



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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CORPORATE MEMORANDUM

No. 2018-0023

TO : **ALL CONCERNED END-USERS**
Head Office

SUBJECT : **Approval of CY 2018 Annual Procurement Plan (APP)**

In acquiescence with Sections 7.1 and 7.2 of Republic Act 9184, otherwise known as "Government Procurement Reform Act of 2003" and its 2016 Revised Implementing Rules and Regulations, all procurement of PhilHealth shall be within its approved budget and no procurement shall be undertaken unless it is in accordance with the duly approved Annual Procurement Plan (APP).

Upon approval of the Corporate Operating Budget (COB) of CY 2018 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the SBAC and Procurement Office using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMP) of all concerned end-users in the Head Office into the CY 2018 Annual Procurement Plan (APP).

The Bids and Awards Committees for Goods and Services, Information Technology Resources, Consulting Services and Infrastructure Services, deliberated on, determined and recommended the appropriate method of procurement covering the various projects, activities and programs (PAPs) included in the APP, in accordance with the parameters set forth by RA 9184 and its 2016 RIRR.

It is emphasized that all procurement based on the approved CY 2018 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

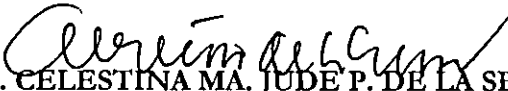
- a. Procurement of Common-used Supplies, Office Supplies, and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and / or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)
- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requirements of Section 50 of RA 9184 and its 2016 RIRR as well as COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods.

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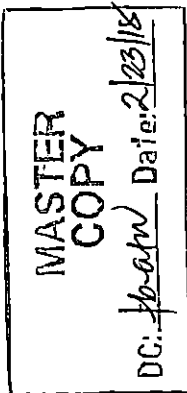
DC: Hb-aw Date: 2/23/18

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of Procuring Entity, the attached CY 2018 APP is hereby approved and enjoined all to facilitate procurement and implementation of the PAPs thereat.

For information and strict compliance of all concerned.


DR. CELESTINA MA. JUDE P. DE LA SERNA
Interim / OIC – President and CEO

Date Signed: 2/22/18



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BAC Information and Technology Resoources

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Equipment and Software																			
1st Quarter																			
Operations Audit Department		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		439,300.00		439,300.00
Corporate Secretary		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		1,888,600.00		1,888,600.00
Office of the Chairman of PhilHealth Board		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		80,000.00		80,000.00
Office of the Chief Audit Executive		Public Bidding	JAN	JAN	JAN		JAN		JAN	JAN	FEB	FEB	MAR	MAR	COB		1,112,500.00		1,112,500.00
Financial Audit Department		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		170,000.00		170,000.00
Office of the President and CEO - Proper		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		979,300.00		979,300.00
Information Security Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		127,800,000.00		127,800,000.00
Secretariat for the Bids and Awards Committees		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		84,650.00		84,650.00
Corporate Marketing Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		200,000.00		200,000.00
Social Health Insurance Academy (Training)		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		522,500.00		522,500.00
Corporate Communication Department		Negotiated Procurement - Small Value Procurement	JAN	FEB							FEB		MAR	MAR	COB		160,000.00		160,000.00
International and Local Engagement Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		314,650.00		314,650.00

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			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Equipment and Software																			
1st Quarter																			
Office of the Vice President-Corporate Affairs Group		Public Bidding Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM/Shopping	JAN	JAN							FEB		MAR	MAR	COB		540,000.00	540,000.00	
2nd Quarter																			
Corporate Action Center		Negotiated Procurement - Small Value Procurement	FEB	MAR							MAR		APR	APR	COB		400,000.00	400,000.00	
1st Quarter																			
Organization and Systems Developmant Office		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		1,104,650.00	1,104,650.00	
Corporate Planning Department		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	FEB							FEB		MAR	MAR	COB		1,929,300.00	1,929,300.00	
Group Vice President-Corporate Planning Department and Organizationl System Development Office		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		170,000.00	170,000.00	
PhilHealth Identity Management System (PMO)		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		12,000.00	12,000.00	
Health Informatics Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		210,000.00	210,000.00	
IT Management Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB		43,500,000.00	43,500,000.00	
2nd Quarter																			
IT Management Department		Public Bidding Negotiated Procurement - Small Value Procurement Negotiate Procurement - PS-DBM	APR	MAY	MAY		MAY		MAY	MAY	JUN	JUN	JUN	JUL	COB		183,010,000.00	183,010,000.00	
3rd Quarter																			

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			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Health Informatics Department		Public Bidding	MAY	MAY	MAY		MAY		MAY	JUN	JUN	JUN	JUL	JUL	COB	45,000,000.00		45,000,000.00	
IT Management Department		Public Bidding	JUL	JUL	AUG		AUG		AUG	AUG	AUG	SEP	SEP	OCT	COB	391,000,000.00		391,000,000.00	
1st Quarter																			
Office of the Senior Vice President-Actuarial Services and Risk Management Sector		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	50,000.00		50,000.00	
Office of the Vice President-Actuary		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	230,000.00		230,000.00	
Risk Management Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	1,260,000.00		1,260,000.00	
Protest Appeals and Review Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	610,000.00		610,000.00	
Arbitration Office		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	480,000.00		480,000.00	
Internal Legal Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	102,500.00		102,500.00	
Prosecution Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	150,000.00		150,000.00	
Fact Finding Investigation and Enforcement Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	370,000.00		370,000.00	
Human Resource Department		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	320,000.00		320,000.00	
Task Force for Corporate Center and Offices (TFCC)		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	950,000.00		950,000.00	
Physical Resources and Infrastructure Department		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	46,413,650.00		46,413,650.00	
Office of the Senior Vice President-Management Services Sector		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	90,000.00		90,000.00	
Accreditation Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	960,000.00		960,000.00	
Standards Monitoring Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	230,000.00		230,000.00	
Office of the Senior Vice President-Health Finance Policy Sector		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	160,000.00		160,000.00	

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of IT Equipment and Software																			
1st Quarter																			
Office of the Vice President- Quality Assurance Group		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	724,650.00		724,650.00	
Benefits Development and Research Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	774,650.00		774,650.00	
Comptrollership Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	1,330,000.00		1,330,000.00	
Treasury Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	149,300.00		149,300.00	
Office of the Senior Chief Finance Executive		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	152,500.00		152,500.00	
Commision on Audit		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	442,000.00		442,000.00	
Overseas Filipinos Program		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	148,650.00		148,650.00	
Office of the Chief Operating Officer - Proper		Public Bidding Negotiated Procurement - Small Value Procurement	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	240,000.00		240,000.00	
Member Management Group		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	503,950.00		503,950.00	
Non-Formal Sector		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	374,000.00		374,000.00	
Formal Sector		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	370,000.00		370,000.00	
																858,213,300.00	0.00	858,213,300.00	
Procurement of Internet Services																			
Information Security Department		Negotiated Procurement - Small Value Procurement	MAR	MAR							MAR		APR	APR	COB	720,000.00	720,000.00		
IT Management Department		Public Bidding	SEP	SEP	OCT		OCT		OCT	OCT	OCT	NOV	DEC	DEC	COB	184,460,100.32	184,460,100.32		
Member Management Group		Public Bidding	JAN	JAN	JAN		JAN		JAN	FEB	FEB	MAR	MAR	MAR	COB	432,000.00	432,000.00		
Overseas Filipinos Program		Direct Contracting	JAN	JAN						JAN	JAN	FEB	FEB	MAR	COB	78,000.00	78,000.00		
																185,690,100.32	185,690,100.32	0.00	
Repair and Maintenance of IT Equipment and Software																			
IT Management Department		Public Bidding Negotiated Procurement - Small Value Procurement	AUG	AUG							SEP		SEP	OCT	COB	1,941,586.00	1,941,586.00		

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																1,941,586.00	1,941,586.00	0.00	
Note: System generated report.																Total	1,045,844,986.32	187,631,686.32	858,213,300.00