



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

PhilHealth Regional Office V  
ANST III Bldg., Alternate Road, Legazpi City  
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[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



May 25, 2018

**MEMORANDUM**

TO : **ALL CONCERNED USERS**

SUBJECT : **CY 2018 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT**  
**(2nd Batch)**

In order to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revision from factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complementary programs/projects, these require corresponding adjustment in the Approved Annual Procurement Plan (APP).

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. In order to reflect these adjustments/revisions, this APP Amendment is hereby issued.

As mandated, the PhilHealth Regional Office V - Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A. 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

*"7.4 updating of individual PPMPs, and the consolidated APP for each Procuring Entity shall be undertaken every six-(6) months or as often as may be required by the Head of the Procuring Entity..."*

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2018 Annual Procurement Plan Amendment (2nd Batch).

Be it noted that all procurement based on the approved 2018 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

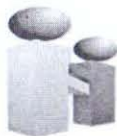
For information and guidance of all concerned.

**ORLANDO D. INIGO, JR.**  
Regional Vice President, PRO V

cc: SBAC, PHIC  
GPPB-TSO  
Resident Auditor, COA



**MASTER DOCUMENT**

 DC: 4 Date: 5/28/18

 Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PHILHEALTH REGIONAL OFFICE 5**

LEGAZPI CITY


**ANNUAL PROCUREMENT PLAN FOR CY 2018 AMENDMENT  
 SECOND BATCH**

Code (PAP)	Procurement of Program/Project	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				SOURCE OF FUND	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)													
BAC - GOODS AND SERVICES													
Marketing and Promotional													
	MEALS , Round Table Discussion with Department of Education Officers	10 pax	ORVP	Small Value Procurement					SHIA 2018 COB	3,500.00		3,500.00	Implementation of the Teaching of PLM for School Year 2018 - 2019
	MEALS , Launching of PhilHealth Learner's Material in Public Schools in Albay	34 pax								21,000.00		21,000.00	
	MEALS , PhilHealth Learner's Material Retooling in Catanduanes	28pax								8,500.00		8,500.00	
	SUPPLIES, Specialty Paper	20 packs		Shopping						1,000.00		1,000.00	
	SUPPLIES, Photo Paper	5 packs								500.00		500.00	
	SUPPLIES, Certificate Holder	20 packs								1,000.00		1,000.00	
	SUPPLIES, Certificate Frame	15 packs								2,000.00		2,000.00	
	Colored Printing Expenses	50 pages		Small Value Procurement						500.00		500.00	
										-			
Sub-total										38,000.00	-	38,000.00	
Other Corporate Activities													
										-			
										-			
										-			
										-			
Sub-total										-	-	-	
Corporate Forum													
5029999005	P-AIMS Forum: AM & PM Snacks and Lunch	22 pax	FOD - Collection Section	Small Value Procurement					COB 2018 for PAIMS Forum	16,500.00	16,500.00		Technical Specifications of the item proposed in the PPMP
	P-AIMS Forum: Miscellaneous Expenses			Shopping						5,000.00	5,000.00		
Sub-total										21,500.00	21,500.00	-	
Procurement of Regular Office Supplies													
		2 pcs	FOD - Col	PS-DBM / Shopping					COB 2018 for 2 boxes ENVELOPE Documentary, for A4 size documents, kraft, 229mm x 324mm, min. weight of 150gsm (9 x 12), 500 pcs/box @ 763.08	1,200.00	1,200.00		Unit price per APP is lower than the DBM prices with adjusted budget




Code (PAP)	Procurement of Program/Project	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				SOURCE OF FUND	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
									COB 2018 for 1 box ENVELOPE Documentary, for legal size documents, kraft, 150 gsm., 254mm x 381mm (10 x 15), 500 pcs/box @ 507.40				
Sub-total										1,200.00	1,200.00	-	
Procurement of IT Supplies													
	CD REWRITABLE, High Speed, 700 MB/80 minutes capacity, compatible with 4x-12x CD drivers, slim case	34	PRO V & LHIO	PS-DBM/ Shopping					COB 2018 for 34 pcs CD REWRITABLE, High Speed, 700 MB/80 minutes capacity, compatible with 4x-12x CD drivers, slim case @ 1,018.30	1,190.00	1,190.00		Unit price per APP is lower than the latest market price; with adjusted budget; PR No. PR18-02-085
	DVD REWRITABLE, 4x speed, 4.5GB min. capacity, 120 mins. recording time, individual plastic case	85							COB 2018 for 1 Cleaning Kit, Cleaning Swab-105912-057 @ 1,929.00 COB 2018 for 85 pcs DVD REWRITABLE, 4x speed, 4.5GB min. capacity, 120 mins. recording time, individual plastic case @ 1,852.15	3,145.00	3,145.00		
	TONER CARTRIDGE HP Laserjet CE390A, HP 90A												
	TONER CARTRIDGE, HP 81A, CF281A												
	RIBBON, for Epson LQ2180/2190 Printer												
	RIBBON, for Epson LX300/300+II Printer												
	INK CARTRIDGE Canon CL811 - Colored for Pisma IP2770 Printer												
Sub-total										4,335.00	4,335.00	-	
TOTAL										65,035.00	27,035.00	38,000.00	
REALIGNMENT OF FUNDS													
Code (PAP)	Object of Expenditures	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				Source of Fund	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50215010	TAXES, DUTIES & LICENSES												
TOTAL										-	-	-	

Prepared and Consolidated By:


  
**RITCHEL C. SOLIBAGA**  
 Asst. BAC Secretariat

Certified Correct as to Consolidation:


  
**MARIA-ROSARIO C. SERRANO**  
 Head, BAC Secretariat


Code (PAP)	Procurement of Program/Project	Qty.	PMO/End User	Mode of Procurement	Schedule For Each Procurement Activity				SOURCE OF FUND	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	


Recommended as to Mode of Procurement:


  
ROSIE B. SALVIDAR  
BAC Member

  
MARCIA NATALIA V. SIMSIMAN  
BAC Member

  
CHRISTOPHER C. FESALBON  
BAC Member

  
ATTY. DEAN S. SALVOSA  
BAC Member


  
DR. MYRNA R. SURATOS  
BAC Member

  
DR. RONALD E. SANTELICES  
BAC Chairperson

Approved By:

  
ORLANDO D. IÑIGO, JR.  
Regional Vice President/HOPE, PRO V

MASTER DOCUMENT

PC  Date: 5/26/16