



Republic of the Philippines  
**PHILIPPINE HEALTH INSURANCE CORPORATION**  
**PHILHEALTH REGIONAL OFFICE – CORDILLERA ADMINISTRATIVE REGION**  
SN Oriental Baguio Traders Building, No. 19 Leonard Wood Road, Baguio City  
Tel. No. (074) 444-9862/444-8361/446-0371/444-5345 (T/F)/Call Center (02) 441-7442  
[www.philhealth.gov.ph/](http://www.philhealth.gov.ph/)



**CORPORATE MEMORANDUM**

No. PRO-CAR 2017 - 0012 y

October 30, 2017

**TO :** All Concerned End-Users  
PRO-CAR

**SUBJECT :** CY 2017 Annual Procurement Plan (APP) Amendment Batch 6

Consistent with the provisions of Republic Act No. 9184 (R.A. 9184) and its Revised Implementing Rules and Regulations (RIRR), the 2017 Annual Procurement Plan (APP) of PRO-CAR and its subsequent amendments (Batches 1 to 5) were issued.

In the course of implementation however, there arises the need to further amend the APP to ensure the effective and efficient delivery of public service and to reflect the necessary adjustments/revisions in the programs, activities and projects (PAPs). These modifications are the result of factors beyond reasonable planning such as, among others, price fluctuations and introduction of new or complimentary PAPs.

After judicious review and evaluation, the requested revisions/modifications in the APP by the various end-users were deemed significant. As mandated, the PRO-CAR Bids and Awards Committee (BAC) determined and recommended the appropriate method of procurement covering the various PAPs included in the proposed APP amendment in accordance with the parameters set forth by the law.

Pursuant to the authority granted to the Regional Vice President of PRO-CAR as Head of the Procuring Entity (HOPE), this Memorandum is issued approving the attached Annual Procurement Plan Amendment (Batch 6).

Be it noted that all procurement based on the 2017 APP and its subsequent amendments must be undertaken strictly in accordance with the terms, conditions and requirements provided in RA 9184, its revised IRR as well as relevant government and corporate procurement policies, rules and regulations, subject to usual government auditing and accounting rules and regulations.

For information and guidance of all concerned.

By authority of the Regional Vice President

DR. MANOLO Y. TANDOC  
Medical Specialist IV

Date Signed 10/30/17



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## CY 2017 Annual Procurement Plan (APP) Amendment Batch 6

### Philhealth Regional Office-Cordillera Administrative Region

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	BAC-GOODS AND SERVICES											
	IT SUPPLIES											
5 02 03 010 02	DOCUPRINT C5005d, Black	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	1,500.00	1,500.00		Augmentation derived from savings. The current market price is higher than the approved COB
5 02 03 010 02	DOCUPRINT C5005d, Cyan	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	6,800.00	6,800.00		
5 02 03 010 02	DOCUPRINT C5005d, Magenta	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	6,800.00	6,800.00		
5 02 03 010 02	DOCUPRINT C5005d, Yellow	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	6,800.00	6,800.00		
5 02 03 010 02	DRUM KIT, For Network Printer Model: Phaser 46000 (Drumkit)	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	76,081.00	76,081.00		
5 02 03 010 02	TONER CART, for Samsung CLX-6260FW, CLT-K506L, B	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	2,500.00	2,500.00		
5 02 03 010 02	TONER CART, for Samsung CLX-6260FW, CLT-K506L, C	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	2,700.00	2,700.00		
5 02 03 010 02	TONER CART, for Samsung CLX-6260FW, CLT-K506L, M	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	2,700.00	2,700.00		

**MASTER DOCUMENT**

DC: Cana Date: 18-02-17

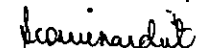
5 02 03 010 02	TONER CART, for Samsung CLX-6260FW, CLT-K506L, Y	ASS-MSD	PS-DBM/Shopping	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	2,700.00	2,700.00		
SUBTOTAL									108,581.00	108,581.00		
ATHLETIC: SPORTS ACTIVITIES												
5029918002	UNIFORM	PRO-CAR	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	26,000.00	26,000.00		For the purchase of uniforms of participants of the upcoming Inter-Agency Sportsfest with DOH
SUBTOTAL									26,000.00	26,000.00		
MARKETING EXPENSE												
5 02 99 010 02	UMBRELLA, Long, one side print	HCDMD	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	29,000.00	29,000.00		For promotional itemd during dialogues with health care providers.
5 02 99 010 02	FLYER, Printable Materials	PAU-ORVP	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	21,856.00	21,856.00		For marketing use of PAU, especially as there is an increased demand of information materials from LHIOs during the conduct of marketing activities
5 02 99 010 02	MEALS, VENUE for the conduct of Orientation on Enhanced Benchbook for Hospitals	AQAS	Negotiated Procurement-Lease of Privately Owned Space and Venue	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB BRO CAR 17-617-41	53,280.00	53,280.00		For the conduct of Orientation on Enhanced Benchbook for Hospitals
5 02 99 010 02	UMBRELLA, Long, one side print	AQAS	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB BRO CAR 17-617-41	9,216.00	9,216.00		
5 02 99 010 02	TARPAULINE (3x5)	AQAS	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB BRO CAR 17-617-41	1,000.00	1,000.00		For the conduct of Orientation on Enhanced Benchbook for Hospitals
5 02 99 010 02	OFFICE SUPPLIES	AQAS	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB BRO CAR 17-617-41	6,892.27	6,892.27		
SUBTOTAL									121,244.27	121,244.27		

**MASTER  
DOCUMENT**

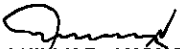
DC: June 8 Date: 10-30-17

	<b>GENDER AND DEVELOPMENT</b>											
5 02 9999002	MEALS, for the conduct of Gender and Development Training	PRO-CAR	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB BRO CAR 17-617-40	162,000.00	162,000.00		
	<b>SUBTOTAL</b>								<b>162,000.00</b>	<b>162,000.00</b>		
	<b>CAPEX</b>											
	<b>OFFICE EQUIPMENT</b>											
1 06 05 020	CAMERA, Dashboard Camera	PRO-CAR	Negotiated Procurement-Small Value Procurement	Nov-17	Nov-17	N/A	N/A	PRO-CAR COB 2017 ReReF	44,000.00		44,000.00	Per recommendation of PRID during the recently conducted MSD and AO Forum
	<b>SUBTOTAL</b>								<b>44,000.00</b>		<b>44,000.00</b>	
	<b>TOTAL MOOE</b>									<b>417,825.27</b>		
	<b>TOTAL CAPEX</b>										<b>44,000.00</b>	
	<b>GRANDTOTAL</b>								<b>461,825.27</b>			

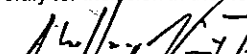

Consolidated and Prepared By:

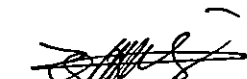
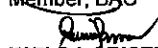
  
**CONCEPCION S. MANDIIT**  
 Member, BAC Secretariat


Certified Correct as to Consolidation:

  
**LEIZLE B. ANONGOS**  
 Head, BAC Secretariat

Certify for Inclusion in the 2017 APP:

  
**VINCENT T. ABELLANOSA**  
 Provisional Member, BAC  
  
**HOPE**  
**IM MASLO Y. TANDOC**  
 Member, BAC

  
**DR. GLENN CORNELIO A. LAMSIS**  
 Member, BAC  
  
**IMELDA CRISTETA D. VILLAMAR**  
 Member, BAC

  
**DR. DOMINGA A. GADGAD**  
 Member, BAC

  
**ATTY. ERIC L. MANDIIT**  
 Vice Chairperson, BAC

  
**LILY D. LINGGON**  
 Chairperson, BAC

Approved by:

  
**ATTY. PERRY F. ISAY**  
 Regional Vice President/Head of the Procuring Entity

**MASTER  
DOCUMENT**

DC:  Date: 10-30-17



# Document Review and Approval Request Form

Document Title: CY 2017 Annual Procurement Plan Amendment Batch 6

Document Type: ☐ Manual ☐ Procedure ☐ Work Instruction ☐ Others (specify) CPO

Revision No.

Document Code:

Originator/Proponent: BAC

Date of Request: October 30, 2017

Reason for Request: ☒ New ☐ Revision ☐ Others (specify)

Details (Include instructions, if any):

Relevant Documents (specify documents that maybe affected by the revision):

Retention Period of Superseded Document:

Reviewed by (Name & Office)	Date/Time	Comments	Signature
Leizle B. Anongos	10/30	ok	
Atty. Eric L. Mandiit	10/26	Many	
Imelda Cristeta D. Villamar			

Approved by (Name & Office)	Date/Time	Comments
DR. MANOLO Y. TANDOC OIC	October 30, 2017	



## **CORPORATE MEMORANDUM**

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For information and guidance of all concerned.

**ATTY. JERRY F. IBAY**  
Regional Vice President

Date Signed \_\_\_\_\_