



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**

Citystate Centre, 709 Shaw Boulevard, Pasig City  
Call Center (02) 441-7442 Trunkline (02) 441-7444  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



July 11, 2018

**CORPORATE MEMORANDUM**

NO. 2018- 0070

TO : **ALL CONCERNED END-USERS**  
Head Office

SUBJECT : **CY 2018 Annual Procurement Plan (APP) Amendment (1<sup>st</sup> Batch)**

After judicious review and evaluation, the requested revisions / modifications in programs and projects by end-users were deemed significant and necessary for the effective and efficient delivery of public service by the Corporation. However, the necessary adjustments were brought about by unavoidable factors, such as but not limited to extraordinary fluctuations in prices, introduction of new projects, activities, and programs in the CY 2018 APP, the same should be updated and / or amended.

The CY 2018 APP is hereby amended under the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act of 2003", pursuant to the following provisions:

"Section 7.2 No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. xxx

Section 7.4 Updating of the individual PPMPs, and the consolidated APP for each procuring entity shall be undertaken every six (6) months or as often as may be required by the Head of the Procuring Entity"

Accordingly and under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of the Procuring Entity, this memorandum is hereby issued approving the attached 2018 Annual Procurement Plan Amendment (1<sup>st</sup> Batch).

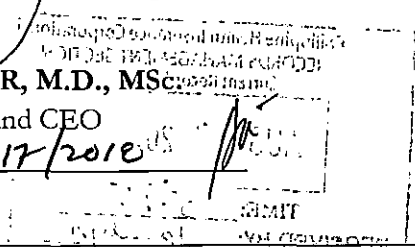
It is emphasized that all procurement based on the approved CY 2018 APP and its amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its Revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and strict compliance of all concerned.

**ROY B. FERRER, M.D., MSc**

Acting President and CEO

Date Signed: 8/17/2018



PHILIPPINE HEALTH INSURANCE CORPORATION  
CY 2018 ANNUAL PROCUREMENT PLAN AMENDMENT  
CENTRAL OFFICE  
CAPITAL EXPENDITURES (CAPEX)

BAC GOODS and SERVICES

| Code (PAP)    | Procurement Program/ Project  | PMO/ End-User              | Mode of Procurement                              | Schedule for Each Procurement Activity |                   |                 |                  | Source of Funds | Estimated Budget (Php) |      |            | Remarks<br>(brief description of Program/ Project)                           |
|---------------|---|----------------------------|--|--|-------------------|-----------------|------------------|-----------------|------------------------|------|------------|--|
|               |   |                            |  | Ads/ Post of IB/REI                    | Sub/ Open of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE | CO         |  |
| 10605020      | BINDING MACHINE Heavy Duty, Electric, 21 holes  | Comptrollership Department | Negotiated Procurement - Small Value Procurement |  |                   |                 |                  | COB 2018        | 155,000.00             |      | 155,000.00 | Needed in packaging of financial reports and briefing/presentation materials |
|               | LATERAL STEEL CABINET 4-drawer filing cabinet, made of gauge No. 20 cold rolled steel sheets, powder-coated color light gray finish, heavy duty bearings and rollers for smooth drawer operation, single lock system secures all drawers with one key, built-in drawer interlock system | Comptrollership Department | Negotiated Procurement - Small Value Procurement |  |                   |                 |                  | COB 2018        | 15,000.00              |      | 15,000.00  | For use in the Office of the Manager   |
| <b>TOTAL:</b> |   |                            |  |  |                   |                 |                  |                 | 170,000.00             |      | 170,000.00 |  |

Consolidated/ Prepared By:

*Michelle L. Lawaan*  
**MICHELLE L. LAWAAN**  
Procurement Planning and Policy  
Secretariat for the Bids and Awards Committees

Certified Correct as to Consolidation:

*Mary Ann A. Malinis*  
**MARY ANN A. MALINIS**  
Head  
Secretariat for the Bids and Awards Committees