

Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE - 1

EMDC Building, Sec. Francisco Q. Duque Jr. Road, Tapuac District, Dagupan City, Pangasinan
Trunkline: (075) 515-3333/ Telefax: (075) 522-9691
Email: region1@philhealth.gov.ph; www.philhealth.gov.ph



January 27, 2017

CORPORATE MEMORANDUM

NO. PRO1-2017 0012 d

TO : ALL CONCERNED END-USERS
PhilHealth Regional Office 1

SUBJECT : ANNUAL PROCUREMENT PLAN FOR CY 2017

Under the authority granted by the PhilHealth Board of Directors through PBR No. 731 s. 2004 to the Regional Vice President as of Head Of the Procuring Entity and Section IV.9 of Corporate Order on the Preparation and Approval of the Annual Procurement and consistent with Section 7.1 of the Republic Act No. 9184 and its Revised Implementing Rules and Regulations (RIRR), which states that "All procurement shall be within the approved budget of the Procuring Entity and should be meticulously and judiciously planned by the Procuring Entity. xxx", this Order is hereby issued approving the attached 2017 Annual Procurement Plan (APP) as recommended by the PhilHealth Regional Office 1-Bids and Awards Committee (PRO 1-BAC).

The APP is a consolidation of various Project Procurement Management Plans (PPMPs), and anchored on the approved Corporate Operating Budget for CY 2017. The PRO 1-BAC deliberated, determined and recommended the appropriate method of procurement covering the various projects/programs/activities under Goods and Services, Information Technology Resources and Infrastructure portion of the APP, in accordance with the parameters set forth by RA 9184 and its RIRR.

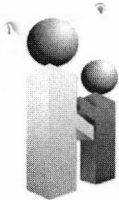
All procurement must be undertaken strictly in accordance with the terms, conditions, and requirements provided in RA 9184, its RIRR as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations. Moreover, the following specific requirements should be met:

- a. Procurement of Common-Used Supplies Office Supplies and Materials with mode of procurement indicated as PS-DBM/Shopping may utilize Shopping upon presentation and submission of Certificate of Non-Availability of Stock (CNAS) issued by the PS-DBM for items that are carried and/or included in the PhilGEPS Catalogue.
- b. For consumables and common office supplies and material that are not carried by Ps-DBM and/or not shown in the PhilGEPS catalogue and in consideration that the PS-DBM will not issue CNAS for the purpose, a screen shot from the PS-DBM and/or PhilGEPS search utility may suffice (search utility will turn red if not available or not carried).
- c. Procurement of good determined as through "Direct Contracting" must comply with the requisites of Sec. 50 of RA 9184 and its RIRR as well as that of COA Circular 2012-001. It shall likewise be supported by the appropriate certification from the

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exclusive dealer or manufacturer, duly authenticated by the Philippine Consulate/Embassy where the Head Office is located, if foreign goods.

Updating of the PPMPs and the consolidated APP shall be undertaken when there is change in project, programs and activities contained in the 2017 APP following procedures defined in RA 9184, its RIRR and relevant and appropriate internal issuances.

For information and guidance of all concerned.

ATTY. RODOLFO B. DEL ROSARIO, JR.

OIC, Regional Vice President

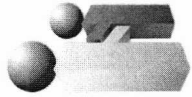
Signed: _____

BY THE AUTHORITY OF THE OIC-RVP.

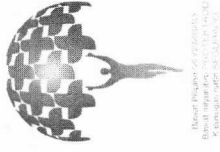
1/30/17
MARICAR M. ARZADON MD
MEDICAL OFFICER/VII

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ANNUAL PROCUREMENT PLAN FOR CY 2017

PHILHEALTH REGIONAL OFFICE 1

GOODS AND SERVICES

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Republic of the Philippines
Philippine Health Insurance Corporation
ANNUAL PROCUREMENT PLAN
Calendar Year 2017

BAC Goods and Services

Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY					Fund Source	Total	Estimated Budget		Remarks
			Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing	MOOE			CO		
Procurement of Office Equipment												
2nd Quarter												
Philhealth Regional Office I		Public Bidding	APR	MAY	MAY	MAY	COB		1,493,413.66		1,493,413.66	
3rd Quarter												
Philhealth Regional Office I		Public Bidding	MAY	JUN	JUN	JUN	COB		386,524.50		386,524.50	
									1,879,938.16	0.00	1,879,938.16	
Procurement of Communications Equipment												
2nd Quarter												
Philhealth Regional Office I		Public Bidding	APR	MAY	MAY	MAY	COB		15,669.50		15,669.50	
									15,669.50	0.00	15,669.50	
Procurement of Furniture and Fixtures												
2nd Quarter												
Philhealth Regional Office I		Public Bidding	APR	MAY	MAY	MAY	COB		3,897,887.40		3,897,887.40	
3rd Quarter												
Philhealth Regional Office I		Public Bidding	MAY	JUN	JUN	JUN	COB		334,215.40		334,215.40	
									4,232,102.80	0.00	4,232,102.80	
Procurement of Library Books												
2nd Quarter												
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement[Negotiated Procurement - PS-DBM/Shopping]Public Bidding	MAY			JUN	COB		73,935.92		73,935.92	
3rd Quarter												
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	AUG			AUG	COB		1,090.08		1,090.08	
4th Quarter												
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	NOV			NOV	COB		1,090.08		1,090.08	
									76,116.08	0.00	76,116.08	
Other Corporate Activities												
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	FEB			MAR	COB		70,000.00		70,000.00	
									70,000.00	70,000.00	0.00	
Procurement of Postage and Delivery Services												
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement[Negotiated Procurement - Agency to Agency	JAN			JAN	COB		4,407,036.00		4,407,036.00	
									4,407,036.00	4,407,036.00	0.00	
Procurement of Cable, Satellite, Telegraph and Radio Services												
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN			JAN	COB		6,600.00		6,600.00	
									6,600.00	6,600.00	0.00	
Procurement of Advertising Services												
Philhealth Regional Office I		Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	JAN			FEB	COB		828,000.00		828,000.00	
									828,000.00	828,000.00	0.00	
Marketing and Promotional												
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement[Negotiated Procurement - Lease of Real Property and Venue	JAN			FEB	COB		4,600,875.00		4,600,875.00	

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Fund Source	Total	Estimated Budget		Remarks
			ITB	Sub/Open of Bids	Notice of Award	Contract Signing			MOOE	CO	
Procurement of Transportation and Delivery Services											
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN		JAN		COB	165,000.00	165,000.00	4,600,875.00	0.00
Procurement of Regular Office Supplies											
1st Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	FEB				COB	1,965,630.81	1,965,630.81		
2nd Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	JUN				COB	951,480.36	951,480.36		
3rd Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	SEP				COB	875,905.63	875,905.63		
4th Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	NOV				COB	628,718.85	628,718.85		
Procurement of Accountable Forms											
1st Quarter											
Philhealth Regional Office I		Negotiated Procurement - Agency to Agency/Negotiated Procurement - PS-DBM/Shopping	FEB		MAR		COB	351,226.25	351,226.25		
2nd Quarter											
Philhealth Regional Office I		Negotiated Procurement - Agency to Agency/Negotiated Procurement - PS-DBM/Shopping	MAY		JUN		COB	313,926.25	313,926.25		
3rd Quarter											
Philhealth Regional Office I		Negotiated Procurement - Agency to Agency/Negotiated Procurement - PS-DBM/Shopping	AUG		AUG		COB	313,926.25	313,926.25		
4th Quarter											
Philhealth Regional Office I		Negotiated Procurement - Agency to Agency/Negotiated Procurement - PS-DBM/Shopping	NOV		NOV		COB	339,626.25	339,626.25		
Procurement of IT Supplies											
1st Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	MAR				COB	1,976,699.95	1,976,699.95		
2nd Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	JUN				COB	1,731,022.25	1,731,022.25		
3rd Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	SEP				COB	1,000,430.34	1,000,430.34		
4th Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	NOV				COB	725,667.08	725,667.08		
Procurement of Medical, Dental and Laboratory Supplies											
1st Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	MAR				COB	30,838.98	30,838.98		
2nd Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	JUN				COB	11,877.71	11,877.71		
3rd Quarter											
Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	SEP				COB	11,338.77	11,338.77		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY					Fund Source	Total	Estimated Budget		Remarks
			Advs/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing				MOOE	CO	
4th Quarter Philhealth Regional Office I		Negotiated Procurement - PS-DBM/Shopping	NOV					COB	10,143.57	10,143.57	0.00	
Procurement of Drug and Medicines									64,199.03	64,199.03	0.00	
1st Quarter Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement(Negotiated Procurement - PS-DBM/Shopping	FEB					COB	16,048.40	16,048.40		
2nd Quarter Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement(Negotiated Procurement - PS-DBM/Shopping	MAY					COB	13,145.35	13,145.35		
3rd Quarter Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement(Negotiated Procurement - PS-DBM/Shopping	AUG					COB	13,804.58	13,804.58		
4th Quarter Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement(Negotiated Procurement - PS-DBM/Shopping	NOV					COB	13,145.35	13,145.35		
Procurement of Gasoline, Oil and Lubricants									56,143.68	56,143.68	0.00	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN					COB	1,243,920.00	1,243,920.00	0.00	
Procurement of Janitorial Services									1,243,920.00	1,243,920.00	0.00	
Philhealth Regional Office I		Public Bidding	JAN	FEB	FEB	FEB	FEB	COB	3,530,312.64	3,530,312.64		
Procurement of Security Services									3,530,312.64	3,530,312.64	0.00	
Philhealth Regional Office I		Public Bidding	JAN	FEB	FEB	FEB	FEB	COB	4,318,320.96	4,318,320.96		
Repair and Maintenance of Office Equipment									4,318,320.96	4,318,320.96	0.00	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN					COB	306,900.00	306,900.00		
Repair and Maintenance of Furniture and Fixtures									306,900.00	306,900.00	0.00	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN					COB	251,800.00	251,800.00		
Repair and Maintenance of Communication Equipment									251,800.00	251,800.00	0.00	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN					COB	270,500.00	270,500.00		
Repair and Maintenance of Motor Vehicles									270,500.00	270,500.00	0.00	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN					COB	248,030.00	248,030.00		
Procurement of Printing and Binding Services									248,030.00	248,030.00	0.00	
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN					COB	384,033.22	384,033.22		

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Procurement Program/Project	PMO / End-User	Mode of Procurement	SCHEDULE FOR EACH PROCUREMENT ACTIVITY				Fund Source	Total	Estimated Budget		Remarks
			Ads/Post of ITB	Sub/Open of Bids	Notice of Award	Contract Signing			MOOE	CO	
Procurement of Rental Services											
Philhealth Regional Office I		Negotiated Procurement - Lease of Real Property and Venue	JAN	JAN	JAN	JAN	COB	14,395,073.97	14,395,073.97		
								384,033.22	384,033.22	0.00	
Procurement of Subscription Services											
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN			JAN	COB	89,460.00	89,460.00		
								89,460.00	89,460.00	0.00	
Registration of Motor Vehicle											
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	JAN			JAN	COB	30,300.00	30,300.00		
								30,300.00	30,300.00	0.00	
Corporate Forum											
Philhealth Regional Office I		Negotiated Procurement - Lease of Real Property and Venue/Negotiated Procurement - Small Value Procurement	JAN		JAN	JAN	COB	1,174,000.00	1,174,000.00		
								1,174,000.00	1,174,000.00	0.00	
Medical Expenses											
Philhealth Regional Office I		Negotiated Procurement - Small Value Procurement	SEP			SEP	COB	362,600.00	362,600.00		
								362,600.00	362,600.00	0.00	
								54,181,191.31	47,977,364.77	6,203,826.54	
Note: System generated report.											