Heavy Duty, with stand, 405mm(16) plastic blade, 3-speed button switch, knobless head adjustment, 220 volts	6,588.00	8,760.00	8,760.00		Change in unit price; Unit price is APP is lower than the latest market price
									1	Vacuum Cleaner, handheld	2,430.00				
	Industrial Stand Fan	3							3	Industrial Stand Fan	3,735.00	6,000.00	6,000.00		
									1	Paper Shredder	3,519.20				
Sub-total												14,760.00	14,760.00	-	
Procurement of Semi-Expandable															
Sub-total												-	-	-	
TOTAL												248,291.16	239,743.16	4,342.00	-

REALIGNMENT OF FUNDS

Code (PAP)	Object of Expenditures	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				Source of Fund			Estimated Budget (PhP)			Remarks (Brief Description of Program / Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Code (PAP)	Object of Expenditures	Amount	Total	MOOE	CO	
5029901001	Marketing & Promotional Expense: Meals for ALAGA KA participants	375 pax	PRO V LHIO Masbate	Small Value Procurement					502999050	Rental Services - Van Rental (ALAGA KA)	15,000.00	15,000.00	15,000.00		For Alaga Ka Activities
	Marketing & Promotional Expense: Pull-up Standees: Segment Tarpaulin	24 pcs	PRO V PAU	Small Value Procurement					Advertising Services	Local FM	60,000.00	48,000.00	48,000.00		Technical specifications of the item proposed in PPMP
	Marketing & Promotional Expense: Pull-up Standees: PCARES	6 pcs										12,000.00	12,000.00		
	Rental Services: Photobooth Rental	1 lot	PRO V PAU	Small Value Procurement					Marketing & Promotional	Meals Partners	240,000.00	5,000.00	5,000.00		For PhilHealth Cares Retooling
Semi-Expendable Machinery and	Industrial multi-purpose ladder, A-type, 2 fold, 16 ft	1										3,995.00	3,995.00		
	Standfan, industrial, heavy duty (18 inches, 3-speed control, 75 watts power)	1								Meals Members	40,050.00	5,700.00	5,700.00		

Code (PAP)	Procurement of Program/Project	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				SOURCE OF FUND			Estimated Budget (PhP)			Remarks (Brief Description of Program / Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Qty.	Procurement of Program/Project	Estimated Budget	Total	MOOE	CO	
Equipment	Tent, heavy duty, foldable, with stand, 3 meters	2	PRO V LHIO Masbate	Small Value Procurement					Marketing & Promotional			6,500.00	6,500.00		
Semi-Expendable Furniture and Fixtures	Chair, monobloc with backrest, beige	10										3,597.50	3,597.50		
	Shelf, heavy duty, 5 layers, 4 ft x 6ft	4								Meals Partners	13,500.00	22,390.00	22,390.00		
	Folding / Reclining Chair	2										4,000.00	4,000.00		
	Table, heavy duty, plastic, folding, gray, rectangle (30" x 27")	1										3,499.75	3,499.75		
	Umbrella Rack	1								Printable Materials: Tarpaulin Members	7,800.00	1,000.00	1,000.00		
	Cabinet, plastic, utensils organizer	1										1,259.00	1,259.00		
I.T. Supplies	Cable duct, 4 x 2, for UTP cable	11										2,420.00	2,420.00		
	Cable organizer, 1m/pack	13								Printable Materials: Tarpaulin Partners	600.00	3,900.00	3,900.00		
Regular Office Supplies	Curtain Rod, stainless, tubular (1 inch by 16 ft)	4										1,850.00	1,850.00		
	Curtain, plain with ring holder	3										880.00	880.00		
TOTAL												140,991.25	140,991.25	-	

Prepared and Consolidated By:

RITCHEL C. SOLIBAGA
Asst. BAC Secretariat

Certified Correct as to Consolidation:

MARIA-ROSARIO C. SERRANO
Head, BAC Secretariat

Recommended as to Mode of Procurement:

ROSIE B. SALVIDAR
BAC Member

CHRISTOPHER C. FESALBON
BAC Member

DR. MYRNA R. SURATOS
BAC Member

MARCIA NATALIA V. SIMSIMAN
BAC Member

ATTY. DEAN S. SALVOSA
BAC Vice Chairperson

DR. RONALD E. SANTELICES
BAC Chairperson

Approved By:

ORLANDO D. IÑIGO, JR.
Regional Vice President/HOPE, PRO V