



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION

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CORPORATE MEMORANDUM

No. 2018-0023

TO : **ALL CONCERNED END-USERS**
Head Office

SUBJECT : **Approval of CY 2018 Annual Procurement Plan (APP)**

In acquiescence with Sections 7.1 and 7.2 of Republic Act 9184, otherwise known as "Government Procurement Reform Act of 2003" and its 2016 Revised Implementing Rules and Regulations, all procurement of PhilHealth shall be within its approved budget and no procurement shall be undertaken unless it is in accordance with the duly approved Annual Procurement Plan (APP).

Upon approval of the Corporate Operating Budget (COB) of CY 2018 and consistent with the provisions of Republic Act No. 9184 and its RIRR, the SBAC and Procurement Office using the Financial Management Information System – PhilHealth Budget System (FMIS-PBS) consolidated the Project Procurement Management Plan (PPMP) of all concerned end-users in the Head Office into the CY 2018 Annual Procurement Plan (APP).

The Bids and Awards Committees for Goods and Services, Information Technology Resources, Consulting Services and Infrastructure Services, deliberated on, determined and recommended the appropriate method of procurement covering the various projects, activities and programs (PAPs) included in the APP, in accordance with the parameters set forth by RA 9184 and its 2016 RIRR.

It is emphasized that all procurement based on the approved CY 2018 APP must be undertaken strictly in accordance with the terms, conditions and requirements provided in the law, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

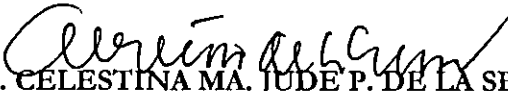
- a. Procurement of Common-used Supplies, Office Supplies, and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS catalogue.
- b. For consumables and common office supplies and materials that are not carried by PS-DBM and / or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and / or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)
- c. Procurement of goods whose mode of procurement determined to be through "Direct Contracting" must comply with the requirements of Section 50 of RA 9184 and its 2016 RIRR as well as COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy / Labor Office where the Head Office of the dealer or manufacturer is located, if foreign goods.

MASTER
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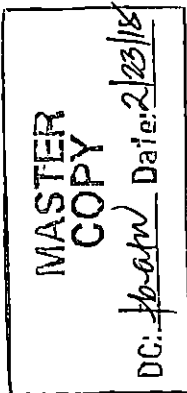
DC: Hb-aw Date: 2/23/18

Under the authority granted by the PhilHealth Board of Directors to the President and CEO as Head of Procuring Entity, the attached CY 2018 APP is hereby approved and enjoined all to facilitate procurement and implementation of the PAPs thereat.

For information and strict compliance of all concerned.


DR. CELESTINA MA. JUDE P. DE LA SERNA
Interim / OIC – President and CEO

Date Signed: 2/22/18



Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Consulting Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Procurement of Contract Services																			
Office of the Vice President- Corporate Affairs Group		Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	MAY	MAY							MAY		JUN	JUN	COB	94,550,000.00	94,550,000.00		
Social Health Insurance Academy (Training)		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	400,000.00	400,000.00		
Corporate Action Center		Public Bidding	APR	APR	APR	APR	MAY		MAY	JUN	JUN	JUN	JUL	JUL	COB	15,000,000.00	15,000,000.00		
Corporate Planning Department		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	250,000.00	250,000.00		
IT Management Department		Public Bidding	SEP	SEP	SEP	SEP	OCT		OCT	OCT	OCT	NOV	DEC	DEC	COB	9,000,000.00	9,000,000.00		
Physical Resources and Infrastructure Department		Negotiated Procurement - Small Value Procurement Public Bidding	FEB	MAR							MAR		APR	APR	COB	6,760,000.00	6,760,000.00		
Human Resource Department		Negotiated Procurement - Small Value Procurement Negotiate Procurement - Agency to Agency	MAY	MAY							MAY		JUN	JUN	COB	1,500,000.00	1,500,000.00		
Treasury Department		Negotiated Procurement - Highly Technical Consultants	MAY	MAY							MAY		JUN	JUN	COB	1,000,000.00	1,000,000.00		
																128,460,000.00	128,460,000.00	0.00	
Procurement of Research Services																			
Corporate Planning Department		Negotiated Procurement - Agency to Agency	FEB	FEB							MAR		MAR	APR	COB	54,123,479.22	54,123,479.22		
Internal Legal Department		Negotiated Procurement - Small Value Procurement	JAN	FEB							FEB		MAR	MAR	COB	2,000.00	2,000.00		
																54,125,479.22	54,125,479.22	0.00	
Consultancy Services																			

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2018

BAC Consulting Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY												Fund Source	Estimated Budget			Remarks
			Pre-Proc Conference	Ads/Post of ITB	Pre-Bid Conference	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Acceptance Turnover		Total	MOOE	CO	
Office of the Chairman of PhilHealth Board		Negotiated Procurement - Highly Technical Consultants	JAN	JAN							JAN		FEB	FEB	COB	900,000.00	900,000.00		
Corporate Secretary		Negotiated Procurement - Highly Technical Consultants	JAN	JAN							JAN		FEB	FEB	COB	6,480,000.00	6,480,000.00		
Office of the President and CEO - Proper		Negotiated Procurement - Highly Technical Consultants	JAN	JAN							JAN		FEB	MAR	COB	720,000.00	720,000.00		
Information Security Department		Negotiated Procurement - Small Value Procurement	JAN	JAN							JAN		FEB	MAR	COB	600,000.00	600,000.00		
Office of the Vice President- Corporate Affairs Group		Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	JAN	JAN							JAN		FEB	MAR	COB	960,000.00	960,000.00		
Corporate Planning Department		Negotiated Procurement - Small Value Procurement	FEB	FEB							FEB		MAR	MAR	COB	240,000.00	240,000.00		
Organization and Systems Developmant Office		Public Bidding	JAN	JAN	JAN	JAN	FEB		FEB	FEB	FEB	MAR	MAR	APR	COB	5,000,000.00	5,000,000.00		
IT Management Department		Public Bidding	SEP	SEP	SEP	SEP	OCT		OCT	OCT	OCT	NOV	DEC	DEC	COB	1,080,000.00	1,080,000.00		
Office of the Chief Information Officer - Proper		Negotiated Procurement - Highly Technical Consultants	FEB	FEB							FEB		MAR	APR	COB	1,200,000.00	1,200,000.00		
Health Informatics Department		Public Bidding	JAN	JAN	JAN	JAN	FEB		FEB	FEB	FEB	MAR	MAR	APR	COB	76,120,000.00	76,120,000.00		
Treasury Department		Negotiated Procurement - Highly Technical Consultants	JAN	JAN							JAN		FEB	MAR	COB	540,000.00	540,000.00		
																93,840,000.00	93,840,000.00	0.00	
Note: System generated report.																Total	276,425,479.22	276,425,479.22	0.00