Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE II
The Builders Place, del Rosario St., Tuguegarao City
Healthline (078) 844-0179 www.philhealth.gov.ph

January 24, 2017

MEMORANDUM
No. PRO II – 2017 0001

SUBJECT: APPROVAL OF ANNUAL PROCUREMENT PLAN(APP) FOR CY 2017

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731, s. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that **"All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity End-Users"**, this Order is hereby issued approving the attached 2016 Annual Procurement Plan as recommended by the PRO2 Bids and Awards Committee(PRO-BAC).

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2016. The PRO2 Bids and Awards Committee deliberated on, determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

a. Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and / or included in the PhilGEPS Catalogue.

b. For consumables and common office supplies and materials that are not carried by PS-DBM and/ or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, **a screen shot from the PS-DBM and/ or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried)**

c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2017 APP following procedures defined in RA 9184, its RIRR and relevant.

OSCAR B. ABADU, JR.
Regional Vice President
Date Signed: 1-24-17

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ANNUAL PROCUREMENT PLAN for CY 2017

BAC - GOODS AND SERVICES

Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2017

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Fund Source	Estimated Budget			Remarks
			Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Procurement of Office Equipment											
2nd Quarter											
Philhealth Regional Office II		Negotated Procurement - Small Value Procurement|Public Bidding|Negotiated Procurement - PS-DBM/Shopping	MAR			MAR	COB	762,290.52		762,290.52	
3rd Quarter											
Philhealth Regional Office II		Public Bidding|Negotiated Procurement - Small Value Procurement	JUN	JUL	JUL	JUL	COB	2,995,034.50		2,995,034.50	
								3,757,325.02	**0.00**	**3,757,325.02**	
Procurement of Furniture and Fixtures											
2nd Quarter											
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			MAR	COB	149,828.00		149,828.00	
3rd Quarter											
Philhealth Regional Office II		Public Bidding	JUN	JUL	JUL	JUL	COB	1,879,706.96		1,879,706.96	
								2,029,534.96	**0.00**	**2,029,534.96**	
Procurement of Library Books											
2nd Quarter											
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			APR	COB	5,262.15		5,262.15	
								5,262.15	**0.00**	**5,262.15**	
Sports Activities											
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	FEB			FEB	COB	20,800.00	20,800.00		
								20,800.00	**20,800.00**	**0.00**	
Other Corporate Activities											
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			MAR	COB	70,000.00	70,000.00		
								70,000.00	**70,000.00**	**0.00**	
Procurement of Postage and Delivery Services											
Philhealth Regional Office II		Negotiated Procurement - Agency to Agency	MAR			MAR	COB	1,461,120.00	1,461,120.00		

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			Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Procurement of Advertising Services								**1,461,120.00**	**1,461,120.00**	**0.00**	
	Philhealth Regional Office II	Negotiated Procurement - Small Value Procurement	FEB			FEB	**COB**	1,644,500.00	1,644,500.00		
Marketing and Promotional								**1,644,500.00**	**1,644,500.00**	**0.00**	
	Philhealth Regional Office II	Negotiated Procurement - Small Value Procurement	FEB			FEB	**COB**	2,591,247.00	2,591,247.00		
Procurement of Transportation and Delivery Services								**2,591,247.00**	**2,591,247.00**	**0.00**	
	Philhealth Regional Office II	Negotiated Procurement - Small Value Procurement	MAR			MAR	**COB**	100,000.00	100,000.00		
Procurement of Regular Office Supplies								**100,000.00**	**100,000.00**	**0.00**	
1st Quarter											
	Philhealth Regional Office II	Negotiated Procurement - PS-DBM/Shopping	MAR				**COB**	518.74	518.74		
2nd Quarter											
	Philhealth Regional Office II	Negotiated Procurement - PS-DBM/Shopping|Negotiated Procurement - Small Value Procurement	MAR				**COB**	2,370,530.32	2,370,530.32		
Procurement of Accountable Forms								**2,371,049.06**	**2,371,049.06**	**0.00**	
2nd Quarter											
	Philhealth Regional Office II	Negotiated Procurement - Agency to Agency	MAR			MAR	**COB**	644,902.00	644,902.00		
Procurement of IT Supplies								**644,902.00**	**644,902.00**	**0.00**	
2nd Quarter											
	Philhealth Regional Office II	Negotiated Procurement - PS-DBM/Shopping	MAR				**COB**	4,090,110.52	4,090,110.52		
Procurement of Medical, Dental and Laboratory Supplies								**4,090,110.52**	**4,090,110.52**	**0.00**	
2nd Quarter											

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BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Fund Source	Estimated Budget			Remarks
			Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Philhealth Regional Office II		Negotiated Procurement - PS-DBM/Shopping	MAR				COB	42,659.35	42,659.35		
Procurement of Drug and Medicines								**42,659.35**	**42,659.35**	**0.00**	
2nd Quarter											
Philhealth Regional Office II		Negotiated Procurement - PS-DBM/Shopping	MAR				COB	1,330.91	1,330.91		
Procurement of Gasoline, Oil and Lubricants								**1,330.91**	**1,330.91**	**0.00**	
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			MAR	COB	929,940.00	929,940.00		
Procurement of Janitorial Services								**929,940.00**	**929,940.00**	**0.00**	
Philhealth Regional Office II		Public Bidding	FEB	FEB	MAR	MAR	COB	2,271,725.76	2,271,725.76		
Procurement of Security Services								**2,271,725.76**	**2,271,725.76**	**0.00**	
Philhealth Regional Office II		Public Bidding	FEB	MAR	MAR	MAR	COB	3,641,638.08	3,641,638.08		
Repair and Maintenance of Office Equipment								**3,641,638.08**	**3,641,638.08**	**0.00**	
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			MAR	COB	375,100.00	375,100.00		
Repair and Maintenance of Motor Vehicles								**375,100.00**	**375,100.00**	**0.00**	
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			MAR	COB	838,200.00	838,200.00		
Procurement of Printing and Binding Services								**838,200.00**	**838,200.00**	**0.00**	
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			MAR	COB	587,140.00	587,140.00		
Procurement of Rental Services								**587,140.00**	**587,140.00**	**0.00**	
Philhealth Regional Office II		Negotiated Procurement - Lease of Real Property and Venue	FEB		MAR	MAR	COB	5,129,165.86	5,129,165.86		

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			Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
								5,129,165.86	**5,129,165.86**	**0.00**	
Procurement of Subscription Services											
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	MAR			MAR	**COB**	72,861.36	72,861.36		
								72,861.36	**72,861.36**	**0.00**	
Registration of Motor Vehicle											
Philhealth Regional Office II		Negotiated Procurement - Agency to Agency	FEB			FEB	**COB**	6,375.00	6,375.00		
								6,375.00	**6,375.00**	**0.00**	
Corporate Forum											
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement|Negotiated Procurement - PS-DBM/Shopping	FEB			FEB	**COB**	876,837.00	876,837.00		
								876,837.00	**876,837.00**	**0.00**	
Medical Expenses											
Philhealth Regional Office II		Negotiated Procurement - Small Value Procurement	AUG			SEP	**COB**	444,000.00	444,000.00		
								444,000.00	**444,000.00**	**0.00**	
Note: System generated report.							**Total**	**34,002,824.03**	**28,210,701.90**	**5,792,122.13**	