



Republic of the Philippines
PHILIPPINE HEALTH INSURANCE CORPORATION
PHILHEALTH REGIONAL OFFICE – CORDILLERA ADMINISTRATIVE REGION
SN Oriental Baguio Traders Building, No. 19 Leonard Wood Road, Baguio City
Tel. No. (074) 444-9862/444-8361/446-0371/444-5345 (T/F)/Call Center (02) 441-7442
www.philhealth.gov.ph/



CORPORATE MEMORANDUM

No. PRO-CAR 2017 - 00138

November 15, 2017

TO : All Concerned End-Users
PRO-CAR

SUBJECT : CY 2017 Annual Procurement Plan (APP) Amendment Batch 7

Consistent with the provisions of Republic Act No. 9184 (R.A. 9184) and its Revised Implementing Rules and Regulations (RIRR), the 2017 Annual Procurement Plan (APP) of PRO-CAR and its subsequent amendments (Batches 1 to 6) were issued.

In the course of implementation however, there arises the need to further amend the APP to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revisions in the programs, activities and projects (PAPs). These modifications are the result of factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complimentary PAPs.

After judicious review and evaluation, the requested revisions/modifications in the APP by the various end-users were deemed significant. As mandated, the PRO-CAR Bids and Awards Committee (BAC) determined and recommended the appropriate method of procurement covering the various PAPs included in the proposed APP amendment in accordance with the parameters set forth by the law.

Pursuant to the authority granted to the Regional Vice President of PRO-CAR as Head of the Procuring Entity (HOPE), this Memorandum is issued approving the attached Annual Procurement Plan Amendment (Batch 7).

Be it noted that all procurement based on the 2017 APP and its subsequent amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

By authority of the Regional Vice President


DR. DOMINGA A. GADGAD
Medical Officer VII

Date Signed 11/15/2017



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CY 2017 Annual Procurement Plan (APP) Amendment Batch 7

Philhealth Regional Office-Cordillera Administrative Region

| Code (PAP) | Procurement Program/Project | PMO/ End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Program/Project) |
|----------------|---|---------------|---------------------|--|------------------|-----------------|------------------|------------------------|------------------------|------------|----|--|
| | | | | Ads/Post of IB/REI | Sub/Open of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| | BAC-GOODS AND SERVICES | | | | | | | | | | | |
| | IT SUPPLIES | | | | | | | | | | | |
| 5 02 03 010 02 | INK CART HP CD973AA (HP 920XL), Magenta, for HP Officejet 6000/6500 | ASS | PS-DBM/Shopping | Nov-17 | Nov-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 906.60 | 906.60 | | Augmentation with increase in quantity |
| 5 02 03 010 02 | INK CART HP CD974AA (HP 920XL), Yellow, for HP Officejet 6000/6500 | ASS | PS-DBM/Shopping | Nov-17 | Nov-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 906.60 | 906.60 | | |
| 5 02 03 010 02 | For HP Laserjet Enterprise 600 M601n (90A) | ASS | PS-DBM/Shopping | Nov-17 | Nov-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 182,600.00 | 182,600.00 | | |
| | SUBTOTAL | | | | | | | | 184,413.20 | 184,413.20 | | |
| | REGULAR OFFICE SUPPLIES | | | | | | | | | | | |
| 5 02 03 010 01 | FOLDER, Tagboard, for A4 size Paper/document | ASS | PS-DBM/Shopping | Nov-17 | Nov-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 14,385.76 | 14,385.76 | | |
| 5 02 03 010 01 | FOLDER, Tagboard, for legal size Paper/document | ASS | PS-DBM/Shopping | Nov-17 | Nov-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 3,754.14 | 3,754.14 | | |
| | SUBTOTAL | | | | | | MASTER | | 18,139.90 | 18,139.90 | | |

**MASTER
DOCUMENT**

DC: Comy Date: 11-15-17

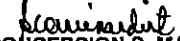
| TRAINING EXPENSE | | | | | | | | | | | | |
|---|--|---------|--|--------|--------|--------|--------|-------------------------------|------------|------------|--|--|
| 5020201001 | MEALS, for the Conduct of SDS for all Supervisors under the SPMS Information Sheet | PRO-CAR | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB BRO CAR 17-460-31 | 64,000.00 | 64,000.00 | | |
| 5020201001 | MEALS, for the Conduct of Completed Staff Work for Technical and Support Personnel | PRO-CAR | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB BRO CAR 17-460-31 | 94,500.00 | 94,500.00 | | |
| 5020201001 | MEALS, ACCOMODATION, TRAINING/FACILITATION FEE, for the Conduct of Teambuilding Activity for PRO-CAR Personnel | PRO-CAR | Negotiated Procurement-Lease of Venue | Dec-17 | Dec-17 | Dec-17 | Dec-17 | PRO-CAR COB BRO CAR 17-460-31 | 415,800.00 | 415,800.00 | | |
| 5020201001 | MEALS (Dinner), Conduct of PRO-CAR Yearend Assessment and Employees' Engagement | PRO-CAR | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB BRO CAR 17-746-50 | 36,400.00 | 36,400.00 | | Additional baseline budget for the Conduct of PRO-CAR Yearend Assessment and Employees' Engagement |
| SUBTOTAL | | | | | | | | | 610,700.00 | 610,700.00 | | |
| CULTURAL & ATHLETIC: CHRISTMAS ACTIVITY | | | | | | | | | | | | |
| 5029918003 | TOKENS, for PRO-CAR Employees | PRO-CAR | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB BRO CAR 17-746-50 | 182,000.00 | 182,000.00 | | Allotment for CY 2017 Christmas Party Activity (Conduct of PRO-CAR Yearend Assessment and Employees' Engagement) |
| 5029918003 | MEALS (Snacks), Conduct of PRO-CAR Yearend Assessment and Employees' Engagement | PRO-CAR | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB BRO CAR 17-746-50 | 14,000.00 | 14,000.00 | | |
| SUBTOTAL | | | | | | | | | 196,000.00 | 196,000.00 | | |
| CORPORATE FORUM | | | | | | | | | | | | |
| 5029999004 | RAFFLE PRIZES, Conduct of PRO-CAR Yearend Assessment and Employees' Engagement | ORVP | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 54,050.00 | 54,050.00 | | Additional baseline budget for the Conduct of PRO-CAR Yearend Assessment and Employees' Engagement |
| 5029999004 | LEASE OF VENUE, Conduct of PRO-CAR Yearend Assessment and Employees' Engagement | ORVP | Agency to Agency | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 18,750.00 | 18,750.00 | | |

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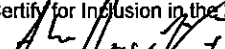
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| | | | | | | | | | | | | |
|--|--|------|--|--------|--------|-----|-----|------------------------|---------------------|---------------------|--|--|
| 5029999004 | MEALS, VENUE, ACCOMODATION, for the Conduct of the RegManCom YearEnd Assessment and Performance Evaluation | ORVP | Agency to Agency | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB 2017 | 96,000.00 | 96,000.00 | | Change of Mode of Procurement |
| SUBTOTAL | | | | | | | | | 168,800.00 | 168,800.00 | | |
| MARKETING AND PROMOTIONAL EXPENSE | | | | | | | | | | | | |
| 5029901002 | MEALS, for the Corporate Social responsibility Component | ORVP | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 27,200.00 | 27,200.00 | | Additional baseline budget for the Conduct of PRO-CAR Yearend Assessment and Employees' Engagement |
| 5029901002 | TOKENS, for the Corporate Social Responsibility Component | ORVP | Negotiated Procurement-Small Value Procurement | Dec-17 | Dec-17 | N/A | N/A | PRO-CAR COB 2017 ReReF | 9,000.00 | 9,000.00 | | |
| SUBTOTAL | | | | | | | | | 36,200.00 | 36,200.00 | | |
| TOTAL MOOE | | | | | | | | | 1,214,253.10 | | | |
| TOTAL CAPEX | | | | | | | | | | | | |
| GRANDTOTAL | | | | | | | | | | 1,214,253.10 | | |

Consolidated and Prepared By:


CONCEPCION S. MANDIIT
 Member, BAC Secretariat

Certify for Inclusion in the 2017 APP:


VINCENT T. ABELLANOSA
 Provisional Member, BAC


DR. MANOLO Y. TANDO
 Member, BAC


Approved by:



ATTY. JERRY F. IBAY
 Regional Vice President/Head of the Procuring Entity


DR. GLENN CORNELIO A. LAMSIS
 Member, BAC


IMELDA CRISTETA D. VILLAMAR
 Member, BAC

Certified Correct as to Consolidation:


LEIZLE B. ANONGOS
 Head, BAC Secretariat


DR. DOMINGA A. CADGAD
 Member, BAC


ATTY. ERIC L. MANDIIT
 Vice Chairperson, BAC

(Relieved Due to Retirement)
LILY D. LINGGON
 Chairperson, BAC

**MASTER
DOCUMENT**

DC:  Date: 11-15-17