



April 26, 2017

PRO - X Memo No. 2017- 051

TO : **ALL CONCEREND END-USERS**
Philhealth Regional Office - X

SUBJECT : **BAC Resolution re: Leasing of Venue for the Conduct of the**
GAD Family Orientation (April 7, 2017)

Under the authority granted by Philhealth Board of Directors through PBR No. 731, S. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. Xxx", this Order is hereby issued approving the attached Resolution re: Leasing of Venue for the Conduct of the GAD Family Orientation, per BAC Resolution nos. 2017-012, 2017-013 and the approved Supplemental Annual Procurement Plan 2017.

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2016. The PRO-X Bids and Awards Committee deliberated on determined and recommended the appropriate method of procurement covering the various projects / programs / activities under Goods and Services, Information Technology Resources, Consulting Services, and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its Revised Implementing Rules and Regulations (RIRR).

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

a. Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue.

b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, **a screen shot from the PS-DB M and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).**



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PHILIPPINE HEALTH INSURANCE CORPORATION


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c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.


Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2017 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate issuances.

For compliance.


DATU MASIDING M. ALONTO, JR.
Regional Vice President
Concurrent Vice President, AREA IV


SUPPLEMENTAL ANNUAL PROCUREMENT PLAN 2017

Code (PAP)	Procurement Program / Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program, Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
	GAD Orientation	PhilHealth Regional Office 10	Negotiated Procurement Lease of Real Property and Venue						Due to Central Office	165,600.00			Employees Orientation re: GAD
	*** nothing follows***			*** nothing follows***						*** nothing follows***			

Prepared by:

JACKIE LOU G. RUDINAS
Member, BAC Secretary PRO - X

Recommended by:

Atty. Allan G. Panolong
Chairperson, BAC-PRO X

Approved by:

DATU MASIDUNG M. ALONTO JR.
Head of the Procuring Entity
Regional Vice President, PRO - X
Concurrent, AVP for Mindanao



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BIDS AND AWARDS COMMITTEE

**RESOLUTION RECOMMENDING THE APPROVAL OF THE SUPPLEMENTAL
2017 ANNUAL PROCUREMENT PLAN (APP) FOR THE CONDUCT OF THE GAD
FAMILY ORIENTATION/PHILHEALTH EMPLOYEES' NIGHT**

RESOLUTION NO. 2017-012

WHEREAS, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of R.A. 9184 provides for the requirement of an approved Annual Procurement Plan (APP) prior to procurement of programs/projects/activities aimed to attain the mandate of National Health Insurance Program, which states that:

“Sec. 7.1. All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP) xxx”

“Sec. 7.2. No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity and second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget.”

WHEREAS, the same body has recommended for the inclusion of the procurement of **Conduct of the GAD Family Orientation/PhilHealth Employees' Night** to this office's PPMP;

WHEREAS, attached herewith is the Supplemental 2017 Annual Procurement Plan which includes the procurement of the aforementioned **Conduct of the GAD Family Orientation/PhilHealth Employees' Night**;

NOW, THEREFORE, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:

- A) The approval of the attached Supplemental PRO-X Annual Procurement Plan for **Conduct of the GAD Family Orientation/PhilHealth Employees' Night**;

RESOLVED, at the Conference Room, 5th Floor Trinidad Building, Yacapin-Corrales Sts., Cagayan de Oro City, this 24th day of **March 2017**.


ATTY. ALLAN G. PANOLONG
Chairman

Page 1 of 2

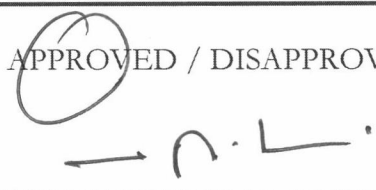

DR. JONATHAN T. ORTIGOZA
Vice-Chairman

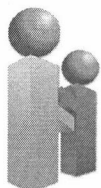

ZIOR C. RUIZ
Member


KHALID M. ASUM
Member


DINA G. CABANA
Member

APPROVED / DISAPPROVED:


DATU MASIDING M. ALONTO JR.
Regional Vice-President, PRO-X
Concurrent AVP, Mindanao Area
(Head of the Procuring Entity)



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BIDS AND AWARDS COMMITTEE

**RESOLUTION RECOMMENDING THE LEASE OF REAL PROPERTY AND
VENUE FOR THE CONDUCT OF THE GAD FAMILY
ORIENTATION/PHILHEALTH EMPLOYEES' NIGHT**

RESOLUTION NO. 2017-013

WHEREAS, in line with the downloaded GAD activities from the Head Office, PhilHealth Regional Office-X will be conducting the **PhilHealth Employees' Night/GAD Family Orientation on 7 April 2017** at Cagayan de Oro City;

WHEREAS, Section 53.10 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184, otherwise known as the Government Procurement Reform Act of 2003, allows the procuring entity to resort to negotiated procurement for leasing a privately-owned venue for official use;

WHEREAS, the Management Services Division (MSD) submitted the quotations from Mallberry Business Suites Hotel, Seda Hotel-Centrio, and Lim Ket Kai Luxe Hotel, as follows:

Proponents	Package Rate
Mallberry Business Suites Hotel	159,500.00
Seda Hotel – Centrio	246,500.00
LimKetKai Luxe Hotel	174,000.00

WHEREAS, the quotations from Limketkai Luxe Hotel and Seda Hotel-Centrio was evaluated and rated in accordance with the Guidelines for Lease of Privately-Owned Real Estate and Venue (Table of Rating Factors for Lease of Venue), and was determined to be unresponsive and non-compliant aside from being the two lowest calculated offers (Annex “A” and “B”);

WHEREAS, after the quotations from Limketkai Luxe Hotel and Seda Hotel-Centrio were determined to be non-responsive, the quotation of Mallberry Suites and Business Hotel was then rated in accordance with the said Guidelines, and was found to be responsive and compliant (Annex “C”);

WHEREAS, the MSD recommended the leasing of Mallberry Suites and Business Hotel as the venue, provider of meals, use of function room for the conduct of the GAD Family Orientation/PhilHealth Employees' Night, through negotiated procurement, having offered the most responsive bid;

NOW, THEREFORE, WE, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:

- A) To recommend the award to **MALLBERRY SUITES AND BUSINESS HOTEL**, which offered the most responsive rate in the amount of **P159,500.00**, inclusive of all applicable taxes and fees, the leasing of venue, provision for meals for the Conduct of the GAD Family Orientation/PhilHealth Employees' Night.

RESOLVED, at the Conference Room, 5th Floor Trinidad Building, Yacapin-Corrales Sts., Cagayan de Oro City, this **28th** day of **March 2017**.

On official leave
ATTY. ALLAN G. PANOLONG
Chairman


DR. JONATHAN T. ORTIGOZA
Vice-Chairman


ZIUR C. RUIZ
Member


KHALID M. ASUM
Member


DINA G. CABANA
Member


APPROVED / DISAPPROVED:


DATU MASIDING M. ALONTO JR.

Regional Vice-President, PRO-X
Concurrent AVP, Mindanao Area
(Head of the Procuring Entity)