



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1

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March 23, 2018

CORPORATE MEMORANDUM
PRO1-NO. 2018 0027 g

TO : ALL CONCERNED END-USERS

SUBJECT : CY 2018 ANNUAL PROCUREMENT PLAN (APP) AMENDMENT
Batch 1

After judicious review and evaluation, the requested revision/modification in programs and projects by end-users in the APP were deemed significant and necessary for the effective and efficient delivery of public service by the corporation. In order to reflect these adjustments/revisions, this APP amendment is hereby issued.

As mandated, the PhilHealth Regional Office 1-Bids and Award Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects/programs/activities included in the APP Amendment, in accordance with the parameters set in the R.A 9184 and its Revised IRR.

Section 7.4 of the Revised IRR provides:

“7.4 updating of individual PPMPs and the consolidated APP for each procuring entity shall be undertaken every (6) six months or as often as may be required by the Head of the Procuring Entity...”

Accordingly and under the authority granted to the Regional Vice President as Head of the Procuring Entity, this Order is hereby issued approving the attached 2018 Annual Procurement Plan Amendment-Batch 1.

Be it noted that all procurement based on the approved 2018 APP and its amendment must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

ATTY. RODOLFO B. DEL ROSARIO, JR., MBA, CSE
Regional Vice President, PRO 1

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Date: 3/23/18

Dc:



Annual Procurement Plan Amendment for CY 2018
Batch 1

Code (PAP)	Procurement Program/Project	PMO/End-user	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	(brief Description of Program/Project)
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)												
	<u>Conduct of Risk Management (RM) Orientation and Overview of Risk Information Management System (RIMS)</u>											
	Training Venue and Food Expense (252 participant), 252 pax@200	MSD-ASS-HRU	Negotiated Procurement-Small Value Procurement	February 2018	February 2018	March 2018	March 2018	Training/ Risk Management Budget	Php50,400.00	Php50,400.00		
	Training Venue and Food Expense 6 facilitators/ secretariat , 6 pax @200 x 4 (2 am; 2pm);	MSD-ASS-HRU	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	Budget Release Order I-17-799-44	7,200.00	7,200.00		
	<u>Supervisory Development Course (for Supervisors SDC 2 7 3)</u>											
	Hotel Accomodation (facilitators/ secretariat/training evaluator ,a. 5 days @ 1510 x 1 pax b.3 days @ 1510 x 1 pax	MSD-ASS-HRU	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	HRD Training Budget	12,080.00	12,080.00		
	<u>PhilHealth 23rd Anniversary</u>											
	Medium Size Candle , 2 pieces	LHIO-EASTERN PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	56.00	56.00		
	Assorted Fruits , 1 basket	LHIO-EASTERN PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	500.00	500.00		
	Candies (Maxx-Green/Red)	LHIO-EASTER NPANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	350.00	350.00		
	Biscuit (Hansel-Milk)	LHIO-EASTERN PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	460.00	460.00		
	Chocolates (FlatTops)	LHIO-EASTER PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	400.00	400.00		
	Celebration Cake	LHIO-EASTER NPANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	400.00	400.00		
	Wine	LHIO-EASTER PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	369.00	369.00		
	Ballons	LHIO-EASTERN PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	440.00	440.00		



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	Assorted Flowers	LHIO-EASTERN PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	800.00	800.00		
	Meals	LHIO-EASTERN PANGASINAN	Negotiated Procurement-Small Value Procurement		February 2018	March 2018	March 2018	PhilHealth 23rd Anniversary Budget Release Order	525 0.00	525 0.00		
	Meals & Snack, 15 pax	PHIC WP LHIO-ALAMINOS	Negotiated procurement Small Value Procurement		February 2018	February 2018	February 2018	PhilHealth 23rd Anniversary Budget Release Order	8,925.00	8,925.00		
	Flowers Meals, Fruits 22 pax	PRO1- Field Operation Division (FOD), Membership	Negotiated procurement Small Value Procurement		February 2018	February 2018	February 2018	PhilHealth 23rd Anniversary Budget Release Order	11,500.00	11,500.00		
	Meals (Lunch and snacks, 20 pax	LHIO Ilocos Sur	Negotiated procurement Small Value Procurement		February 2018	February 2018	February 2018	PhilHealth 23rd Anniversary Budget Release Order	10,000.00	10,000.00		
	Thanksgiving mass (stipend)							PhilHealth 23rd Anniversary Budget Release Order	1,900.00	1,900.00		
	HOSPITAL VISITATION OF PROs TO CHOSEN FACILITIES											
	TOKENS AS GIVEAWAYS FOR DIALYSIS PATIENTS, 36"x75" Blanket, Franela, plain/printed.	HEALTH CARE DELIVERY MANAGEMENT DIVISION	Negotiated procurement Small Value Procurement		March 2018	March 2018	March 2018	CY 2018 CORPORATE OPERATING BUDGET FOR ANNIVERSARY	P 50,000.00	P 50,000.00		
	Room Accomodation (for Central Office Personnel), 4 pax	PRO1- Field Operation Division (FOD), Membership	Negotiated procurement Small Value Procurement		February 2018	February 2018	February 2018		10,000.00	10,000.00		
	Hauling Services (for Deployment of Kiosk to Local Health Insurance Offices), 1 lot	PRO 1	Negotiated Procurement-Small Value Procurement		February 2018	February 2018	February 2018	Procurement of Transportation and Delivery Services	30,000.00	30,000.00		
	Customer's Delight for CY 2018											
	Meals for Members (Softdrinks, Coffee, Cracker, Candies, Juice, Cups), 1	PHIC WP LHIO-ALAMINOS	Negotiated Procurement-Small Value Procurement		February 2018	February 2018	February 2018	Marketing and Promotional Expense	30,000.60	30,000.60		
	Repair & Maintenance of Office Equipment - Regular Cleaning & Maintenance of AC											



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	Split Type 3.0 Tonner Floor mounted, 4	LHIO-CENTAL PANGASINAN	Negotiated Procurement-Small Value Procurement		March 2018	March 2018	March 2018	Repair & Maintenance of Office Equipment -Regular Cleaning & Maintenance of AC	7,500.00	7,500.00		
	5.0 Tonner, Indoor 4 way ceiling Mounted cassette, 3	LHIO-CENTAL PANGASINAN	Negotiated Procurement-Small Value Procurement		March 2018	March 2018	March 2018		3,600.00	3,600.00		
	Window Type, 1	LHIO-CENTAL PANGASINAN	Negotiated Procurement-Small Value Procurement		March 2018	March 2018	March 2018		900.00	900.00		
	Repair & Maintenance of office Equipment- Replacement of Capacitor, 1	LHIO-CENTAL PANGASINAN	Negotiated Procurement-Small Value Procurement		March 2018	March 2018	March 2018		2,000.00	2,000.00		
	<u>Relocation/ transfer of outdoor fan/ Blower of media Airconditioner.To give-way for the installation of fire Exit Door in compliance/ preparation to the 3rd party ISO- Audit, 1</u>	PHIC WP LHIO-ALAMINOS	Negotiated Procurement-Small Value Procurement		March 2018	March 2018	March 2018	Repair & maintenance	6,000.00	6,000.00		
	Tires for Toyota Innova (SHF-811)(Four (4) pcs 2@ Php 8,700.00/PC.), 4pc./(205/65 R15)	PHIC WP LHIO-ALAMINOS	Negotiated Procurement Small Value Procurement		April 2018	April 2018	April 2018	2nd QTR Supplies, Auto Supplies,Tire, Size:31 X 10.5 R 15	34,800.00	34,800.00		
	<u>Meals to be served to 4ps and NHTS PR beneficiaries during the conduct of ALGA KA to LGU UmingaN and Natividad 1,024 Pax</u>	LHIO-EASTERN PANGASINAN	Small Value Procurement		March 2018	March 2018	March 2018	Market and Promotional Expense	49,512.00	49,512.00		
	ALAGA KA KAKUSA A collaborative project of Pangasinan Provincial Government, Pangasinan Provincial Jail & PhilHealth Western Pangasinan LHIO 527 Pax @Php 100.00/pax	PhilHealth WP LHIO- ALAMINOS	Negotiated Procurement-Small Value Procurement	March 2018	March 2018	March 2018	March 2018	Marketing and Promotional	52,700.00	52,700.00		
	1pc. Tarpaulin 12'(L) X 6' (H)	PhilHealth WP LHIO- ALAMINOS	Small value procurement		March 2018	March 2018	March 2018	Marketing and Promotional	1,080.00	1,080.00		
	Cash Prize for the poster Making Contest - Phase II (Regional level winners)	FOD						SHIA COB under Tier 2	15,000.00	15,000.00		

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	To procure airtime for the airing of PhilHealth's radio program Blocktime (60 minutes) Episodes in Local AM Frequency in aid of information dissemination initiatives in the Province of Pangasinan 12 Blocktimes (60 minutes) Episodes	Public Affairs Unit	Negotiated Procurement Scientific Scholarly or Artistic Work, Exclusive Technology and Media Services		March 2018	March 2018	March 2018	Advertising Expenses Local AM Radio Program/ Segment Sponsorship Spots 100spots	50,000.00	50,000.00		
Total PPMP									398,872.60	398,872.60		
Request for Realignment of Funds (REReF)												
	Toner Cartridge HP 281A for HP Printer M639H (14,000@10=140,000)	Membership Section	Negotiated Procurement-PS DBM/Shopping	Apr-18	Apr-18	Apr-18	Apr-18	Toner Cartridge CC364A(HP 64 A Black Printer 4015n)	147,576.00	147,576.00		
	Toner Cartridge HE 390A Black for HP Printer M455H (7,374@7=51,618)	Membership Section	Negotiated Procurement-PS DBM/Shopping		Apr-18	Apr-18	Apr-18	Toner Cartridge HP Q5942A (HP 42 A Black Printer)	44,896.00	44,896.00		
	RM/Leasehold Improvement-Pest Control for LHIO Central Pangasinan	CP LHIO	Negotiated Procurement-Small Value Procurement		Apr-18	Apr-18	Apr-18	Marketing & Promotional Expense-Meals-increase awareness level	30,000.00	30,000.00		
Total ReReF									222,472.00	222,472.00		

Prepared by:

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Provisional Member-GS and Infra

-on travel-
Marlene D. Soliba, MD
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Approved by:

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