



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1

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December 21, 2018

CORPORATE MEMORANDUM

PRO1-No. 2018 0097 *q*

TO : ALL CONCERNED END-USERS

**SUBJECT : CY 2018 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT
Batch 6**

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

“7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity...”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2018 Annual Procurement Plan Amendment-Batch 6.

Be it noted that all procurement based on the approved 2018 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

Do: ALBERTO C. MANDURIAO

Regional Vice President, PRO 1

IN THE AUTHORITY OF THE

my *12/28/18*
MARICAR M. ARZADON
MEDICAL OFFICER/VI

MASTER
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Date: 11/7/19



Annual Procurement Plan Amendment for CY 2018
Batch 6

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief Description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203210	Semi-Expandable Machinery and Equipment							COB 2018				
	Wifi Broadband Internet, 4 units	PRO1	Negotiated Procurement - Small Value Procurement	N/A	November 2018	November 2018	November 2018	Communication Device, Power Supply for IP Phone	9,000.00	9,000.00		
	Safety Helmet, 10 units @3,000.00							Tools, Mechanical, Drill, Electric drill	3,000.00	3,000.00		
	ReflectORIZED Vest, 10 pcs@ 2750.00							HRD Technical Writing	2,750.00	2,750.00		
	Metal Pen Light, 10 pcs @2500							Table, Foldable Table, steel folding table, with roller	2,500.00	2,500.00		
	Whistle, 146 pcs, @10,220.00							Hand Book on Philippine Government Procurement (RA 9184)	10,220.00	10,220.00		
	Tool Box, 1 unit @2,000.00							HRD, The 8th Habit (From Effectiveness to Greatness-Stephen R. Covey)	2,000.00	2,000.00		
								HRD, The Effective Executive (The Definitive Guide to Getting the Right Things Done)				
								Procurement and Property Management, Disposal				
								Procurement and Property Management, Handbook on Property and Supply Management System				
5020301002	IT Supplies							COB 2018				
	Memory Card/SD Card 32gb (P1,012.96 x8 pcs.)= P 8,103.68	PRO 1	Negotiated ProcurementPS DBM/Shopping	NA	December 2018	December 2018	December 2018	DATER MACHINE Self-inking (Received date)	2,437.75	2,437.75		for dashcams attached to PRO 1 service vehicles
								Auto Supply Battery for Motor Vehicle, 3 SMF 12V	5,666.00	5,666.00		
5021309002	Leasehold Improvement							COB 2018				
	Leased Assest Improvement, Building, Installation of Air conditioning Unit, Fabrication of Generator Housing	LHIO - ILOCOS SUR	Negotiated Procurement-Small Value Procurement	Nov. 19-26, 2018	November 2018	November, December 2018	December 2018	BRO # 1-18-590-17	872,517.00	872,517.00		
5029901002	Marketing and Promotional							COB 2018				

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	1) Marketing and Promotional Expenses 100 pcs. Noche Buena Package in the form of Gift Certificate	FOD-Membership Section	Negotiated Procurement-Small Value Procurement	December 2018	December 2018	December 2018	December 2018	Marketing and Promotional Expenses (100 pax Meals for Members for November 2018)	60,000.00	60,000.00		
	2) Marketing and Promotional Expenses 600 pcs. TOKENS for Indigent/Sponsored members		Negotiated Procurement-Small Value Procurement	December 2018	December 2018	December 2018	December 2018	Marketing and Promotional Expenses (600 pax Meals for Members for November 2018)	144,000.00	144,000.00		
	3) Corporate Shirt (Study 05a)	PRO 1	Negotiated Procurement-Small Value Procurement	December 2018	December 2018	December 2018	December 2018	BRO I18-667-31	94,805.00	94,805.00		
	4) Corporate Shirt (Study 03b)	PRO 1	Negotiated Procurement-Small Value Procurement	December 2018	December 2018	December 2018	December 2018	BRO I18-667-31	94,805.00	94,805.00		
	5) Corporate Give Aways (gift certificate- 261 pax @ 500.00	PRO 1	Negotiated Procurement-Small Value Procurement	December 2018	December 2018	December 2018	December 2018	BRO _-18-702-33	130,500.00	130,500.00		
5020201001A	Training Expense (Local)							COB 2018				
	Nurturing a Culture of Accountability - Conduct of Training for PRO1 (regular and casual employees) Food Expense (40 pax @ 750 (2 days) (35 participants; 2 facilitators/2 secretariats/1 guest) Contingency (P 4,000.00)	MSD-ASS- (Human Resource Unit)	Negotiated Procurement-Small Value Procurement	December 2018	December 2018	December 2018	December 2018	BRO-1-18-039-03 Training Budget	64,000.00	64,000.00		
	Organizational Effectiveness - Conduct of Training for PRO1 (regular and casual employees) Four (4) Batches Food Expenses (48 pax @ 750 (2 days) x 4 batches (40 participants; 4 facilitators/2 secretariat/2guests) Contingency (P 5,000.00)	MSD-ASS- (Human Resource Unit)	Negotiated Procurement-Lease of Venue						293,000.00	293,000.00		
502999006	Medical Expenses							COB 2018				
	1. Conduct of Random Druf Testing	PRO 1	Negotiated Procurement-Small Value Procurement	December 2018	December 2018	December 2018	December 2018	BRO-1-18-253-11	127,500.00	127,500.00		
	Venue / Medical Provider (94 Regular Employees and 161 Casual Employees)											



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Batch 6

10607010	<u>Furniture and Fixtures</u>							<u>COB 2018</u>				
	Acrylic Signage for PSO Agoo- 1m x 8m base panel; 4.5mm polycarbonate (solid clear sheet) for base; 88 GI Sheet for back panel; 1/8 x 1 angle bar with frame assembly; aluminum frame for sidings, 3mm formosa acrylic colored for letter; T5 LED lights; 1 unit	LHIO La Union	Negotiated Procurement - Small Value Procurement	November 2018	November 2018	November 2018	December 2018	Clerical Table for SG 17 and below (with mobile pedestal) Main desk: "L-Shaped" using at least 25mm. Thick table top and legs HDF board with light gray HPL finish, post formed front with gray PVC/rubber edge sidings and grommet, with adjustable glider footings and 20mm. thick modesty panel. Minimum Size: 1200mm. W x 600mm. D x 750mm. H Side Table: Attached to main table using 25mm. thick table top and legs HDF board with light gray HPL finish, with three (3) side drawers with overall dimension of 400mm. Hx400mmW, post formed front and back with dark gray PVC/rubber edge sidings, with adjustable glider footings and 200mm. thick modesty panel. Minimum Size: 900mm. Wx 450mm.D x 750mm.H.	142,560.00		142,560.00	Realignment of Savings for the New Signage of new office space of PSO AGOO, La Union
5021305002	<u>Repair and Maintenance of IT Equipment</u>							<u>COB 2018</u>				
	Transfer of IP VPN Connection of LHIO Ilocos Sur (PLDT)	LHIO Ilocos Sur	Direct Contracting	December 2018	December 2018	December 2018	December 2018	Repair of various IT equipment and peripherals	70,000.00	70,000.00		
5029999005	<u>Corporate Forum</u>							<u>COB 2018</u>				
	1) Conduct of Year-end Assessment	PRO 1, CP LHIO, WP LHIO, Eastern Pangasinan LHIO and Guests	Negotiated Procurement- Lease of Venue	NA	December 2018	December 2018	December 2018	Corporate Forum	171,000.00	171,000.00		
	Contingency								5,000.00	5,000.00		
	2) Conduct of Year-end Assessment	Ilocos Norte LHIO	Negotiated Procurement- Small Value Procurement	NA	December 2018	December 2018	December 2018	Corporate Forum	14,250.00	14,250.00		
	3) Conduct of Year-end Assessment	Ilocos Sur LHIO	Negotiated Procurement- Small Value Procurement	NA	December 2018	December 2018	December 2018	Corporate Forum	15,000.00	15,000.00		
	4) Conduct of Year-end Assessment	La Union LHIO	Negotiated Procurement- Small Value Procurement	NA	December 2018	December 2018	December 2018	Corporate Forum	16,500.00	16,500.00		
Total									2,353,010.75	2,210,450.75	142,560.00	



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Consolidated by:


Joann E. Morillo
EA II/SBAC Head


Maria Concepcion V. Estrada, M.D.
BAC Member


Recommended by:


Chester Joseph C. Canto
Provisional Member-GS and Infra


MARLENE D. SOLIBA, M.D.
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Jerylin M. Felipe
BAC Member

- on leave -
Josephine Q. Quiton, DBA
BAC Chairperson


Edward Q. Espiritu
BAC Member

Approved by:

ALBERTO C. MANDURIAO
Regional Vice President, PRO 1
BY THE AUTHORITY OF THE RVP


MARICAR M. ADZARON, MD
MEDICAL OFFICER