



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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CORPORATE MEMORANDUM

No. 2018-0023

TO : **ALL CONCERNED END-USERS**
Head Office

SUBJECT : **Approval of CY 2018 Annual Procurement Plan (APP)**

In acquiescence with Sections 7.1 and 7.2 of Republic Act 9184, otherwise known as "Government Procurement Reform Act of 2003" and its 2016 Revised Implementing Rules and Regulations, all procurement of PhilHealth shall be within its approved budget and no procurement shall be undertaken unless it is in accordance with the duly approved Annual Procurement Plan (APP).

Upon approval of the Corporate Operating Budget (COB) of CY 2018 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the SBAC and Procurement Office using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMP) of all concerned end-users in the Head Office into the CY 2018 Annual Procurement Plan (APP).

The Bids and Awards Committees for Goods and Services, Information Technology Resources, Consulting Services and Infrastructure Services, deliberated on, determined and recommended the appropriate method of procurement covering the various projects, activities and programs (PAPs) included in the APP, in accordance with the parameters set forth by RA 9184 and its 2016 RIRR.

It is emphasized that all procurement based on the approved CY 2018 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

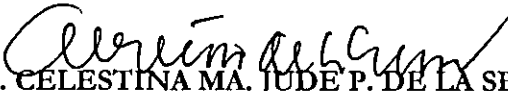
- a. Procurement of Common-used Supplies, Office Supplies, and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and / or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)
- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requirements of Section 50 of RA 9184 and its 2016 RIRR as well as COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods.

MASTER
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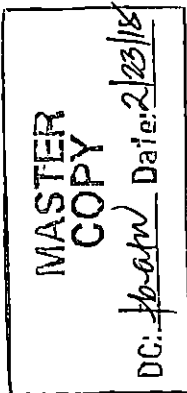
DC: Hb-ahw Date: 2/23/18

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of Procuring Entity, the attached CY 2018 APP is hereby approved and enjoined all to facilitate procurement and implementation of the PAPs thereat.

For information and strict compliance of all concerned.


DR. CELESTINA MA. JUDE P. DE LA SERNA
Interim / OIC – President and CEO

Date Signed: 2/22/18



Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Infrastructure

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks	
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO		
Procurement of Land Improvements																				
Physical Resources and Infrastructure Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	JAN	FEB	FEB	MAR	MAR	COB	3,000,000.00		3,000,000.00		
																3,000,000.00	0.00	3,000,000.00		
Procurement of Office Building																				
Task Force for Corporate Center and Offices (TFCC)		Negotiated Procurement - Agency to Agency	JAN	JAN							JAN		FEB	FEB	COB	439,505,000.00		439,505,000.00		
																439,505,000.00	0.00	439,505,000.00		
Leasehold Improvements																				
Information Security Department		Public Bidding	JAN	JAN	JAN		JAN		FEB	FEB	FEB	MAR	MAR	APR	COB	1,000,000.00		1,000,000.00		
Physical Resources and Infrastructure Department		Public Bidding	JAN	JAN	JAN		JAN		JAN	JAN	FEB	FEB	MAR	MAR	COB	164,827,485.00		164,827,485.00		
																165,827,485.00	0.00	165,827,485.00		
Repair and Maintenance for Office Buildings and Other Structures																				
Physical Resources and Infrastructure Department		Negotiated Procurement - Small Value Procurement	JAN	JAN							FEB		MAR	MAR	COB	160,000.00	160,000.00			
																160,000.00	160,000.00	0.00		
Note: System generated report.															Total	608,492,485.00	160,000.00	608,332,485.00		