



SUPPLEMENTAL ANNUAL PROCUREMENT PLAN 2017

Code (PAP)	Procurement Program / Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program,Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Corporate Forum	PhilHealth Regional Office 10	Negotiated Procurement Lease of Real Property and Venue					Due to Central Office	429,750.00			Dialogue with the HCI's re: Electronic Submission of Claims (HITP)
		*** nothing follows ***				*** nothing follows ***				*** nothing follows ***		

Prepared by:  
  
**JACKIE LOPEZ G. RUDINAS**  
Member, BAC Secretary PRO - X

Recommended by:  
  
**Atty. Allan G. Panolong**  
Chairperson, BAC-PRO X

Approved by:  
  
**DATU MASIDIG M. ALONTO JR.**  
Head of the Procuring Entity  
Regional Vice President, PRO - X  
Concurrent, AVP for Mindanao



*Republic of the Philippines*  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**REGIONAL OFFICE - X**

6f Trinidad Bldg., Yacapin-Corrales Avenue, Cagayan de Oro City  
Call Center (02) 441-7442 Landline (088) 856 8355  
[www.philhealth.gov.ph](http://www.philhealth.gov.ph)



**BIDS AND AWARDS COMMITTEE**

**RESOLUTION RECOMMENDING THE APPROVAL OF THE SUPPLEMENTAL  
2017 ANNUAL PROCUREMENT PLAN (APP) PARTICULARLY LEASE OF REAL  
PROPERTY AND VENUE FOR THE CORPORATE FORUM REG. THE  
ELECTRONIC SUBMISSION OF CLAIMS INCLUDING THE METHOD OF  
PROCUREMENT OF THE ACTIVITY/PROJECT**

**RESOLUTION NO. 2017-010**

**WHEREAS**, Section 7.1 and 7.2 of the Revised Implementing Rules and Regulations of R.A. 9184 provides for the requirement of an approved Annual Procurement Plan (APP) prior to procurement of programs/projects/activities aimed to attain the mandate of National Health Insurance Program, which states that:

“Sec. 7.1. All procurement shall be within the approved budget of the procuring entity and should be meticulously and judiciously planned by the procuring entity. Consistent with government fiscal discipline measures, only those considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP) xxx”

“Sec. 7.2. No procurement shall be undertaken unless it is in accordance with the approved APP of the procuring entity. The APP shall bear the approval of the Head of the Procuring Entity and second-ranking official designated by the Head of the Procuring Entity to act on his behalf, and must be consistent with its duly approved yearly budget.”

**WHEREAS**, the same body has recommended for the inclusion of the procurement of **Lease of Real Property and Venue for the Conduct of the Corporate Forum regarding the Electronic Submission of Claims** to this office's PPMP;

**WHEREAS**, attached herewith is the Supplemental 2017 Annual Procurement Plan which includes the procurement of the aforementioned **Venue for the Conduct of the Corporate Forum regarding the Electronic Submission of Claims**;

**NOW, THEREFORE, WE**, the Members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:

- A) The approval of the attached Supplemental PRO-X Annual Procurement Plan for **Venue for the Conduct of the Corporate Forum regarding the Electronic Submission of Claims**

**RESOLVED**, at the Conference Room, 5<sup>th</sup> Floor Trinidad Building, Yacapin-Corrales Sts., Cagayan de Oro City, this **16<sup>th</sup>** day of **March 2017**.

*On official travel*  
**ATTY. ALLAN G. PANOLONG**  
Chairman

  
**DR. JONATHAN T. ORTIGOZA**  
Vice-Chairman


  
**ZIUR C. RUIZ**  
Member

  
**KHALID M. ASUM**  
Member

  
**DINA G. CABANA**  
Member

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APPROVED / DISAPPROVED:

  
**DATU MASIDING M. ALONTO JR.**  
Regional Vice-President, PRO-X  
Concurrent AVP, Mindanao Area  
(Head of the Procuring Entity)



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March 20, 2017

**MEMORANDUM**

**PRO - X No. 2017-035**

**TO : ALL CONCERNED END-USERS**  
**PhilHealth Regional Office - X**

**SUBJECT : SUPPLEMENTAL ANNUAL PROCUREMENT PLAN 2017**

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Under the authority granted by Philhealth Board of Directors through PBR No. 731, S. 2004 to the Regional Vice President as Head of Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of Annual Procurement and consistent with Section 7.1 of Republic Act No. 9184 and its Revised Implementing Rules and Regulations, which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. Xxx", this Order is hereby issued approving the attached 2017 Supplemental Annual Procurement and BAC Resolution no. 2017-010.

All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should also be met:

a. Procurement of Common-Used Supplies, Office Supplies and Materials with mode of procurement indicated as PS-DBM / Shopping may utilize shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue.

b. For consumables and common office supplies and materials that are not carried by PS-DBM and/or not shown in PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, **a screen shot from the PS-DB M and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).**

c. Procurement of goods determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. it shall likewise be supported by the appropriate certification from the exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate / Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in projects, programs and activities contained in the 2017 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate issuances.



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For the information and compliance of all concerned.

**MARIA RHODELLA S. MONSANTO**  
Officer-in-Charge  
PhilHealth Regional Office X